

MADERA UNIFIED SCHOOL DISTRICT

Personnel Commission Meeting
AGENDA

Regular Meeting
Monday, November 14, 2011
Madera Unified School District Board Room – 1902 Howard Road, Madera, CA 93637
5:30 PM – Public Hearing

OUR MISSION

Highest Student Achievement
A Safe and Orderly Learning Environment
Financially Sound and Effective Organization

1. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media

A PUBLIC HEARING - Discussion, consideration and appointment of Herman Mitchell to Personnel Commission to complete existing term and new term for December 1, 2011- December 1, 2014.

B. Swearing in of Commissioners' Appointment – Herman Mitchell

2. Call to Order of Public Meeting- Closed Session Immediately Convened

A. Public Employment - complaint and legal representation - CA Government Code Section 54957

3. Reconvene Public Session

4. Closed Session Reportable Actions

5 Adoption of Agenda

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.

6. Communications

A. Public Hearing for visitors who wish to speak on a subject not on the Commission agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Commission on items not listed on the agenda and within the jurisdiction of the Commission. Speakers are limited to three (3) minutes. The Commission is prohibited by law from taking action on matters discussed that are not

on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time. If you wish to address the Commission, come to the podium and state your name and address.

7. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Commission in one motion. There is no discussion of these items prior to the Commission's vote unless a member of the Commission, staff or public requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Commission shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings and proclamations:

1. Approve minutes from Wednesday, October 12, 2011 Personnel Commission Meeting
2. Approve Eligibility Lists for Child Nutrition Assistant I

8 New Business

A. Discussion and approval of new job descriptions for Educational Support Instructional Services

B. Discussion and approval of new job descriptions for Transportation Services

9 Old Business

None.

10. Information and Reports

11. Announcements

12. Advance Planning

Next Regular Personnel Commission Meeting

Thursday, December 15, 2011 at 5:30 pm
Madera Unified School District Boardroom
1902 Howard Road
Madera, California 93637

13. Suggested Future Agenda Items

14. Adjournment