



## School Site Council Meeting

October 15, 2024

3:30 PM Room 1

### Minutes

1. Welcome and Introductions  
Team members introduced and welcomed 2 new parents.
2. Call to Order
  - a. Quorum must be established if items are to be voted upon.  
A quorum was present. Regular business was conducted.
  - b. Time, by whom and second must be part of the minutes.  
Called to order at 3:40pm. Motion made by Erin Stanley and seconded by Idalia Huenergardt.
3. Adoption of the Agenda
  - a. First and second must be part of the minutes.  
A motion to adopt the agenda was made by Casey Gates and seconded by Erin Stanley.
4. Public Input  
There was no public input.
5. Reading and Approval of Minutes of the September 10th meeting
  - a. First and second must be part of the minutes.  
Mika Flores made a motion to approve the September 10, 2024 minutes and Idalia Huenergardt seconded.
6. New business
  - a. SSC Power Point of responsibility and duties  
Laura Quiroz presented a School Site Council overview powerpoint.
  - b. Call for nominations:
    - i. Chair,  
Laura Quiroz was nominated as SSC Chair with a motion made by Idalia Huenergardt and seconded by Mika Flores.
    - ii. Co-Chair,  
Erin Stanley was nominated as SSC Co-Chair with a motion made by Mika Flores and seconded by Idalia Huenergardt.
    - iii. Secretary- Mika Flores  
Mika Flores was nominated as SSC Secretary with a motion made by Casey Gates and seconded by Idalia Huenergardt.



c. SSC Elections

A roll call election vote was taken for Laura Quiroz as SSC Chair and passed.

Casey Gates - Aye  
Idalia Huenergardt - Aye  
Erin Stanley - Aye  
Maria Perez - Aye  
Nicole Cross - Aye  
Mika Flores - Aye

A roll call election vote was taken for Erin Stanley as SSC Co-Chair and passed.

Casey Gates - Aye  
Idalia Huenergardt - Aye  
Maria Perez - Aye  
Nicole Cross - Aye  
Mika Flores - Aye

A roll call election vote was taken for Mika Flores as SSC Secretary and passed.

Casey Gates - Aye  
Idalia Huenergardt - Aye  
Erin Stanley - Aye  
Maria Perez - Aye  
Nicole Cross - Aye

d. School Site Council Bylaws

- i. Make any changes to the Bylaws during the next SSC meeting. Send home a notice to your school community regarding public input also post on school website.
- ii. Adhere to the timeline with respect to the election or replacement of SSC members as determined by your Bylaws. Make changes if the timelines if needed.

Tabled Item D for the next meeting due to time restraints.

e. Roberts Rules (Home work) Print out and distribute to SSC members

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f. [Centralized Services](#) for Madera Unified

- i. Centralized Services are the costs associated with providing guidance, materials, and assistance to school sites. (see handout)

Reviewed by Laura Quiroz as an FYI.

g. [Review Uniform Complaint Procedures](#) (UCP)

Reviewed by Laura Quiroz as an FYI.

7. Old Business

- a. There was no Old Business discussed.



8. Reports

- a. State Testing (SBAC and ELPAC) of previous year.

Reviewed by Laura Quiroz. Overall, growing consistently in math and this year will be focusing on reading.

- b. Approval of Updated School Plan for Student Achievement (SPSA)

- i. First and second must be part of the minutes  
Approved the Updates SPSA with a motion by Mika Flores and a second by Casey Gates.
- ii. Provide a review of the Goals for 2024/2025 and the components of your site plan.
- iii. ELAC input on Single Plan for Student Achievement

9. Announcements

- a. Student council elections just happened

5th and 6th graders, about 25 students total, announced on 10/15/24

- b. Parent Teacher Conferences next week

Early outs to accommodate conferences 10/21-25, but teachers are always available to meet if these dates don't work for parents.

- c. Red Ribbon Week- dress up

Student Council will choose dress up days, occurring 10/28-11/1

10. Next Meeting

- a. Meeting #3: November 12, 2024 - 3:30-5pm
- b. Meeting #4: January 28, 2025 - 3:30-5pm
- c. Meeting #5: March 18, 2025 - 3:30-5pm (there will be a Student Council Update at this meeting)

11. Adjournment

- a. i. Time, by whom, and second must be part of the minutes.

Mika Flores moved to adjourn the meeting at 4:55pm and Nicole Cross seconded. Meeting adjourned.

