

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 14<sup>th</sup> DAY OF SEPTEMBER, 2010**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, September 14, 2010**, at 5:30 p.m.

**ROLL CALL**

Philip D. Janzen, President  
Robert E. Garibay, Clerk

Ricardo Arredondo, Trustee  
Loraine Goodwin, Trustee  
Michael Salvador, Trustee  
Ray G. Seibert, Trustee  
Michael H. Westley, Trustee

Vikram Singh, Student Board Representative, Madera High School  
Omar Perez, Student Board Representative, Madera South High School

John R. Stafford, Superintendent  
Kelly Porterfield, Associate Superintendent, Business and Operations  
Deborah A. Wood, Associate Superintendent, Educational Services  
Jake Bragonier, Public Information Officer  
Teri Bradshaw, Director, Fiscal Services  
Mike Lennemann, Director, Human Resources  
Robert Chavez, Chief Academic Officer  
Darren Sylvia, Chief Academic Officer  
Janet Morgan, Senior Administrative Assistant

Janet Grossnicklaus, Director, Curriculum, Instruction and Assessment  
Alma DeLuna, Director, English Learners  
Rosalind Cox, Director, Facilities Planning and Construction  
Marcus Sosa, Director, Student Services  
Marisa DiMauro, Director, Categorical Programs  
Sandon Schwartz, Principal, Madera South High School  
Jennifer Gaviola, Director, Special Services  
Kent Albertson, Principal, Madera High School  
Sam Armentrout, Director, Transportation  
Steve Imrie, Director, Data Processing  
Allan Kristensen, Vice Principal, Howard School

Kathy Horn, MUTA President  
Rachel Cam, CSEA President

There were approximately 30 visitors/District employees in attendance.

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**1. Call to Order of Public Meeting – Closed Session Immediately Convened**

President Janzen called the Public Session of the Board of Education to order at 5:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

**2. Reconvene Public Session/Call to Order Regular Meeting**

**3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation**

President Janzen adjourned the Closed Session at 6:30 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:00 p.m. President Janzen welcomed the visitors and asked Trustee Goodwin to lead the flag salute. President Janzen asked Jay Carroll, Director of the Madera Rescue Mission to lead the invocation. President Janzen explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 05-2010/11.

**4. Closed Session Reportable Actions (Government Code Section 54957.1)**

Superintendent Stafford announced there were no reportable Closed Session actions.

**5. Adoption of Agenda – Motion No. 24-2010/11**

President Janzen stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

President Janzen advised that Item 8B1 would be amended to remove employee #1 under Classified Employment.

Trustee Goodwin asked that Item 8A1 be pulled for separate discussion.

**It was moved by Trustee Salvador, seconded by Trustee Goodwin, and unanimously carried to adopt the Agenda as amended.**

Ayes:	Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen
Noes:	None
Absent:	None
Abstained:	None

**6. Student Board Representative Report**

Omar Perez, Student Board Representative for Madera South High School and Vikram Singh, Student Board Representative for Madera High School each presented highlights of activities taking place at their respective school sites.

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**7. Communications**

**7A. Public Hearing**

President Janzen opened the meeting for visitors to speak on a subject not on the Board Agenda.

Kathy Horn – MUTA President commented on newspaper articles today regarding schools moving out of PI; class size; federal jobs bill funding; and upcoming negotiations.

Felix Angel, MUSD teacher and parent spoke about API scores and district administration.

Amanda Wade, MUTA grievance chair addressed the issue of class size and Level 2 grievance that is in process.

Lynn Cogdill, 2300 West 3<sup>rd</sup> St. spoke about a local group of citizens that is currently disbanding but who were able, with Federal, State, local government, and some non-profits, to come up with \$500,000 in goods and services to take care of 100 youth between the ages of 16 and 19 over a 4 year period working with the Forest Service. Mr. Cogdill stated they would like to invite the school district to send a representative to be a part of this organization called Youth, Friends of our Forest.

**8. Approval of Consent Agenda – Motion No. 25 and 26-2010/11**

Document Numbers 66-2010/11 through 84-2010/11

Resolution Number 11-2010/11

Commercial Warrants, Exhibit A

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

**It was moved by Trustee Seibert, seconded by Trustee Goodwin, and unanimously carried to Approve the Consent Agenda as amended.**

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen

Noes: None

Absent: None

Abstained: None

**8A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:**

**8A1. Approval of Regular Board Meeting Minutes of August 24, 2010**

Trustee Goodwin asked that the minutes be corrected to show that she was absent from the August 24<sup>th</sup> meeting rather than as voting no on action items.

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**It was moved by Trustee Westley, seconded by Trustee Goodwin,  
and unanimously carried to Approve the Minutes as amended.**

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and  
President Janzen

Noes: None

Absent: None

Abstained: None

**MOTION NO. 26/2010-2011**

**8A2.** Adoption of Resolution No. 11-2010/2011 – GANN Limit Calculations for the  
2009-10 actuals and 2010-11 estimated actuals

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay,  
and President Janzen

Noes: None

Absent: None

Abstained: None

**RESOLUTION NO. 11/2010-2011**

**8A3.** Approval of Contract for Auditing Services

**DOCUMENT NO. 66/2010-2011**

**8A4.** Approval of American Express Commercial Card Program Agreement

**DOCUMENT NO. 67/2010-2011**

**8A5.** Approval of Agreement for Legal Services between Madera Unified  
School District (Client) and the law firm of Lozano Smith (Attorney) effective  
September 15, 2010

**DOCUMENT NO. 68/2010-2011**

**8A6.** Approval of the Madera Unified School District Plan for Restructuring  
year 4, 5, 5+ Program Improvement Schools for the 2010-2011 school year

**DOCUMENT NO. 69/2010-2011**

**8A7.** Ratification of Consultant Agreement between Madera Unified School  
District (MUSD)/Madera High School and San Joaquin Valley Officials  
Association Union (SJVOA), a business entity providing payment services to  
sports officials in the central San Joaquin Valley, for the 2010-2011 school  
year effective through May 31, 2011. The Board previously approved a  
contract with Game Check to provide sports official services but they are no  
longer in business.

**DOCUMENT NO. 70/2010-2011**

**8A8.** Ratification of Consultant Agreement between Madera Unified School  
District (MUSD)/Desmond Middle School and San Joaquin Valley Officials  
Association Union (SJVOA), a business entity providing payment services to  
sports officials in the central San Joaquin Valley, for the 2010-2011 school  
year effective through May 31, 2011. The Board previously approved a  
contract with Game Check to provide sports official services but they are no  
longer in business.

**DOCUMENT NO. 71/2010-2011**

**8A9.** Ratification of Consultant Agreement between Madera Unified School  
District (MUSD)/Martin Luther King Jr. Middle School and San Joaquin Valley  
Officials Association Union (SJVOA), a business entity providing payment  
services to sports officials in the central San Joaquin Valley, for the 2010-2011  
school year effective through May 31, 2011. The Board previously approved a

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contract with Game Check to provide sports official services but they are no longer in business.

**DOCUMENT NO. 72/2010-2011**

- 8A10.** Ratification of Consultant Agreement between Madera Unified School District (MUSD)/Madera South High School and San Joaquin Valley Officials Association Union (SJVOA), a business entity providing payment services to sports officials in the central San Joaquin Valley, for the 2010-2011 school year effective through May 31, 2011. The Board previously approved a contract with Game Check to provide sports official services but they are no longer in business.

**DOCUMENT NO. 73/2010-2011**

- 8A11.** Ratification of Consultant Agreement between Madera Unified School District (MUSD)/Thomas Jefferson Middle School and San Joaquin Valley Officials Association Union (SJVOA), a business entity providing payment services to sports officials in the central San Joaquin Valley, for the 2010-2011 school year effective through May 31, 2011. The Board previously approved a contract with Game Check to provide sports official services but they are no longer in business.

**DOCUMENT NO. 74/2010-2011**

- 8A12.** Ratification of Consultant Services Agreement between Madera Unified School District (District) and All About Dance/All About Gymnastics (AADAAG) for the term of August 25, 2010 to June 30, 2011

**DOCUMENT NO. 75/2010-2011**

- 8A13.** Approval of an Agreement to Terminate Joint Powers Agency Agreement and to Dissolve the Madera/Mariposa County Schools Self Insurance Authority

**DOCUMENT NO. 76/2010-2011**

- 8A14.** Approval to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:

- Report(s) of Administrative Hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers: 401681, 301648, 987586, 987491, 977487, 302323, 5778, 5440, 16622, 502769, 967480, 977285, 977959, 16294, 987083, 302838, 17377, 202700, 5300, 17077, 15573, 401765, 986896, 977549, 985910, 985116, K-2009/10, 301090, 977840, 12480, 967919, 995249, 303467, 968036, 7151, 603101, 996560, 6493, 7170, 997380, 603292, 6193, 201435, 16844, 200673, 996306, 6289, and 8186

**CONFIDENTIAL DOCUMENT NO. 77/2010-2011**

- 8A15.** Approval of Commercial Warrant Listing

**DOCUMENT NO. 78/2010-2011**

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- 8A16.** Approval of the June 30, 2010 Student Body Statement of Club Trust Accounts  
DOCUMENT NO. 79/2010-2011

**8B.** Human Resources Items

- 8B1.** Approval of Staffing changes and Coaches as amended (removal of Employee #1 under Classified Employment)  
DOCUMENT NO. 80/2010-2011

- 8B2.** Approval of Classified Job Description: School Safety Officer – Lead  
DOCUMENT NO. 81/2010-2011

- 8B3.** Ratification of Memorandums of Understanding (MOU) for partnerships between Madera Unified School District, Lead Agency for the BTSA Induction Consortium and Various School Districts  
DOCUMENT NO. 82/2010-2011

- 8C.** Field Trip/Employee Conference Requests  
DOCUMENT NO. 83/2010-2011

- 8D.** Approval of Grades 7-12 Athletic and Band Trips  
DOCUMENT NO. 84/2010-2011

**9. Old Business**

- 9A.** Second Reading and Approval of new Administrative Regulation (AR) 1312.4: Williams Uniform Complaint Procedure

Director of Categorical Programs, Marisa DiMauro presented a brief review of this item for the Board.

**It was moved by Trustee Salvador, seconded by Trustee Westley, and unanimously carried to Approve the new Administrative Regulation (AR) 1312.4: Williams Uniform Complaint Procedure.**

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen

Noes: None

Absent: None

Abstained: None

MOTION NO. 27/2010-2011  
DOCUMENT NO. 85/2010-2011

- 9B.** Approval of Piloting a Time and Attendance System for District Employees

Associate Superintendent, Kelly Porterfield presented an overview of this item for the Board. Director of Data Processing, Steve Imrie and Director of Fiscal Services, Teri Bradshaw were also on hand to answer clarifying questions from the Board.

**It was moved by Trustee Salvador, seconded by Trustee Goodwin, and unanimously carried to Approve Piloting a Time and Attendance System for district Employees.**

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen

Noes: None

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Absent: None  
Abstained: None

**MOTION NO. 28/2010-2011  
DOCUMENT NO. 86/2010-2011**

**9C. Approval of the 2009-2010 Financial Reports**

Teri Bradshaw presented an overview of this item and responded to clarifying questions and comments from the Board.

**It was moved by Trustee Goodwin seconded by Trustee Seibert, and unanimously carried to Approve the 2009-2010 Financial Reports**

Ayes: Trustees Arredondo, Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen

Noes: None

Absent: None

Abstained: None

**MOTION NO. 29/2010-2011  
DOCUMENT NO. 87/2010-2011**

**10. New Business**

**7:30 PM Public Hearing: School Facility Needs Analysis authorizing the levying of alternative school facility fees on residential development**

President Janzen opened the Public Hearing at 8:02 p.m. and seeing no one come forward immediately closed the Public Hearing.

**10A. Adoption of Resolution No. 10-2010/2011 that approves the School Facility Needs Analysis authorizing the levying of alternative school facility fees on residential development**

Director of Facilities Planning and Construction Management, Rosalind Cox presented an overview of this Item. The Board asked clarifying questions and discussed various aspects of this Resolution.

**It was moved by Trustee Seibert, seconded by Trustee Goodwin, and carried by majority to Adopt Resolution No. 10-2010/2011.**

Ayes: Trustees Goodwin, Salvador, Seibert, Westley, Clerk Garibay, and President Janzen

Noes: Trustee Arredondo

Absent: None

Abstained: None

**MOTION NO. 30/2010-2011  
RESOLUTION NO. 10/2010-2011**

**10B. Approval of Memorandum of Understanding between California School Employees Association and Madera Unified School District dated August 30, 2010**

Director of Human Resources, Mike Lennemann presented an overview of this item and responded to questions from the Board.

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**It was moved by Trustee Salvador, seconded by Trustee Garibay, and carried by majority to Approve the Memorandum of Understanding between California School Employees Association and Madera Unified School District dated August 30, 2010.**

Ayes: Trustees Arredondo, Goodwin, Salvador, Westley, Clerk Garibay, and President, Janzen  
Noes: Trustee Seibert  
Absent: None  
Abstained: None

**MOTION NO. 31/2010-2011  
DOCUMENT NO. 88/2010-2011**

**10C. First Reading of Revised Board Bylaw (BB) 9270: Conflict of Interest**

Superintendent Stafford presented this item and asked the Board to contact him with any questions. This item will be brought back for approval at the September 28, 2010 meeting.

**11. Information and Reports**

**11A. Educational Services Report**  
2010 Data Report

Janet Grossnicklaus presented the results of spring 2010 testing and responded to clarifying questions and comments from the Board.

**11B. Business and Operations Update**  
Quarterly Investment Portfolio Report of the Madera County Treasurer-Tax Collector pursuant to Government Code 53646

Teri Bradshaw presented a recap of this item and addressed comments from the Board.

**12. Announcements**

The following announcements were made by President Janzen:

9-21-10 Board Workshop: 5:00 pm to 7:00 pm in the Board Room

10-22-10 CALSSD in Sacramento: Kelly Porterfield will attend with Trustees Arredondo, Goodwin and Seibert

**13. Miscellaneous**

Trustee Goodwin asked if we could remind students that bottled water is no different than tap water.



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**14. Advanced Planning**

President Janzen made the following announcement:

**Next Regular Board Meeting**

**Tuesday, September 28, 2010 at 7:00 p.m.**

**Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637**

**15. Suggested Future Agenda Items**

Trustee Seibert asked for a presentation/discussion on the 28/1 class size issue.

**16. Adjournment – Motion No. 32-2010/11**

President Janzen adjourned the Public Session at 9:45 p.m.

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Janet Morgan, Senior Administrative Assistant  
to the Superintendent and Board of Trustees

Dated: September 14, 2010