

**MADERA UNIFIED SCHOOL DISTRICT**  
**Every Child, Every Day, Whatever it Takes!**

<b>Board of Trustees Meeting</b> <b>AGENDA</b>
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**Regular Meeting**

**Tuesday, November 13, 2012**

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**5:30 PM – Closed Session • 7:00 PM – Public Meeting**

**OUR MISSION**

Highest Student Achievement  
Orderly Learning Environment  
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.
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1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened  
Public Hearing for visitors who wish to address the Board on Closed Session items:  
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
  - A. Personnel
    1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
    2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
  - B. Pupil Personnel Matters
    1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
  - C. Conference With Labor Negotiator; District Representative: Tracie Green; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
  - D. Anticipated Litigation pursuant to subdivision (b) of Section 54954.9
  - E. Superintendent's Evaluation
  - F. PUBLIC EMPLOYMENT; Title: Superintendent (Discussion Only) (Government Code section 54957)
  - G. Adjournment of Closed Session

<b>7:00 PM – Public Meeting Begins</b>
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2. **Reconvene Public Session**
3. **Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, Invocation, and Roll Call**
4. **Closed Session Reportable Actions** (Government Code Section 54957.1)
5. **Adoption of Agenda**  
Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

6. **Student Board Representative Report**

**Madera South High:** Enrique Quintanilla

**Madera High:** Rida Qaiser

7. **Communications**

- A. Student and Staff Recognition
  - o JBT FoodTech presentation to Madera Unified
  - o City of Madera/Allied Waste presentation to Madera Unified
- B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

8. **Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:
  1. Request Approval of Regular Board Meeting Minutes of October 23, 2012  
[Board Minutes October 23 2012](#)
  2. Request Adoption of Resolution No. 18-2012/13 Notice of Action on Claim of Anthony Lopez, a Minor Child and Philip Souren Setrakian, Attorney at Law  
[Agenda Item Cover](#)  
[Resolution No. 18-2012/13](#)
  3. Request Adoption of Resolution No. 19-2012/13 September 30, 2012 Budget & Expense Transfer Report



[Resolution No. 19-2012/13 September 30, 2012 Budget & Expense Transfer Report](#)

4. Request approval to award RFP #092412 and contract with TransTraks for a Transportation Management Information System.  
[Agenda Item Cover](#)  
[Recap of Process](#)
5. Request approval to award RFP #092812 and contract with California Consulting, LLC for grant writing services.  
[Agenda Item Cover](#)  
[California Consulting Proposal](#)
6. Request approval to submit the 2013-14 Continued Funding application to Child Development Division, California Department of Education.  
[Agenda Item Cover](#)  
[Continued Funding Application](#)
7. Request approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Jack G. Desmond Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.  
[Agenda Item Cover](#)  
[Consultant Agreement](#)
8. Request approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Martin Luther King Jr. Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.  
[Agenda Item Cover](#)  
[Consultant Agreement](#)
9. Request approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Thomas Jefferson Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.  
[Agenda Item Cover](#)  
[Consultant Agreement](#)
10. Request approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Madera High School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.  
[Agenda Item Cover](#)  
[Consultant Agreement](#)
11. Request approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Madera South High School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin

Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

[Agenda Item Cover](#)

[Consultant Agreement](#)

12. Request Approval of Contract between Madera Unified School District and Stanislaus County Office of Education to provide English as a Second Language classes for two Migrant Head Start Centers  
[Agenda Item Cover](#)  
[Contract](#)
13. Request approval to award Two (2) High Roof Cargo Vans Bid #102912.  
[Agenda Item Cover](#)  
[Bid Form for Cargo Vans #102912](#)
14. Request Approval of Miscellaneous Donations: \$93.00 donation to La Vina School by the La Vina Parent Club; 5 used ultrasound machines (\$20,205 value) to MHS ROP and Athletic Rehab Program by Madera Community Hospital; \$174.00 donation to Pershing Elementary School by PG&E; \$272.00 donation to Desmond Middle School by PG&E; 1950's Farmall 400 Antique Tractor to MSHS Agriculture Department by Franklina Bogan; and \$1,000 donation to Alpha Elementary School by Roll Giving & Paramount Community Giving at the request of Raudel O. Munoz  
[Agenda Item Cover](#)
15. Request Approval of the Racket Sports Club at Thomas Jefferson Middle School  
[Agenda Item Cover](#)  
[Request for Organizing a New Club](#)  
[Racket Sports Club Constitution](#)
16. Request approval of revised Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of October 9, 2012 through grant submission  
[Agenda Item Cover](#)  
[Services Agreement](#)
17. Request Approval of September 30, 2012 Financial Report  
[Agenda Cover and Financial Report September 30, 2012](#)

B. Human Resources Items

1. Request Approval of Staffing & Coaches Lists  
[Staffing List 11-13-12](#)  
[Coaches List 11-13-12](#)
2. Request Approval of Valenzuela/CAHSEE Lawsuit Settlement Quarterly Reports on Williams Uniform Complaints for April-September 2012  
[Agenda Item Cover - Williams Quarterly Reports](#)  
[Quarterly Report April-June 2012](#)  
[Quarterly Report July-Sept 2012](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 11/13/12

Student Overnight or Out of State Field Trips

**9. Old Business**

- A. Second Reading and Request Approval of Revised Board Policy and Administrative Regulation  
[Agenda Item Cover BP AR 1312.3](#)  
[Board Policy 1312.3](#)  
[Administrative Regulation 1312.3](#)

**10. New Business**

- A. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
- Reports(s) of Administrative hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 997575, 603339, 301315, 16011, 20293, 15415, 996236, 7052, 8972, 302025, 20345, A-2011/12, T-2010/11, 16622, 503114, 301329, 303571, 401765, 301394, 5153, 1001503, 16544, 403393 and 1004857.

[Agenda Item Cover](#)

- B. Request Approval of Commercial Warrant Listing  
[Agenda Item Cover and Warrant Listing](#)

**11. Information and Reports**

- A. Educational Services Report  
    ○ FFA Program Annual Report
- B. Business and Operations Update  
    ○ Energy Conservation - Accomplishments  
    ○ Budget Update
- C. Human Resources
- D. Superintendent's Time

**12. Announcements**

**13. Miscellaneous**

- A. Board Member Committee and Information Reports

**14. Advanced Planning**

**Next Regular Board Meeting**



Tuesday, December 11, 2012 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**15. Suggested Future Agenda Items**

**16. Adjournment**

**Board Room Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

# HUMAN RESOURCES STAFFING LIST

## BOARD AGENDA – NOVEMBER 13, 2012

### CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

### CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

### CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

### CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Joshua Arthurs	Teacher	MSHS	2012/2013	Replacement
2. Josefina Gonzalez	Teacher (Cal Safe)	Preschool	2012/2013	Replacement
3. Alyce Avila	TSA (46% FTE)	Jefferson	2012/2013	Replacement
4. TBA	Academic Coach (ELD)	District	2012/2013	Replacement
5. Pilar Bell	TSA (Interventions)	King	2012/2013	Replacement

### CERTIFICATED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

### CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

### CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Louis Aldama	Bus Driver	Transportation	11/30/12	Retirement (7 Yrs.)
2. Connie Bitter	System Information Spec.	Technology	12/01/12	Retirement (32 Yrs.)

### CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
<i>None</i>					

### CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Angelica Covarrubias	Classroom Aide	Preschool	2012/2013	3.00	Replacement
2. Fleeta Hill	Relief Bus Driver	Transportation	2012/2013	4.00	Replacement
3. Melinda Arballo	CN Assistant I	Child Nutrition	2012/2013	3.50	Replacement
4. Ana Perez	Clerk II	Personnel	2012/2013	3.50	New Position (General Funding)
5. Aleira-Viana Pipes	Paraprofessional Aide	Commission	2012/2013	7.00	New Position (Special Ed. Funding)
6. Cecelia Monzon	Asst. to Physically Impaired	Special Services	2012/2013	8.00	New Position (Special Ed. Funding)
7. Maria Wishart	Paraprofessional Aide	Special Services	2012/2013	8.00	New Position (Special Ed. Funding)
8. Elizabeth Shearer	Assistant to Physically Impaired	Special Services	2012/2013	8.00	Replacement
9. Lori Cardiel	Paraprofessional Aide	Special Services	2012/2013	7.00	New Position (Special Ed. Funding)
10. Maria Gonzalez	Assistant to Physically Impaired	Jefferson	2012/2013	3.50	New Position (SIA-SCE Funding)

**HUMAN RESOURCES STAFFING LIST**  
**BOARD AGENDA – NOVEMBER 13, 2012**

**CLASSIFIED EMPLOYMENT-continued**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
11. Nicole Stanley	Paraprofessional Aide	Jefferson	2012/2013	3.50	Replacement
12. Sharon Gutierrez	Administrative Assistant IV	Educational Svs.	2012/2013	8.00	Replacement

**CLASSIFIED OTHER**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
<i>None</i>					

**COACHES**

1. See Attached List



**Coaches List**  
**Board Agenda**  
**November 13, 2012**

<b>Last Name</b>	<b>First Name</b>	<b>Site</b>	<b>Sport</b>	<b>Year</b>
Hansen	Christina	Berenda	Cross Country	2012/2013
Cook	Nicholas	MHS	Tennis	2012/2013
Gutierrez	Luis	Alpha	Wrestling	2012/2013
Ybarra	Elyse	Nishimoto	Cross Country	2012/2013
Pasma	Jason	MHS	Girls Soccer	2012/2013
Zarate	Julie	MHS	Girls Volleyball	2012/2013
Cook	Nick	MHS	Tennis	2012/2013
Matousek	Jarod	MHS	Girls Volleyball	2012/2013
Pineda	Freddy	MHS	Girls Volleyball	2012/2013
Riche	Christina	Adams	Cross Country	2012/2013
Hatfield	Barbara	Madison	Cross Country	2012/2013
Gomez	Guadalupe	Madison	Wrestling	2012/2013
Perez	Josh	Desmond	Football	2012/2013
DeMott	Andrew	Desmond	Football	2012/2013
Alvarado	Andria	Desmond	Tennis	2012/2013
Sosa	Anastasia	Desmond	Tennis	2012/2013
Lopez	Nelly	Jefferson	Cross Country	2012/2013
Malady	Lesile	Jefferson	Volleyball	2012/2013
Hansen	Kiley	Jefferson	Volleyball	2012/2013
Rodriguez	Chris	Jefferson	Football	2012/2013
Lacebal	Te Antre	Jefferson	Football	2012/2013
Nainoa	Darcy	Jefferson	Football	2012/2013
Chaney	Peter	Jefferson	Tennis	2012/2013
Roblee	Mike	Jefferson	Golf	2012/2013
Jorgensen	Terri	Jefferson	Tennis	2012/2013
Holt	Tom	Jefferson	Football	2012/2013
Philp	Ryan	Jefferson	Football	2012/2013
Linger	Justin	Jefferson	Football	2012/2013
Cook	Dane	Jefferson	Football	2012/2013
Soto	Steve	Jefferson	Football	2012/2013
Ogan	Daniel	Adams	Wrestling	2012/2013
Lopez	Joseph	Lincoln	Wrestling	2012/2013
Cappelluti	Sarah	MSHS	Water Polo	2012/2013
Castro	Monique	MSHS	Water Polo	2012/2013
Stetsko	Chris	MSHS	Football	2012/2013
Vieira	Kevin	MSHS	Football	2012/2013
Rodriguez	Jacob	MSHS	Football	2012/2013
Abraham	Mark	MSHS	Football	2012/2013
Durham	Edward	MSHS	Golf	2012/2013
Lohuis	Mark	MSHS	Football	2012/2013
Perez	Nathan	MSHS	Volleyball	2012/2013
Ocegueda	Gerardo	MSHS	Football	2012/2013
Shaubach	Judy	MHS	Dance	2012/2013

**Coaches List**  
**Board Agenda**  
**November 13, 2012**

Matousek	Jared	MHS	Volleyball	2012/2013
Pineda	Freddy	MHS	Volleyball	2012/2013
Cook	Nick	MHS	Tennis	2012/2013
Spraggins	Colleen	MHS	Gymnastics	2012/2013
Desmond	Ryan	MHS	Football	2012/2013
Sally	Will	MHS	Football	2012/2013
Soria	Richard	MHS	Football	2012/2013