

MADERA UNIFIED SCHOOL DISTRICT
Madera: Unified For Student Success

Board of Trustees Meeting
AGENDA

Regular Meeting

Tuesday, November 12, 2013

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:30 PM – Closed Session • 7:00 PM – Public Meeting

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items: Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
 - A. **Pupil Personnel Matters**
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - B. **Personnel**
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - C. **Public Employee Appointment**; Title: Assistant Superintendent Administrative and Support Services (Government Code section 54957)
 - D. **Conference With Labor Negotiator**; District Representative: Tracie Green; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
 - E. **Conference with Legal Counsel** – Existing Litigation; (Government Code section 54956.9(a)) Name of case: Daren Miller vs. Madera USD, Case No. MCV055774
 - F. **Superintendent's Evaluation**
 - G. **Adjournment of Closed Session**

7:00 PM – Public Meeting Begins

2. **Reconvene Public Session**

3. Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation

4. Closed Session Reportable Actions (Government Code Section 54957.1)

5. Adoption of Agenda

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

6. Student Board Representative Report

Madera High: Manal Iqbal

Madera South High: Jeremiah Lopez

7. Communications

A. Student and Staff Recognition

- Future Farmers of America Annual Activities Report
- Bus Driver Safety Month

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

8. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Special Board Meeting Minutes of October 17, 2013
[Special Board Meeting Minutes of October 17, 2013](#)
2. Request Approval of Regular Board Meeting Minutes of October 22, 2013
[Regular Board Meeting Minutes of October 22, 2013](#)
3. Request Adoption of Resolution #09-2013/14 September 30, 2013 Budget & Expense Transfer Report
[Agenda Cover and Resolution #09-201314 September 30, 2013 Budget & Expense Transfer Report](#)

4. Request Approval of Miscellaneous Donations: \$500 donation to MHS Jazz Band by Educational Employees Credit Union; and \$348 donation to Pershing Elementary School by PG&E.
[Agenda Item Cover](#)
5. Request approval of Easement Deed between Madera Unified School District and Pacific Gas and Electric Company for underground utilities at Desmond and Nishimoto schools
[Agenda Item Cover](#)
[Easement Deed](#)
6. Request Approval of Consulting Services Agreement between Madera Unified School District and Isom Advisors, a Division of Urban Futures, Inc.
[Agenda Item Cover](#)
[Isom Agreement](#)
7. Request Approval of Consultant Services Agreement between Madera Unified School District and P.L. Dalton Company, Inc.
[Agenda Item Cover](#)
[Consultant Agreement](#)
8. Request ratification of Consultant Service Agreement between Madera Unified School District and Central California Neuropsychology Associates to provide an Independent Educational Evaluation at the request of a parent.
[Agenda Cover](#)
[Consultant Services Agreement](#)
9. Request approval of Contract between Madera Unified School District and Stanislaus County Office of Education to provide English as a Second Language classes for adults participating in two Migrant Head Start Centers.
[Agenda Item Cover](#)
[Agreement](#)
10. Request approval of the Country Villa Health Services Agreement for the Certified Nursing Assistant Program at Madera Adult School for the 2014-2016 school years.
[Agenda Item Cover](#)
[Agreement](#)
11. Request approval of the Country Villa Health Services Agreement for Home Health Aide Program at Madera Adult School for the 2014-2016 school years.
[Agenda Item Cover](#)
[Agreement](#)
12. Request approval of submission of the 2014-15 Continued Funding application to the Child Development Division, California Department of Education.
[Agenda Item Cover](#)
[Funding Application](#)
13. Request approval of Link Crew – Club/Organization at Madera South High School.
[Agenda Item Cover](#)
[Application](#)

14. Request approval of Stallion to Stallion Peer Tutoring –Club/Organization at Madera South High School.
[Agenda Item Cover](#)
[Application](#)
15. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Reports(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent’s Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 301958, 200116, 301983, 8471, 601644, 12596, 18026, 17734, 8209, 7127, 4659, 401511, 15076, 15261, 3112, 401787, 303196, 301712, and 12558.

[Agenda Item Cover](#)
16. Request Approval of October 2013 Payroll Payment Order
[Agenda Cover and October 2013 Payroll Payment Order](#)
17. Request Approval of September 30, 2013 Student Body Statement of Club Trust Accounts
[Agenda Cover and September 30, 2013 Student Body Statement of Club Trust Accounts](#)
18. Request Approval of September 30, 2013 Financial Report
[Agenda Cover and September 30, 2013 Financial Report](#)

B. Human Resources Items

1. Request Approval of Staffing & Coaches Lists
[Staffing List 11-12-13](#)
[Coaches List 11-12-13](#)
2. Request Approval of Certificated Management Job Description: Director of Instructional Technology
[Agenda Item Cover](#)
[Job Description](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 11/12/13
[Field Trips](#)

9. Old Business

- A. Second Reading and Approval of Revised Board Policy and Administrative Regulation
[Agenda Item Cover](#)
[BP 3580](#)
[AR 3580](#)

10. New Business

- A. Request Adoption of Resolution No. 10-2013/14 to designate the position of Assistant Superintendent Administrative and Support Services as Senior Management.
[Agenda Item Cover](#)
[Resolution NO. 10-2013-14](#)
- B. Request Approval of Employment Terms for Assistant Superintendent Administrative and Support Services
[Agenda Item Cover](#)
[Salary Schedule](#)
- C. Request Approval of a Teacher to serve on the basis of a Variable Term Waiver from September 10, 2013 to December 20, 2013
[Agenda Item Cover](#)
[Variable Term Waiver](#)
[Public Notice](#)
- D. First Reading of Revised Administrative Regulation 4117.14/4317.14 Postretirement Employment
[Agenda Item Cover](#)
[AR 4117.14](#)
[AR 4317.14](#)
- E. Request Approval of Commercial Warrant Listing
[Agenda Cover and Warrant Listing 10-16 through 10-30](#)

11. Information and Reports

- A. Educational Services
 - 2013 Annual Report: Williams Site Visitations, Madera County Superintendent of Schools
- B. Business & Operations
 - Proposition 39
- C. Superintendent's Time
 - Sodexo Benchmark Study

12. Announcements

13. Miscellaneous

- A. Board Member Committee and Information Reports

14. Advanced Planning

Next Regular Board Meeting

Tuesday, December 17, 2013 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

15. Suggested Future Agenda Items

Audio File No. 17- 2013/14

16. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2;

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – NOVEMBER 12, 2013

CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
<i>None</i>				

CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Jeff Belo	Teacher	MSHS	10/31/13	Resignation
2. Ashley Faraone	Intervention Specialist	EAHS	11/16/13	Resignation

CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One full-time position	Director of Instructional Technology	Educational Svs.	2013/2014	New Position (General Funding)

CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Darcy Baker	Teacher	Desmond	2013/2014	Replacement
2. Nadia Samarin	Teacher	Jefferson	2013/2014	Replacement
3. Nicole Walsh	Vice Principal	MHS	2013/2014	Replacement
4. Teri Dompeling	Vice Principal	Desmond	2013/2014	Replacement

CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Araceli Zaragoza	Administrative Asst. II	Special Services	03/05/14-03/05/15	Personal Leave

CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Carl Thornton	Warehouse Person I	Child Nutrition	12/21/13	Retirement (35 Yrs.)
2. Patricia Rodriguez	Clerk I	Child Nutrition	12/30/13	Retirement (21 Yrs.)
3. Ronald Moren	Bus Driver	Transportation	06/01/13	Retirement (6 Yrs.)
4. Daniel Ogan	Mechanic III	Transportation	10/31/13	Resignation

CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
<i>None</i>					

CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Sandon Schwartz	Assistant Superintendent Support Services	District	2013/2014	-----	New Position (General Funding)
2. Vanessa Marin	Paraprofessional Aide Asst. to Physically Impaired	Special Services	2013/2014	6.50	Replacement
3. Jesus Martinez Camacho	Custodian	M&O	2013/2014	8.00	Replacement
4. Larry Escobar	Custodian	M&O	2013/2014	8.00	Replacement
5. Alex Gonzales	Groundsperson I	M&O	2013/2014	8.00	Replacement
6. Denise Anderson	Secretary	Dixieland	2013/2014	3.00	Replacement
7. Gabriella Gallegos	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	New Position (Special Ed. Funding)
8. Alejandra de Flores Sanchez	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	Replacement
9. Charlene Cane	CN Technician	Child Nutrition	2013/2014	8.00	Replacement
10. Irma Gurrola	CN Assistant I	Child Nutrition	2013/2014	3.50	Increase in hours

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – NOVEMBER 12, 2013

CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
11. Nancy Miranda	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	Replacement
12. Tammie Crafton	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	Replacement
13. To Be Announced	HR Supervisor	Human Resources	2013/2014	8.00	New Position (General Funding)
14. Rosalia Ramirez	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	Replacement
15. To Be Announced	Director of Purchasing	Purchasing	2013/2014	8.00	Replacement

COACHES

1. See Attached List

**HUMAN RESOURCES
COACHES STAFFING LIST
BOARD AGENDA
NOVEMBER 12, 2013**

Sarah	Anderson	Jefferson	Girls Volleyball	Fall	2013/2014
Amanda	Cook	Jefferson	Boys Cross Country	Fall	2013/2014
Rosa	Cook	Jefferson	Girls Tennis	Fall	2013/2014
Emiliano	Hernandez	Jefferson	Football	Fall	2013/2014
Douglas	Powell	Jefferson	Football	Fall	2013/2014
Isabel	Bazante	Sierra Vista	Girls Basketball	Fall	2013/2014

11/05/13 11:25 A.M.