

MADERA UNIFIED SCHOOL DISTRICT
Madera: Unified For Student Success

Board of Trustees Meeting AGENDA

Regular Meeting

Tuesday, November 17, 2015

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:00 PM – Closed Session • 6:30 PM – Public Meeting

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:00 p.m.

1. **5:00 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items:
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 6:30 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and city of residence.
 - A. **Pupil Personnel Matters**
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - B. **Personnel**
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - C. **Conference With Labor Negotiator**; District Representative: Kent Albertson; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
 - D. **Conference with Legal Counsel** – Existing Litigations: (Government Code section 54956.9(a)) Name of cases:
Daren Miller vs. Madera USD, Case No. MCV055774
Crystalle Martinez vs. Madera USD
Raymond Kaitangian vs. Madera USD
Pedro Martinez vs. Madera USD
Jacinta Martinez vs. Madera USD
William Gutierrez vs. Madera USD
Anticipated Litigation; Significant exposure to litigation pursuant to Government Code section 54956.9(b): 1 case

Audio File No. 16-2015/16

E. Adjournment of Closed Session

6:30 PM – Public Meeting Begins
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2. Reconvene Public Session

3. Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation

4. Closed Session Reportable Actions (Government Code Section 54957.1)

5. Adoption of Agenda

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

6. Student Board Representative Report

Madera High: Rabia Qaiser

Madera South High: David Vargas

7. Communications

A. Student and Staff Recognition

- Acknowledgement of students that provided entertainment before the Board meeting - Mrs. Howery's 3rd grade music class at Lincoln Elementary School performed with Orff Instruments.
- The Madera Minute
- JBT Check Presentation – Pat Gordon, JBT Food Tech

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and city of residence.

8. Information and Reports

A. Educational Services

- Williams Report – Dianna Marsh, Madera County Office of Education

B. Support Services

- Naming of Schools – Sandon Schwartz, Assistant Superintendent of Administrative and Support Services and Rosalind Cox, Director of Facilities Planning and Construction Management

C. Union Time

9. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of October 27, 2015
[Regular Board Meeting Minutes of October 27, 2015](#)
2. Request Adoption of Resolution No.33-2015-2016:September 30, 2015 Budget and Expense Transfer Reports
[Agenda Item Cover](#)
[Resolution No.33 2015-16 September 30, 2015 Budget and Expense Transfer Reports](#)
3. Request Adoption of Resolution No.35-2015/16 Regarding Authorized Signatures on Designated Madera Unified School District Accounts/Documents
[Agenda Item Cover](#)
[Resolution No.35-2015/16 Regarding Authorized Signatures on Designated Madera Unified School District](#)
4. Request Approval of the 2015-16 Parent and Booster Club's Request for Recognition
[Agenda Item Cover](#)
5. Request Ratification of Miscellaneous Donations
[Agenda Item Cover](#)
6. Request Approval of Amendment to Lease Agreement between Madera Unified School District and East Denair, LLC c/u The Matthew A. Bruno and Barbara Bruno Family Trust to lease additional meeting room space
[Agenda Item Cover](#)
[Amendment to Lease Agreement](#)
7. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Report(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 12241, 1013356, 401452, 2621, 3207, 1013320, 3427, 602569, 504031, 11372, 303861, 501961, 401140 and 503866.
[Agenda Item Cover](#)

8. Request approval for submittal of 2016-17 Continued Funding application to Early Education and Support Division, California Department of Education
[Agenda Item Cover](#)
[16-17 Continued Funding Application](#)
[16-17 Continued Funding Calendar](#)
[Agency Information Certification Form](#)
9. Request Approval of Agreement between Madera Unified School District and Community Action Partnership of Madera County/Victim Services Department to provide assistance for crime victims effective November 18, 2015 through June 30, 2017
[Agenda Item Cover](#)
[Agreement](#)
10. Request Approval of Consultant Services Agreement between Madera Unified School District, Madera High School and The leadership and Learning Center, Houghton Mifflin Harcourt to provide Professional Development for staff development from November 18, 2015 to June 30, 2016.
[Agenda Item Cover](#)
[Consultant Agreement](#)
[The Leadership and Learning Center Contract](#)
11. Request Approval of Madera Unified School District Work Experience Education Plan
[Agenda Item Cover](#)
[Work Experience Education Program Plan and application](#)
[Work Permit and Work Experience Education Handbook](#)
[Work Permit Authorization to Issue ? Superintendents Designee\(s\)](#)
12. Request Approval of the California Career Technical Education Incentive Grant Application (CTEIG)
[Agenda Item Cover](#)
[California Career Technical Education Incentive Grant Request For Application](#)
13. Request Ratification to apply for the Greenfields Outdoor Fitness Grant program focused on providing equipment for equity reasons at the alternative education site, Ripperdan Community Day School and both high schools, Madera High School and Madera South High School effective 2015-16 school year.
[Agenda Item Cover](#)
[Greenfield Grant](#)
[MUSD PE Equipment Plans 2015-16](#)
14. Request Approval of October 2015 Payroll Payment Order
[Agenda Item Cover](#)
[Payroll Payment Order 10-14-15](#)
[Payroll Payment Order 10-30-15](#)
15. Request Approval of September 30, 2015 Financial Report
[Agenda Item Cover](#)
[September 30, 2015 Financial Report](#)
16. Request Approval of August 31, 2015 Student Body Statement of Club Trust Accounts

[Agenda Item Cover](#)

[August 31, 2015 Student Body Statement of Club Trust Accounts](#)

17. Request Approval of September 30, 2015 Student Body Statement of Club Trust Accounts

[Agenda Item Cover](#)

[September 30, 2015 Student Body Statement of Club Trust Accounts](#)

B. Human Resources Items

1. Staffing List 11-17-15

[Staffing List 11-17-15](#)

[Coaches List 11-17-15](#)

2. Request approval of Agreement between Nation and Badilla Investigations and the Madera Unified School District

[Agenda Item Cover](#)

[Professional Services Agreement](#)

[Certificate of Liability Insurance](#)

3. Request Approval of revised Job Description for the position of Database Administrator

[Agenda Item Cover](#)

[ID - DRAFT Database Administrator](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 11/17/15

[Field Trips - 11/17/15](#)

10. New Business

- A. First Reading of Revised Board Policy 0200 - Goals For The School District

[Agenda Item Cover](#)

[BP 0200](#)

- B. First Reading of Revised Administrative Regulation 0460– Local Control and Accountability Plan, and Board Policy 0500 - Accountability

[Agenda Item Cover](#)

[AR 0460](#)

[BP 0500](#)

- C. First Reading of Revised Board Policies and Administrative Regulations for Administrative & Support Services

[Agenda Item Cover](#)

[BP 3270 Sale and Disposal of Books, Equipment and Supplies](#)

[AR 3270 Sale and Disposal of Books, Equipment and Supplies](#)

[AR 3311 Bids](#)

[AR 3512 Equipment](#)

- D. First Reading of Revised Board Policy for Fiscal Services

[Agenda Item Cover](#)

[BP 3100](#)

[AR 3100](#)

- E. First Reading of revised Board Policy and Administrative Regulations – Human Resources
[Agenda Item Cover](#)
[AR 4112.23 - Special Education Staff](#)
[AR 4119.11/4219.11/4319.11 - Sexual Harassment](#)
[BP 4154/4254/4354 - Health & Welfare Benefits](#)
[AR 4154/5254/4354 - Health & Welfare Benefits](#)
[AR 4161.11/4261.11/4361/11 - Industrial Accident/Illness Leave](#)
- F. Discussion of Governing Board Self-Evaluation Pursuant to Board Bylaw 9400
[Agenda Item Cover](#)
[BB 9400](#)
- G. Review and discuss Parents As Mentors Program Agreement– Improving the LCAP Engagement Process
[Agenda Item Cover 11-17-15](#)
[Contract Agreement with MCCJ Parent Mentor Program -Improving the LCAP Engagement Process](#)
- H. Request Approval of Agreement between Madera Unified School District and ValleyPBS to provide parent education classes to MUSD parents from February 1, to June 30, 2016
[Agenda Item Cover](#)
[Agreement](#)
- I. Request Approval to purchase replacement vehicles for Maintenance and Operation and Security Vehicles utilizing CMAS Contracts
[Agenda Item Cover](#)
[Vehicle Quotes](#)
- J. Request Approval of Commercial Warrant Listing
[Agenda Item Cover and Warrant Listing](#)

11. Superintendent's Time

- Alternative Education

12. Announcements

13. Miscellaneous

- A. Board Member Committee and Information Reports

14. Advanced Planning

Next Regular Board Meeting

Tuesday, December 8, 2015 at 6:30 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

15. Suggested Future Agenda Items

16. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2;

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – NOVEMBER 17, 2015

<u>CERTIFICATED LEAVE OF ABSENCE</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
1. Melissa Bozzo	Teacher	MHS	10/28/15-12/18/15	Personal Leave	
<u>CERTIFICATED SEPARATIONS</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
1. Russell Trainer	Teacher	Desmond	10/31/2015	Resignation (2 nd Revision)	
<u>CLASSIFIED SEPARATIONS</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
1. Evayon Henson	Para-Special Needs Preschool	Madison	11/13/2015	Resignation	
2. Marsha Momary	CN Cashier	Child Nutrition	11/19/15	Retirement (23 years)	
<u>CLASSIFIED NEW POSITIONS</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	HOURS	JUSTIFICATION
1. Para-Phys. Impaired		MSHS	2015/2016	7.0	New Position
2. Para-Special Needs		Alpha	2015/2016	8.0	New Position
3. Para-Special Needs		Sherman Thomas	2015/2016	3.0	New Position
4. Para-Phys. Impaired		Monroe	2015/2016	7.0	New Position
5. Para-Special Needs		MSHS(BEST9/10)	2015/2016	7.0	New Position
6. Para-Special Needs		MSHS(BEST11/12)	2015/2016	7.0	New Position
7. Para-Special Needs		Sierra Vista	2015/2016	6.0	New Position
8. Para-Phys. Impaired		Chavez	2015/2016	6.0	New Position
<u>CLASSIFIED EMPLOYMENT</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	HOURS	JUSTIFICATION
1. Marisol Aguayo	Para-Special Needs	Pershing	2015/2016	3.5	Replacement
2. Erika Ochoa	Buyer	Purchasing	2015/2016	8.0	Replacement
3. Elizabeth Rojas-Santiago	Para-Special Needs	Nishimoto	2015/2016	3.5	Replacement
4. Steven Guglielmana	Paraprofessional Aide	La Vina	2015/2016	3.5	New Position
5. Veronica Garcia	Secretary-Attendance	La Vina	2015/2016	6.0	Replacement
6. Imelda Pulido	Secretary-Attendance	Monroe	2015/2016	8.0	Replacement
7. Michelle Angulo	Para-Special Needs	Pershing	2015/2016	3.5	Replacement
8. Noradeli Mendoza	Paraprofessional Aide	Washington	2015/2016	3.5	New Position
9. Brittney Fortney	Paraprofessional Aide	Chavez	2015/2016	3.5	New Position
10. Mick Cha	Bus Driver	Transportation	2015/2016	4.0	New Position
11. Marlena Carranza	Para-Phys. Impaired	Lincoln	2015/2016	6.0	Replacement
12. Ericka Patino-Saldana	Classroom Aide-PS	Preschool	2015/2016	3.0	Replacement
13. Josephine Reyes	Paraprofessional Aide	Monroe	2015/2016	3.5	New Position
14. Nancy Miranda	Para-Special Needs	Special Ed	2015/2016	6.0	Replacement
15. Marissa Huenergardt	Paraprofessional Aide	Lincoln	2015/2016	3.5	New Position
16. Emma Guzman Sanchez	Family Liaison	Mt. Vista HS	2015/2016	3.5	New Position
17. Esperanza Cuevas	Admin Assistant – Site	MLK	2015/2016	8.0	Replacement
18. Amorette Mata	Para-Special Needs-PS	Preschool-Madison	2015/2016	3.5	Replacement
<u>COACHES</u> – See attached list					

11/12/2015 9:26 AM

COACHES LIST

11-17-15

Last Name	First Name	School	Sport	Season
Engelhaupt	Erica	Desmond	Cheer	Various
Hawkins	Mike	MHS	Boys Basketball	Winter
Davis	Marshall	MHS	Boys Basketball	Winter
Gonzalez	Ishmail	MHS	Boys Basketball	Winter
Lozano	David	MHS	Boys Basketball	Winter
Brooks	Jaysun	MHS	Boys Basketball	Winter
Jenkins	Robert	MHS	Boys Basketball	Winter
Lee	Wes	MHS	Boys Basketball	Winter
Espinoza	Mike	MHS	Boys Basketball	Winter
Smith	Jason	MHS	Girls Basketball	Winter
Alexander	Jason	MHS	Girls Basketball	Winter
Murphy	Eddie	MHS	Girls Basketball	Winter
Harshaw	Craig	MHS	Girls Basketball	Winter
Lewis	Chamelle	MHS	Girls Basketball	Winter
Englehaupt	Erika	MHS	Girls Basketball	Winter
Landeros	Nick	MHS	Boys Soccer	Winter
Reinhart	Tyler	MHS	Boys Soccer	Winter
Ultreras	Artemio	MHS	Boys Soccer	Winter
Hernandez	Sergio	MHS	Boys Soccer	Winter
Saldanas	Ricardo	MHS	Boys Soccer	Winter
Hill	Cameron	MHS	Girls Soccer	Winter
Moreno	Cynthia	MHS	Girls Soccer	Winter
Gillis	Samantha	MHS	Girls Soccer	Winter
Alvarez	German	MHS	Girls Soccer	Winter
Romine	Joe	MHS	Wrestling	Winter
Philp	Eric	MHS	Wrestling	Winter
Sally	Will	MHS	Wrestling	Winter
Gutierrez	Louie (Luis)	MHS	Wrestling	Winter
Valladares	Juan	MHS	Wrestling	Winter
Navarro	Jimmy (Javier)	MHS	Wrestling	Winter
Lozano	David	T. Jefferson	Boys Basketball	Winter
Villar	Joseph	T. Jefferson	Boys Basketball	Winter
Chacon	Eduardo	T. Jefferson	Boys Basketball	Winter
Naiona	Darcy	T. Jefferson	Girls Basketball	Winter
Fernandez	Bria	T. Jefferson	Girls Basketball	Winter
Naiona	Sarah	T. Jefferson	Girls Basketball	Winter
Dyer	Hammer	T. Jefferson	Girls Soccer	Winter
Escobar	Maynord	T. Jefferson	Girls Soccer	Winter
Magos	Joaquin	T. Jefferson	Boys Soccer	Winter
Perez	Jose	T. Jefferson	Boys Soccer	Winter
Philp	Ryan	T. Jefferson	Wrestling	Winter
Alvarez	Ricardo Andres	T. Jefferson	Wrestling	Winter

[Type here]

COACHES LIST

11-17-15

Rodriguez	Tolefio	T. Jefferson	Wrestling	Winter
Navarro	Jose	T. Jefferson	Wrestling	Winter
Spragins	Coleen	T. Jefferson	Gymnastics	Winter
Petrucchi	Mica	T. Jefferson	Cheer	Various
Barraza	Jose	MSHS	Boys Soccer	Winter
Armiento	Cristino	MSHS	Boys Soccer	Winter
Maza	Zach	MSHS	Boys Soccer	Winter