

MADERA UNIFIED SCHOOL DISTRICT
Madera: Unified For Student Success

Board of Trustees Meeting AGENDA

Regular and Annual Reorganizational Meeting

Tuesday, December 9, 2014

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:30 PM – Closed Session • 7:00 PM – Public Meeting

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items:
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
 - A. **Pupil Personnel Matters**
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - B. **Personnel**
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - C. **Conference With Labor Negotiator**; District Representative: Kent Albertson; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
 - D. **Conference with Legal Counsel** – Existing Litigations: (Government Code section 54956.9(a)) Name of cases:
Daren Miller vs. Madera USD, Case No. MCV055774
Steve Wisener vs. Madera USD, Case No. MCV068066
Crystalle Martinez vs. Madera USD
Raymond Kaitangian vs. Madera USD
Pedro Martinez vs. Madera USD
Jacinta Martinez vs. Madera USD
Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(b): 1 case
 - E. **Superintendent's Evaluation**
 - F. **Adjournment of Closed Session**

7:00 PM – Public Meeting Begins
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2. **Reconvene Public Session**
3. **Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation**
4. **Closed Session Reportable Actions** (Government Code Section 54957.1)
5. **Adoption of Agenda**
Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).
6. **Approval/Acceptance by the Madera Unified School District Board of Trustee of the Official Election Summary of the Consolidated General Election held on November 4, 2014 in the County of Madera, State of California, certified by the Madera County Clerk-Recorder and Registrar of Voters**
7. **Administration of Oath of Office of new elected Trustees:**
 - Brent Fernandes
 - Al Galvez
 - Ed McIntyre
 - Maria Velarde-Garcia
8. **Nominations and Election of President of the Board of Trustees for the term of December 9, 2014 to December 8, 2015**
9. **Nominations and Election of Clerk of the Board of Trustees for the term of December 9, 2014 to December 8, 2015**
10. **Nominations and Election of Representative to the 2015 Elected and Appointed Committees:**
 - Madera County School Boards Association (MCSBA) Executive Board
 - California School Boards Association (CSBA) Delegate Assembly for Sub-region 10-A
 - California Association of Suburban School Districts (CALSSD)
 - County Coalition Executive Committee
 - Inter Agency Committee
 - Madera Center for the Arts Partnership
11. **Review and Approval of Appointment of Board Member/s to:**
 - School Site and Career School Liaisons
12. **Review and Approval of the Board Advisory Committee Guidelines**
13. **Review and Appointment of Trustees to Board Advisory Committees:**
 - Budget and Finance Committee
 - Citizen's Bond Oversight Committee
 - District English Language Learner Advisory Committee (DELAC)
 - Wellness Committee
 - District Career Technical Education Committee
 - Site Selection Committee

14. Review and Approval of the 2015 Regular and Closed Session meetings of the Board of Trustees

15. Student Board Representative Report

Madera High: Justin Toney

Madera South High: Mayeli Alvarado

16. Communications

A. Student and Staff Recognition

- Recognition of the Madera South High School Boys Cross Country Team
- Recognition of the Madera High School Football Team
- Desmond Boys Ensemble Holiday presentation

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

17. Information and Reports

A. Educational Services

- Golf and Tennis –Marty Bitter, District Athletic Director
- Big Brothers, Big Sisters Program – Diane Phakonekham, Executive Director

B. Superintendent's Time

- RTM Conference Report

18. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of November 18, 2014
[Regular Board Meeting Minutes of November 18, 2014](#)
2. Request Adoption of Resolution No.36-2014/15:Certify the Annual Accounting of School Facilities Developers' Fees for Fiscal Year 2013-14
[Agenda Item Cover](#)
[Resolution No.36-2014-15: Certify the Annual Accounting of School Facilities Developers' Fees for Fiscal Year 2013-14](#)
3. Request Adoption of Resolution No.39-2014/2015:October 31, 2014 Budget and Expense Transfer Reports

[Agenda Item Cover](#)

[Resolution No.39-2014-2015: October 31, 2014 Budget and Expense Transfer Reports](#)

4. Request Approval of Consultant Services Agreement between Madera Unified School District and California Teaching Fellows Foundation for childcare services during parent education classes (Parent Resource Centers) to begin December 10, 2014 through June 30, 2015.

[Agenda Item Cover](#)

[Consultant Services Agreement](#)

5. Request Approval of Consultant Services Agreement between Madera Unified School District and Houghton Mifflin Harcourt for Math in Focus Instructional Strategies Training for TK/K and Grade 1 Teachers on January 12, 2015

[Agenda Item Cover](#)

[Consultant Services Agreement](#)

6. Request Approval of Consultant Services Agreement between Madera Unified School District (District) and WestEd to provide professional development coaching services for MUSD CalSAFE program for the remainder of the 2014-2015 school year.

[Agenda Item Cover](#)

[Consultant Services Agreement](#)

[Consultant's Scope of Work](#)

7. Request Approval of Eastin Arcola Single Plan for Student Achievement (SPSA) for the 2014-15 school year starting on December 10, 2014- June 30, 2015.

[Agenda Cover Sheet](#)

[EA Site Plan](#)

8. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:

- Report(s) of Administrative hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 301574, 301958, A-2010/11, 404130, 20611, 1002627, 1002148, 502060, 202870, 8972, 7426, 501015, 20345, 502299, T-2010/11, 503194, 603262, 2253, 1010667, 12262, 401452, 601609, 20581, 502636, 401505 and 601430.

[Agenda Item Cover](#)

9. Request Approval of October 31, 2014 Student Body Statement of Club Trust Accounts

[Agenda Item Cover](#)

[October 31, 2014 Student Body Statement of Club Trust Accounts](#)

B. Human Resources Items

1. Staffing List 12-09-14
[Staffing List 12-9-14](#)
[Coaches 12-9-14](#)
2. Request Approval of revised Job Descriptions for the Director of Child Nutrition, Director of Facilities Planning & Construction Management, Director of Maintenance & Operations, Director of Technology Services, Director of Purchasing, Director of Transportation
[Agenda Item Cover](#)
[ID - Dir of CN](#)
[ID - Dir of Facilities Planning/Const. Management](#)
[ID - Dir of M & O](#)
[ID - Dir of Info & Technology](#)
[ID - Dir of Purchasing](#)
[ID - Dir of Transp](#)
3. Request approval of the Madera Unified Substitute Rates to be effective July 1, 2015.
[Agenda Item Cover](#)
[CE Mngmt Sub Rates](#)
[Confidential Sub Rates](#)
[CL Mngmt Sub Rates](#)
[CL Supervisory Sub Rates](#)
[2015/16Classified Sub Rates](#)
4. Request ratification of Madera Unified Classified Substitute Rates to be effective November 19, 2014
[Agenda Item Cover](#)
[2014/15 CL Sub Rates](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 12/9/14
[Field Trips](#)
2. Employee Conference 12/09/14
[Employee Conferences](#)

19. Old Business

- A. Second reading and request approval of revised Board Policy 6151 - Class Size for Administrative & Support Services
[Agenda Item Cover](#)
[BP 6151](#)
- B. Second Reading and request approval of revised Board Policies, Administrative Regulations, and Exhibits – Human Resources
[Agenda Item Cover](#)
[BP 4112.2](#)
[AR 4112.2](#)
[BP 4112.21](#)
[AR 4112.21](#)
[BP 4115](#)

[AR 4115](#)
[BP 4117.3](#)
[BP 4131.1](#)
[AR 4131.1](#)
[BP 4315](#)
[E4319.21](#)
[AR 4112.42/4212.42/4312.42](#)

20. New Business

- A. Request Approval of 2013-14 Audit Report
[Agenda Item Cover](#)
[2013-14 Audit Report](#)
- B. Request Approval of 2014-15 First Interim Report
[Agenda Item Cover](#)
[Request Approval of 2014-15 First Interim Report](#)
[2014-15 First Interim Report \(SACS\)](#)
- C. Request Approval of Consultant Services Agreement between Madera Unified School District (District) and Vaness French to provide chess instruction to the District for the remainder of the 2014-2015 school year.
[Agenda Item Cover](#)
[Consultant Service Agreement - French](#)
- D. Request Approval of Letter of Agreement with Office of the Sheriff, County of Madera, and Madera Unified School District in Support of the Madera Drug Suppression Project
[Agenda Item Cover](#)
[LOA](#)
- E. Request Approval of Commercial Warrant Listing
[Agenda Item Cover and Warrant Listing 12-9-14](#)

21. Announcements

22. Miscellaneous

- A. Board Member Committee and Information Reports

23. Advanced Planning

Next Regular Board Meeting

Tuesday, January 27, 2015 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

24. Suggested Future Agenda Items

25. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2;

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – DECEMBER 9, 2014

CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Kathie Kuhn	Teacher	Millview	2014/2015	.4 Personal Leave

CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Thomas Carr	Teacher	Furman	12/20/2014	Retirement (7 years)

CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1.				

CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Esther Gong(.4)	Teacher	Millview	2014/2015	Replacement
2. Elsa Valencia	Teacher	Parkwood	2014/2015	Replacement

CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1.				

CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Anastasia Cardoza	Health Clerk	Chavez	12/20/2014	Resignation
2. Employee #10223			11/21/2014	Released
3. Employee #10808			11/22/2014	Released

CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Para –Special Needs		MHS	2014/2015	6.0	New Position

CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Kristian Perez	Custodian	M & O	2014/2015	8.0	New Position
2. Jorge Armenza	Grounds Person I	M & O	2014/2015	8.0	Replacement
3. Monica Gonzalez	Admin. Asst. – School Site	Ripperdan CDS	2014/2015	8.0	New Position
4. Adrian Ocegüera	Software Developer	District	2014/2015	8.0	New Position
5. Oralia Meza	Para – Special Needs	MHS	11/20/2014	6.0	New Position
6. Beau Matthews	Maintenance Journeymen	M & O	2014/2015	8.0	New Position
7. Luis Lopez	Ground Person I	M & O	2014/2015	8.0	Replacement
8. Mario Alvarez	Para – Special Needs	Special Services	2014/2015	6.0	New Position

CLASSIFIED – OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Para – Physically Impaired		MHS	11/19/2014	6.0	Position Eliminated

COACHES – see attached list

Coaches List
December 9, 2014

Chavira	Albert	MLK	Winter	Basketball-Boys
Alexander	Charles	MHS	Winter	Basketball-Girls
Alvarez	German	MHS	Fall	Soccer-Girls
Andrews	Markus	Desmond	Winter	Basketball-Girls
Ash	Tyler (Michael)	MHS	Winter	Basketball-Boys
Atherton	Monique	MHS	Winter	Soccer-Girls
Davis	Marshall	MHS	Winter	Basketball-Boys
Gallegos	Jenny (Ygena)	MHS	Winter	Basketball-Girls
Gladders	Kari	Adams	Winter	Cross Country
Gonzalez	Ishmael	MHS	Winter	Basketball-Boys
Gonzalez	Miguel	Nishimoto	Winter	Cross Country
Jenkins	Robert	MHS	Winter	Basketball-Boys
Martinez	Miguel	MHS	Winter	Wrestling
Mercado	Edgar	MHS	Winter	Wrestling
Navarro	Jimmy	MHS	Winter	Wrestling
Philp	Eric	MHS	Winter	Wrestling
Riche	Christina	Adams	Winter	Cross Country
Sally	Will	MHS	Winter	Wrestling
Shaubach- Davidson	Shelby	MHS	Winter	Soccer-Girls
Singh	Sabi	MHS	Winter	Wrestling
Valero	Joe	MHS	Winter	Basketball-Girls