

**Madera High School PTA
General Board Meeting
September 10, 2019 @ 6:00pm**

1) Call to Order at 6:10pm

2) Welcome

- a) Sign-ins, raffle entries, refreshments, and collection of membership dues with new members receiving coyote pride lanyards were ongoing throughout the meeting.
- b) Introduction of Executive Board once all members were present
 - i) President Chris McCann
 - ii) Vice President Jill Rollins
 - iii) Treasurer Rav Bains
 - iv) Secretary Theresa Corchado
 - v) Historian Marilene Turini
- c) Introduction of Committee Chairpersons
 - i) Fundraising Toby Wong
 - ii) Membership Karen Potkey
- d) Icebreaker – interview and introductions were made between pairs of members with 4 prizes for unique, in common characteristics.
- e) Family first – Please silence phones but feel free to check when necessary
- f) Purpose of PTA
 - i) Purposes of the PTA include engaging the public, families, and educators in united efforts to secure the physical, mental, emotional, spiritual, and social wellbeing of all children and youth.
- g) Roles of the Executive Board, Administration, and the Association
 - i) The Executive Board members are responsible for keeping the association organized and in compliance with PTA guidelines and the IRS. The power of the association lies with all of our members.
 - ii) Administration serves as an advisor to the board and is a voting member who works with the association on programs and activities.
 - iii) Association members are the idea generators, the decision makers, and the event volunteers. Association members are needed at events and at every meeting. When decisions are voted on, we are required to have a certain number of members present. Everyone may have input but only members may vote.

3) Additions to Agenda:

- a) PIQE – A representative from Parent Institute for Quality Education overviewed the PIQE program which, in part, helps parents navigate the high school system. (Flier attached)

b) The Parent Project – Jander Duque presented an overview of The Parent Project which is a parent training program that assists parents in dealing with strong-willed adolescents. (Flier attached)

4) Correspondence: Two of the previous year's scholarship members' thank you notes were shared with the association.

5) Minutes were provided to all in attendance. Karen Potkey moved and Jill Rollins seconded a motion to approve the minutes as read. Motion carried.

6) Reports

a) Principal's Report - Robin Cosgrove informed the association of a new monthly newsletter which will be a MHS parent resource. The September issue is available on the school's website. Beginning in October future newsletters will also be emailed to parents. School events for September and the beginning of October were highlighted. The first Food Frenzy of the school year will be held on Friday, September 20th. We are requesting to sell Little Ceasar's bread sticks. Antonia Espioza volunteered to run the sales.

b) Vice President's Report – Jill Rollins reviewed the use of the Remind app and encouraged members to join the group.

c) Treasurer's Report – Rav Bains reviewed the report provided to attendees. Jill Rollins moved and Heather Unger seconded approval of the treasurer's report.

i) Audit- Rav and the auditor Shawn Griffin have met and will present last year's audit at the next general board meeting.

ii) 2019-2020 proposed budget was provided to attendees and reviewed. After a brief discussion, Marilene Turini moved and Toby Wong seconded acceptance of the 2019-2020 budget. Motion carried.

d) Historian's Report

i) Volunteer hours and binder information were presented by Historian Marilene Turini. Review of scholarship requirements was presented by Secretary Theresa Corchado.

e) Committee Reports:

i) Fundraising No report at this time

ii) Membership – Karen stated her reasons for initially joining and continuing as a member of MHS PTA. She asked for input on potential social media usage.

iii) Founders Day to be celebrated at the February 11th general board meeting with a meal and recognition of former and current PTA volunteers. Rav Bains and Jill Rollins will chair this event.

7) New Business

a) MUSD Request for Recognition has been completed and sent to MUSD.

b) 2019-2020 budget was covered during the treasurer's report.

- c) Event/committee sign-ups tabled
- d) RRW chair tabled
- e) Mock interview with Mr. Bellomo tabled
- 8)** Back-to-School night basket & door prize raffles for MHS t-shirts were awarded to multiple attendees.
- 9) Adjourn** – Lisa Killion moved and Rav Bains seconded a motion to adjourn the meeting at 7:35. Motion Carried.

Next General Board Meeting: October 8, 2019 at 6:00pm in the Cafeteria

IMPORTANT PTA DATES

- September 18-19, Mock Interviews for Seniors
- (October) Red Ribbon Week
- (October) 3.0-3.99 Awards
- December 9, Coyote Preview
- December 18, All Staff Luncheon
- (February) Scholarship Sorting
- February 24, 4.0 Night
- April 27, Scholarship Night, Donor Appreciation Reception
- May 4, Student Recognition Night
- (Multiple dates) Snack Bars
- (Multiple dates) Food Frenzy