

MADERA UNIFIED SCHOOL DISTRICT
Madera: Unified For Student Success

Board of Trustees Meeting AGENDA

Regular Meeting

Tuesday, December 8, 2015

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:00 PM – Closed Session • 6:30 PM – Public Meeting

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:00 p.m.

1. **5:00 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items:
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 6:30 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and city of residence.
 - A. **Pupil Personnel Matters**
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - B. **Personnel**
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - C. **Conference With Labor Negotiator**; District Representative: Kent Albertson; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
 - D. **Conference with Legal Counsel** – Existing Litigations: (Government Code section 54956.9(a)) Name of cases:
Daren Miller vs. Madera USD, Case No. MCV055774
Crystalle Martinez vs. Madera USD
Raymond Kaitangian vs. Madera USD
Pedro Martinez vs. Madera USD
Jacinta Martinez vs. Madera USD
William Gutierrez vs. Madera USD
Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(b): 1 case
 - E. **Adjournment of Closed Session**

6:30 PM – Public Meeting Begins
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2. **Reconvene Public Session**
3. **Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation**
4. **Closed Session Reportable Actions** (Government Code Section 54957.1)
5. **Adoption of Agenda**
Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).
6. **Nominations and Election of President of the Board of Trustees for the term of December 8, 2015 to December 13, 2016**
7. **Nominations and Election of Clerk of the Board of Trustees for the term of December 8, 2015 to December 13, 2016**
8. **Nominations and Election of Representative to the 2016 Elected and Appointed Committees:**
 - Madera County School Boards Association (MCSBA) Executive Board
 - California Association of Suburban School Districts (CALSSD)
 - Inter Agency Committee
 - Madera Center for the Arts Partnership
9. **Review and Approval of Appointment of Board Member/s to:**
 - School Site and Career Pathway Liaisons
10. **Review and Approval of the Board Advisory Committee Guidelines**
11. **Review and Appointment of Trustees to Board Advisory Committees:**
 - Budget and Finance Committee
 - Citizen's Bond Oversight Committee
 - District English Language Learner Advisory Committee (DELAC)
 - Wellness Committee
 - District Career Technical Education Committee
 - Site Selection Committee
 - Parent Advisory Committee
 - Facilities Committee
12. **Review and Approval of the 2016 Regular, Closed Session meetings and Workshops of the Board of Trustees**
13. **Student Board Representative Report**

Madera South High: David Vargas
Madera High: Rabia Qaiser
14. **Communications**
 - A. Student and Staff Recognition
 - The Madera Minute
 - Recognition of MHS Football Kicker Evan Rios

- Recognition of Mike & Dana Lennemann and Aaron Pipes for their support of MUSD Athletics

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and city of residence.

15. Information and Reports

A. Union Time

16. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of November 17, 2015
[Regular Board Meeting Minutes of November 17, 2015](#)
2. Request Adoption of Resolution No.36-2015-16:Certify the Annual Accounting of School Facilities Developers' Fees for Fiscal Year 2015-16
[Agenda Item Cover](#)
[Resolution No.36-2015-16-Certify the Annual Developers' Fees for Fiscal Year 2015-16](#)
3. Request Adoption of Resolution No.37-2015-16:October 31, 2015 Budget and Expense Transfer Reports
[Agenda Item Cover](#)
[Resolution No.37 2015-16 October 31, 2015 Budget and Expense Transfer Reports](#)
4. Request Ratification of Miscellaneous Donations
[Agenda Item Cover](#)
5. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Report(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee

- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 602460, 701483, 2789, 14755, 8215 and 501818.

[Agenda Item Cover](#)

6. Request Approval of individual agreements between Madera Unified School District and forty three (43) California Department of Education approved Supplemental Educational Services Providers to provide tutoring services to students in Madera Unified Schools who are in Program Improvement status beginning on December 9, 2015 and ending June 30, 2016.

[Agenda Item Cover](#)

[List of Approved SES Providers 2015-16](#)

7. Request Approval of Madera Rehabilitation and Nursing Center Agreement for Home Health Aide and Nursing Assistant Program at Madera Adult School from January 1, 2016 to December 31, 2018.

[Agenda Item Cover](#)

[Affiliation Agreement for School/Agency Home Health Aide Students](#)

8. Request Approval of Consultant Services Agreement between Madera Unified School District (District) and Jairo Efrain Lozano-Lopez to provide Small Group Self-reflection Discussions to at-risk students at MUSD Alternative Schools (Ripperdan and Mountain Vista) from January 12 to June 30, 2016.

[Agenda Item Cover](#)

[Consultant Services Agreement](#)

9. Request Approval of Agreement between Madera Unified School District and California State PTA to provide School Smarts Parent Academy to MUSD parents from February 1, to June 30, 2016.

[Agenda Item Cover](#)

[Agreement](#)

10. Request Approval of The Recycling Club at Martin Luther King Jr. Middle School.

[Agenda](#)

[Recycling Club Application / Constitution / By Laws](#)

11. Request Approval of October 31, 2015 Student Body Statement of Club Trust Accounts

[Agenda Item Cover](#)

[October 31, 2015 Student Body Statement of Club Trust Accounts](#)

B. Human Resources Items

1. Staffing List 12-8-15

[Staffing List 12-8-15](#)

[Coaches List 12-8-15](#)

2. Request approval of agreement between Madera Unified School District and the Fresno County Office of Education to provide BTSA/Induction services for Special Education Teachers

[Agenda Item Cover](#)

[FCOE Special Ed BTSA/Induction Program Agreement](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 12/8/15
[Field Trips 12/8/15](#)

17. Old Business

- A. Request Approval of proposed process and timeline of naming new school facilities
[Agenda Item Cover](#)
- B. Second Reading and Request Approval of Revised Board Policies and Administrative Regulations for Administrative & Support Services
[Agenda Item Cover](#)
[BP 3270 Sale and Disposal of Books, Equipment and Supplies](#)
[AR 3270 Sale and Disposal of Books, Equipment and Supplies](#)
[AR 3311 Bids](#)
[AR 3512 Equipment](#)
- C. Second Reading and Request Approval of Revised Board Policy for Fiscal Services
[Agenda Item Cover](#)
[BP 3100](#)
[AR 3100](#)
- D. Second Reading and Request Approval of Revised Board Policy and Administrative Regulations – Human Resources
[Agenda Item Cover](#)
[AR 4112.23 - Special Education Staff](#)
[AR 4119.11/4219.11/4319.11 - Sexual Harassment](#)
[BP 4154/4254/4354 - Health & Welfare Benefits](#)
[AR 4154/4254/4354 - Health & Welfare Benefits](#)
[AR 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave](#)
- E. Second Reading and Request Approval for the Parents As Mentors Program Agreement - Improving the LCAP Engagement Process
[Agenda Item Cover 12-8-15 MCCJ](#)
[Contract Agreement with MCCJ Parent Mentor Program -Improving the LCAP Engagement Process \(2\)](#)

18. New Business

- A. Request Approval of 2014-15 Audit Report
[Agenda Item Cover](#)
[2014-15 Audit Report](#)
- B. Request Approval of 2015-16 First Interim Report
[Agenda Item Cover](#)
[Request Approval of 2015-16 First Interim Report](#)
- C. Request Approval of Consultant Services Agreement between Madera Unified School District and Community Action Partnership of Madera County (CAPMC) to provide parent education classes to MUSD parents from February 1, to June 30, 2016
[Agenda Item Cover](#)
[Consultant Services Agreement](#)

- D. Review and discuss Panorama Education service agreement to provide parent and student survey administration, analysis and reporting
[Agenda Item Cover Agreement](#)
[Panorama Education - Proposal Student and Parent Survey Program](#)
- E. First Reading of Revised Board Policies, Administrative Regulations, and Exhibits for Educational Services Department
[Agenda Item Cover](#)
[AR 0420.4 Charter School Authorization](#)
[AR 5112.2 Exclusions from Attendance](#)
[BP 5141.31 Immunizations](#)
[AR 5141.31 Immunizations](#)
[AR 6145.2 Athletic Competition](#)
[BP 6151 Class Size](#)
[AR 6158 Independent Study](#)
[BP 6190 Evaluation of the Instructional Program](#)
- F. Request Approval of Commercial Warrant listing
[Agenda Item Cover and Warrant Listing](#)

19. Superintendent's Time

20. Announcements

21. Miscellaneous

- A. Board Member Committee and Information Reports

22. Advanced Planning

Next Board Workshop

Tuesday, January 19, 2016 at 5:00 p.m.

Next Regular Board Meeting

Tuesday, January 26, 2016 at 6:30 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

23. Suggested Future Agenda Items

24. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990. § 202 (42 U.S.C. § 12132).]

**HUMAN RESOURCES STAFFING LIST
BOARD AGENDA – DECEMBER 8, 2015**

<u>CERTIFICATED LEAVE OF ABSENCE</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
<u>CERTIFICATED SEPARATIONS</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
<u>CERTIFICATED NEW POSITION</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
1. Teacher		Parkwood	2015/2016	New Position	
2. School Nurse		District	2015/2016	New Position (.775 FTE)	
<u>CERTIFICATED EMPLOYMENT</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
1. TBD	Vice Principal	Sierra Vista	2015/2016	Replacement	
<u>CLASSIFIED LEAVE OF ABSENCE</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
<u>CLASSIFIED SEPARATIONS</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	JUSTIFICATION	
<u>CLASSIFIED NEW POSITION</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	HOURS	JUSTIFICATION
1. School Safety Officer		District	2015/2016	8.0	New Position
<u>CLASSIFIED EMPLOYMENT</u>					
NAME	ASSIGNMENT	SITE	EFFECTIVE DATES	HOURS	JUSTIFICATION
1. TBD	School Safety Officer	Desmond	2015/2016	8.0	New Position
2. TBD	School Safety Officer	MLK	2015/2016	8.0	New Position
3. TBD	School Safety Officer	TJ	2015/2016	8.0	New Position
4. TBD	School Safety Officer	District	2015/2016	8.0	New Position
5. TBD	School Safety Officer	District	2015/2016	8.0	New Position
6. TBD	School Safety Officer	District	2015/2016	8.0	New Position
7. TBD	Business Manager	Business Office	2015/2016	8.0	New Position
8. Anna Maldonado	HR Manager	Human Resources	2015/2016	8.0	New Position
9. Isabel Ornelas	CN Technician	Child Nutrition	2015/2016	8.0	Replacement
10. Maria Gonzalez	CN Technician	Child Nutrition	2015/2016	8.0	Replacement
11. Julia Garcia	Parent Resource Center Assistant	MSHS	2015/2016	3.5	Replacement
12. Deja Sharp	LMT-Elementary	Parkwood	2015/2016	3.5	Replacement
13. Bibiana Barajas	Parent Resource Center Assistant	Lincoln	2015/2016	3.5	Replacement
14. Krystal Perez	Office Technician	MLK	2015/2016	3.5	Replacement
<u>COACHES</u> – See attached list					

12/1/2015 11:01 AM

COACHES
December 8, 2015

Last Name	First Name	School	Sport	Season
Engelhaupt	Erica	Desmond	Cheer	Winter
Lopez	Al Jr.	Desmond	Wrestling	Winter
Zertuche	Julian	Desmond	Wrestling	Winter
Wood	Megan	Desmond	Girls Soccer	Winter
Owens	Michael	Desmond	Boys Soccer	Winter
Hawkins	Mike	MHS	Boys Basketball	Winter
Davis	Marshall	MHS	Boys Basketball	Winter
Gonzalez	Ishmail	MHS	Boys Basketball	Winter
Lozano	David	MHS	Boys Basketball	Winter
Brooks	Jaysun	MHS	Boys Basketball	Winter
Jenkins	Robert	MHS	Boys Basketball	Winter
Lee	Wes	MHS	Boys Basketball	Winter
Espinoza	Mike	MHS	Boys Basketball	Winter
Smith	Jason	MHS	Girls Basketball	Winter
Alexander	Jason Alexander	MHS	Girls Basketball	Winter
Murphy	Eddie	MHS	Girls Basketball	Winter
Harshaw	Craig	MHS	Girls Basketball	Winter
Lewis	Chamelle	MHS	Girls Basketball	Winter
Englehaupt	Erika	MHS	Girls Basketball	Winter
Landeros	Nick	MHS	Boys Soccer	Winter
Reinhart	Tyler	MHS	Boys Soccer	Winter
Ultreras	Artemio	MHS	Boys Soccer	Winter
Hernandez	Sergio	MHS	Boys Soccer	Winter
Saldanas	Ricardo	MHS	Boys Soccer	Winter
Hill	Cameron	MHS	Girls Soccer	Winter
Moreno	Cynthia	MHS	Girls Soccer	Winter
Gillis	Samantha	MHS	Girls Soccer	Winter
Alvarez	German	MHS	Girls Soccer	Winter
Romine	Joe	MHS	Wrestling	Winter
Philp	Eric	MHS	Wrestling	Winter
Sally	Will	MHS	Wrestling	Winter
Gutierrez	Louie (Luis)	MHS	Wrestling	Winter
Valladares	Juan	MHS	Wrestling	Winter
Navarro	Jimmy (Javier)	MHS	Wrestling	Winter
Lozano	David	T. Jefferson	Boys Basketball	Winter
Villar	Joseph	T. Jefferson	Boys Basketball	Winter
Chacon	Eduardo	T. Jefferson	Boys Basketball	Winter
Naiona	Darcy	T. Jefferson	Girls Basketball	Winter
Fernandez	Bria	T. Jefferson	Girls Basketball	Winter
Naiona	Sarah	T. Jefferson	Girls Basketball	Winter
Dyer	Hammer	T. Jefferson	Girls Soccer	Winter
Escobar	Maynord	T. Jefferson	Girls Soccer	Winter

COACHES
December 8, 2015

Magos	Joaquin	T. Jefferson	Boys Soccer	Winter
Perez	Jose	T. Jefferson	Boys Soccer	Winter
Philp	Ryan	T. Jefferson	Wrestling	Winter
Alvarez	Ricardo Andres	T. Jefferson	Wrestling	Winter
Rodriguez	Tolefio	T. Jefferson	Wrestling	Winter
Navarro	Jose	T. Jefferson	Wrestling	Winter
Pancotti	Andrew	T. Jefferson	Wrestling	Winter
Spragins	Coleen	T. Jefferson	Gymnastics	Winter
Petrucci	Mica	T. Jefferson	Cheer	Winter
Barraza	Jose	MSHS	Boys Soccer	Winter
Armiento	Cristino	MSHS	Boys Soccer	Winter
Maza	Zach	MSHS	Boys Soccer	Winter
Prines	Le'cian	MSHS	Girls Basketball	Winter
Solano	Roman	MLK	Wrestling	Winter
Henkelmann	Derek	Adams	Flag Football	Winter
Barrios	Rita	Adams	Flag Football	Winter
Burns	Jennifer	Adams	Cheer	Winter
Loquaci	Trisha	Adams	Cheer	Winter
Garcia	Evangelina	Alpha	Flag Football	Winter
Achelpohl Britton	Katy	Alpha	Flag Football	Winter
Burton	Andrea	Alpha	Cheer	Winter
Cantu	Victoria	Berenda	Flag Football	Winter
Rangel	Richard	Berenda	Flag Football	Winter
Engelhaupt	Erica	Berenda	Cheer	Winter
Hernandez	Jacob	Chavez	Flag Football	Winter
Mendoza	Veronica	Chavez	Flag Football	Winter
Clark	Julie	Chavez	Cheer	Winter
Grabar	Evon	Dixieland	Cheer	Winter
Diaz	David	Dixieland	Basketball	Winter
Grabar	David	Dixieland	Basketball	Winter
Woods	Michael	Dixieland	Basketball	Winter
Scheidt	Erin	Eastin Arcola	Cheer	Winter
Justesen	Kliff	Eastin Arcola	5/6 Basketball	Winter
Salinas	Daniel	Eastin Arcola	5/6 Basketball	Winter
Almanzar	Genevieve	Eastin Arcola	7/8 Basketball	Winter
Gandy	Scott	Eastin Arcola	7/8 Basketball	Winter
Cosgrove	Danny	Howard	5/6 Basketball	Winter
Simmons	Emilyann	Howard	7/8 Basketball	Winter
Spence	Kellie	Howard	5/6 Basketball	Winter
Killion	Lisa	Howard	7/8 Basketball	Winter
Rodriguez	Maria	Howard	Cheer	Winter
Gunter	Kathleen	LaVina	7/8 Basketball	Winter
Colunga	Samuel	LaVina	7/8 Basketball	Winter

COACHES
December 8, 2015

Valdivia	Gloria	LaVina	5/6 Basketball	Winter
Valdivia	Juan	LaVina	5/6 Basketball	Winter
Valdivia	Gloria	LaVina	Cheer	Winter
Smith	Allen	Lincoln	Flag Football	Winter
VanGroningen	Sarah	Lincoln	Flag Football	Winter
Hadjis	Torie	Lincoln	Flag Football	Winter
Manjal	Harmitt	Millview	Flag Football	Winter
Lopez	Valentin	Millview	Flag Football	Winter
Gonzalez	Ruby	Millview	Cheer	Winter
Ochoa	Moises	Monroe	Flag Football	Winter
Lozano	David	Monroe	Flag Football	Winter
Justice	Jessica	Monroe	Cheer	Winter
Lopez	Alvaro	Pershing	Flag Football	Winter
Sharp	Johnny	Pershing	Flag Football	Winter
Gonzalez	Danielle	Pershing	Cheer	Winter
Nesseth	Katie	Sierra Vista	Cheer	Winter
Martinez	Erica	Washington	Flag Football	Winter
Chaves	Sylvia	Washington	Flag Football	Winter
Bojorquez	Kimberly	Washington	Cheer	Winter
Boehm-Otstot	Katie	Washington	Cheer	Winter