

**DRAFT**  
**PAC Minutes**

November 1, 2023  
6:00 p.m.

MUSD Price's Building, 105 Dwyer Street, Madera, CA 93637

**Members in Attendance**

Desmond- Maria Rubio  
Adams- No  
Alpha- Ana Rosa Alvarez  
Berenda- Michelle Villacis  
Chavez- Veronica Pleitez  
Dixieland- Maria Sanchez  
Eastin Arcola- No  
Howard- Toby Wong  
La Vina- Alejandra Robles Ocampo  
Lincoln- Monica De Horta  
Madison- Magdalena Reyes  
Millview- Vivian Navarro  
Monroe- Ana Giron  
Nishimoto- Averie Castro  
Parkwood- Clarice Guzman  
Pershing- Regina Cantu  
Rose- No  
Sierra Vista- No  
Washington- Isabel Cervantes  
Furman Elem- Gracie Fierro  
Desmond- Maria Rubio  
MLK- Alfredo Mendez  
Thomas Jefferson- Haley Rivera-Gonzalez  
Madera High- Cortney Gustafson  
Madera South- Sarah Machado  
Matilda Torres- Melody Mouton  
Furman High- No  
Mt. Vista- No  
Ripperdan- No

**Non-Voting Member Attendance**

Joetta Fleak and Lucy Salazar, Board Trustee  
Todd Lile, Superintendent  
Sheryl Sisil, Associate Superintendent  
Oracio Rodriguez, Assistant Superintendent of Leadership  
Lalo Lopez, Area Assistant Superintendent  
Becky McHaney, Director of Special Services  
Pilar Bell, Coordinator of Special Services  
Mercedes Ochoa, Director MEP  
Nicole Guerriero, Director CIA  
Sabrina Rodriguez, Principal Matilda Torres  
Robyn Royston, Principal Lincoln  
Erin Falke, Principal Nishimoto  
Frank Espinosa, Principal Madison  
Leonard Perez, Principal James Monroe  
Jon Steinmetz, Principal Madera South  
Alyson Rocco, Principal Mad Tec  
Sandra Kelly, Vice Principal Thomas Jefferson

**Student PAC Members**

Madera High, Aaliyah Hernandez  
Madera South, absent  
Matilda Torres, Elijah Xyong

**Others in Attendance**

Lorena Rardin, Executive Administrative Assistant  
Lesly Arroyo-Guzman, District Translator  
Vivian Uchima, Director Assistant  
Lucia Santana, Counselor  
Kassandra Navarro, Para Aide  
Sylvia Angulano, Student Advocate  
Adu Espinoza  
Lila Alvarez  
Alejandra Robles  
Olga Rodriguez, Parent  
Maria Rubio, Parent  
Dolores Chavez, Parent  
Gloria Juarez  
Javier Cruz

1. Call to order  
President Haley Rivera-Gonzalez called the meeting to order at 6:09 pm
2. Roll Call  
Secretary Sarah Machado called the roll call and established that we have a quorum of 22 PAC members present.
3. Adoption of Agenda  
Sarah Machado motioned to adopt the agenda while striking 6a to add Robert's Rules of Order and moving the Election of Officers to 6b and it was seconded by Izabel Cervantes. Motion passes by voice vote.
4. Approval of minutes
  - a. May 10, 2023  
Ana Giron motioned to approve the minutes and it was seconded by Toby Wong. Motion passes by voice vote.
  - b. October 4, 2023  
Melody Mouton motioned to approve the minutes and it was seconded by Cortney Gustafson. Motion passes by voice vote.
5. Opportunity for public input
  - a. Time reserved for public input is limited to two minutes per person.  
  
A grandparent is concerned about her grandchild's education. She was redirected to the Area Assistant Superintendent Lalo Lopez.
6. New Business
  - a. Robert's Rules of Order  
Mrs. Sisil went over the importance of Robert's Rules of Order. In the presentation, it went over making motions, voting, and having a voting quorum.
  - b. Election of PAC Officers
    - i. President  
Sarah Machado nominated Hayley Rivera-Gonzalez for President. Nomination was accepted. A voice vote was done and it was unanimously approved.
    - ii. Vice President  
Hayley Rivera-Gonzalez nominated Melody Mouton for Vice President. Nomination was accepted. A voice vote was done and it was unanimously approved.
    - iii. Secretary  
Haley Rivera-Gonzalez nominated Sarah Machado for Secretary. The nomination was accepted and a voice vote was unanimously passed.
  - c. Approval of Revised PAC By-Laws  
As a group, we went over the proposed by-laws. Discussion on verbiage under Membership, Committee Members, and Chairperson were discussed. More specifically on the proposed new section of Parent of a Student with Disability. Melody Mouton suggested that maybe there be a representative from each pyramid, Alfredo Mendez suggested that there should be a committee for Special Education and get voted on by that committee. Megan Garza feels that there should be multiple parents on the committee. Ana Giron suggested that parents of special education students should reach out to their own PAC member and have them express their needs and Veronica Pieletz suggested that an administrator appoint the member. All suggestions are being taken into consideration and will be brought back to the next meeting for approval.
7. PAC member updates regarding LCAP Feedback
  - a. The purpose of PAC updates is to provide members of the PAC an opportunity to communicate actions, challenges, or feedback aligned with LCAP goals and state priorities. Time reserved for PAC member updates is limited to two minutes per member. Items not related to this agenda may be considered for the next PAC meeting agenda.

Ana Giron from Monroe shared with us that they just had a successful Food Fest. She also wanted to know if there was any way that her school could get more portables for the school. Mrs. Sisil assured her that they were aware of the need for expansion and would communicate the need with others. She also explained that there was a process for getting the portables. Sarah Machado from Madera South shared that the school just had their color run for seniors, that the HOSA club was having a fundraiser, and that a group of students from Madera FFA were at the National Convention competing in the Meats contest, Multiple Proficiencies and also receiving their American Degree. Melody Mouton from Matilda Torres shared that the football team was headed to the division playoffs. She also shared that on 11/10-11/12 the MadTown Robotics team was having a competition at the school. Also, the band and flag team just competed and percussion took third place while the flag team took second place. On 11/8/23 please join them for a Pathway Fair. It's from 5:30-8:00 p.m. and features all the pathways Madera Unified has to offer.

i. LCAP Executive Summary Distribution

b. Annual PAC Group Photo

Due to lack of time, the picture will be rescheduled for the next PAC Meeting.

8. Announcements

a. Next PAC meeting: January 17, 2024

9. Discuss future agenda items

For the next meeting, we will go over the revision of by-laws, the primary focus of LCAP, the presentation by the Special Education Department, and the chain of commands when you have questions and concerns.

10. Adjournment

Hayley Rivera-Gonzalez motioned to adjourn the meeting and Ana Giron seconded it. The meeting was adjourned at 8:04 p.m.