Site specific discretionary budget to address non-personnel needs listed by Teachers within the LCAP survey
3a.4

LCAP Action Focus Indicators	Actual Budget Spent
● Increase in the school climate index score rating (panorama survey results)	Amount will be provided in future action summary

Detailed Summary - Update as of October 31, 2016

Site leaders were provided with the following guidelines and criteria to use when working with their school community to determine how to use the discretionary funds to address non-personnel needs listed by Teachers within the LCAP.

Criteria to Use One-Time Funds for Non-FTE Items FAQ's

One-Time Fund Rules:
- Acceptable items need to be non-FTE
- Have to be listed under "In Progress" or "Not Complete" on the LCAP Feedback Notes
    - Exception is allowed when stakeholders (certificated staff, classified staff, parents etc.) at site agrees to prioritize an item not on the LCAP Feedback Notes List
- Any major facility infrastructure project will be paid for by the district according to the priority of the facilities needs committee
- Desks and chairs will be purchased through District Replacement Cycle

Examples of what you can use funds on:
- Paying for extra time for Teachers to provide tutoring to students before or after school
- Paying for extra time for Teachers to complete Professional Development and additional professional learning time
    - After school and Saturdays (Non-Duty Days)
- Training and curriculum for new courses
- Training and development of assessments (Common Formative Assessments, Check For Understanding, Summative Assessments)
- Pay for extra time for Teachers to complete data analysis within Illuminate
- Supplemental materials okay but not core curriculum
- Shade structures

What we cannot use the funds for:
- Technology equipment
- Substitutes
- Hiring staff

Timeline for when SEC needs to receive the Funding request by:
- First deadline - November 18, 2016
- Second deadline - December 23, 2016
    - Any facility request will need additional time for planning and review

Recommended process to prioritize how to use one time funds:
- Review LCAP Feedback Notes for your respective school site
- Engage stakeholders and obtain their feedback