



MADERA HIGH SCHOOL - PTA

General Board Meeting
Oct. 08th, 2019 @ 6:00 PM

Principal: Robin Cosgrove
PTA President: Chris McCann

1) Call to Order at 6:03pm

2) Welcome

- a) Sign-ins, raffle entries, refreshments, and collection of membership dues with new members receiving coyote pride lanyards were ongoing throughout the meeting.
- b) Introduction of Executive Board once all members present by Vice President Jill Rollins with delayed arrival for President Chris McCann.
 - i) President Chris McCann
 - ii) Vice President Jill Rollins
 - iii) Treasurer Rav Bains
 - iv) Secretary Theresa Corchado
 - v) Historian Marilene Turini

3) Additions to Agenda: No additions

4) Correspondence: The last of the four previous year's scholarship winners' transcript was received and scholarship awarded.

5) Minutes were provided to all in attendance. Rav Bains moved and Marilene Turini seconded a motion to approve the minutes as read. Motion carried.

6) Reports

- a) Principal's Report – Activities Director Isaac Lopez was the acting administrator. He reviewed the changes to the MHS website home page and how to access the monthly newsletter "At A Glance", upcoming events, calendar and live calendar.
- b) Vice President's Report – Jill Rollins reviewed the use of the Remind app and encouraged members to join the group.
- c) Treasurer's Report – Rav Bains reviewed the report provided to attendees. Karen Portkey moved and Heather Unger seconded approval of the treasurer's report.
- d) Auditor's Report- Rav Bains reported that the audit has been completed by the Auditor Shawn Griffin and the report is in progress.
- e) Historian's Report - Volunteer hours and binder information were reviewed by Historian Marilene Turini.
- f) Committee Reports:
 - i) Membership – Karen Portkey noted that PTA raises funds to provide funds for PBIS and that we have 27 paid members as of today.

7) New Business

- a) Presentation of 3.0-3.99 Certificates date was set for November 6, 2019, 11:40-12:30. A sign-up sheet for volunteers was sent around and given to the President.
 - b) Event/committee sign-ups – Red Ribbon Week was tabled. Coyote Preview on December 9 to be revisited at the November 12 general board meeting. All Staff Luncheon is on December 18. It was suggested that PTA members pair up to provide raffle prizes for the luncheon. These prizes could be collected at the November 12 general board meeting or dropped off in time for the luncheon. We will request volunteers to serve the meal at the next general board meeting.
 - c) Informational Items:
 - i) PTA Scholarship Requirements due in October have been submitted.
 - ii) Tax filings due in November are in process.
 - d) No December meeting as per the Bylaws
- 8) Door prize** – Starbucks gift card awarded.
- 9) Adjourn** – Karen Potkey moved and Rav Bains seconded a motion to adjourn the meeting at 7:01. Motion Carried.

Next General Board Meeting: November 12, 2019 at 6:00pm

IMPORTANT PTA DATES

- (October) Red Ribbon Week?
- November 6 3.0-3.99 Awards
- December 9, Coyote Preview
- December 18, All Staff Luncheon
- (February) Scholarship Sorting
- February 24, 4.0 Night
- April 27, Scholarship Night, Donor Appreciation Reception
- May 4, Student Recognition Night
- (Multiple dates) Snack Bars
- (Multiple dates) Food Frenzy