

**MADERA UNIFIED SCHOOL DISTRICT**  
**Every Child, Every Day, Whatever it Takes!**

**Board of Trustees Meeting**  
**AGENDA**

**Regular Meeting**

**Tuesday, August 14, 2012**

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**5:30 PM – Closed Session • 7:00 PM – Public Meeting**

**7:30 PM PUBLIC HEARING: Fee Justification Study, Commercial Developer Fees**

**OUR MISSION**

Highest Student Achievement  
Orderly Learning Environment  
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened  
Public Hearing for visitors who wish to address the Board on Closed Session items:  
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
  - A. Personnel
    1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
    2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
  - B. Pupil Personnel Matters
    1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
  - C. Negotiations (Government Code Section 54957.6)
  - D. Anticipated Litigation pursuant to subdivision (b) of Section 54954.9
  - E. Superintendent's Evaluation
  - F. Adjournment of Closed Session

**7:00 PM – Public Meeting Begins**

2. **Reconvene Public Session**

**3. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, Invocation, and Roll Call**

**4. Closed Session Reportable Actions** (Government Code Section 54957.1)

**5. Adoption of Agenda**

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

**6. Communications**

A. Student and Staff Recognition

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

**7. Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of July 31, 2012  
[July 31, 2012 Board Minutes](#)
2. Request Adoption of Resolution No. 06-2012/13. This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) I Board of Directors  
[Agenda Item Cover](#)  
[Resolution No. 06-2012/13](#)
3. Request Adoption of Resolution No. 07-2012/13. This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) II Board of Directors  
[Agenda Item Cover](#)  
[Resolution No. 07-2012/13](#)
4. Request Ratification of Agreement between Madera Unified School District (MUSD) and Ezequiel Tafoya Alvarado Academy Charter School (ETAA) for the use of a School Bus for the 2012/2013 School Year  
[Agenda Item Cover](#)

[ETAA Bus Use Agreement](#)  
[ETAA Certificate of Insurance](#)

5. Request approval to submit Part I of the Consolidated Application and Reporting System (CARS) to California Department of Education (CDE)  
[Agenda Item Cover](#)  
[CARS P1](#)
6. Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary, Alpha Elementary, Berenda Elementary, Cesar Chavez Elementary, Jack G. Desmond Middle School, Dixieland Elementary, Eastin Arcola High School, Howard Elementary, Thomas Jefferson Middle School, La Vina Elementary, Millview Elementary, James Monroe Elementary, Nishimoto Elementary, Parkwood Elementary, John J. Pershing Elementary, George Washington Elementary and Madera High School for the 2012-13 school year starting on August 1, 2012- June 30, 2013.  
[Agenda Item Cover](#)  
[John Adams Elementary Single Plan for Student Achievement](#)  
[Alpha Elementary Single Plan for Student Achievement](#)  
[Berenda Elementary Single Plan for Student Achievement](#)  
[Cesar Chavez Elementary Single Plan for Student Achievement](#)  
[Jack G. Desmond Middle School Single Plan for Student Achievement](#)  
[Dixieland Elementary Single Plan for Student Achievement](#)  
[Eastin Arcola High School Single Plan for Student Achievement](#)  
[Howard Elementary Single Plan for Student Achievement](#)  
[Thomas Jefferson Middle School Single Plan for Student Achievement](#)  
[La Vina Elementary Single Plan for Student Achievement](#)  
[Millview Elementary Single Plan for Student Achievement](#)  
[James Monroe Elementary Single Plan for Student Achievement](#)  
[Nishimoto Elementary Single Plan for Student Achievement](#)  
[Parkwood Elementary Single Plan for Student Achievement](#)  
[John J. Pershing Elementary Single Plan for Student Achievement](#)  
[George Washington Elementary Single Plan for Student Achievement](#)  
[Madera High School Single Plan for Student Achievement](#)
7. Request approval of Change Order #2 for the MSHS Fencing Project  
[Agenda Item Cover](#)  
[Proposal from Torres Fence](#)
8. Request approval for Shred-It to destroy approximately 17,000 lbs of old records, which is done on an annual basis  
[Agenda Item Cover](#)  
[Schedules of Record Retention](#)
9. Request approval of Contract between Madera Unified School District and Madera County Children and Families Commission  
[Agenda Item Cover](#)  
[MCCFC Contract 2012-2014](#)  
[MCCFC Contract 2012-2014 Project Narrative](#)  
[MCCFC Contract 2012-2014 Budget Form](#)

10. Request Ratification of Memorandum of Understanding between Madera Unified School District and Educational Resource Consultants (ERC).  
[Agenda Item Cover](#)  
[MOU-ERC](#)

B. Human Resources Items

1. Request Approval of Staffing List  
[Staffing List 8-14-12](#)
2. Request Approval of Job Description for Coordinator of Special Services  
[Agenda Item Cover](#)  
[Coordinator of Special Services Job Description](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 8/14/12  
[Student Overnight or Out of State Field Trips](#)

8. **Old Business**

None

|   |
|---|
| <b>7:30 PM PUBLIC HEARING: Fee Justification Study, Commercial Developer Fees</b> |
|---|

9. **New Business**

- A. Request Adoption of Resolution No. 05-2012/13 that approves the Fee Justification Study authorizing the levying of alternative school facility fees on commercial and industrial development  
[Agenda Item Cover](#)  
[Resolution No. 05-2012/13](#)  
[Fee Justification Study](#)
- B. Request Approval of a Special Education Teacher to serve on the basis of a Variable Term Waiver for 2012/2013 School Year  
[Agenda Item Cover](#)  
[Public Notice](#)  
[Waiver Application](#)
- C. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
  - Reports(s) of Administrative hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 603760, 995720, 301648, 402887, 6759, 987263, 995465, and 987371

[Agenda Item Cover](#)

- D. Request Approval of Commercial Warrant Listing  
[Agenda Item Cover and Commercial Warrant Listing](#)

**10. Information and Reports**

- A. Superintendent's Time
  - o Organizational Structure
  - o Recognitions
    - > September: Hispanic Heritage Month
    - > November: Native American Heritage Month
    - > February: Black History Month

**11. Announcements**

**12. Miscellaneous**

- A. Board Member Committee and Information Reports

**13. Advanced Planning**

**Next Regular Board Meeting**

Tuesday, August 28, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**14. Suggested Future Agenda Items**

**15. Adjournment**

**Board Room Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

# HUMAN RESOURCES STAFFING LIST BOARD AGENDA – AUGUST 14, 2012

## CERTIFICATED LEAVES OF ABSENCE

| <u>Name</u>     | <u>Assignment</u> | <u>Site</u>  | <u>Effective Date(s)</u> | <u>Justification</u> |
|-----------------|-------------------|--------------|--------------------------|----------------------|
| 1. Lindsey Loll | TSA               | Sierra vista | 08/09/12-09/14/12        | Personal Leave       |

## CERTIFICATED SEPARATIONS

| <u>Name</u>           | <u>Assignment</u>       | <u>Site</u>      | <u>Effective Date(s)</u> | <u>Justification</u> |
|-----------------------|-------------------------|------------------|--------------------------|----------------------|
| 1. Nicole Martin      | Teacher                 | MHS              | 06/02/12                 | Resignation          |
| 2. Felix Angel        | Teacher                 | Jefferson        | 06/02/12                 | Resignation          |
| 3. Tricia Funk        | Teacher                 | Special Services | 06/02/12                 | Resignation          |
| 4. Marla Mills Sansom | Vice Principal          | Parkwood         | 08/10/12                 | Resignation          |
| 5. Molly Jordan       | Teacher (PE Specialist) | District         | 06/02/12                 | Resignation          |

## CERTIFICATED NEW POSITION

| <u>Name</u>               | <u>Assignment</u>           | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u>               |
|---------------------------|-----------------------------|-------------|--------------------------|------------------------------------|
| 1. One full-time position | Coordinator of Special Svs. | District    | 2012/2013                | New Position (Special Ed. Funding) |

## CERTIFICATED EMPLOYMENT

| <u>Name</u>           | <u>Assignment</u> | <u>Site</u>      | <u>Effective Date(s)</u> | <u>Justification</u>  |
|-----------------------|-------------------|------------------|--------------------------|-----------------------|
| 1. Miharu Nakamura    | Teacher           | Special Services | 2012/2013                | Replacement           |
| 2. Todd Gamble        | Teacher           | Eastin Arcola HS | 2012/2013                | Replacement (40% FTE) |
| 3. Ninon Trimm        | Teacher           | MHS              | 2012/2013                | Replacement           |
| 4. Anthony Nona       | Teacher           | King             | 2012/2013                | Replacement           |
| 5. Douglas Pool       | Teacher           | King             | 2012/2013                | Replacement           |
| 6. Tom Lewis          | Teacher           | King             | 2012/2013                | Replacement           |
| 7. Sean Carlson       | Teacher           | King             | 2012/2013                | Replacement           |
| 8. Elizabeth Young    | Teacher           | King             | 2012/2013                | Replacement           |
| 9. Jillian Gamble     | Teacher           | King             | 2012/2013                | Replacement           |
| 10. Michelle Crawford | Teacher           | Washington       | 2012/2013                | Replacement           |
| 11. Cassandra Golding | Teacher           | Washington       | 2012/2013                | Replacement           |
| 12. Anna McLelland    | Teacher           | Washington       | 2012/2013                | Replacement           |
| 13. Erica Gamino      | Teacher           | Desmond          | 2012/2013                | Replacement           |
| 14. Daniel Pearce     | Teacher           | Desmond          | 2012/2013                | Replacement           |
| 15. Melinda Riccardi  | Teacher           | Jefferson        | 2012/2013                | Replacement           |
| 16. To Be Announced   | Vice Principal    | Nishimoto        | 2012/2013                | Replacement           |
| 17. To Be Announced   | Vice Principal    | Parkwood         | 2012/2013                | Replacement           |
| 18. Sara Gelenaw      | TSA               | Parkwood         | 2012/2013                | Replacement (46% FTE) |

## CERTIFICATED OTHER

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------|-------------------|-------------|--------------------------|----------------------|
| None        |                   |             |                          |                      |

## CLASSIFIED LEAVES OF ABSENCE

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------|-------------------|-------------|--------------------------|----------------------|
| None        |                   |             |                          |                      |

## CLASSIFIED SEPARATIONS

| <u>Name</u>       | <u>Assignment</u>     | <u>Site</u>       | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------------|-----------------------|-------------------|--------------------------|----------------------|
| 1. Michele Shadle | Health Services Asst. | Health Services   | 07/25/12                 | Resignation          |
| 2. Lizette Ybarra | Accounting Tech V     | Business Services | 08/27/12                 | Resignation          |

## CLASSIFIED NEW POSITION

| <u>Name</u>               | <u>Assignment</u> | <u>Site</u>             | <u>Effective Date(s)</u> | <u>Hours</u> | <u>Justification</u>              |
|---------------------------|-------------------|-------------------------|--------------------------|--------------|-----------------------------------|
| 1. One part-time position | Clerk II          | Personnel<br>Commission | 2012/2013                | 3.50         | New Position<br>(General Funding) |

# HUMAN RESOURCES STAFFING LIST

## BOARD AGENDA – AUGUST 14, 2012

### **CLASSIFIED EMPLOYMENT**

| <b><u>Name</u></b>   | <b><u>Assignment</u></b>               | <b><u>Site</u></b> | <b><u>Effective Date(s)</u></b> | <b><u>Hours</u></b> | <b><u>Justification</u></b> |
|----------------------|--|--------------------|---------------------------------|---------------------|-----------------------------|
| 1. Elizabeth Shearer | Paraprofessional Aide                  | Special Services   | 2012/2013                       | 3.50                | New Position (Special Ed.   |
| Funding)             |  |                    |                                 |                     |                             |
| 2. Carmen Barriga    | Paraprofessional Aide<br>Special Needs | Special Services   | 2012/2013                       | 6.00                | Replacement                 |
| 3. Maribel Gil       | Paraprofessional Aide<br>Special Needs | Special Services   | 2012/2013                       | 7.00                | New Position (Special Ed.   |
| Funding)             |  |                    |                                 |                     |                             |
| 4. Veronica Rosel    | Paraprofessional Aide<br>Special Needs | Special Services   | 2012/2013                       | 7.00                | New Position (Special Ed.   |
| Funding)             |  |                    |                                 |                     |                             |
| 5. Elvera Arias      | Health Services Assistant              | Health Services    | 2012/2013                       | 3.50                | Replacement                 |
| 6. Estella Cardiel   | Secretary                              | LaVina             | 2012/2013                       | 6.00                | Replacement                 |
| 7. Esther Ortiz      | CN Assistant I                         | Child Nutrition    | 2012/2013                       | 3.00                | Replacement                 |
| 8. Marylu Barajas    | Career Technician                      | MSHS               | 2012/2013                       | 8.00                | Replacement                 |

### **CLASSIFIED OTHER**

| <b><u>Name</u></b>               | <b><u>Assignment</u></b> | <b><u>Site</u></b> | <b><u>Effective Date(s)</u></b> | <b><u>Hours</u></b> | <b><u>Justification</u></b> |
|----------------------------------|--------------------------|--------------------|---------------------------------|---------------------|-----------------------------|
| 1. One full-time position vacant | Administrative Asst. III | Personnel          | 2012/2013                       | 8.00                | Closing of                  |
|                                  |                          | Commission         |                                 |                     | position                    |

### **COACHES**

*None*