

**ADDENDUM G-L**  
**MADERA UNIFIED SCHOOL DISTRICT**  
**Teacher Librarian**  
**Initial Conference Agreement**

Name \_\_\_\_\_

Date \_\_\_\_\_

**Standard 1: Collaborative Teacher: Teacher Librarian supports student learning and inquiry process.**

- A. The teacher: Collaborates with teachers to engage students inquiry- based learning experiences and instructional units.
- B. Works with teachers to provide instructional support for student learning.
- C. Ensures learners and educators have access throughout the school day by demonstrating flexibility a responsiveness
- D. Students to locate information and utilize technology to answer a question, solve a problem, or enrich information.

**Standard 2: Program Manager: Teacher Librarian demonstrates an understanding of, and commitment to, inclusiveness and respect for diversity in the learning Community**

- A. The teacher: Creates an environment and selects resources that promote student learning while reflecting diversity.
- B. Establishes a climate that promotes fairness and respect.
- C. Ensures equitable physical access, accessible before, during and after school hours.
- D. Establishes and maintains a safe learning environment and standards for student behavior.
- E. Plans and implements library procedures and routines that support student learning.

**Standard 3: Designer of Collaborative Spaces: Teacher Librarian provides flexible spaces that promote inquiry, creativity, collaboration, and school community.**

- A. Advocates for literacy as a part of the school culture.
- B. Provides an environment of collaboration, innovation and creative problem-solving.
- C. Serves on decision-making teams to promote school improvement.
- D. Advocates for library programs.
- E. Maintains and updates library policies and procedures.

**Standard 4: Collection Manager: The Teacher Librarian develops a library collection of resources that aligns with the needs of students, staff, and the curriculum.**

- A. Develops and maintains a diverse collection of print and digital resources appropriate for curriculum and multiple learning experiences and abilities for all learners.
- B. Manages access to a variety of digital resources selected and vetted per student/teacher needs.
- C. Coordinates the use of a variety of educational resources, including literature and information technologies, into the school's curriculum.
- D. Develops and implements procedures for the removal of outdated or damaged materials.

**Standard 5: Information Specialist: Teacher Librarian demonstrates and promotes a safe, legal and ethical, sharing of information.**

- A. Supports the ethical use of information, including copyright laws, fair use, intellectual property, privacy and ethical online behavior (digital citizenship).
- B. Demonstrates a commitment to intellectual freedom.
- C. Effective digital literacy and information literacy skills
- D. Provide students and educators with learning opportunities related to technology and use of resources.
- E. Shares policies concerning selection, circulation, resources, copyright, privacy, responsible use of technology and social media.

**Standard 6: Develop as a Professional Educator**

- A. Reflects on professional practices and participates in professional development.
- B. Establishes professional goals and pursues opportunities to grow professionally.
- C. Collaborates with colleagues and the broader professional community to support student learning.
- D. Manages professional responsibilities to maintain motivation and commitment to all students.

**STANDARD 7: Professional Behavior**

- A. Assumes responsibility for assigned duties
- B. Adheres to the rules and regulations of the school and District including collective Bargaining Agreement.
- C. Tactfully discusses issues with students, parents and colleagues.

Understanding that the evaluation process reflects all standards above, please select two to three standards upon which you will focus this year. Choose one or more elements for each standard.

I. Goal Number One

1. Standard: \_\_\_\_\_

Element(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Please describe your personal goal(s) and implementation plan related to this standard.

3. How will your attainment of this goal be evaluated?

II Goal Number Two

1. Standard: \_\_\_\_\_

Element(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Please describe your personal goal(s) and implementation plan related to this standard.

3. How will your attainment of this goal be evaluated?

. III Goal Number Three (optional)

1. Standard: \_\_\_\_\_

Element(s): \_\_\_\_\_

\_\_\_\_\_

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2. Please describe your personal goal(s) and implementation plan related to this standard.

3. How will your attainment of this goal be evaluated?

IV. How can your administrator support you in meeting your identified standards (e.g. staff development, peer observation time, resources)?

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor's Signature

*This agreement may be modified by mutual consent at any time during the school year. A copy of this plan will be kept in the Supervisor's office.*

Original: Evaluatee  
Copy: Evaluator