

**MINUTE RECORD OF MUSD Personnel Commission Meeting
REGULAR MEETING HELD ON JUNE 17, 2010**

The Personnel Commission of the Madera Unified School District convened in a Regular Board Meeting in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on Thursday, June 17, 2010 at 5:00 p.m.

ROLL CALL

Robert Blazer, Personnel Commission Vice- Chair
Al Galvez, Personnel Commissioner
William Colston, Personnel Commission Chairman, Excused - Illness

Mary Siegl, Human Resources Technician II, Personnel Commission
Sandra Edwards, Human Resources Technician II, Personnel Commission
Alice Rios, Administrative Assistant III, Personnel Commission

Hilda Cantú Montoy, Esq.
David A. Soldani, Esq., Atkinson, Andelson, Loya, Ruud & Romo

There were approximately 1 visitors/district employees in attendance
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**1. CALL TO ORDER OF PUBLIC MEETING –CLOSED SESSION
IMMEDIATELY CONVENED**

Commission Vice-Chairperson, Robert Blazer, called the Public Session of the Personnel Commission Meeting to order at 5:00 p.m. and immediately adjourned to Closed Session.

2. RECONVENE PUBLIC SESSION/CALL TO ORDER REGULAR MEETING

3. PLEDGE OF ALLEGIANCE, OPENING, AND ACKNOWLEDGEMENT OF VISITORS AND MEDIA,

Commissioner Blazer adjourned the Closed Session at 5:28 p.m and reconvened the Regular Meeting by calling the Public Session to order at 5:29 p.m. Commissioner Blazer welcomed the visitors and Commissioner Galvez led the flag salute.

4. CLOSED SESSION REPORTABLE ACTIONS

Hilda Cantú Montoy, Esq. reported that the Personnel Commission had approved the written decision regarding the recent disciplinary hearing. The written decision could not be distributed at the time of the meeting as Commissioner Blazer's name was misspelled and it needed to be corrected. Mary Siegl, from the Personnel Commission Office, will be distributing the corrected decision to the parties involved after the corrections have been made.

5. ADOPTION OF AGENDA MOTION NO. 47- 2009/10

It was moved by Personnel Commissioner, Robert Blazer, seconded by Commissioner, Al Galvez, and unanimously carried to adopt the Agenda.

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Ayes: Commissioners, Robert Blazer, Al Galvez
Noes: None
Absent: Commissioner William Colston
Abstained: None

6. COMMUNICATIONS

There were no public comments.

7. APPROVAL OF CONSENT AGENDA MOTION NO. 48-2009/10

It was moved by Personnel Commissioner, Al Galvez , seconded by Commissioner Robert Blazer to adopt the Consent Agenda.

Ayes: Commissioners, Robert Blazer, Al Galvez
Noes: None
Absent: Commissioner William Colston
Abstained: None

8. OLD BUSINESS

A. Second Reading and adoption - Amendment to Personnel Commission Rule Chapter 6-4 (a) (1) (A-F)

Mr. Soldani stated that district administration had time to review the amendment and the district agreed with recommended changes, Ch 6-4 (a) (1) (A-F).

It was moved by Personnel Commissioner, Al Galvez, seconded by Commissioner Robert Blazer to adopt Chapter 6-4 (a) (1) (A-F) into the Personnel Commission rules. - MOTION NO. 49- 2009/10. DOCUMENT NO. 08-2009/10

Ayes: Commissioners Robert Blazer, Al Galvez
Noes: None
Absent: Commission William Colston
Abstained: None

B. Update of Classification Study

Alice Rios, Personnel Commission, explained that EMS was unable to make it to the meeting tonight and were hoping to re-schedule for the July meeting. EMS will present a review of their Executive Summary for the Commissioners and answer any questions they may have. Currently, the Commission is in the process of sending out pre-final job description to all of the classified employees. Once the final job description have been reviewed and completed, Mr. Perea will present them to the Commissioners.

9. INFORMATION AND REPORTS

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None were presented.

10. ANNOUNCEMENTS

No announcements were made.

11. MISCELLANEOUS

No items were presented.

12. ADVANCED PLANNING

Next Personnel Commission Regular Meeting:

**Thursday, July 22, 2010 at 5:00pm
Madera Unified School District Board Room
1902 Howard Road
Madera, CA 93637**

13. SUGGESTED FUTURE AGENDA ITEMS

Commissioner Blazer inquired if there has been a Northern California SCPCA conference date set. Ms. Siegl responded that she has not been informed of one but will check into it and let the Commissioners know when the dates have been established.

14. ADJOURNMENT – MOTION NO. 50 – 2009/10

Commissioner Blazer adjourned the Public Session at 5:40 p.m. Motion made by Commissioner Blazer and seconded by Commissioner Galvez.

Ayes:	Commissioners Robert Blazer, Al Galvez
Noes:	None
Absent:	Commissioner Colston
Abstained:	None

Dated: June 18, 2010

Mary Siegl
Human Resources Technician II

Henry Perea
Director of Classified Personnel

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