

## **Instruction**

### **Student Use of Technology**

#### **ACCEPTABLE USE AGREEMENT (AUA)**

The Internet and other on-line resources are provided by the district to support the instructional program and to further teaching and learning. The use of the Internet must be to support education and research in accordance with the educational objectives of Madera Unified School District. This Acceptable Use Agreement is an extension of district policies already in place, which govern student and employee expectations and behavior. Please access the full policy, found on the MUSD website, for a complete description of acceptable use of the MUSD Internet and Electronic Information Resources. The responsibilities of the users include, but are not limited to, the following:

#### **A Responsible User MUST:**

- Be aware that the use of the Internet is a privilege, not a right.
- Be aware that inappropriate use may result in loss of privilege.
- Use the Internet for educational purposes.
- Use the Internet in support of the educational objectives of the district.
- Preserve the physical safety and emotional integrity of others.
- Protect one's own and others' reputations and the right to privacy.
- Use appropriate language.
- Notify a teacher or administrator of any security problem.
- Use Internet etiquette when sending electronic mail (email).
- Be aware that email should not be considered private.
- Keep personal account numbers and passwords private and only use the account to which she/he has been assigned.
- Report any inappropriate/questionable email contacts, access to inappropriate web sites, misuse of the system, or any security problem to a teacher or an administrator.

#### **A Responsible User MUST NOT:**

- Use the Internet for any illegal purpose, including the violation of copyright or other laws.
- Violate the rules of common sense or etiquette.
- Transmit or access any material in violation of Board Policy or any federal or state regulation.
- Use the system to threaten, intimidate, harass, ridicule or otherwise cyberbully other students or staff.
- Access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, pornographic or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

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- Use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board Policy, or Administrative Regulations.
- Use vulgar or other inappropriate language.
- Disclose, use, or disseminate personal identification information about themselves or others including but not limited to personal addresses, phone numbers or other personal information when using email, or other forms of electronic communication; or disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.
- Attempt to harm or destroy district equipment or system performance.
- Attempt to harm or destroy another person's data or manipulate the data of any other user.
- Knowingly attempt to upload or create computer viruses or other malicious software.
- Attempt to gain access to unauthorized resources or entities.
- Share passwords or use an account assigned to another user with or without his or her permission.
- Attempt to bypass security measures whether or not this action causes additional harm.
- Attempt to interfere with other users' ability to send or receive email; or attempt to read, delete, copy, modify another's files; or use another individual's identity.
- Use the system to engage in commercial or other for-profit activities.
- Perform activities that interfere with the ability of students/staff members to use the district's technology resources or other network-connected services effectively.

Violation of this Acceptable Use Agreement may result in loss of privileges, disciplinary action including suspension or expulsion, and could result in criminal prosecution.

## **Monitoring**

The Madera Unified School District reserves the right to monitor any material placed on the computer and to monitor file server space in order to make determination on whether specific uses of the Internet/network are inappropriate. These regulations shall establish the fact that users have no expectation of privacy and that district staff may monitor or examine all system activities to ensure proper use of the system. It is expected that users will employ Internet etiquette and common sense. The district reserves the right to terminate the account of any user who misuses the account. (Cf. Penal Code 632 - Eavesdropping on or recording confidential communications)

## **Internet Filtering**

Madera Unified School District provides an Internet filter to protect its students and employees. Even though the district has taken all responsible actions to insure that Internet



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use is only for purposes consistent with the school curriculum, it is impossible to guarantee that all sites are filtered and blocked for appropriateness. The district cannot prevent access to, nor identify, all areas of inappropriate materials on the Internet making it necessary for students to be supervised at all times while using online services. The Madera Unified School District makes no guaranties of any kind, whether express or implied, for the service it is providing. The Madera Unified School District will not be responsible for any damages a user incurs. Use of any information obtained via the Internet is at the user's own risk. The Madera Unified School District denies any responsibility for the accuracy or quality of information obtained through its Internet facilities. All users need to consider the source of any information they obtain, and evaluate how valid that information may be. (Cf. CIPA compliance (Children's Internet Protection Act), Library Access Law.

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**Madera Unified School District Acceptable Use Agreement  
and Permission to Publish Image/Work/Name**

As a user of a Madera Unified School District computer network and Internet, I hereby agree to comply with the MUSD *Acceptable Use of Internet and Electronic Information Resources*. I have read the Acceptable Use Agreement and I understand that network and Internet access is designed for educational purposes. I agree to use the network responsibly and will abide by the Acceptable Use Policy. Should I commit any violations, my access privileges may be revoked, disciplinary action including suspension or expulsion, and appropriate legal action will be taken.

User's Name (Please Print) \_\_\_\_\_

User's Signature \_\_\_\_\_ Date \_\_\_\_\_

**If the above named individual is a student, the following shall be acknowledged and signed by the parent or legal guardian of the student signing above.** I grant permission for this student to access networked computer services including the Internet and email. I understand that individuals and families may be responsible for violations. I have read and understand this Acceptable Use Agreement and understand that this access is designed for educational purposes. I also understand that some material on the Internet may be objectionable, but I accept responsibility to help assist in setting and conveying standards for this student.

I agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. I also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred accruing from student misuse of the internet and electronic information resources.

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I consent for my student's school work, image and/or first name to be released for use on the school website or Madera Unified School District website. By signing this agreement, I hereby waive any proprietary rights to this material and authorize any subsequent use thereof, including its release and showing to the general public electronically, in newspaper, on television, in clinical training or by any other means selected by Madera Unified School District or its agents for publicity, educational, or promotional purposes. Permission will remain in full force and effect unless revoked in writing.

Parent/Guardian Name (please print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**If the user is an employee:**

I consent for my work, image and/or first and last name to be published on a school website or Madera Unified School District website. By signing this agreement, I hereby waive any proprietary rights to this material and authorize any subsequent use thereof, including its release and showing to the general public electronically, in newspaper, on television, in clinical training or by any other means selected by Madera Unified School District or its agents for publicity, educational, or promotional purposes. Permission will remain in full force and effect unless revoked in writing.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_