

# *James Monroe Elementary*



Hello Mighty Monroe Families!

It is with great enthusiasm that I welcome you to the 2020-21 school year. The Monroe staff has been working diligently preparing for a return like no other we have seen and looking forward to another year of excellence. Our dedicated educators have been engaged in professional learning opportunities to prepare for the distance learning format and our wonderful support staff is working hard to ensure we are ready to start the new school year. Although the year may look different, the Monroe staff is committed to providing the best possible education for our students. School begins **Wednesday, August 19**. Below is some information regarding material distribution and start date information.

## Material Distribution

TK-2 parents and students will attend a one to one meeting with your child's teacher onsite during the week of August 17th. Your child's teacher will be contacting you to set up these individual appointments. Please remember only one parent and the student will attend these meetings. You and your child will report to the front of the school and complete a visitor COVID-19 screening form, wear a mask, as well as have your temperature taken before entering the campus. You will then make your way to your child's classroom where the teacher will review all items such as technology, supplies, and textbooks with you. Please remember this is only for students in TK-2nd grade.

For our students in 3rd-6th grade, you will pick up your child's distance learning supplies during a drive through process. Grade 3 distribution will be on Monday, August 17th from 11:00 - 2:00 pm and Tuesday, August 18th from 9:00 - 12:00 pm. Grades 4, 5, & 6 distribution will be on Monday, August 17th from 12:00 - 3:00 pm and Tuesday, August 18th from 9:00 - 12:00 pm. There will also be an additional time of 5:00 - 7:00 pm on both the 17th & 18th for all grade levels. You will drive up, stay in your car, and we will load the box in your trunk for you. It is important for students in grades 3-6 to pick up their boxes so they are ready for their first day of instruction on Wednesday, August 19.

Supply boxes will contain school supplies, textbooks and consumables, and chromebooks for TK-2 students. Students in grades 3-6 who did not check out a chromebook in the spring, turned in their chromebook at the end of last school year, or are new to the district, will also receive a chromebook. Those students will need to be identified and will be contacted by the school when their chromebook is ready for distribution.

### Start Date

TK-2 individual teacher and parent/student meetings will take place August 17-21. To ensure all TK-2 students have a chromebook to begin distance learning, online instruction will begin **Monday, August 24 at 9:30 am**. Your child's teacher will share with you how your child will log on to begin instruction at your meeting as well as share some activities your child can complete prior to August 24th.

For students in grades 3-6, students will begin online instruction on Wednesday, August 19 at 9:30. Students will need to go to their Google Classroom account to access the Zoom or Google Meets links. Teachers will be sharing information on how to join their Google Classroom account. The first day will be a brief "meet and greet" with the teacher and some activities for students to complete once they log off. Students will only be online for a shorter time on that day.

### Daily Schedule/Instructional Blocks

All students will be engaged in a combination of synchronous (live) and asynchronous (non-live) instruction on Mondays, Tuesdays, Thursdays, and Fridays. On Wednesdays, teachers will be in meetings, attending professional development, and preparing their lessons. Students will have assignments to complete and work independently. It is important for students to follow their daily schedule.

Instructional blocks will consist of live instruction, students working independently, and working offline. Attendance for all instructional blocks is required. If your child is not able to attend an instructional block, please contact the teacher so they can share the work that needs to be completed. Instructional block schedules can be found on the Monroe website, as well as the Madera Unified School District website.

This school year will be a new journey for all of us, but please know we are committed to keeping everyone healthy and safe as we navigate through this journey together. Please contact the school if you have any questions at (559) 674-5679. I look forward to another great year!

Respectfully,  
Leonard Perez, Principal