

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 23RD DAY OF OCTOBER, 2012**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, October 23, 2012**, at 5:30 p.m.

ROLL CALL

Ricardo Arredondo, President
Michael Salvador, Clerk

Lynn Cogdill, Trustee
Robert E. Garibay, Trustee
Jose Rodriguez, Trustee
Ray G. Seibert, Trustee
Maria Velarde-Garcia, Trustee

Caitlin Martinez, Student Board Representative, Madera High School

Gustavo Balderas, Superintendent
Dr. Anthony Monreal, Deputy Superintendent
Deborah A. Wood, Associate Superintendent, Educational Services
Teri Bradshaw, Director, Fiscal Services
Tracie Green, Director, Human Resources
Robert Chavez, Chief Academic Officer
Janet Morgan, Senior Administrative Assistant
Gladys Wilson, Senior Administrative Assistant

Kent Albertson, Principal, Madera High School
Rosalind Cox, Director, Facilities & Planning and Purchasing
Joe Ayala, Network Administrator
Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment
Paul van Loon, Director, Special Services and Student Services
Brett Moglia, Security Supervisor
Angel Vargas, District Interpreter
Linda Monreal, Principal, Lincoln Elementary
Curtis Mangaanan, Director, Maintenance & Operations
Kathleen Nekumanesh, Principal, Sierra Vista
Lisa Fernandez, Principal, Berenda Elementary
Sandon Schwartz, Principal, Madera South High School

Kathy Horn, MUTA President

There were approximately 60 visitors/District employees in attendance.

1. Call to Order of Public Meeting – Closed Session Immediately Convened

President Arredondo called the Public Session of the Board of Education to order at 5:30 p.m. President Arredondo opened the floor to public comment on any item listed on the Closed Session Agenda. Seeing no one come forward, President Arredondo adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

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2. Reconvene Public Session/Call to Order Regular Meeting

3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation

President Arredondo adjourned the Closed Session at 6:55 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:05 p.m. President Arredondo welcomed the visitors and asked Clerk Salvador to lead the flag salute. President Arredondo asked Ms. Wilson to call the Roll of Trustees. President Arredondo explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 7-2012/13.

4. Closed Session Reportable Actions (Government Code Section 54957.1)

Superintendent Balderas announced there were no reportable Closed Session actions.

5. Adoption of Agenda – Motion No. 50 -2012/13

President Arredondo stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

- Superintendent Balderas requested that item 11D. be moved to item 11A.
- President Arredondo requested to pull item 8A. for separate discussion and vote.

It was moved by Clerk Salvador, seconded by Trustee Velarde-Garcia, and carried by majority to adopt the Agenda as amended.

Ayes:	Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes:	None
Absent:	None
Abstained:	None

6. Student Board Representative Report

Kayla Martinez, acting Student Board Representative for Madera High School and Mr. Sandon Schwartz, principal, Madera South High School, each presented highlights of activities at their respective school sites.

7. Communications

7A. Student and Staff Recognition

- Play It Safe Poster Contest Winners – Sierra Vista Elementary
Mrs. Kathleen Nekumanesh, principal at Sierra Vista elementary presented her third grade students that won the contest at the Fresno County Fair.

7B. Public Hearing

President Arredondo opened the meeting for visitors to speak on a subject not on the Board Agenda.

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- Sylviana Salisbury, 27404 Yosemite Springs, Coarsegold; stated that the certificated staff at James Monroe does not support the cap on health insurance.
- Kathy Horn, MUTA representative; expressed her desire to meet with Board members and Mr. Balderas to address questions on their position for Proposition 30 and other issues.
- Javier Ramos, 3311 Winter Way, stated his daughter is not allowed to ride the school bus because they live 1.9 miles away from the bus stop.
- Lisa Howery, teacher at Nishimoto, stated she had letters to deliver to Board members on behalf of the Nishimoto teaching staff regarding cap on health insurance.
- Ron Montoya, 1828 Pierce Lane, addressed Propositions 30, 31, 32. He also questioned the leadership at James Madison. He also mentioned the lack of musical instruments at this site .
- Maggie Lihosit, teacher at James Monroe, stated that she was not in favor of the cap on health insurance.

Seeing no others come forward, President Arredondo closed Public Comment.

8. Approval of Consent Agenda – Motion Nos. 51-52-2012/13

Document Numbers 118 -2012/13 through 128 -2012/13

Resolution Number 17- 2012/13

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

President Arredondo opened the item for public comment. Seeing no one come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Garibay, seconded by Trustee Seibert, and unanimously carried to approve the Consent Agenda.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: None

Abstained: None

8A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

8A1. Approval of Regular Board Meeting Minutes of October 9, 2012

8A2. Adoption of Resolution No.17-2012/13: August 31, 2012 Budget & Expense Transfer Report

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

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Absent: None

Abstained: None

RESOLUTION NO. 17-2012/13

8A3. Approval of the new Key Club at Madera South High School

DOCUMENT NO. 118-2012/13

8A4. Approval of the Spanish Indigenous Club at Madera South High School

DOCUMENT NO. 119-2012/13

8A5. Approval of the Alfred Society Club at Madera South High School

DOCUMENT NO. 120-2012/13

8A6. Approval of Change Order #1 for the MSHS Paving Project

DOCUMENT NO. 121-2012/13

8A7. Approval of the individual Single Plan for Student Achievement (SPSA) for Lincoln Elementary and Furman High School for the 2012-13 school year starting on August 1, 2012-June 30, 2013

DOCUMENT NO. 122-2012/13

8A8. Approval to award RFP #080612 and contract with Paradigm Healthcare Services for Medi-Cal Administrative Activities (MAA) billing services

President Arredondo advised he must recuse himself due to a conflict of interest and handed the gavel to Clerk Salvador prior to leaving the room.

Clerk Salvador opened the floor for public comment. Seeing no one come forward, Clerk Salvador closed the floor to public comment and returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Velarde-Garcia, seconded by Trustee Seibert, and carried by majority to adopt the Agenda as amended.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador

Noes: None

Absent: None

Abstained: None

Recused: President Arredondo

MOTION NO. 52-2012/13

DOCUMENT NO. 123-2012/13

8A9. Approval of August 31, 2012 Financial Report

DOCUMENT NO. 124-2012/13

8A10. Approval of August 31, 2012 Student Body Statement of Club Trust Accounts

DOCUMENT NO. 125-2012/13

8B. Human Resources Items

8B1. Approval of Staffing List

DOCUMENT NO. 126-2012/13

8B2. Approval of Classified Job Description: Data Technician

DOCUMENT NO. 127-2012/13

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8C. Field Trip/Employee Conference Requests

8C1. Approval of Field Trip/Employee Conference Requests

DOCUMENT NO. 128-2012/13

9. Old Business

9A. Approval of Revised Board Policies and Administrative Regulations: BP 3511.1 Integrated Waste Management; AR 3511.1 Integrated Waste Management; AR 3550 Nutrition Standards for School Meals

President Arredondo opened the item for public comment. Seeing no one to come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Salvador, seconded by Trustee Velarde-Garcia, and unanimously carried to approve the Revised Board Policies and Administrative Regulations: BP 3511.1 Integrated Waste Management; AR 3511.1 Integrated Waste Management; AR 3550 Nutrition Standards for School Meals

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: None

Abstained: None

MOTION NO. 53-2012/13
DOCUMENT NO. 129-2012/13

9B. Approval of Revised Board Policy and Administrative Regulation 6178 (BP/AR 6178) Instruction - Career Technical Education

President Arredondo opened the item for public comment. Seeing no one to come forward, President Arredondo returned the item to the Board for questions and comments.

It was moved by Trustee Garibay, seconded by Clerk Salvador, and unanimously carried to approve the Revised Board Policy and Administrative Regulation 6178 (BP/AR 6178) Instruction - Career Technical Education

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: None

Abstained: None

MOTION NO. 54-2012/13
DOCUMENT NO. 130-2012/13

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9C. Approval of New/Revised/Deleted Board Policies and Administrative Regulations

President Arredondo opened the item for public comment. Seeing no one to come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Salvador, seconded by Trustee Seibert, and unanimously carried to approve the New/Revised/Deleted Board Policies and Administrative Regulations

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

MOTION NO. 55-2012/13
DOCUMENT NO. 131-2012/13

9D. Approval of Revised Board Bylaw BB 9270 Conflict of Interest

President Arredondo opened the item for public comment. Seeing no one to come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Seibert, seconded by Trustee Velarde-Garcia, and unanimously carried to approve the Revised Board Bylaw BB 9270 Conflict of Interest

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

MOTION NO. 56-2012/13
DOCUMENT NO. 132-2012/13

10. New Business

10A. First Reading of Revised Board Policy and Administrative Regulation

President Arredondo introduced the Board Policy and Administrative Regulation 1312.3 and explained that this is mandated by the California Department of Education and will be brought back to the board for Second Reading. Superintendent Balderas recommended the First Reading of this item. President Arredondo opened the item for public comment.

- Kathy Horn, MUTA representative, asked that these policies and regulations be made available to staff. She wants printed copies for review in the office in English and in Spanish.

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- Mr. Balderas explained the procedures for complaints and also mentioned it is available at all school sites.

Seeing no others come forward, President Arredondo closed public comment and returned the item to the Board for questions and comments.

- 10B.** Approval to apply for 21st Century Grant for Madera High, Madera South, Eastin Arcola, Adams, Alpha, Berenda, Howard, Lincoln, Millview, Monroe, Nishimoto, Parkwood, Sierra Vista and Thomas Jefferson.

President Arredondo introduced this item and opened it for public comment. Seeing no one come forward, President Arredondo closed public comment and returned the item to the Board for questions and comments.

Mr. Robert Chavez, Chief Academic Officer gave a brief description of the program and was available to answer questions from the Board prior to President Arredondo calling for a motion.

It was moved by Clerk Salvador, seconded by Trustee Rodriguez, and unanimously carried to approve the 21st Century Grant for Madera High, Madera South, Eastin Arcola, Adams, Alpha, Berenda, Howard, Lincoln, Millview, Monroe, Nishimoto, Parkwood, Sierra Vista and Thomas Jefferson

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

**MOTION NO. 57-2012/13
DOCUMENT NO. 133-2012/13**

- 10C.** Request approval of Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of October 9, 2012 through grant submission

President Arredondo introduced this item and made available to the Board members an Amended Agreement to start services on October 24, 2012. President Arredondo opened the item for public comment.

- Kathy Horn, MUTA representative, stated that Madera Unified has talented staff that could write grants.

Seeing no others come forward, President Arredondo closed public comment and returned the item to the Board for questions and comments.

Mr. Robert Chavez, Chief Academic Officer gave a brief description of the program and was available to answer questions from the Board prior to President Arredondo calling for a motion.

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It was moved by Trustee Garibay, seconded by Clerk Salvador, and unanimously carried to approve the Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of October 24, 2012 through grant submission

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

MOTION NO. 58-2012/13
DOCUMENT NO. 134-2012/13

- 10D.** Approval to Adopt the Findings, Conclusions and Recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
- Report(s) of Administrative Hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers: 995320, 87586, 997484, 5440, 997174, 986945, 202429, 701422, 202653, 200080, 7116, and 201882.

President Arredondo opened the floor for public comment on this item.

- Margarita Sisen, 2550 Foxglove, stated she represented student ID #701422. She mentioned that parents of this student were not correctly informed of the procedures for expulsion.
- Mr. Balderas asked the parents to meet with him after the board meeting adjourns.

Seeing no others come forward President Arredondo closed the floor to public comment and returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Rodriguez, seconded by Trustee Seibert, and unanimously carried by majority to approve the findings, conclusions and recommendations as stated above.

Ayes: Trustees Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo,
Noes: None
Absent: Trustee Cogdill (left room prior to vote)
Abstained: None

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MOTION NO. 59-2012/13
CONFIDENTIAL DOCUMENT NO. 135-2012/13

10E. Approval of Commercial Warrant Listing

Exhibit A, Motion No. 60-2012/13, Document No. 136-2012/13

Trustee Garibay advised that he must recuse himself due to a conflict of interest. President Arredondo opened the floor for public comment on this item. Seeing no one come forward, President Arredondo closed the floor to public comment and returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Clerk Salvador, seconded by Trustee Velarde-Garcia, and unanimously carried by majority to approve the commercial warrant listing

Ayes:	Trustees Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes:	None
Absent:	Trustees Cogdill (left room prior to vote)
Abstained:	None
Recused:	Trustee Garibay

11. Information and Reports

11A. Superintendent's Time

○ **Upward Bound Presentation**

Mr. Balderas introduced the team of presenters for this presentation. Ms. Monica Cuevas, Dean of Students at SCCC, Madera Center; Dr. Diana Tapia, Director of Grant Writing at Reedley College, Martina Granados, California State University, Fresno, Guadalupe Garcia, Madera Center, Fernando Cardenas, CSU Fresno.

The team presented a video of a sample of high school students from MUSD that participate in this program and also explained the benefits for students and their families.

11B. Grant Writing Services

Rosalind Cox, Director of Facilities, Operations and Purchasing, presented Juan Garza II representative for California Consulting, LLC who gave a presentation and answered questions from the Board regarding grant writing services. This item will come back to the Board for approval at a future meeting.

11C. Educational Services Report

- Adequate Yearly Progress Report
Mrs. Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment gave a detailed presentation and answered questions from the Board.
- Suspension Report
Mr. Paul van Loon, Director of Student Services and Special Services gave a

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presentation and answered questions from the Board.

11D. Business and Operations Update

- Williams Visitation Report
Mr. Curtis Manganaan, Director of Maintenance and Operation presented a report from the Williams visiting team and answered questions from the Board.

12. Announcements

Trustee Cogdill announced the loss of Mr. Herman Mitchell and informed that there will be a viewing tomorrow between 4:00 -8:00 p.m. at Smith Manor.

President Arredondo announced the following:

- Fall Carnivals will be celebrated by Adams Elementary and La Vina Elementary on Friday, October 26th. Festivities at Adams get underway at 4:30 pm and La Vina at 5:00 pm. Berenda will celebrate their Fall Carnival on November 8th starting at 5:30 pm.
- Madera High School Drama will be presenting *Shakespeare Abridged* from October 24th through October 27th at 7:30 pm in the school cafeteria.
- A Board Workshop is scheduled for Tuesday, November 6th at 5:30 pm here in the Board Room.
- On November 7th, the Superintendent will be conducting a Community Listening Session at 6:00 pm in Thomas Jefferson's B.J. Robinson Gym.

13. Miscellaneous

A. Board Member Committee and Information Reports

- Trustee Seibert advised that he attended the CALSSAD Workshop in which the Common Core Materials was an item presented.
- Clerk Salvador informed that he attended the Facilities Planning meeting.

14. Advanced Planning

President Arredondo made the following announcement:

Next Regular Board Meeting

Tuesday, November 13, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637

15. Suggested Future Agenda Items

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- Trustee Cogdill would like to have information on Sensitivity Training and Customer Service in MUSD in the Friday Update.
- Trustee Velarde-Garcia requested that information be sent to the Board on STEM and Science Technology in the Friday Update.
- President Arredondo requested to have an Annual Workshop to revisit board policies, conduct and board accountability in January 2013.

16. Adjournment – Motion No. 61-2012/13

President Arredondo adjourned the Public Session at 10:34 p.m.



Gladys Wilson, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: October 23, 2012