

**MADERA UNIFIED SCHOOL DISTRICT**  
**Madera: Unified For Student Success**

**Board of Trustees Meeting**  
**AGENDA**

**Regular Meeting**

**Tuesday, August 27, 2013**

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**5:30 PM – Closed Session • 7:00 PM – Public Meeting**

**OUR MISSION**

Highest Student Achievement  
Orderly Learning Environment  
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened  
Public Hearing for visitors who wish to address the Board on Closed Session items: Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
  - A. **Personnel**
    1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
    2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
  - B. **Pupil Personnel Matters**
    1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
  - C. **Conference With Labor Negotiator**; District Representative: Tracie Green; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
  - D. **Conference with Legal Counsel** – Anticipated Litigation; Significant exposure to litigation pursuant to Government Code section 54956.9(b)
  - E. **Superintendent's Evaluation**
  - F. **Adjournment of Closed Session**

**7:00 PM – Public Meeting Begins**

2. **Reconvene Public Session**

3. **Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation**

4. **Closed Session Reportable Actions** (Government Code Section 54957.1)

5. **Adoption of Agenda**

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

6. **Student Board Representative Report**

**Madera South High:** Jeremiah Lopez

**Madera High:** Manal Iqbal

7. **Communications**

A. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

8. **Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of August 13, 2013  
[Regular Board Meeting Minutes of August 13, 2013](#)

2. Request Approval of Special Board Meeting Minutes of August 20, 2013  
[Special Board Meeting Minutes of August 13, 2013](#)

3. Request Approval of Change Order #1 for the Howard Portable Project  
[Agenda Item Cover](#)  
[Change Order #1](#)

4. Request Ratification of Miscellaneous Donations: 60 backpacks with school supplies (value \$1,200) for our students involved in the Families in Transition program donated by Sealed Air.  
[Agenda Item Cover](#)

5. Request approval of Agreement of Services between Madera Unified School District, Madera High School and Learning for Leaving: Breaking Down the Walls Program.

[Agenda Item Cover](#)  
[Agreement](#)  
[Learning for Leaving Information](#)  
[Consultant Services Agreement](#)

6. Request approval of Consultant Services Agreement between Madera Unified School District, Madera High School and The Ovation Company.

[Agenda Item Cover](#)  
[Consultant Services Agreement](#)  
[Presenter's Information](#)

7. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:

- Reports(s) of Administrative hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 603143, 301329, A-2013/14, 304090, 15770, 14357, 301793, 1001503, 14665, 602867, 401210, 301812, 7170, 7116, 1004857, 203027 and 16297.

[Agenda Item Cover](#)

8. Request Approval of July 2013 Payroll Payment Order

[Agenda Cover and July 2013 Payroll Payment Order](#)

B. Human Resources Items

1. Request Approval of Staffing List

[Staffing List 08-27-13](#)  
[After School Program List 8-27-13](#)

2. Request Approval of Classified Job Description: Human Resources Supervisor

[Agenda Item Cover](#)  
Job Description HR Supervisor

3. Request Approval of Certificated Management Job Description: Director of Student Services

[Agenda Item Cover](#)  
[Job Description: Director of Student Services](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 8/27/13

[Student Overnight or Out of State Field Trips](#)

9. **New Business**

- A. First Reading of Board Bylaw 9220  
[Agenda Item Cover](#)  
[BB 9220](#)
- B. First Reading of Revised Board Policies, Administrative Regulations, and Exhibits.  
[Agenda Item Cover](#)  
[First Rdg BP/AR/E \(Ed Services\)](#)
- C. First Reading of Revised Board Policies and Administrative Regulations  
[Agenda Item Cover](#)  
[BP1330](#)  
[AR1330](#)  
[E1330](#)  
[BP3460](#)  
[AR3460](#)  
[BP3514.1](#)  
[AR3514.1](#)  
[BP3580](#)  
[AR3580](#)
- D. Request Approval of Commercial Warrant Listing  
[Agenda Cover and Warrant Listing 8-7 through 8-14](#)

## **11. Information and Reports**

- A. Educational Services Report
  - 21<sup>st</sup> Century Grant
- B. Superintendent's Time
  - Partnering4SpecialEd® Opportunity Report

## **12. Announcements**

## **13. Miscellaneous**

- A. Board Member Committee and Information Reports

## **14. Advanced Planning**

### **Next Regular Board Meeting**

Tuesday, September 10, 2013 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

## **15. Suggested Future Agenda Items**

## **16. Adjournment**

**Board Room Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2;

## HUMAN RESOURCES STAFFING LIST

### BOARD AGENDA – AUGUST 27, 2013

#### **CERTIFICATED LEAVES OF ABSENCE**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. Tracy Ylarregui	Teacher	Adams	2013/2014	Personal Leave

#### **CERTIFICATED SEPARATIONS**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. Employee #2053	-----	-----	07/01/13	Employment Release
2. Gaytha Parkinson	Teacher	Dixieland	08/14/13	Resignation
3. Lauren Gripenstraw	Teacher	Special Services	08/16/13	Resignation
4. Erin Dahlem	Teacher	Adams	06/08/13	Resignation
5. Theresa Jorgensen	Teacher	Special Services	06/08/13	Resignation
6. Eric Salomonson	Teacher	MSHS	08/15/13	Resignation
7. Miharu Nakamura	Teacher	Special Services	08/16/13	Resignation

#### **CERTIFICATED NEW POSITION**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. One position	Teacher	Special Services	2013/2014	New Position (Special Ed. Funding)

#### **CERTIFICATED EMPLOYMENT**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. Kimberly Berrin	Teacher	Special Services	2013/2014	Replacement
2. Kathleen Hogue	TSA	Millview	2013/2014	Replacement
3. Stephanie Reitz	Teacher	Special Services	2013/2014	Replacement
4. Kristi Starlin	Teacher	Special Services	2013/2014	Replacement
5. Amy Li	Teacher	Special Services	2013/2014	Replacement
6. Joe Linanes	Teacher	Special Services	2013/2014	Replacement
7. To Be Announced	Director of Special Services	District	2013/2014	Replacement

#### **CERTIFICATED OTHER**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. One 1.00 FTE position	Associate Superintendent Educational Services	District	2013/2014	Non funded position
2. One 1.00 FTE position	Director of Student Services	District	2013/2014	Unfreeze position
3. Two .46% FTE positions	TSA's	Sierra Vista	2013/2014	Unfreeze position
4. One 1.00 FTE position	TSA	District	2013/2014	Freeze position
5. One 1.00 FTE position	TSA	Alpha	2013/2014	Non funded position
6. One .46% FTE position	TSA	Alpha	2013/2014	Non funded position
7. One 1.00 FTE position	TSA	Monroe	2013/2014	Non funded position
8. One 1.00 FTE position	TSA	Dixieland	2013/2014	Non funded position
9. One 1.00 FTE position	TSA	LaVina	2013/2014	Non funded position

#### **CLASSIFIED LEAVES OF ABSENCE**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. Desiree Fraker	Library Media Tech II	Desmond	08/16/13-01/13/14	Personal Leave
2. Sonya Holguin	Classroom Aide	MHS Calsafe	08/19/13-09/30/13	Personal Leave
3. Roxanne Montemayor	Health Services Asst.	Health Services	08/12/13-12/13/13	Personal Leave

#### **CLASSIFIED SEPARATIONS**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Justification</u></b>
1. Deborah Rodriguez	CN Assistant I	Child Nutrition	06/07/13	Resignation
2. Brittany Garcia	CN Assistant I	Child Nutrition	06/07/13	Resignation
3. David Weber	Paraprofessional Aide	Adams	06/07/13	Resignation

# HUMAN RESOURCES STAFFING LIST

## BOARD AGENDA – AUGUST 27, 2013

### **CLASSIFIED NEW POSITION**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Hours</u></b>	<b><u>Justification</u></b>
1. One position	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	New Position (Special Ed. Funding)
2. One position	Paraprofessional Aide Asst. to Physically Impaired	Special Services	2013/2014	7.00	New Position (Special Ed. Funding)
3. One position	Paraprofessional Aide Asst. to Physically Impaired	Special Services	2013/2014	7.00	New Position (Special Ed. Funding)

### **CLASSIFIED EMPLOYMENT**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Hours</u></b>	<b><u>Justification</u></b>
1. Marisa Melendez-Kelly	Classroom Aide	Preschool	2013/2014	3.50	Replacement
2. Rosie Gonzales	Classroom Aide	Preschool	2013/2014	3.00	New Position (Preschool Funding)
3. Diana Patlan	Classroom Aide	Preschool	2013/2014	3.00	Replacement
4. Rikki Mena	Health Services Asst.	Health Services	2013/2014	3.50	Replacement
5. Nadeen Carranza	Health Services Asst.	Health Services	2013/2014	3.50	Replacement
6. Hortencia Garcia	Clerk I	Adult Education	2013/2014	3.50	Replacement
7. Nayely Madrigal	Paraprofessional Aide Asst. to Physically Impaired	Special Services	2013/2014	7.00	New Position (Special Ed. Funding)
8. Amanda Mace	Paraprofessional Aide Special Needs	Special Services	2013/2014	3.50	Replacement
9. Cynthia Rodriguez	Paraprofessional Aide Asst. to Physically Impaired	Special Services	2013/2014	7.50	New Position (Special Ed. Funding)
10. Delia Galvan	Classroom Aide	Preschool	2013/2014	3.00	Replacement
11. Patricia Benard	Classroom Aide	Preschool	2013/2014	3.00	Replacement
12. Robin Pira	Bus Driver Trainer	Transportation	2013/2014	8.00	Replacement
13. Maria Chaidez	Secretary	Berenda	2013/2014	8.00	Replacement
14. Esperanza Cuevas	Secretary	Sierra Vista	2013/2014	8.00	Replacement
15. To Be Announced	Director of Information & Technology Support	District	2013/2014	8.00	Replacement

### **CLASSIFIED EMPLOYMENT - OTHER**

1. See Attached List

### **CLASSIFIED - OTHER**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Site</u></b>	<b><u>Effective Date(s)</u></b>	<b><u>Hours</u></b>	<b><u>Justification</u></b>
1. Two positions	Classroom Aides	Preschool	2013/2014	3.00	Unfreeze positions
2. One position	Paraprofessional Aide Special Needs	Special Services	2013/2014	6.00	Non funded position

### **COACHES**

*None*

## After School Program – Madera County Arts Council

Board Agenda

August 27, 2013

<b>Last Name</b>	<b>First Name</b>	<b>Site</b>	<b>Position</b>	<b>Year</b>
Dorris	Rick	Various Sites	Arts Council/Drama	2013/2014
Humes	James	Various Sites	Arts Council/Drama	2013/2014
Presley	Joel	Various Sites	Arts Council/Drama	2013/2014
Hughes	Timothy	Various Sites	Arts Council/Music	2013/2014
Blake	Anthony	Various Sites	Arts Council/Music	2013/2014
Wilson	Thomas	Various Sites	Arts Council/Music	2013/2014
Blake	Elaine	Various Sites	Arts Council/Art-Pastels	2013/2014
Arreola	Jorge	Various Sites	Arts Council/Art-Acrylic	2013/2014
Mena	Adam	Various Sites	Arts Council/Art-Sculpting	2013/2014
Latimer	Larry	Various Sites	Arts Council/Art-Ceramics	2013/2014
Flores	Michael	Various Sites	Arts Council/Dance-Theater	2013/2014
Hefner	Kirsten	Various Sites	Arts Council/Dance	2013/2014
Chaffin	Shari	Various Sites	Arts Council/Dance	2013/2014
Frances	Ramona	Various Sites	Arts Council/Photography	2013/2014
Lihosit	Larry	Various Sites	Arts Council/Writing	2013/2014
Howden	Katie	Various Sites	Arts Council/Animation	2013/2014