

**MINUTE RECORD OF MUSD Personnel Commission Meeting  
REGULAR MEETING HELD ON MAY 24, 2010**

The Personnel Commission of the Madera Unified School District convened in a Regular Board Meeting in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on Thursday, May 24, 2010 at 5:00 p.m.

**ROLL CALL**

William Colston, Personnel Commission Chairperson  
Robert Blazer, Personnel Commission Vice- Chair  
Al Galvez, Personnel Commissioner

Henry Perea, Classified Personnel Director  
Mary Siegl, Human Resources Technician II, Personnel Commission  
Sandra Edwards, Human Resources Technician II, Personnel Commission

David A. Soldani, Esq., Atkinson, Andelson, Loya, Ruud & Romo

Ron Zaragosa, CSEA President

There were approximately 4 visitors/district employees in attendance.  
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**1. CALL TO ORDER OF PUBLIC MEETING –CLOSED SESSION  
IMMEDIATELY CONVENED**

Commission Chairperson, William Colston, called the Public Session of the Personnel Commission Meeting to order at 5:00 p.m. and immediately adjourned to Closed Session.

**2. RECONVENE PUBLIC SESSION/CALL TO ORDER REGULAR MEETING**

**3. PLEDGE OF ALLEGIANCE, OPENING, AND ACKNOWLEDGEMENT OF VISITORS AND MEDIA,**

Commissioner Colston adjourned the Closed Session at 5:35 p.m and reconvened the Regular Meeting by calling the Public Session to order at 5:40 p.m. Commissioner Colston welcomed the visitors and Commissioner Galvez led the flag salute.

**4. CLOSED SESSION REPORTABLE ACTIONS**

Commissioner Colston announced that the Commission is completing the evaluation process of Mr. Perea and the Commission will be executing another one year contract with Mr. Perea, effective July 1, 2010.

**5. ADOPTION OF AGENDA**

It was noted that the Consent agenda would not be approved as there was an issue regarding the April 26, 2010 minutes.

**6. COMMUNICATIONS**

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There were no public comments.

**7. APPROVAL OF AGENDA- MOTION NO. 43-2009/10**

It was noted by Commissioner Galvez that a correction needed to be made to line 13 of the April 26, 2010 minutes.

**It was moved by Personnel Commissioner, Robert Blazer, seconded by Commissioner, Al Galvez, and unanimously carried to adopt the Agenda and the minutes, with the correction made to line 13 of the April 26, 2010 minutes.**

Ayes: Commissioners William Colston, Robert Blazer, Al Galvez  
Noes: None  
Absent: None  
Abstained: None

**8. NEW BUSINESS**

**A. PUBLIC HEARING**

A public hearing was held for comments regarding the 2010/2011 Personnel Commission budget. No comments from the public were made.

**It was moved by Personnel Commissioner, Al Galvez, seconded by Commissioner Robert Blazer and unanimously carried to adopt the proposed 2010/2011 Personnel Commission budget. - MOTION NO. 44- 2009/10. DOCUMENT NO. 07-2009/10**

Ayes: Commissioners William Colston, Robert Blazer, Al Galvez  
Noes: None  
Absent: None  
Abstained: None

**B. Update of Classification Study**

Mr. Perea reported that EMS has completed the Classification study and the Commissioners had been sent the Executive Summary from EMS for their review. Representatives from EMS will be present at the next Personnel Commission to address the Commission and answer any questions they may have regarding their findings.

**C. First Reading of amendment to Personnel Commission Rule Chapter 6-4(a) (1) (A-F)**

Mr. Perea stated that the proposed rule reflected two instances that have already been handled by the District regarding how employees return to service from the

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Reemployment list. This rule would clarify for employees how they would be reinstated for employment.

Commissioner Galvez questioned the wording in Section E of the proposed rule. It was agreed that sections C and E would be revised and brought back for the next meeting.

**D. Request Ratification of Resolution No.1- 2009/2010 – Classified Employee Week – May 16, 2010 through May 22, 2010**

**It was moved by Personnel Commissioner, Robert Blazer, seconded by Commissioner Al Galvez and unanimously carried to adopt Resolution No. 1-2009/2010 – Classified Employee Week – May 16, 2010 to May 22, 2010. MOTION NO. 45- 2009/10.**

Ayes:	Commissioners William Colston, Robert Blazer, Al Galvez
Noes:	None
Absent:	None
Abstained:	None

Commission Chairperson Colston read and presented Resolution No. 1-2009/2010 to CSEA President Ron Zaragosa.

**9. INFORMATION AND REPORTS**

None were presented.

**10. ANNOUNCEMENTS**

No announcements were made.

**11. MISCELLANEOUS**

No items were presented.

**12. ADVANCED PLANNING**

**Next Personnel Commission Regular Meeting:**

**Thursday, June 17, 2010 at 5:00pm  
Madera Unified School District Board Room  
1902 Howard Road  
Madera, CA 93637**

**13. SUGGESTED FUTURE AGENDA ITEMS**

No items were mentioned.

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**14. ADJOURNMENT – MOTION NO. 46 – 2009/10**

**Commissioner Colston adjourned the Public Session at 6:02 p.m. Motion made by Commissioner Al Galvez and seconded by Commissioner Blazer.**

Ayes:	Commissioners William Colston, Robert Blazer, Al Galvez
Noes:	None
Absent:	None
Abstained:	None

Dated: June 2, 2010

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Mary Siegl  
Human Resources Technician II

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Henry Perea  
Director of Classified Personnel