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MADERA UNIFIED SCHOOL DISTRICT
Every Child, Every Day, Whatever it Takes!

Board of Trustees Meeting
AGENDA

Regular Meeting

Tuesday, August 14, 2012

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:30 PM – Closed Session • 7:00 PM – Public Meeting

7:30 PM PUBLIC HEARING: Fee Justification Study, Commercial Developer Fees

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items:
Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
 - A. Personnel
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - B. Pupil Personnel Matters
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - C. Negotiations (Government Code Section 54957.6)
 - D. Anticipated Litigation pursuant to subdivision (b) of Section 54954.9
 - E. Superintendent's Evaluation
 - F. Adjournment of Closed Session

7:00 PM – Public Meeting Begins

2. **Reconvene Public Session**

Audio File No. 02 – 2012/13

3. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, Invocation, and Roll Call

4. Closed Session Reportable Actions (Government Code Section 54957.1)

5. Adoption of Agenda

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

6. Communications

A. Student and Staff Recognition

B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

7. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Approval of Regular Board Meeting Minutes of July 31, 2012
[July 31, 2012 Board Minutes](#)
2. Request Adoption of Resolution No. 06-2012/13. This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) I Board of Directors
[Agenda Item Cover](#)
[Resolution No. 06-2012/13](#)
3. Request Adoption of Resolution No. 07-2012/13. This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) II Board of Directors
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[Resolution No. 07-2012/13](#)
4. Request Ratification of Agreement between Madera Unified School District (MUSD) and Ezequiel Tafoya Alvarado Academy Charter School (ETAA) for the use of a School Bus for the 2012/2013 School Year
[Agenda Item Cover](#)

[ETAA Bus Use Agreement](#)
[ETAA Certificate of Insurance](#)

5. Request approval to submit Part I of the Consolidated Application and Reporting System (CARS) to California Department of Education (CDE)
[Agenda Item Cover](#)
[CARS P1](#)
6. Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary, Alpha Elementary, Berenda Elementary, Cesar Chavez Elementary, Jack G. Desmond Middle School, Dixieland Elementary, Eastin Arcola High School, Howard Elementary, Thomas Jefferson Middle School, La Vina Elementary, Millview Elementary, James Monroe Elementary, Nishimoto Elementary, Parkwood Elementary, John J. Pershing Elementary, George Washington Elementary and Madera High School for the 2012-13 school year starting on August 1, 2012- June 30, 2013.
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7. Request approval of Change Order #2 for the MSHS Fencing Project
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8. Request approval for Shred-It to destroy approximately 17,000 lbs of old records, which is done on an annual basis
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9. Request approval of Contract between Madera Unified School District and Madera County Children and Families Commission
[Agenda Item Cover](#)
[MCCFC Contract 2012-2014](#)
[MCCFC Contract 2012-2014 Project Narrative](#)
[MCCFC Contract 2012-2014 Budget Form](#)

10. Request Ratification of Memorandum of Understanding between Madera Unified School District and Educational Resource Consultants (ERC).
[Agenda Item Cover](#)
[MOU-ERC](#)

B. Human Resources Items

1. Request Approval of Staffing List
[Staffing List 8-14-12](#)
2. Request Approval of Job Description for Coordinator of Special Services
[Agenda Item Cover](#)
[Coordinator of Special Services Job Description](#)

C. Field Trip/Employee Conference Requests

1. Field Trips 8/14/12
[Student Overnight or Out of State Field Trips](#)

8. **Old Business**

None

7:30 PM PUBLIC HEARING: Fee Justification Study, Commercial Developer Fees

9. **New Business**

- A. Request Adoption of Resolution No. 05-2012/13 that approves the Fee Justification Study authorizing the levying of alternative school facility fees on commercial and industrial development
[Agenda Item Cover](#)
[Resolution No. 05-2012/13](#)
[Fee Justification Study](#)
- B. Request Approval of a Special Education Teacher to serve on the basis of a Variable Term Waiver for 2012/2013 School Year
[Agenda Item Cover](#)
[Public Notice](#)
[Waiver Application](#)
- C. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Reports(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 603760, 995720, 301648, 402887, 6759, 987263, 995465, and 987371

[Agenda Item Cover](#)

- D. Request Approval of Commercial Warrant Listing
[Agenda Item Cover and Commercial Warrant Listing](#)

10. Information and Reports

- A. Superintendent's Time
 - o Organizational Structure
 - o Recognitions
 - > September: Hispanic Heritage Month
 - > November: Native American Heritage Month
 - > February: Black History Month

11. Announcements

12. Miscellaneous

- A. Board Member Committee and Information Reports

13. Advanced Planning

Next Regular Board Meeting

Tuesday, August 28, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

14. Suggested Future Agenda Items

15. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, July 31, 2012**, at 5:30 p.m.

ROLL CALL

Ricardo Arredondo, President
Michael Salvador, Clerk

Lynn Cogdill, Trustee
Jose Rodriguez, Trustee
Ray G. Seibert, Trustee
Maria Velarde-Garcia, Trustee

Absent: Robert E. Garibay, Trustee

Gustavo Balderas, Superintendent
Dr. Anthony Monreal, Deputy Superintendent
Deborah A. Wood, Associate Superintendent, Educational Services
Teri Bradshaw, Director, Fiscal Services
Tracie Green, Director, Human Resources
Robert Chavez, Chief Academic Officer
Janet Morgan, Senior Administrative Assistant

Joe Ayala, Network Administrator
Gladys Wilson, Translator
Rosalind Cox, Director of Purchasing, Facilities Planning and Construction Management
Sandra Perez, Director of Child Nutrition
Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment
Traci Bonde, Director of Information Technology and Support Services
Curtis Manganaa, Director of Maintenance and Operations
Stephanie McPherson, Principal, Millview Elementary
Jesus Navarro, Vice Principal, Millview Elementary
Jesse Carrasco, Principal, Thomas Jefferson Middle School
Sandon Schwartz, Principal, Madera South High School
Sabrina Rodriguez, Principal, Martin Luther King Middle School

Kathy Horn, MUTA President
Amanda Vela, CSEA Vice President

There were approximately 45 visitors/District employees in attendance.

1. Call to Order of Public Meeting – Closed Session Immediately Convened

President Arredondo called the Public Session of the Board of Education to order at 5:30 p.m. President Arredondo opened the floor to public comment on any item listed on the Closed Session Agenda. Seeing no one come forward, President Arredondo adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

2. Reconvene Public Session/Call to Order Regular Meeting

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation

President Arredondo adjourned the Closed Session at 6:50 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:00 p.m. President Arredondo welcomed the visitors and asked Clerk Salvador to lead the flag salute. President Arredondo asked Pastor David Votaw of Harvest Community Church to lead the invocation. President Arredondo asked Ms. Morgan to call the Roll of Trustees. President Arredondo explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 01-2012/13.

4. Closed Session Reportable Actions (Government Code Section 54957.1)

Superintendent Balderas announced there were no reportable Closed Session actions.

5. Adoption of Agenda – Motion No. 01-2012/13

President Arredondo stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

Trustee Cogdill asked for Agenda Items 7A2, 7A11 and 7A29 to be pulled for separate discussion.

It was moved by Clerk Salvador, seconded by Trustee Rodriguez, and carried by majority adopt the Agenda as amended.

Ayes:	Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes:	None
Absent:	Trustee Garibay
Abstained:	None

6. Communications

6B. Public Hearing

President Arredondo opened the meeting for visitors to speak on a subject not on the Board Agenda.

- John Seybold, MUTA Vice President; invited the Board and administrators to join MUTA on Friday, August 10th for a back to school BBQ at Madera South High School.
- Galen Livermore, 3152 Forest Court; addressed the waste management contract
- Ron Montoya, 1828 Pierce Lane; addressed the waste management program and after school program
- Chuck Genseal, 16759 Road 19; addressed IEPs

7. Approval of Consent Agenda – Motion No. 02-05-2012/13

Document Numbers 01-2012/13 through 35-2012/13

Resolution Numbers 01-2012/13 through 03-2012/13

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Prior to calling for a motion, President Arredondo opened the floor to public comment.

- Amanda Vela, CSEA Vice President; asked if this was the appropriate time to comment on the items pulled by Trustee Cogdill. President Arredondo responded that it was not.

Seeing no others come forward, President Arredondo closed public comment and called for a motion.

It was moved by Trustee Seibert, seconded by Trustee Salvador, and carried by majority to approve the Consent Agenda as amended

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: Trustee Garibay
Abstained: None

Following adoption of the Consent Agenda, Superintendent Balderas introduced the following employees:

- Stephanie McPherson, Millview Principal
- Jesus Navarro, Millview Vice Principal
- Sandon Schwartz introduced Prince Marshal, MSHS Vice Principal
- Sabrina Rodriguez introduced Manuel Aquino, MLK Vice Principal
- Jesse Carrasco introduced Mike Diaz, Thomas Jefferson Vice Principal
- Tracie Green, Director of Human Resources and Labor Relations
- Traci Bonde, Director of Information Technology and Support Services
- Curtis Manganaan, Director of Maintenance and Operations
- Superintendent Balderas also announced Ted Newton, Director of Transportation who was unable to attend this evening

7A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

7A1. Approval of Regular Board Meeting Minutes of June 26, 2012

7A2. Adoption of Resolution #01-2012/2013 that authorizes Deborah A. Wood to sign the California Department of Education 2012-13 Child Development Contract on behalf of Madera Unified School District

President Arredondo opened the floor for public comment.

- Amanda Vela, 1504 W. Central Avenue; questioned approving this item prior to approving Item 7A11

Trustee Cogdill withdrew his question on this item. President Arredondo then called for a motion.

It was moved by Trustee Velarde-Garcia, seconded by Trustee Cogdill, and carried by majority to adopt Resolution No. 01-2012/2013

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: Trustee Garibay
Abstained: None

**MOTION NO. 03-2012/13
RESOLUTION NO. 01-2012/13**

7A3. Adoption of Resolution #02-2012/13 declaring the laptop computer being used by retiring Director of Data Processing, Steve Imrie is surplus and has a value of less than \$2,500
RESOLUTION NO. 02-2012/13

7A4. Adoption of Resolution #03-2012/2013: May 31, 2012 Budget and Expense Transfer Reports
RESOLUTION NO. 03-2012/13

7A5. Approval of Diane Della Jordan to serve as Curriculum Consultant to the MUSD Music Department for the 2012-2013 school year
DOCUMENT NO. 01-2012/13

7A6. Approval of Athletic Officials Payment Services Agreement between Madera Unified School District (MUSD), Madera High School, and San Joaquin Valley Officials Association Union (SJVOA)
DOCUMENT NO. 02-2012/13

7A7. Approval of Athletic Officials Payment Services Agreement between Madera Unified School District (MUSD), Madera South High School, and San Joaquin Valley Officials Association Union (SJVOA)
DOCUMENT NO. 03-2012/13

7A8. Approval of Athletic Officials Payment Services Agreement between Madera Unified School District (MUSD), Jack G. Desmond, and San Joaquin Valley Officials Association Union (SJVOA)
DOCUMENT NO. 04-2012/13

7A9. Approval of Athletic Officials Payment Services Agreement between Madera Unified School District (MUSD), Thomas Jefferson, and San Joaquin Valley Officials Association Union (SJVOA)
DOCUMENT NO. 05-2012/13

7A10. Approval of Athletic Officials Payment Services Agreement between Madera Unified School District (MUSD), Martin Luther King Jr., and San Joaquin Valley Officials Association Union (SJVOA)
DOCUMENT NO. 06-2012/13

7A11. Approval of 2012-13 Child Development Contract CSPP-2270 between Madera Unified School District and California Department of Education

President Arredondo opened the floor for public comment.

- Amanda Vela; 1504 West Central; expressed concerns about state funded preschool

Seeing no others come forward, President Arredondo closed public comment and returned the item to the Board for their questions and comments prior to calling for a motion.

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

It was moved by Trustee Seibert, seconded by Clerk Salvador, and carried by majority to approve the 2012-13 Child Development Contract CSPP-2270 between Madera Unified School District and California Department of Education

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: Trustee Garibay

Abstained: None

**MOTION NO. 04-2012/13
DOCUMENT NO. 07-2012/13**

7A12. Approval of Consultant Services Agreement between Madera Unified School District (MUSD) and All About Dance/All About Gymnastics (AADAAG)
DOCUMENT NO. 08-2012/13

7A13. Approval of Athletic Trainer Support Agreement between Madera Unified School District, Middle Schools, and BARROWS Training and Education Physical Therapy Inc. for the 2012-13 school year. DOCUMENT NO. 09-2012/13

7A14. Approval of Athletic Trainer Support Agreement between Madera Unified School District, Madera South High School, and BARROWS Training and Education Physical Therapy Inc. for the 2012-13 school year
DOCUMENT NO. 10-2012/13

7A15. Approval of Athletic Trainer Support Agreement between Madera Unified School District, Madera High School, and BARROWS Training and Education Physical Therapy Inc. for the 2012-13 school year DOCUMENT NO. 11-2012/13

7A16. Approval of Consultant Services Agreement between Madera Unified School District and Peer Resource Training and Consulting DOCUMENT NO. 12-2012/13

7A17. Approval of Consultant Services Agreement between Madera Unified School District and Community Matters DOCUMENT NO. 13-2012/13

7A18. Approval of Consultant Services Agreement between Madera Unified School District and Learning for Living, Inc. DOCUMENT NO. 14-2012/13

7A19. Ratification of Master Contract Service Agreement between Madera Unified School District and Creative Alternatives, Inc./Grace Bishop School for a nonpublic placement for 2012-2013 school year DOCUMENT NO. 15-2012/13

7A20. Approval of Madera Adult School courses for the 2012-2013 school year
DOCUMENT NO. 16-2012/13

7A21. Approval of Consultant Services Agreement between Madera Unified School District and Behavioral Intervention Association (BIA)
DOCUMENT NO. 17-2012/13

7A22. Approval of Miscellaneous Donations: \$24,000 donation to the Monroe Children's Museum by the Picayune Rancheria of Chukchansi; \$174 donated

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

through the PG&E Campaign for the Community by Kirk Atherton for the classroom of Monique Atherton at Pershing Elementary School; \$102 donated by the PG&E Campaign for the Community to Desmond Middle School; Donations totaling \$7,065.50 to the MHS Robotics Program (\$3000 by FIRST; \$750 by the Madera Rotary Foundation; \$315.50 by Gail and Alice Tesei; \$3,000 by the MHS Robotics Boosters); All-Terrain Vehicle donated by Madera Babe Ruth for the MSHS Athletic Program. DOCUMENT NO. 18-2012/13

7A23. Approval of Change Order #1 for the La Vina Paving Project
DOCUMENT NO. 19-2012/13

7A24. Approval of Change Order #1 for the MSHS Fencing Project
DOCUMENT NO. 20-2012/13

7A25. Approval of the individual Single Plan for Student Achievement (SPSA) for James Madison Elementary, Sierra Vista Elementary, Martin Luther King Jr. Middle School and Madera South High School for the 2012-13 school year starting on August 1, 2012- June 30, 2012
DOCUMENT NO. 21-2012/13
DOCUMENT NO. 22-2012/13
DOCUMENT NO. 23-2012/13
DOCUMENT NO. 24-2012/13

7A26. Approval of Contract for Services between Madera Unified School District Cal-SAFE Program and Community Action Partnership of Madera County - Resource and Referral Program
DOCUMENT NO. 25-2012/13

7A27. Approval to award bid for Two Horizontal Food Wrappers for Child Nutrition
DOCUMENT NO. 26-2012/13

7A28. Approval of Consultant Services Agreement between Madera Unified School District State Preschool Program and Richell Swallow
DOCUMENT NO. 27-2012/13

7A29. Approval of Consultant Services Agreement between Madera Unified School District and Action Learning Systems, Inc.

President Arredondo opened the floor for public comment.

- Amanda Vela; 1504 West Central; expressed concerns about the contract

Seeing no others come forward, President Arredondo closed public comment and returned the item to the Board for their questions and comments prior to calling for a motion.

It was moved by Trustee Seibert, seconded by Trustee Rodriguez, and carried by majority to approve the Consultant Services Agreement between Madera Unified School District and Action Learning Systems, Inc.

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: Trustee Garibay

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Abstained: None

MOTION NO. 05-2012/13
DOCUMENT NO. 28-2012/13

7A30. Approval of May 31, 2012 Financial Report

DOCUMENT NO. 29-2012/13

7A31. Approval of April 30, 2012 Student Body Statement of Club Trust Accounts

DOCUMENT NO. 30-2012/13

7A32. Approval of May 31, 2012 Student Body Statement of Club Trust Accounts

DOCUMENT NO. 31-2012/13

7B. Human Resources Items

7B1. Approval of Staffing Changes and Coaches

DOCUMENT NO. 32-2012/13

7B2. Approval of Classified Job Description: Transportation Router

DOCUMENT NO. 33-2012/13

7B3. Approval of Classified Job Description: Payroll Accounting Specialist – Lead

DOCUMENT NO. 34-2012/13

7C. Field Trip/Employee Conference Requests

7C1. Approval of Field Trip/Employee Conference Requests

DOCUMENT NO. 35-2012/13

8. Old Business

8A. After School Program Update

Superintendent Balderas introduced CAO Robert Chavez who presented a PowerPoint update of the after school program.

President Arredondo opened the item for Board comment and questions.

8B. Approval of Consultant Services Agreement between Madera Unified School District and California Teaching Fellows Foundation

President Arredondo opened the item for public comment.

- Amanda Vela; 1504 West Central; expressed concerns about staffing
- Ron Montoya, 1828 Pierce Lane; also commented on staffing

Seeing no others come forward, President Arredondo closed public comment and returned the item to the Board for questions and comments.

It was moved by Clerk Salvador, seconded by Trustee Velarde-Garcia, and carried by majority to approve the Consultant Services Agreement between Madera Unified School District and California Teaching Fellows Foundation

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Noes: None
Absent: Trustee Garibay
Abstained: None

MOTION NO. 06-2012/13
DOCUMENT NO. 36-2012/13

- 8C.** Second Reading and Approval of Course Revisions for Furman High School Electives: Independent Reading, World Geography, and Topics in History

President Arredondo opened the item for public comment. Seeing none, President Arredondo closed public comment and returned the item to the Board for their questions and comments prior to calling for a motion.

It was moved by Clerk Salvador, seconded by Trustee Velarde-Garcia, and carried by majority to approve the Course Revisions for Furman High School Electives: Independent Reading, World Geography, and Topics in History

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: Trustee Garibay
Abstained: None

MOTION NO. 07-2012/13
DOCUMENT NO. 37-2012/13

9. New Business

- 9A.** First Reading of Revised Board Policies, Administrative Regulations and Exhibits (series 5000/6000)

Superintendent Balderas introduced this item.

President Arredondo opened the item for public comment, seeing none, closed public comment and returned the item to the Board for questions and comments.

- 9B.** First Reading of Revised Board Policies and Administrative Regulations (series 7000)

Superintendent Balderas introduced this item.

President Arredondo opened the item for public comment, seeing none, closed public comment and returned the item to the Board for questions and comments.

- 9C.** Approval to Adopt the Findings, Conclusions and Recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
- Report(s) of Administrative Hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers:

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

15295, 997575, 200323, 5114, 302532, 6828, 701518, 603130, 301487, 200076, 5173, 17084, 201372, 7426, 602163, 603143, 200734, 997075, 5460, 202873, 603044, 402729, 203111, 402371, 977209, 17821, 402493, 200807, 302838, F-2011/12, 15080 15110, 16131, 7373, 7279, 17178, 2621, 5300, 17077, 202977, 4898, 997147, 402436, 202744, 503076, 202951, 17782, 17406, 603816, 17463, 202878, 997730, 20439, 995754, 200119, 9058, 7560, 2810, 301691, 15790, U-2010/11, 402817, 17415, 7145, 502854, 402194, 200687, 7573, 1001537, 14665, 402573, 501605, 995221, 15115, 15734, 303467, 7657, 7856, 12382, 15330, 302820, 203094, 995086, 16916, 17375, 17269, 8346, 301812, 17122, 7170, 200781, 15492, 997380, 17949, 200355, 997765, 302541, 997010, 4853, 7430, 15849, 16227, 995063, 17224, 16886, 200459, 15993, 995988, 20046, 501436, 200673, 16793, 14987, 17228, and 16297

Trustee Velarde-Garcia advised the Board that she must recuse herself due to a conflict of interest.

Superintendent Balderas recommended approval of this item by the Board.

President Arredondo opened the floor to public comment. Seeing none, he returned the item to the Board for questions and comment prior to calling for a motion.

It was moved by Trustee Seibert, seconded by Trustee Rodriguez, and carried by majority to adopt the Findings, Conclusions and Recommendations related to the possible expulsion or readmission of pupils as presented.

Ayes: Trustees Cogdill, Rodriguez, Seibert, Clerk Salvador
and President Arredondo
Noes: None
Absent: Trustee Garibay
Abstained: None
Recused: Trustee Velarde-Garcia

MOTION NO. 08-2012/13
CONFIDENTIAL DOCUMENT NO. 38-2012/13

**9D. Approval of Commercial Warrant Listing
Commercial Warrants, Exhibit A, Motion No. 09-2011/12, Document No. 39-2011/12**

Trustee Seibert advised that he must recuse himself due to a conflict of interest.

Superintendent Balderas recommended approval of this item by the Board.

President Arredondo opened the floor to public comment. Seeing none, he returned the item to the Board for questions and comment prior to calling for a motion.

It was moved by Trustee Rodriguez, seconded by Trustee Velarde-Garcia, and carried by majority to approve the Commercial Warrant Listing

Ayes: Trustees Cogdill, Rodriguez, Velarde-Garcia, Clerk Salvador
and President Arredondo
Noes: None
Absent: Trustee Garibay

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Abstained: None
Recused: Trustee Seibert

MOTION NO. 09-2012/13
DOCUMENT NO. 39-2012/13

10. Information and Reports

10A. Superintendent's Time

Superintendent Balderas commented on the following topics:

- the number of hires made during the summer
- students involved in band camp and football practice
- the new school year will begin on August 13th
- commended staff on the work done for the After School Program
- a Back-to-School BBQ for all MUSD staff will be held on August 10th at the Madera South High School campus
- information regarding heritage month recognition will be coming next meeting

In closing, Superintendent Balderas welcomed all of the new administrators.

11. Announcements

President Arredondo made the following announcements:

- CALSSD will hold its next meeting on Friday, August 3rd in Sacramento.
- Educational Employees Credit Union is holding a grand opening celebration of its Madera Branch on Wednesday, August 8th from 5:30 pm to 7:30 pm. Their new branch is located at 413 West Yosemite Avenue
- First day of school is Monday, August 13th
- Madera County School Boards Association general meeting will be held on August 29th at 7:00 pm at the Reagan Elementary School cafeteria in Chowchilla. If you plan on attending please contact Janet

12. Miscellaneous

- Trustee Seibert would like to see an arts program in the district.
- Clerk Salvador announced that Kiwanis is sponsoring a Key Club at Madera South High School with the help of Trustee Cogdill and Chuck Genseal. They are currently recruiting students who want to join this service club.
- President Arredondo reported on the InterAgency meeting
- Trustee Velarde-Garcia shared information on a training she attended last week

13. Advanced Planning

President Arredondo made the following announcement:

Next Regular Board Meeting

Tuesday, August 14, 2012 at 7:00 p.m.

Madera Unified School District Boardroom - 1902 Howard Road, Madera, CA 93637

14. Suggested Future Agenda Items

Trustee Cogdill wants a report on the waste management contract and also would like the Board of Trustees to endorse the Proposition 30 tax initiative.

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

Superintendent Balderas announced an August 21st Board Workshop where the MUSD Strategic Plan will be reviewed in detail. This meeting will be held in the District Office Board Room from 5:30 pm to 7:00 pm.

Trustee Velarde-Garcia asked for a board self evaluation. Superintendent Balderas advised that he is working on putting this workshop together.

15. Adjournment – Motion No. 10-2011/12

President Arredondo adjourned the Public Session at 8:55 p.m.



Janet Morgan, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: July 31, 2012

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

**MINUTES OF JULY 31, 2012
MOTION NO. 02-05-2011/12 and MOTION NO. 09-2011/12
DOCUMENT NOs. 01-2011/12 through 03-2011/12
and DOCUMENT NO. 39-2011/12**

**Recapitulation of Business Transactions and Warrants – Exhibit A NEW BUSINESS
Staff Changes and Coaches – Exhibit B CONSENT AGENDA**

**EXHIBIT A – NEW BUSINESS
APPROVAL OF WARRANTS – MOTION NO. 09-2011/12
DOCUMENT NO. 39-2011/12**

BUSINESS TRANSACTIONS			
APPROVAL OF COMMERCIAL WARRANTS			
BOARD DATE: July 31, 2012			
	<u>2011-2012 YEAR</u>	<u>C/L</u>	<u>2012-13 YR</u>
FUND	AMOUNT		
01 GENERAL FUND	\$ 3,643,170.27	\$ 410,797.41	\$ 2,404,986.20
11 ADULT EDUCATION	4381.33	\$ 3,112.43	\$ 3,508.85
12 CHILD DEVELOPMENT	27281.55	\$ 88,520.94	
13 CAFETERIA	\$4,020.96	\$ 103,472.69	\$ 50,574.03
14 DEFERRED MAINTENANCE	\$55,778.68	\$ 22,864.18	\$ 19,250.00
15 PUPIL TRANS EQUIP	\$0.00	\$0.00	\$0.00
17 STONE SCHLRSHP TRUST	\$0.00	\$0.00	\$0.00
21 BUILDING FUND-BOND PROCEEDS 2003	\$0.00	\$0.00	\$0.00
25 DEVELOPERS' FEES	\$30,381.37	\$ 2,766.97	\$ 401.55
26 PRISON MITIGATION FEES	\$0.00	\$0.00	\$0.00
30 STATE SCHOOL BLDG	\$0.00	\$0.00	\$0.00
31 REFURBISHMENT	\$0.00	\$0.00	\$0.00
32 ROOF REPLACEMENT	\$0.00	\$0.00	\$0.00
35 COUNTY SCHOOL FACILITIES FUND	\$0.00	\$10,428.30	\$0.00
40 SPECIAL RESERVE	\$3,891.44	\$ 7,980.87	\$ 1,184.90
41 BUILDING FUND	\$0.00	\$0.00	\$0.00
42 AG FARM BUILDING FUND	\$0.00	\$0.00	\$0.00
43 C.O.P. SPEC. RESERVE	\$0.00	\$0.00	\$0.00
49 SPEC RESERVE/REDEV AGENCY	\$0.00	\$0.00	\$0.00
53 STATE SCH LOAN REPAY	\$0.00	\$0.00	\$0.00
54 LEASE/PUR OVERRIDE	\$0.00	\$0.00	\$0.00
56 C.O.P. DEBT SERVICE	\$0.00	\$0.00	\$0.00
67 INSURANCE RESERVE	\$0.00	\$0.00	\$0.00
73 MUSD TRUST FUND	\$0.00	\$0.00	\$0.00
74 ATHLETIC FUND	\$0.00	\$0.00	\$0.00
TOTAL ALL FUNDS	\$3,768,905.60	\$649,943.79	\$2,479,905.53
	PAYROLL		
06/29/12, 07/09/12, 07/16/12 & 07/31/12 PAYROLLS	(INCL'S PD BENEFITS)		
01 GENERAL	\$10,893,164.67		
11 ADULT EDUCATION	\$101,966.84		
12 CHILD DEVELOPMENT	\$101,020.04		
13 CAFETERIA	\$370,573.38		
25 DEVELOPER FEES	\$19,090.84		
35 SCHOOL FACILITIES FUND	\$670.65		
74 ATHLETIC FUND	\$0.00		
PAYROLL TOTAL ALL FUNDS	\$11,486,486.42		
BY: LINDA WALL, ACCOUNTS PAYABLE			
7/25/2012			
BY: JANET PAVLOVICH, POSITION CONTROL			
8/8/2012			

MINUTE RECORD of Madera Unified School District Board of Education

REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board, staff, or the public request for specific items to be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

EXHIBIT B – CONSENT AGENDA CERTIFICATED HUMAN RESOURCES ITEMS MOTION NO. 02 -2011/12 DOCUMENT 32-2011/12

CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Wendy Rios	Teacher	MHS	06/02/12	Resignation
2. Sergio Mendez	Vice Principal	Jefferson	07/02/12	Resignation
3. Toni Talmage	Teacher	Monroe	06/02/12	Resignation
4. Jeannette Luedders Sanchez	Teacher	Special Services	06/02/12	Resignation
5. Chanthea Brown	Teacher	Special Services	06/02/12	Resignation
6. Courtney Wilson	Teacher	MSHS	06/02/12	Resignation
7. Gwen Stewart	Teacher	Madison	12/31/12	Resignation
8. Marcus Sosa	Director of Student Services	District	08/01/12	Resignation
9. Kathy Reger	Teacher	Washington	06/02/12	Resignation
10. Michael Willis	Teacher	Special Services	06/02/12	Resignation

CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One part-time position	Teacher	Special Services	2012/2013	New Position (.5% FTE Site Categorical Funding)
2. One full-time position	TSA	Preschool	2012/2013	New Position (20% FTE First 5 Funding, /80% FTE General Funding)
3. One full-time position	TSA	Preschool	2012/2013	New Position (35% FTE First 5 Funding, /65% FTE General Funding)

CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Becky Crecelius	Teacher	MHS	2012/2013	Replacement
2. Bonner Cunnings	Teacher	MHS	2012/2013	New Position (General Funding)
3. Audrey Igler	Teacher	Monroe	2012/2013	New Position (General Funding)
4. Nora Guillen	TSA - ELD	MHS	2012/2013	Replacement
5. Kent Oliver	Teacher	Desmond	2012/2013	Replacement
6. Amber Ford	Teacher	Sierra Vista	2012/2013	Replacement
7. Joy Cunningham	Teacher	District (Music)	2012/2013	Replacement
8. Cindy Pena	Teacher	Adams	2012/2013	Replacement
9. Chad Dias	Teacher	Special Services	2012/2013	Replacement
10. Andrea Devine	TSA- C&I	Adams	2012/2013	New Position (Title I Funding)
11. Paul Frost	Teacher	Special Services	2012/2013	Replacement
12. Mark Warffuel	Teacher	Special Services	2012/2013	Replacement
13. Stephen Cox	Teacher	Special Services	2012/2013	New Position (Special Ed. Funding)

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
14. David Cole	Teacher	Special Services	2012/2013	New Position (Special Ed. Funding)
15. Susanne Peterson	Teacher	Special Services	2012/2013	Replacement
16. Noel Jimenez	TSA – C&I	Lincoln	2012/2013	New Position (Title I Funding)
17. Meghann Ramer	Teacher	Lincoln	2012/2013	Replacement
18. Vanessa Sandoval	Teacher	Madison	2012/2013	Replacement
19. Natalie Chornopsky	TSA	Parkwood	2012/2013	Replacement (46% FTE)
20. Deborah Smutney	TSA	Washington	2012/2013	Replacement (46% FTE)
21. Kathryn Randalls	Teacher	Washington	2012/2013	Replacement
22. Marianne Rock	Teacher	MSHS	2012/2013	Replacement
23. Patrick Swisher	Teacher	Pershing	2012/2013	Replacement
24. Brian Riddle	Teacher	MSHS	2012/2013	Replacement
25. Veronica Victoria	Teacher	Washington	2012/2013	New Position (General Funding)
26. Diana Brack	Teacher	Alpha	2012/2013	Replacement
27. Heather Chevalier	Teacher	Washington	2012/2013	Replacement
28. Kaleigh Hernandez	Teacher	Parkwood	2012/2013	Replacement
29. Allison Hopkins	Teacher	Washington	2012/2013	New Position (General Funding)
30. Jessica Lile	Teacher	Parkwood	2012/2013	Replacement
31. Aislynn Valentine	Teacher	MSHS	2012/2013	Replacement
32. Melody Mar	Teacher	King	2012/2013	Replacement
33. Robert Collins	Teacher	King	2012/2013	Replacement
34. Tracie Green	Director of Human Resources & Labor Relations	District	2012/2013	Replacement
35. Andria Alvarado	Teacher	Desmond	2012/2013	Replacement
36. Faith Haag	Teacher	Jefferson	2012/2013	Replacement
37. Daniel Van Stralen	Teacher	Special Services	2012/2013	Replacement
38. Beatris Victoria	Teacher	LaVina	2012/2013	Replacement
39. To Be Announced	Vice Principal	MSHS	2012/2013	Replacement
40. To Be Announced	Vice Principal	Jefferson	2012/2013	Replacement
41. To Be Announced	Vice Principal	King	2012/2013	Replacement
42. To Be Announced	Coordinator of Categorical Programs	District	2012/2013	New Position

CERTIFICATED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Rosalinda Galvez	Vice Principal	Chavez	2012/2013	Transfer from VP @ Millview
2. Stella Rodriguez	Teacher	Monroe	2012/2013	Transfer from Madison
3. Jesus Navarro	Vice Principal	Millview	2012/2013	Transfer from VP @ King
4. Alicia Jackson	Teacher	MSHS	2012/2013	Transfer from King
5. Juan Medina	Teacher	MSHS	2012/2013	Transfer from LaVina

<p align="center">MINUTE RECORD of Madera Unified School District Board of Education REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012</p>
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EXHIBIT B – CLASSIFIED HUMAN RESOURCES ITEMS
MOTION NO. 02 -2011/12
DOCUMENT 32-2011/12

CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Natalie Santos	Health Services Asst.	Health Services	07/18/12	Resignation
2. Norma Vega	Clerk I	Preschool	06/09/12	Resignation
3. Juan Carlos Montoya	Translator/Interpreter	District	06/20/12	Resignation
4. Kelly Porterfield	Associate Superintendent Business Services	District	08/04/12	Resignation

CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
None					

CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Anitra Melendez	Administrative Asst. II	MHS	2012/2013	8.00	Replacement
2. Suzana Jauregui	CN Assistant I	Child Nutrition	2012/2013	3.50	Replacement
3. Victor Jimenez	CN Assistant I	Child Nutrition	2012/2013	3.50	Replacement
4. Cynthia Moreno	Secretary	Sierra Vista	2012/2013	8.00	Replacement
5. Traci Bonde	Director of Information & Technology	District	2012/2013	8.00	Replacement

CLASSIFIED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
None					

COACHES

None

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 31ST DAY OF JULY 2012**

**EXHIBIT C – FIELD TRIPS/EMPLOYEE CONFERENCE REQUESTS
MOTION NO. 02-2011/12
DOCUMENT NO. 35-2011/12**

10/13/12 to 10/14/12	MHS	Cappelluti	Band students to Diablo Valley College for competition 90 students—20 adults	Pleasant Hill, CA	\$3500 Transportation \$3000 Lodging	Student Body Student Body	Charter Bus
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AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Adoption of Resolution No. 06-2012/13
This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) I Board of Directors

Responsible Staff: Superintendent Balderas

Agenda Placement: Consent

Background/ rationale: CRMA I is a Joint Powers Authority (JPA) for property and liability coverage for school districts. Each school district has a representative on the Board of Directors.

Financial impact: None

Superintendent's recommendation:
The Superintendent recommends adoption of this Resolution

Supporting documents attached:
Resolution No. 06-2012/13

**Madera Unified School District
Resolution No. 06-2012/13**

**RESOLUTION TO DESIGNATE OFFICIAL REPRESENTATIVE OR OFFICIAL
ALTERNATE REPRESENTATIVE TO THE CALIFORNIA RISK MANAGEMENT
AUTHORITY I BOARD OF DIRECTORS**

WHEREAS, Article XIII paragraph B. of the CALIFORNIA RISK MANAGEMENT AUTHORITY I Joint Powers Agreement provides that each member shall be entitled to appoint to the Board of Directors one representative and one alternate who shall be designated in writing.

IT IS RESOLVED Gustavo Balderas is designated as the official representative of the Board of Trustees, and Teri Bradshaw as alternate representative, and whichever is present at the California Risk Management Authority's Board meeting is hereby authorized to sign documents and perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of said agreement.

IT IS FURTHER RESOLVED the designated official representative or designated official alternate representative, whichever is present, may vote on the members behalf to expand the lines of coverage provided by the Authority to include any other risk or plan authorized by law.

Passed and adopted by the Governing Board of the Madera Unified School District,
Madera, California, this 14th day of August, 2012, by the following vote:

Ayes: _____
Noes: _____
Absent: _____
Abstentions: _____

Michael Salvador, Clerk

STATE OF CALIFORNIA)
)
COUNTY OF MADERA) ss.

I, Michael Salvador, Clerk of the Governing Board of the Madera Unified School District, Madera, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the time and place by vote stated, which original resolution is on file and of records in the office of said board.

Clerk

Date



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Adoption of Resolution No. 07-2012/13
This Resolution will designate an official representative and an official alternate representative to the California Risk Management Authority (CRMA) II Board of Directors

Responsible Staff: Superintendent Balderas

Agenda Placement: Consent

Background/ rationale: CRMA II is a self-insured workers' compensation program and handles all claims for Madera Unified School District. Each school district has a representative on the Board of Directors.

Financial impact: None

Superintendent's recommendation:
The Superintendent recommends adoption of this Resolution

Supporting documents attached:
Resolution No. 07-2012/13

**Madera Unified School District
Resolution No. 07-2012/13**

**RESOLUTION TO DESIGNATE OFFICIAL REPRESENTATIVE OR OFFICIAL
ALTERNATE REPRESENTATIVE TO THE CALIFORNIA RISK MANAGEMENT
AUTHORITY II BOARD OF DIRECTORS**

WHEREAS, Article XIII paragraph B. of the CALIFORNIA RISK MANAGEMENT AUTHORITY II Joint Powers Agreement provides that each member shall be entitled to appoint to the Board of Directors one representative and one alternate who shall be designated in writing.

IT IS RESOLVED Gustavo Balderas is designated as the official representative of the Board of Trustees, and Teri Bradshaw as alternate representative, and whichever is present at the California Risk Management Authority's Board meeting is hereby authorized to sign documents and perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of said agreement.

IT IS FURTHER RESOLVED the designated official representative or designated official alternate representative, whichever is present, may vote on the members behalf to expand the lines of coverage provided by the Authority to include any other risk or plan authorized by law.

Passed and adopted by the Governing Board of the Madera Unified School District, Madera, California, this 14th day of August, 2012, by the following vote:

Ayes: _____
Noes: _____
Absent: _____
Abstentions: _____

Michael Salvador, CLERK

STATE OF CALIFORNIA)
)
COUNTY OF MADERA) ss.

I, Michael Salvador, Clerk of the Governing Board of the Madera Unified School District, Madera, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the time and place by vote stated, which original resolution is on file and of records in the office of said board.

Clerk



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Ratification of Agreement between Madera Unified School District (MUSD) and Ezequiel Tafoya Alvarado Academy Charter School (ETAA) for the use of a School Bus for the 2012/2013 School Year

Responsible Staff: Superintendent Balderas

Agenda Placement: Consent

Background/ rationale: This Agreement grants ETAA the use of one school bus for the 2012/2013 school year

Financial impact: ETAA will pay MUSD \$2000 per month for the term of this agreement.

Superintendent's recommendation:
The Superintendent recommends ratification of this agreement

Supporting documents attached:
ETAA Bus Use Agreement
ETAA Certificate of Insurance

AGREEMENT REGARDING USE

BETWEEN

Madera Unified School District

AND

Ezequiel Tafoya Alvarado Academy

This agreement is made and entered into effective this 2nd day of August, 2012 ("Agreement"), by and between the MADERA UNIFIED SCHOOL DISTRICT, herein known as the "District" and the EZEQUIEL TAFOYA ALVARADO ACADEMY, herein known as "Borrower".

The District is willing to loan and Borrower is interested in borrowing the following motor vehicle:

Bus #54 VIN# 1T7E4J64J1294642, 1988 Thomas School Bus ("Bus") for the 2012-2013 school year

PURSUANT TO THE FOLLOWING TERMS AND CONDITIONS:

1. Borrower agrees to indemnify, hold harmless and defend District, and each of its respective trustees, officers, agents and employees from and against all claims, damages losses and expenses, including all reasonable costs and attorney's fees, arising out of or resulting from the borrowing and/or usage of the said motor vehicles by Borrower. Borrower shall reimburse District and its directors, officials, officers, employees, agents and volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Borrower's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees and agents. The Borrower's duties to defend, indemnify, and hold the District harmless shall not apply to the extent a claim is due to the negligence or willful misconduct of the District.
2. The Borrower will reimburse the District for the reasonable costs of usage of the Bus or other motor vehicles at the agreed rate of \$2000.00 per month by the first of each month. A 2% late fee will be applied to any payment not received within 30 days of received invoice.
3. The Borrower warrants that it has and will maintain worker's compensation insurance during the entire time it borrows and said motor vehicle and that its workers compensation carrier will be an insurance company acceptable to District.
4. Borrower also warrants that it has or will obtain prior to the borrowing of said vehicles first party insurance providing collision and comprehensive property damage coverage and public liability insurance coverage applicable to said motor vehicles and Borrower's usage of same in amounts satisfactory to District which and liability insurance policy limits shall be no less than Ten Million Dollars (\$10,000,000.00).
5. Such insurance policy or policies shall name the District, its officers, agents, employees, individually and collectively, as additional insured with respect to all matters relating to or arising out of this

Agreement. Such coverage for additional insurance shall apply as primary insurance and any other officers, agents and employees, individually and collectively, shall be excess only and non-contributing with insurance provided under the user's policies.

6. Borrower's insurance shall not be cancelled or changed without a minimum of thirty (30) days advanced written notice given to the District.
7. Borrower will furnish the District with a certificate of insurance verifying said insurance with an insurance company acceptable to District prior to borrowing of the said vehicle. Borrower also warrants that it will obtain and furnish to the District prior to the usage of said motor vehicles and endorsement to their said policy of liability insurance naming the District, its Board of Trustees, officers, agents, and employees as additional insured under the said liability insurance policy.
8. The District agrees, as part of the monthly rate fee, to perform all required 45 day or 3000 mile inspections. Borrower agrees to reimburse the District for all other maintenance expenses including, but not limited to, tire repair and fluid changes, etc. District shall provide Borrower with invoices indicating the maintenance performed and required reimbursement amounts following performance of such maintenance.
9. The District agrees to provide a spare like bus, at no charge to the Borrower, in the event of a breakdown of the borrowed bus so long as the breakdown is not caused by the negligence or willful misconduct of Borrower.
10. **"As Is" Condition.** The Borrower accepts the Bus referenced herein subject to the "As Is" "Where Is" condition of the Bus and subject to any condition that may exist, without any representation or warranty by the District, except as specifically set forth in the Agreement. The Borrower acknowledges and agrees that the District makes no representations or warranties, express or implied, as to the Bus. The Borrower has conducted all inspections of the Bus to its full and complete satisfaction and acknowledges that it will be using the Bus with full knowledge of any and all conditions of the Bus. The Borrower hereby assumes the risk that certain conditions may exist on the Bus and hereby releases the District of and from any and all claims, actions, demands, rights, damages, costs or expenses that might arise out of or in connection with any such condition of the Bus.
11. **TITLE to BUS.** The Parties agree that title to the Bus shall at all times remain fully vested in the District. Borrower shall not file, record, nor permit the recording or filing of, any lien, including any lien(s), claim(s) or encumbrance(s) of any nature with respect to the Bus, nor shall the Borrower use or permit to be used any portion of the Bus to be used as security for any transaction of any kind. The Borrower shall immediately remove any lien(s), claim(s) or encumbrance(s) of any kind including any security obligation of any nature, which the Borrower may cause or permit to be filed or recorded against any portion of the Bus. The Borrower's failure to keep the Bus free of any and all liens, claims and encumbrances of any nature, including any security obligation, shall constitute a breach of this Agreement entitling the District to immediately terminate this Agreement and institute proceedings in law or in equity against the Borrower. The Borrower's obligation to indemnify the District pursuant to Section 1 of this Agreement is expressly incorporated by reference into this Section 11 and Borrower.
12. **Notice.** Any and all notices, statements, demands, requests, consents, approvals, authorizations, appointments or designations hereunder by either party to the other shall be in writing and shall be

sufficiently given and served upon the other party, when personally delivered or sent by United States registered mail, return receipt requested, postage prepaid and addressed as follows:

Borrower: Ezequiel Tafoya Alvarado Academy
26247 Ellis Street
Madera, CA 93638
Attn: Dr. Nicholas Retana

DISTRICT: Madera Unified School District
1902 Howard Road
Madera CA 93637
Attn: Gustavo Balderas

Either party may change its address for purposes of this paragraph by giving written notice of the change to the other party in the manner provided in this section. For purposes of this Agreement, the individuals listed above shall be the parties' respective authorized representative.

13. **TERMINATION.** Each party may terminate this Agreement, with or without cause, upon thirty (30) days prior written notice to the other party at the addresses set forth above.
14. This Agreement cannot be changed or supplemented orally and may be modified or superseded only by an instrument executed by all parties.
15. If any provision of this Agreement is held to be invalid or unenforceable by the Court of competent jurisdiction, that determination shall not invalidate or render unenforceable any other provision of this Agreement.
16. This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors and assigns and shall not be assigned by the Borrower without the prior written consent of the District. All parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary to give full force and effect to the terms of this Agreement.

EZEQUIEL TAFOYA ALVARAO ACADEMY

By: Nicholas Retana Ph.D.

Name: Dr. Nicholas Retana

Title: Executive Director

Date: 8/3/12

MADERA UNIFIED SCHOOL DISTRICT

By: Gustavo Balderas

Name: Gustavo Balderas

Title: Superintendent

Date: 8-7-12

CALIFORNIA INSURANCE IDENTIFICATION CARD

COMPANY NUMBER
POLICY NUMBER
EFFECTIVE DATE
07/01/12
EXPIRATION DATE
07/01/13
THIS POLICY MEETS THE REQUIREMENTS OF § 16056 OF THE CALIFORNIA VEHICLE CODE

COMPANY NAME AND ADDRESS
SELECTIVE WAY INS CO
40 Wantage Avenue
Branchville, NJ 07890

PK1001111

YEAR
1988
MAKE/MODEL
School/Bus
VEHICLE IDENTIFICATION NUMBER
1T7E4J64J1294642

AGENCY/COMPANY ISSUING CARD
Arthur J. Gallagher & Co. Insurance Brokers
1-800-955-8700
15 Enterprise, Ste 200

Aliso Viejo, CA 92656

INSURED
Ezequiel Tafoya Alvarado Academy
26247 Ellis Street
Madera, CA 93638

SEE IMPORTANT NOTICE ON REVERSE SIDE

THIS CARD MUST BE KEPT IN THE INSURED
VEHICLE AND PRESENTED UPON DEMAND

IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:

1. Name and address of each driver, passenger and witness.
2. Name of Insurance Company and policy number for each vehicle involved.

CALIFORNIA INSURANCE IDENTIFICATION CARD

COMPANY NUMBER
POLICY NUMBER
EFFECTIVE DATE
07/01/12
EXPIRATION DATE
07/01/13
THIS POLICY MEETS THE REQUIREMENTS OF § 16056 OF THE CALIFORNIA VEHICLE CODE

COMPANY NAME AND ADDRESS
SELECTIVE WAY INS CO
40 Wantage Avenue
Branchville, NJ 07890

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YEAR
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AGENCY/COMPANY ISSUING CARD
Arthur J. Gallagher & Co. Insurance Brokers
1-800-955-8700
15 Enterprise, Ste 200

Aliso Viejo, CA 92656

INSURED
Ezequiel Tafoya Alvarado Academy
26247 Ellis Street
Madera, CA 93638

SEE IMPORTANT NOTICE ON REVERSE SIDE

THIS CARD MUST BE KEPT IN THE INSURED
VEHICLE AND PRESENTED UPON DEMAND

IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:

1. Name and address of each driver, passenger and witness.
2. Name of Insurance Company and policy number for each vehicle involved.



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request approval to submit Part I of the Consolidated Application and Reporting System (CARS) to California Department of Education (CDE).

Responsible Staff: **Deborah A. Wood, Associate Superintendent of Educational Services**

Agenda Placement: Consent

Background/ rationale:

- The California Department of Education (CDE) requires all districts that apply for and receive restricted funding submit a request for funding.

Financial impact:

- 2012-2013 Title I, Title II, Title III and EIA restricted funding totaling 13.2 million.

Superintendent's recommendation:

- The Superintendent recommends the Board approve to submit Part I of the Consolidated Application and Reporting System (CARS) to California Department of Education (CDE).

Supporting documents attached:

- Part I of Consolidated Application and Reporting Systems (CARS).

2012-13 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/fo/r5/ca11assurances.asp>.

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

LEA Plan

An LEA that receives Title III funds or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan.

State Board of Education approval date	7/11/2003
LEA Plan Web Site	www.madera.k12.ca.us

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Alma De Luna
Authorized Representative's Title	Director
Authorized Representative Signature Date	07/31/2012

2012-13 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov, 916-319-0269
Mary Payne, District Improvement Office, MPayne@cde.ca.gov, 916-319-0379

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Alma De Luna
Authorized Representative Title	Director
Authorized Representative Signature Date	07/31/2012
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field.	

2012-13 Application for Funding**CDE Program Contact:**Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/14/2012
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Leonila Elizarraras
DELAC review date	07/31/2012
Meeting minutes web address Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	www.mader.k12.ca.us
DELAC comment If an advisory committee refused to approve the application, or if DELAC approval is not applicable, enter a comment.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Economic Impact Aid EC 54000 SACS 7090, 7091	Yes
Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Teacher Quality) ESEA Sec. 2101 SACS 4035	Yes
Title III Part A LEP	Yes

2012-13 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

ESEA Sec. 3102 SACS 4203	
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2012-13 Title III, Part A LEP Proposed Obligations

This data collection captures proposed expenditures for the coming year, based on the projected entitlement amount.

CDE Program Contact:

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Michele Anberg-Espinosa, Language Policy & Leadership Office, MANbergespinosa@cde.ca.gov, 916-323-4872

Proposed entitlement:	\$679,182
Object Code - Activity	
1000-1999 Proposed certificated personnel salaries	\$195,453
2000-2999 Proposed classified personnel salaries	\$297,812
3000-3999 Proposed employee benefits	\$170,825
4000-4999 Proposed books and supplies	\$1,775
5000-5999 Proposed services and other operating expenditures	
Proposed administrative and indirect costs	\$13,317
Total proposed obligations	\$679,182

California Department of Education

Madera Unified (20 65243 00000000)

Consolidated Application

Status: Draft
Saved by: Marisa DiMauro
Date: 7/31/2012 1:44 PM

2012-13 Other ESEA Nonprofit Private School Participation

The LEA must provide equitable services that address the needs of nonprofit private school students and staff under the programs listed below.

CDE Program Contact:

Laura Nelson, Title II Leadership, lnelson@cde.ca.gov, 916-319-0229
Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Note: The programs displayed below may vary based on Application for Funding selections.

School Name	School Code	Enrollment	Title II Part A	Title II Part D 2009-10 Carryover Funds
Crossroads Christian	7103336	91	N	N
Faith Tabernacle Christian Academy	6132336	37	N	N
Madera Christian	7048382	8	N	N
St. Joachim Elementary	6970701	283	Y	N

California Department of Education

Madera Unified (20 65243 00000000)

Consolidated Application

Status: Draft

Saved by: Marisa DiMauro

Date: 7/23/2012 10:15 AM

2012-13 Title I, Part A Nonprofit Private School Participation

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov, 916-319-0372

Laura Nelson, Title II Leadership, lnelson@cde.ca.gov, 916-319-0229

Note:

The LEA of residence is responsible for providing Title I Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a private non-profit school. This includes students would attend nonprofit private schools outside the LEA's boundaries. The school list below includes all nonprofit private schools within the LEA's attendance area, to add a nonprofit private school outside of the LEA's boundaries, click on Add a School below.

School Name	School Code	Enrollment	Participating	Affirmation On File	Low Income Student Count	Direct Services	Contract Services	School Added
Crossroads Christian	7103336	91	N	N		N	N	N
Faith Tabernacle Christian Academy	6132336	37	N	N		N	N	N
Madera Christian	7048382	8	N	N		N	N	N
St. Joachim Elementary	6970701	283	N	N		N	N	N

2012-13 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/fo/r5/ca1assurances.asp>.

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

LEA Plan

An LEA that receives Title III funds or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan.

State Board of Education approval date	7/11/2003
LEA Plan Web Site	www.madera.k12.ca.us

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Alma De Luna
Authorized Representative's Title	Director
Authorized Representative Signature Date	07/31/2012

2012-13 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov, 916-319-0269
Mary Payne, District Improvement Office, MPayne@cde.ca.gov, 916-319-0379

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Alma De Luna
Authorized Representative Title	Director
Authorized Representative Signature Date	07/31/2012
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field.	

2012-13 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/14/2012
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Leonila Elizarraras
DELAC review date	07/31/2012
Meeting minutes web address Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	www.madera.k12.ca.us
DELAC comment If an advisory committee refused to approve the application, or if DELAC approval is not applicable, enter a comment.	Met with President of DELAC to review funding application. DELAC will meet in October to review and update any changes to the Con App.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Economic Impact Aid EC 54000 SACS 7090, 7091	Yes
Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Teacher Quality)	Yes

California Department of Education

Madera Unified (20 65243 0000000)

Consolidated Application

Status: Certified
Saved by: Marisa DiMauro
Date: 7/31/2012 4:08 PM

2012-13 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

ESEA Sec. 2101 SACS 4035	
Title III Part A LEP ESEA Sec. 3102 SACS 4203	Yes

2012-13 Title III, Part A LEP Proposed Obligations

This data collection captures proposed expenditures for the coming year, based on the projected entitlement amount.

CDE Program Contact:

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Proposed entitlement:	\$679,182
Object Code - Activity	
1000-1999 Proposed certificated personnel salaries	\$195,453
2000-2999 Proposed classified personnel salaries	\$297,812
3000-3999 Proposed employee benefits	\$170,825
4000-4999 Proposed books and supplies	\$1,775
5000-5999 Proposed services and other operating expenditures	
Proposed administrative and indirect costs	\$13,317
Total proposed obligations	\$679,182

California Department of Education

Madera Unified (20 65243 0000000)

Consolidated Application

Status: Certified
Saved by: Marisa DiMauro
Date: 7/31/2012 4:08 PM

2012-13 Other ESEA Nonprofit Private School Participation

The LEA must provide equitable services that address the needs of nonprofit private school students and staff under the programs listed below.

CDE Program Contact:

Laura Nelson, Title II Leadership, lnelson@cde.ca.gov, 916-319-0229

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Note: The programs displayed below may vary based on Application for Funding selections.

School Name	School Code	Enrollment	Title II Part A	Title II Part D 2009-10 Carryover Funds
Crossroads Christian	7103336	91	N	N
Faith Tabernacle Christian Academy	6132336	37	N	N
Madera Christian	7048382	8	N	N
St. Joachim Elementary	6970701	283	Y	N

California Department of Education

Madera Unified (20 65243 0000000)

Consolidated Application

Status: Certified

Saved by: Marisa DiMauro

Date: 7/31/2012 4:08 PM

2012-13 Title I, Part A Nonprofit Private School Participation

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jsingh@cde.ca.gov, 916-319-0372

Laura Nelson, Title II Leadership, lnelson@cde.ca.gov, 916-319-0229

Note:

The LEA of residence is responsible for providing Title I Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a private non-profit school. This includes students would attend nonprofit private schools outside the LEA's boundaries. The school list below includes all nonprofit private schools within the LEA's attendance area, to add a nonprofit private school outside of the LEA's boundaries, click on Add a School below.

School Name	School Code	Enrollment	Participating	Affirmation On File	Low Income Student Count	Direct Services	Contract Services	School Added
Crossroads Christian	7103336	91	N	N		N	N	N
Faith Tabernacle Christian Academy	6132336	37	N	N		N	N	N
Madera Christian	7048382	8	N	N		N	N	N
St. Joachim Elementary	6970701	283	N	N		N	N	N



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary, Alpha Elementary, Berenda Elementary, Cesar Chavez Elementary, Jack G. Desmond Middle School, Dixieland Elementary, Eastin Arcola High School, Howard Elementary, Thomas Jefferson Middle School, La Vina Elementary, Millview Elementary, James Monroe Elementary, Nishimoto Elementary, Parkwood Elementary, John J. Pershing Elementary, George Washington Elementary and Madera High School for the 2012-13 school year starting on August 1, 2012- June 30, 2013.

Responsible Staff: **Deborah A. Wood, Associate Superintendent of Educational Services**

Agenda Placement: Consent

Background/ rationale:

- School site communities held numerous meetings with school staff, School Site Councils, and community members to ensure a high degree of transparency, communication and adherence to the District Instructional Action Plan for 2012-2013.

Financial impact:

- none

Superintendent's recommendation:

- The Superintendent recommends the Board approve the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary, Alpha Elementary, Berenda Elementary, Cesar Chavez Elementary, Jack G. Desmond Middle School, Dixieland Elementary, Eastin Arcola High School, Howard Elementary, Thomas Jefferson Middle School, La Vina Elementary, Millview Elementary, James Monroe Elementary, Nishimoto Elementary, Parkwood Elementary, John J. Pershing Elementary, George Washington Elementary and Madera High School.

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Supporting documents attached:

- John Adams Elementary Single Plan for Student Achievement
- Alpha Elementary Single Plan for Student Achievement
- Berenda Elementary Single Plan for Student Achievement
- Cesar Chavez Elementary Single Plan for Student Achievement
- Jack G. Desmond Middle School Single Plan for Student Achievement
- Dixieland Elementary Single Plan for Student Achievement
- Eastin Arcola High School Single Plan for Student Achievement

- Howard Elementary Single Plan for Student Achievement
- Thomas Jefferson Middle School Single Plan for Student Achievement
- La Vina Elementary Single Plan for Student Achievement
- Millview Elementary Single Plan for Student Achievement
- James Monroe Elementary Single Plan for Student Achievement
- Nishimoto Elementary Single Plan for Student Achievement
- Parkwood Elementary Single Plan for Student Achievement
- John J. Pershing Elementary Single Plan for Student Achievement
- George Washington Elementary Single Plan for Student Achievement
- Madera High School Single Plan for Student Achievement



John Adams Elementary

1822 National
Madera, CA 93638

Plan Period: 7/1/2012 - 6/30/2013

Contact:
Melissa Murray
Principal
(559)674-4631
murray_m@madera.k12.ca.us

John Adams Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89% of all students will demonstrate proficiency in English Language Arts as measured by the CST.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency in mathematics as measured by CST.

English Language Development

1. Our goal is to have 57.5% of all English learners meet the annual growth target by advancing one level on the CELDT as measured by AMAO 1.
2. Our goal is to have 21.4% of meet the annual growth target for students who have been in language instruction programs for less than 5 years as demonstrated on CELDT for AMAO 2.
3. Our goal is to have 47% of our English learners meet the annual growth target on CELDT for students with five years or more in language instruction programs as demonstrated on CELDT for AMAO 2.

Parent Involvement

1. By May 30 2013 50% of our families will have attended one or our workshops on helping families establish home environments to support children as measured by the sign-in sheets at the workshops.
2. By May 30 2013 teachers, administrators and staff will have designed effective forms of school-to-home communications about school programs, and children's progress for 100% of the students as measured by the number of parents attending conferences, work sent home for review and comments from parents, progress reports sent, memos, phone calls and newsletters.
3. By May 30 2013 we will have two opportunities for parents, staff and administrations to identify and integrate resources and services from the community to strengthen school programs, family practices and student learning and development as measured by the agendas, newsletters or Connect Ed calls.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$150,947.00
State Funding Sources	Amount
EIA/LEP	\$37,332.00
EIA/SCE	\$84,107.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

**Approval
Date**

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.

The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.

The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.

This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:

ELAC	5/9/2012
Leadership	4/10/2012

Approval

The school plan was adopted by the council on:	5/7/2012
--	----------

Public Notice Due Date:

District Governing Board Review Due Date:

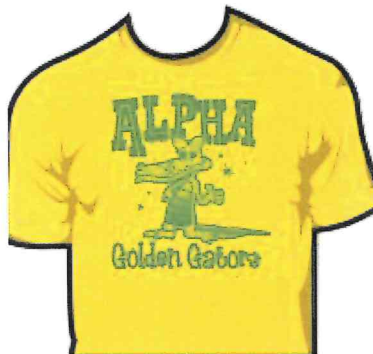
School Site Plan Approved:

Attested by School Principal:	5/7/2012
-------------------------------	----------

Attested by School Site Council Chairperson:	5/7/2012
--	----------

Attested:

Melissa Murray		
Typed Name of School Principal	Signature of School Principal	Date
Shelly Sanchez		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Alpha Elementary

900 Stadium Road
Madera, CA 93637

Plan Period: 8/1/2012 - 7/31/2013

Contact:
Carsten Christiansen
Principal
(559) 661-4101
christianc@madera.k12.ca.us

Alpha Elementary School

School Goals for Improving Student Achievement

English Language Arts

Our goal will be to increase English language arts proficiency to the annual federal target, currently 89.2%, as measured by the California Standards test.

Mathematics

Our goal will be to increase mathematics proficiency to the annual federal target, currently 89.5%, as measured by the California Standards test.

English Language Development

1. To satisfy AMAO 1, 56% of all English learners will meet the annual growth target by advancing one level on CELDT.
2. For AMAO 2, 20.1% of all English learners with less than 5 years in school and 45.1% of English learners with more than 5 years in school will demonstrate English proficiency as measured by CELDT.

Parent Involvement

1. To increase parental understanding of what is expected of their children.
2. To increase parental abilities to support their children's education.
3. To increase the connection between our families and Alpha school

Support Services

1. Our goal is that 100% of Alpha students will have access to support services that are necessary.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-04 Title I, Part A, Basic Allocation	\$169,375.00
Title III	\$25,314.00
State Funding Sources	Amount
EIA/LEP	\$0.00
EIA/LEP	\$64,172.00
EIA/SCE	\$94,375.00
EIA/SCE	\$0.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

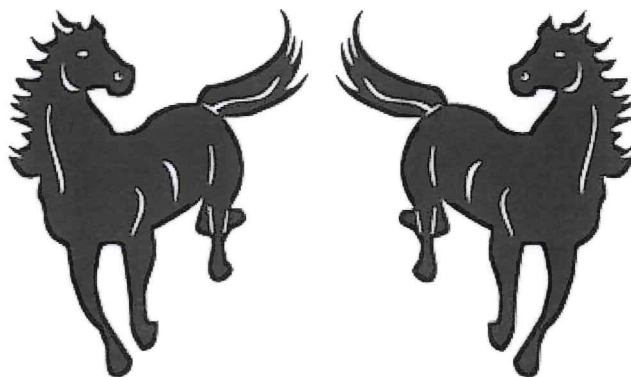
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/18/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/18/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/18/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/18/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	

Approval

The school plan was adopted by the council on:	5/18/2012
Public Notice Due Date:	5/15/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/18/2012
Attested by School Principal:	5/18/2012
Attested by School Site Council Chairperson:	5/18/2012

Attested:

Carsten Christiansen		
Typed Name of School Principal	Signature of School Principal	Date
Laura Gutile		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Berenda Elementary

26820 Club Drive
Madera, CA 93638

Plan Period: 7/1/2012 - 6/30/2013

Contact:

**Lisa Fernandez
Principal**

559-674-3325

fernandez_li@madera.k12.ca.us

Berenda Elementary School

School Goals for Improving Student Achievement

English Language Arts

Increase our students' English language arts achievement from the current level of 46.3% proficient/advanced for all students to the required level of 89.2% by 2013.

Mathematics

Increase our students' English mathematics achievement from the current level of 58.5% proficient/advanced for all students to the required level of 89.4% by 2013.

English Language Development

1. By June 2013 English learners will increase our current redesignation rate from 38% to 40%.
2. By June 2013 English learners will meet the AMAO 1 growth target of 57.5% as measured by CELDT.
3. By June of 2013 English learners will meet the AMAP 2 English proficiency target of 21.4% for students <5 years in school and 47% for students >5 years in school as measured by CELDT.

School wide Support Services

1. To increase school wide student attendance .5% from 96% to 96.5% by June 2013.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$160,161.00
State Funding Sources	Amount
EIA/LEP	\$53,924.00
EIA/SCE	\$89,241.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	10/20/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	10/20/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	10/20/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/17/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
Leadership Team	5/7/2012
School Staff	5/10/2012

Approval

The school plan was adopted by the council on:	5/17/2012
Public Notice Due Date:	5/14/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/17/2012
Attested by School Principal:	5/17/2012
Attested by School Site Council Chairperson:	5/17/2012

Attested:

Lisa Fernandez		
Typed Name of School Principal	Signature of School Principal	Date
Alicia Gonzalez		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Cesar Chavez Elementary

2600 East Pecan Avenue
Madera, CA 93638

Plan Period: 7/2/2012 - 6/7/2013

Contact:
Elizabeth Runyon
Principal
559-664-9701
runyon_e@madera.k12.ca.us

Cesar Chavez Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students will demonstrate proficiency in English Language Arts on the spring 2013 California Standards Test (CST).

Mathematics

By June 2013 89.2% of all students will demonstrate proficiency in Mathematics on the spring 2013 California Standards Test (CST).

English Language Development

By June 57.5% or more of all English learners meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.

By June 20.1% or more of all English learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.

By June 445.1% or more of all English learners with more than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.

Parent Involvement

1. By June 2013 we will plan and implement designated SST days, roving subs to cover teachers, and make calls to parents to increase the number of parents to 100% attendance as measured by signed SST sheets.
2. By June 2013 we will plan another Open House Night (K-6) and continue to increase the number of parents who attend by 20% as measured by parent sign-in sheets.
3. By June 2013 we will continue to hold monthly ELAC meetings during Coffee Hours. School Site Council meetings will continue to be offered 4-6 times per year.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$194,307.00
State Funding Sources	Amount
EIA/LEP	\$100,528.00
EIA/SCE	\$108,267.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

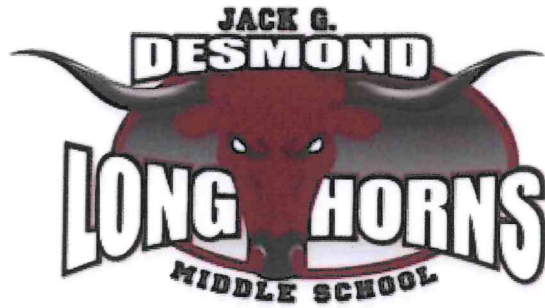
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/23/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/23/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/23/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/23/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan: Alternative Governance Board	

Approval

The school plan was adopted by the council on:	5/23/2012
Public Notice Due Date:	
District Governing Board Review Due Date:	
School Site Plan Approved:	6/12/2012
Attested by School Principal:	5/23/2012
Attested by School Site Council Chairperson:	6/12/2012

Attested:

Elizabeth Runyon		
Typed Name of School Principal	Signature of School Principal	Date
Luis Ceja		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Jack G. Desmond Middle School

26490 Martin Street
Madera, CA 93638

Plan Period: -

Contact:
Marvin Baker
Principal
(559) 664-1775
baker_m@madera.k12.ca.us

Desmond Middle School

School Goals for Improving Student Achievement

English Language Arts

1. By June 2013 89.2% of all students will demonstrate proficiency on the spring 2013 CST in English Language Arts.

Mathematics

1. By June 2013 89.2% of all students will demonstrate proficiency on the spring 2013 CST in mathematics.

English Language Development

1. By June 2013 60% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 23% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 50% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.

Parent Involvement

1. By May 2013, Desmond will increase their parent attendance at educational training by 20%.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A Admin/Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$183,467.00
State Funding Sources	Amount
EIA/LEP	\$43,432.00
EIA/SCE	\$102,277.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

	Approval Date
Assurances	
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/23/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/23/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/23/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/23/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
ELAC	4/10/2012
School Site Leadership	4/11/2012
Staff Input	4/11/2012
Approval	
The school plan was adopted by the council on:	4/25/2012
Public Notice Due Date:	5/18/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/23/2012
Attested by School Principal:	5/23/2012
Attested by School Site Council Chairperson:	5/23/2012

Attested:

Marvin Baker		
Typed Name of School Principal	Signature of School Principal	Date
Al Brofman		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Dixieland Elementary

18440 Road 19
Madera, CA 93637

Plan Period: 7/1/2012 - 6/30/2013

Contact:
Kliff A. Justesen
Principal
559 673-9119
justesen_k@madera.k12.ca.us

Dixieland Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students in grades 2-8 at Dixieland will score at the proficient or advanced range on the Spring 2013 California Standards Test (CST).

Mathematics

By June 2013 89.5% of all students in grades 2-8 at Dixieland will score at the proficient or advanced range on the Spring 2013 California Standards Test (CST).

English Language Development

1. By June 2013 56% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 20.1% of all English language learners with less than 5 years in language instructions programs will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 45.1% of all English language learners with five years or more in language instructions programs will demonstrate English proficiency as measured by CELDT for AMAO 2.

Parent Involvement

1. Improve parent participation in school activities.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$61,517.00
State Funding Sources	Amount
EIA/LEP	\$21,960.00
EIA/SCE	\$34,277.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Assurances

Approval Date

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.

5/9/2012

The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.

5/9/2012

The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.

5/9/2012

This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

5/9/2012

The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:

Approval

The school plan was adopted by the council on:

5/9/2012

Public Notice Due Date:

District Governing Board Review Due Date:

School Site Plan Approved:

Attested by School Principal:

5/9/2012

Attested by School Site Council Chairperson:

5/9/2012

Attested:

Kliff A. Justesen		
Typed Name of School Principal	Signature of School Principal	Date
Gaytha Parkinson		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Eastin-Arcola High

29551 Avenue 8
Madera, CA 93637

Plan Period: 7/1/2012 - 6/30/2013

Contact:
John Denno
Principal
559.674.8841
denno_j@madera.k12.ca.us

Eastin Arcola (EAHS) High School

School Goals for Improving Student Achievement

English Language Arts

1. By June 2013 88.9% of Eastin Arcola tenth grade CBEDS students will demonstrate proficiency in English language arts by scoring 380 or above on the ELA portion of the CAHSEE.

Mathematics

2. By June 2013 Eastin Arcola tenth grade CBEDS students will demonstrate 22% growth in proficiency (380) in Math and 80% will pass as measured by the CAHSEE in all subgroups.
3. By June 2013 90% of eleventh and twelfth graders will demonstrate proficiency (350) in math as measured by the CAHSEE in all subgroups.

English Language Development

1. By June 2013 57.5% of all English learners will meet the annual growth target by advancing one level on the CELDT as measured by AMAO 1.
2. 25% of English language learners will meet the reclassification criteria.

Attendance

1. Eastin Arcola will assess student attendance every three weeks and achieve 85% average daily attendance for the sixth three-week term.

Graduation Rate

1. By December 2012 85% of Eastin Arcola twelfth graders will earn 40+ credits.
2. By December 2012 80% of Eastin Arcola eleventh graders will earn 40+ credits.
3. By December 2012 75% of Eastin Arcola tenth graders will earn 40+ credits.

Behavior

1. For the 2012-13 school year Eastin-Arcola will reduce the number of incidents that lead to classroom referrals by 20% as measured by SWIS summary data.

Post Secondary

1. Every student will have an Individualized Learning Plan to be monitored and modified throughout each year of enrollment at EAHS. Students will explore careers and identify pathways to achieve their career goals. All EAHS students will acquire an understanding and awareness of skills and requirements of productive citizens.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$53,387.00
State Funding Sources	Amount
EIA/LEP	\$26,840.00
EIA/SCE	\$29,747.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

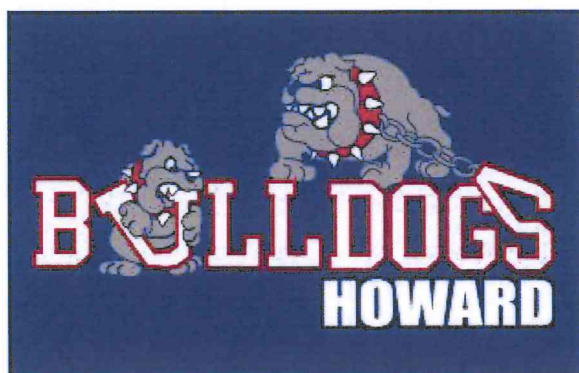
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/9/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/9/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/9/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/9/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
Alternative Governance Board	5/10/2012
CA Depart. of Ed./CA Continuation Ed. Assoc.	9/6/2011
Western Associated of Schools & Colleges	9/6/2011

Approval

The school plan was adopted by the council on:	5/9/2012
Public Notice Due Date:	5/7/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	
Attested by School Principal:	5/9/2012
Attested by School Site Council Chairperson:	5/9/2012

Attested:

John Denno		
Typed Name of School Principal	Signature of School Principal	Date
Juan Avitia		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Howard Elementary

13878 Road 21 1/2

Madera, CA 93637

Plan Period: 8/13/2012 - 5/31/2013

Contact:

Mark Beveridge

Principal

559.674.8568

beveridge_m@madera.k12.ca.us

Howard Elementary School

School Goals for Improving Student Achievement

English Language Arts

All students in grades 2-8:

- In 11-12 increase school wide English language arts proficient & advanced percentage from 57% to 71%.
- In 12-13 increase school wide English language arts proficient & advanced percentage from 71% to 85%.
- In 13-14 increase school wide English language arts proficient & advanced percentage from 85% to 100%.

Mathematics

All students in grades 2-8:

- In 11-12 increase school wide mathematics proficient & advanced percentage from 67% to 78%.
- In 12-13 increase school wide mathematics proficient & advanced percentage from 78% to 89%.
- In 13-14 increase school wide mathematics proficient & advanced percentage from 89% to 100%.

English Language Development

1. By June 2013 57.5% of all English learners advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 23.6% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 47% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
4. By June 2013 increase ELL language arts CST proficient/advanced from 43% to 62%.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title 1, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$90,514.00
State Funding Sources	Amount
EIA/LEP	\$24,644.00
EIA/SCE	\$50,434.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/23/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/23/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/23/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/23/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	

Approval

The school plan was adopted by the council on:	5/23/2012
Public Notice Due Date:	5/18/2012
District Governing Board Review Due Date:	6/19/2012
School Site Plan Approved:	5/23/2012
Attested by School Principal:	5/23/2012
Attested by School Site Council Chairperson:	5/23/2012

Attested:

Mark Beveridge		
Typed Name of School Principal	Signature of School Principal	Date
Adelaide Koch		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Thomas Jefferson Middle School

1407 Sunset Avenue
Madera, CA 93637

Plan Period: 8/13/2012 - 6/7/2013

Contact:

Jesse Carrasco
Principal
559-673-9286
carrasco_j@madera.k12.ca.us

Thomas Jefferson Middle School

School Goals for Improving Student Achievement

English Language Arts

1. By June 2013 89.2% of all students will demonstrate proficiency on the spring 2013 CST in English Language Arts.
2. By June 2013 40% of all English learner students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in English Language Arts.
3. By June 2013 40% of all special needs students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in English Language Arts.

Mathematics

1. By June 2013 89.2% of all students will demonstrate proficiency on the spring 2013 CST in mathematics.
2. By June 2013 34% of all English learner students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in Mathematics.
3. By June 2013 31% of all special needs students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in Mathematics.

English Language Development

1. By June 2013 60% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 23% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 50% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
4. By June 2012 English learners will demonstrate proficiency on the spring 2012 CST in ELA 39% and math 34%.

History

1. By June 2013 89.2% of all students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in history.
2. By June 2013 20% of all English learner students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in history.
3. By June 2013 31% of all special needs students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in history.

Science

1. By June 2013 89.5% of all students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in science.

2. By June 2013 10% of all English learner students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in Mathematics.
3. By June 2013 65.8% of all special needs students will demonstrate proficiency on the spring 2013 CST/CMA/CAPA in Mathematics.

Parent Involvement

1. By September 2012 100% of students and parents will read and sign the School Parent Compact and understand the school's vision and mission in supporting student learning and providing a positive learning environment as measured by signed parent compacts filed at school.
2. By May 2013 80% of all students receiving Gold Cards will have their parents in attendance at Gold Card Assemblies as measured by sign in sheets.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$192,952.00
State Funding Sources	Amount
EIA/LEP	\$40,992.00
EIA/SCE	\$107,512.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	9/22/2011
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	9/22/2011
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/22/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/22/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
ELAC Committee	
Thomas Jefferson Staff	4/18/2012

Approval

The school plan was adopted by the council on:	5/22/2012
Public Notice Due Date:	5/18/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/22/2012
Attested by School Principal:	5/22/2012
Attested by School Site Council Chairperson:	5/22/2012

Attested:

Jesse Carrasco		
Typed Name of School Principal	Signature of School Principal	Date
Pamela Metzger		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



La Vina Elementary

8594 Road 23
Madera, CA 93637

Plan Period: 7/1/2012 - 6/7/2013

Contact:
Patricia M. Lopez
Principal
(559) 673-5194
lopez_p@madera.k12.ca.us

La Vina Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students will demonstrate proficiency in English Language Arts as measured by the CST.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency in mathematics as measured by CST.

English Language Development

1. By June 2013 57.5% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 21.4% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 47% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO2.

Parent Involvement

By June 2013 attendance at parent events will remain consistently high from the beginning of the year as measured by attendance sheets.

Professional Development

1. By June 2013 La Vina teachers and staff will participate in 49 hours of staff development focused on the following:
 - a. Refinement of EDI;
 - b. Collaborative planning and data analysis at staff meetings, grade level meetings and with the Curriculum and Instruction Specialist;
 - c. Effective use of research based teaching strategies;
 - d. Rigorous curriculum design certification and implementation as measured by staff development agendas, sign in sheets and certification certificates.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$94,037.00
State Funding Sources	Amount
EIA/LEP	\$45,628.00
EIA/SCE	\$52,397.00
QEIA	\$250,000.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

	Approval Date
Assurances	
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/23/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/23/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/23/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/23/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	

Approval

The school plan was adopted by the council on:	5/23/2012
Public Notice Due Date:	5/14/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/23/2012
Attested by School Principal:	5/23/2012
Attested by School Site Council Chairperson:	5/23/2012

Attested:

Patricia M. Lopez		
Typed Name of School Principal	Signature of School Principal	Date
Mrs. Amanda Cortes		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Millview Elementary

1609 Clinton Ave.
Madera, CA 93638

Plan Period: 8/13/2012 - 6/7/2013

Contact:

Principal
559 674-8509
church_r@madera.k12.ca.us

Millview Elementary School

School Goals for Improving Student Achievement

English Language Arts

To increase student ELA achievement from our current level of (TBD 11/12) of proficient and advanced for all students to the required level of 89.2% by 2013 or meet AYP alternative requirements as designated by Safe Harbor.

Mathematics

To increase student achievement in Mathematics from our current level of (TBD 11/12) of proficient and advanced for all students to the required level of 89.5% by 2013 or meet AYP alternative requirements as designated by Safe Harbor.

English Language Development

1. To increase the number of reclassified students from 56 to 70 by June 2013.

Parent Involvement

1. To have parents become active participants in their child's academic success by increasing parent involvement in all school functions: School Site Council, English Learner Advisory Committee, Second Cup of Coffee, Back-to-School Night, Open House, Parent Workshops, Booster Club and home/school visits as measured by sign-in sheets and membership in Millview Booster Club.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$234,686.00
State Funding Sources	Amount
EIA/LEP	\$118,340.00
EIA/SCE	\$130,766.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/30/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/30/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/30/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/30/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	

Approval

The school plan was adopted by the council on:	5/30/2012
Public Notice Due Date:	5/30/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/30/2012
Attested by School Principal:	5/30/2012
Attested by School Site Council Chairperson:	5/30/2012

Attested:

Typed Name of School Principal	Signature of School Principal	Date
Kathleen Huff		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



James Monroe Elementary

1819 North Lake Street
Madera, CA 93638

Plan Period: 7/1/2012 - 6/30/2013

Contact:
Thomas P. Chagoya
Principal
(559) 674-5679
chagoya_t@madera.k12.ca.us

James Monroe Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students will demonstrate proficiency in English Language Arts as measured by the CST.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency in mathematics as measured by CST.

English Language Development

Monroe's goal is to have 57.5% or more of all English learners meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.

AMAO 2 target for 2012-13 is for 21.4% of English learners who have been in language instruction for less than five years will meet the annual growth target on CELDT. It is 47% for English learners who have been in language instruction for five years or more.

Parent Involvement

1. By May 30, 2013 50% of our families will have attended one of our workshops on helping families establish home environments to support children as students as measured by the sign-in sheets at the workshops.
2. By May 30, 2013 teachers, administrators and staff will have designed effective forms of school-to-home and home-to-school communications about school programs and children's progress for 100% of the students as measured by the number of parents attending conferences, work sent home for review and comments from parents, progress reports sent home, memos, phone calls and newsletters.
3. By May 2013 we will have two opportunities for parents, staff and administration to identify and integrate resources and services from the community to strengthen school programs, family practices and student learning and development as measured by the agenda, newsletters or Ed Connect calls.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A Parent Education	\$0.00
3010-03 title I, Part A Admin /Indirect Costs	\$0.00
3010-04 Title I, Part A Basic Allocation	\$207,857.00
State Funding Sources	Amount
EIA/LEP	\$119,560.00
EIA/SCE	\$115,817.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/18/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/18/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/23/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/23/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
Administration	5/18/2012
Classroom Teachers	5/18/2012
ELAC	5/23/2012
Leadership Team	5/18/2012

Approval

The school plan was adopted by the council on:	5/23/2012
Public Notice Due Date:	
District Governing Board Review Due Date:	
School Site Plan Approved:	5/23/2012
Attested by School Principal:	5/23/2012
Attested by School Site Council Chairperson:	5/23/2012

**Attested:**

Thomas P. Chagoya		
Typed Name of School Principal	Signature of School Principal	Date
Paul De La Rosa		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Nishimoto Elementary

26460 Martin St.
Madera, CA 93638

Plan Period: 8/13/2012 - 6/7/2013

Contact:
Raul Lozano
Principal
1-559-664-8110
Lozano_r@madera.k12.ca.us

Nishimoto Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students will demonstrate proficiency in English Language Arts as measured by the CST.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency in mathematics as measured by CST.

English Language Development

1. By June 2013 74.6% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 41.7% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 63.2% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO2.

Parent Involvement

1. By June 1, 2012 Nishimoto Elementary parent involvement will increase from 57% in 201-11 school year to 67% in the 2011-12 school year as measured by the number of parents attending parent conferences and other parent activities as measured through the sign-in sheet at each activity.
2. By June 1, 2013 60% of Nishimoto's elementary parents will attend two parent education training sessions out of the four that will be offered this coming school year. The four parent education training sessions include literacy, homework, math and testing skills. This will be measured through the sign-in sheets at each session.
3. By June 1, 2013 90% of Nishimoto's elementary parents will take a school climate survey on the computer at the last parent conference meeting. The climate survey will give us information on what went well this past year and what areas need improving. This will be measure by our computer climate survey results.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$191,868.00
State Funding Sources	Amount
EIA/LEP	\$102,480.00
EIA/SCE	\$106,908.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

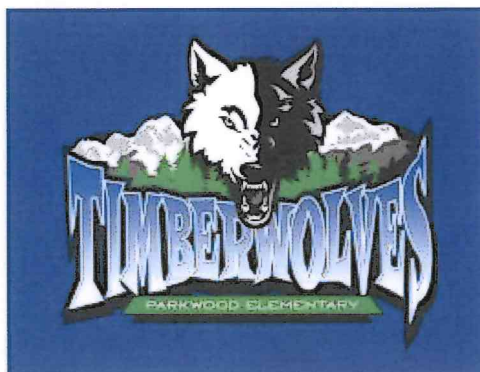
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	8/29/2011
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	8/29/2011
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	8/29/2011
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	8/29/2011
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
English Language Advisory Council	5/9/2012
Team leaders	

Approval

The school plan was adopted by the council on:	5/22/2012
Public Notice Due Date:	
District Governing Board Review Due Date:	
School Site Plan Approved:	
Attested by School Principal:	
Attested by School Site Council Chairperson:	5/22/2012

Attested:

Raul Lozano		
Typed Name of School Principal	Signature of School Principal	Date
Cyndi Ragsdale		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Parkwood Elementary School

1150 E. Peacan Ave.
Madera, CA 93637

Plan Period: 7/1/2012 - 6/30/2013

Contact:
Bismark Jeronimo
Principal
(559) 673-2500
jeronimo_o@madera.k12.ca.us

Parkwood Elementary School

School Goals for Improving Student Achievement

English Language Arts

By June 2013 89.2% of all students will demonstrate proficiency in English Language Arts as measured by the CST.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency in mathematics as measured by CST.

English Language Development

1. By June 2013 56% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 20.1% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 45.1% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.

Parent Involvement

1. Teachers will confer with 100% of parents of students and discuss individual student progress at each parent/teacher conference period (Fall, mid year, third quarter and end of year).
2. Parent Elementary will hold a parent education forum, which will address strategies parents, can use to help their child in English Language Arts in September 2011 and Mathematics in October 2011.
3. Attendance at parent meetings such as ELAC, Parent Education Forums and Title I meetings will increase by 5%as measured by meeting sign-in sheets.
4. Character development (Parkwood Pride) will be taught and recognized monthly providing a community breakfast for exemplary students.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$205,689.00
State Funding Sources	Amount
EIA/LEP	\$78,080.00
EIA/SCE	\$114,609.00
School Funding Sources	Amount
Community Grant-Chukchansi	\$0.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/24/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/24/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/24/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/24/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
English Language Advisory Committee	5/24/2012
Leadership Team	5/22/2012

Approval

The school plan was adopted by the council on:	5/24/2012
Public Notice Due Date:	5/21/2012
District Governing Board Review Due Date:	6/12/2012
School Site Plan Approved:	
Attested by School Principal:	
Attested by School Site Council Chairperson:	

Attested:

Bismark Jeronimo		
Typed Name of School Principal	Signature of School Principal	Date
Kim Taveres		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



John J. Pershing Elementary

1505 E. Ellis Ave.
Madera, CA 93638

Plan Period: 8/1/2012 - 7/1/2013

Contact:
Andrew C. Beakes
Principal
(559) 664-9741
beakes_a@madera.k12.ca.us

Pershing Elementary School

School Goals for Improving Student Achievement

English Language Arts

Increase the percentage of all students scoring proficient or higher on the CSTs to 89.2% by the year 2013.

Mathematics

By June 2013 89.5% of all students will demonstrate proficiency on the spring 2013 California Standards Test.

English Language Development

1. By June 2013 57.5% of all English learners will meet the annual growth target by advancing one level on CELDT as measured by AMAO 1.
2. By June 2013 21.4% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 47% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.

Parent Involvement

1. By December of 2013 Pershing will host in excel of 200 parents at both our annual Parent Literacy Night and Parent Math Night.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A Parent Education	\$0.00
3010-03 Title I, Part A Admin/Indirect Costs	\$0.00
3010-04 Title I, Part A Basic Allocation	\$214,903.00
State Funding Sources	Amount
EIA/LEP	\$85,156.00
EIA/SCE	\$119,743.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	11/8/2011
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	11/8/2011
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	11/8/2011
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	4/24/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan: Leadership Team	4/24/2012

Approval

The school plan was adopted by the council on:	5/22/2012
Public Notice Due Date:	
District Governing Board Review Due Date:	
School Site Plan Approved:	
Attested by School Principal:	5/22/2012
Attested by School Site Council Chairperson:	5/22/2012

Attested:

Andrew C. Beakes		
Typed Name of School Principal	Signature of School Principal	Date
Andrew C. Beakes		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



George Washington Elementary

509 East South Street
Madera, CA 93638

Plan Period: 7/1/2012 - 6/30/2013

Contact:
Bill Holden
Principal
(559) 674-6705
Holden_B@madera.k12.ca.us

Washington Elementary School

School Goals for Improving Student Achievement

English Language Arts

1. 89.2% of all students will demonstrate proficiency in English Language Arts as measured by the 2013 CST.
2. From August 2012 to May 2013 all Washington students will increase by 10% on the English language arts portion of the CST to be given in April 2013 as measured by CST results.

Mathematics

1. 89.5% of all students will demonstrate proficiency in mathematics as measured by the 2013 CST.
2. From August 2012 to May 2013 all students will increase by 10% on the mathematics portion of the California Standards Test as measured by the 2013 CST.

English Language Development

1. By October 2012 75% of all students who are administered the CELDT will move one level as measured by the September 2012 CELDT.
2. 57.5% of all English learners will meet the annual growth target by advancing one level on the CELDT as measured by AMAO 1.
3. 21.4% of English learners with less than 5 years in language instruction programs will demonstrate English proficiency on CELDT as measured by AMAO 2.
4. 47% of English learners with 5 years or more in language instruction programs will demonstrate English proficiency on CELDT as measured by AMAO 2.

Parent Involvement

1. School sponsored activities such as Back to School Night and Open House percentages will increase by 10% from 80% to 90% as measured by sign-in sheets.
2. Nightly parent meetings will increase from 80 parents to 100 as measured by sign-in sheets.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$0.00
3010-02 Title I, Part A, Parent Education	\$0.00
3010-03 Title I, Part A, Admin / Indirect Costs	\$0.00
3010-04 Title I, Part A, Basic Allocation	\$195,662.00
Title III	\$26,000.00
State Funding Sources	Amount
EIA/LEP	\$114,192.00
EIA/SCE	\$109,022.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

	Approval Date
Assurances	
The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/21/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/21/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/21/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/21/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	
Alternative Governance Board	
Teachers	5/15/2012
Approval	
The school plan was adopted by the council on:	5/21/2012
Public Notice Due Date:	5/16/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/21/2012
Attested by School Principal:	5/21/2012
Attested by School Site Council Chairperson:	5/21/2012

Attested:

Bill Holden		
Typed Name of School Principal	Signature of School Principal	Date
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



Madera High North

200 S L Street
Madera, CA 93637

Plan Period: 7/23/2012 - 6/28/2013

Contact:
Kent Albertson
Principal
559-675-4444
Albertson_k@madera.k12.ca.us

Madera High School

School Goals for Improving Student Achievement

English Language Arts

1. 88.9% of all students will demonstrate proficiency on the CST and the CAHSEE in English language arts.

Mathematics

1. 88.7% of all students will demonstrate proficiency on the CST and the CAHSEE in mathematics.

English Language Development

1. By June 2013 57.5% of all English learners will meet the annual growth target by advancing one level on the CELDT as measured by AMAO 1.
2. By June 2013 20.1% of all English language learners with less than 5 years in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
3. By June 2013 45.1% of all English language learners with five years or more in school will demonstrate English proficiency as measured by CELDT for AMAO 2.
4. Increase a-g eligible EL students by 15%.

Graduation Rate

1. 89.57% of the class of 2013 will have met graduation requirements.

**CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL**

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under 'Other') may be allocated to the school in accordance with district policy.

Federal Funding Sources	Amount
3010-01 Title I, Part A Professional Development	\$36,774.00
3010-04 Title I, Part A, Basic Allocation	\$330,973.00
State Funding Sources	Amount
EIA/LEP	\$70,760.00
EIA/SCE	\$204,907.00



ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

Approval Date

Assurances

The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.	5/2/2012
The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.	5/2/2012
The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.	5/2/2012
This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.	5/2/2012
The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:	

Approval

The school plan was adopted by the council on:	5/2/2012
Public Notice Due Date:	4/30/2012
District Governing Board Review Due Date:	
School Site Plan Approved:	5/2/2012
Attested by School Principal:	5/2/2012
Attested by School Site Council Chairperson:	5/2/2012

Attested:

Kent Albertson		
Typed Name of School Principal	Signature of School Principal	Date
Johnny Gonzalez		
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request approval of Change Order #2 for the MSHS Fencing Project

Responsible Staff: Rosalind Cox, Facilities Planning & Construction Mgmt./Purchasing

Agenda Placement: Consent

Background/ rationale:

Change Order #2 consist of 1 item: Relocation of sprinkler control wires due to being in the fence line.

Financial impact: The costs of Change Orders come out of the project contingency. Change Order #2 will result in a cost of \$1,500 (Fund 35).

Superintendent's recommendation:

The Superintendent recommends the approval of Change Order #2 for the MSHS Fencing Project.

Supporting documents attached:

Proposal from Torres Fence Co.

TORRES FENCE CO.

TORRES FENCE CO., INC. P.O. BOX 10137
FRESNO, CA 93745 (559) 237-4141 FAX 237-9704

PROPOSAL/CONTRACT

Page 1
7/30/2012

Customer Information:

MADERA UNIFIED

MADERA, CA

JOB Information:

Notes:

RELOCATION OF THE SPRINKLER CONTROL WIRES.

MATERIALS: \$600.00
LABOR: \$900.00

TORRES FENCE CO., INC. agrees to guarantee above fence to be free from defects in materials and workmanship for one year.

TORRES FENCE CO., INC. assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing TORRES FENCE CO., INC. to dig in the immediate vicinity of known utilities.

TORRES FENCE CO., INC. shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. Under no circumstance does TORRES FENCE CO., INC. assume any responsibility concerning property lines. If property pins cannot be located it is recommended that the customer have the property surveyed.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered

in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of TORRES FENCE CO., INC. until all invoices pertaining to this job are paid in full. Right of access and removal is granted to TORRES FENCE CO., INC. in the event of non-payment under the terms of this contract. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

Approved & Accepted for Customer:

Contract Amount: \$ 1500.00

Down Payment: \$

Balance Due: \$

Customer

Date

TORRES FENCE CO., INC.:

Accepted for TORRES FENCE CO., INC.

Date



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request approval for Shred-It to destroy approximately 17,000 lbs of old records, which is done on an annual basis.

Responsible Staff: Rosalind Cox, Director of Facilities Planning, Construction Management and Purchasing

Agenda Placement: Consent

Background/ rationale:

District Administration seeks Board approval to destroy Class 3 records. These records have been retained for the legal period of time as per Article 2, Sections 16023 through 16028, of Article 5, California Administrative Code. There is no further need to retain these records for use in the district.

Financial impact: Estimated cost of destruction is approximately \$6,000.

Superintendent's recommendation:

The Superintendent recommends the Board approve to destroy these old records.

Supporting documents attached:

Schedules of Record Retention

Administrative		RECORD RETENTION SCHEDULE:									
		Year Ending June 30 of this year :	2012								
		# of Years Required Retention Required:	7	6	5	4	3	2	1		
CLASS I	PERMANENT, retained indefinitely										
CLASS II	OPTIONAL, retention not required										
CLASS III	DISPOSABLE, required rentention periods										
Classification:	Form #	Disposal Allowable/Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:	
		DOCUMENT:									
I		Boundary Change Documents								XXX	
I		Budgets								XXX	
III		Correspondence				Recommend	X				
I	R-5	County Report of School Bond, Loan & Rev.								XXX	
I		Election Calls, Returns and Reports								XXX	
none		Election Detail Documents							X		
I		Minutes, Board and Committee								XXX	
III		Meeting Notes, Transcripts & Recordings				Recommend	X				
I		Results of Bond/Tax Elections								XXX	
I		Rules, Regulations, Resolutions referred to in minutes								XXX	
III	DSCR-89	Standard School Crime Reporting Summary					X			Recommend	
none		CBEDS Forms/Reports				Recommend					
I	J -Forms	Various Certifications for Teaching								XXX	
I		Teaching Credentials/Certificates, etc								XXX	
III	SBEW-2	Waiver Requests					X				

BUDGETING & ACCOUNTING		RECORD RETENTION SCHEDULE:								
		Year Ending June 30 of this year :	2012							
		# of Years Required Retention Required:	7	6	5	4	3	2	1	
CLASS I	PERMANENT, retained indefinitely									
CLASS II	OPTIONAL, Permanent retention not required									
CLASS III	DISPOSABLE, required retention periods									
Classification:	Form #	Disposal Allowable/Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:
		DOCUMENT:								
III		A/R Reconciliation				Recommend	X			
III		A/P Reconciliation				Recommend	X			
I	J ***	J Reports, few exceptions								XXX
I	CD***	Attendance Reports								XXX
I		Auditors Report								XXX
III		Bank Reconciliations & Canceled Checks				Recommend	X			
III	CD 9725&2405	Budget Worksheets				Recommend	X			
I		Budgets								XXX
III		Cash Collection Reports				Recommend	X			
III		Census Reports				Recommend	X			
II	VEA-30	Application for VEA Funds			Recommend	X				
I		Commercial Warrant Register								XXX
II		County AFDC Report				X				
I	R-2	Ration Summary Certification Document								XXX
III	P1, P-2, A	Attendance Report Computation Forms					X			
III		Impact of Sal Settlement on Budget				Recommend	X			
III		Investment Recors				Recommend	X			
III		Invoices				Recommend	X			
III		Journals				Recommend	X			
III		Journal Vouchers				Recommend	X			
III		Ledgers				Recommend	X			
III		Purchase Orders				Recommend	X			
III		Receipts - District Collection				Recommend	X			
None		Requisitions							Recommend	
III	BT-401-A	State, Local Sales & Use Tax Return				Recommend	X			
I	1099	Statement for Recipients of Misc Income								XXX

III	J-32	State School Register				Recommend	X			
III		Stores Inventory Detail				Recommend	X			
III	BT-401-U&V	Fuel Use Tax Reports				Recommend	X			
III		Warrant Cancellation Request to County				Recommend	X			
III	J-141-***	Various Transportation Cost Worksheets				Recommend	X			
Purchasing										
II		Bids			X					
II		Contracts			X					
III		Insurance Policies & Endorsements				Recommend	X			
II		Vendor Files			X					
III		Air Travel Reservations				Recommend	X			
III		POs				Recommend	X			
III		Requisitions				Recommend	X			
III		Standard School Supplies Agreements				Recommend	X			
I		Facilities Inventory								XXX

HEALTH	RECORD RETENTION SCHEDULE:									
	Year Ending June 30 of this year :		2012							
	# of Years Required Retention Required:		7	6	5	4	3	2	1	
CLASS I	PERMANENT, retained indefinitely									
CLASS II	OPTIONAL, retention not required									
CLASS III	DISPOSABLE, required retention periods									
Classification:	Form #	Disposal Allowable/Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:
		DOCUMENT:								
III	PM-100	Annual Report of Hearing Testing				Recommend	X			
I	PM-272	Annual Report of Screening Exams...								XXX
III	PM-160	Billing/Screening - CHDP				Recommend	X			
I	PM-286	CA School Immunization Record								XXX
III		Certificate of Physical to Enter First Grade				Recommend	X			
III		Certificate of Waiver to Enter First Grade								
III		Consent for Physical				Recommend	X			
		Consent to Administer Medication							until complete	
III		Consent to Immunize				Recommend	X			
		Consent to Transport							current yr	
I		Health Card								XXX
I		Hearing Referral/Test Results								XXX
I		Immunization Records (Student)								XXX
I	CD-2206	Parent's Report - Preadmission Health History								XXX
I		Physical Performance Test Annual Report								XXX
I	CD-2207	Physican's Report Preadmission Hlth History								XXX
I		Vision Referral/Test Results								XXX

INSURANCE	RECORD RETENTION SCHEDULE:									
	Year Ending June 30 of this year :									
	# of Years Required Retention Required:									
CLASS I	PERMANENT, retained indefinitely	2012	7	6	5	4	3	2	1	
CLASS II	OPTIONAL, retention not required									
CLASS III	DISPOSABLE, required retention periods									
Classification:	Form #	Disposal Allowable/Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:
		DOCUMENT:								
I		Accident or Injury Reports - Industrial								XXX
I/III		Accident or Injury Reports - Student, w/claim								3 yrs after claim settled
III		Accident or Injury Reports - Student, no claim				recommend	X			
I		Reports - Insurance - Annual								XXX
III		Policies, after Policy Period				recommend	X			
III	DE-56	Unemployment Insurance, Local Experience				recommend	X			
I	J-3	Unemployment Insurance Report, K-12								XXX
I		Unemployment Insurance Returns								XXX
III		Worker's Comp Ins. Letters from Vendors				recommend	X			

M&O	RECORD RETENTION SCHEDULE:									
	Year Ending June 30 of this year :		2012							
	# of Years Required Retention Required:		7	6	5	4	3	2	1	
CLASS I	PERMANENT, retained indefinitely									
CLASS II	OPTIONAL, retention not required									
CLASS III	DISPOSABLE, required retention periods									
Classification:	Form #	Disposal Allowable/Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:
		DOCUMENT:								
III		Budget Justification Forms				X				
III		Construction Files			X					
III		Emergency Orders (Original)				recommend	X			
III		Inspection Reports				recommend	X			
III		Job ZRequisitions Log				recommend	X			
III		Memoranda, In and Out				recommend	X			
III		Preventive Maintenance Schedules				recommend	X			
III		Service Call Orders				recommend	X			
III		Time Reports				recommend	X			
III		Vandalism Inspection Reports				recommend	X			
III		Work Orders				recommend	X			
III		Work Reports				recommend	X			

Student Services		RECORD RETENTION SCHEDULE:								
Year Ending June 30 of this year :		2012								
# of Years Required Retention Required:		7	6	5	4	3	2	1		
CLASS I	PERMANENT, retained indefinitely									
CLASS II	OPTIONAL, retention not required									
CLASS III	DISPOSABLE, required retention periods									
Classification:	FORM #	Disposal Allowable/ Recommended after June 30 of this year:	2005	2006	2007	2008	2009	2010	2011	PERMANENT:
		DOCUMENT:								
I		Affidavits for Student Information								XXX
II		CBEDS forms/Reports				Recommend				
III	SCR-01	Crime & Violence - Penal Code Sections 628...					X			Recommend
I		CUM Records								XXX
II		Declaration of Residency								internal decision
III		Notice of Student Suspension				Recommend	X			
		Notification to Remove Pupil from School Premise by Peace Officer				Recommend	X			
III		Parent Notes, including absence				Recommend	X			
I		Pupil Locator and History Card								XXX
III	202-019	Req or Complaint Involving Violations of Ed Code				Recommend	X			
I		SARB Forms, various								XXX (CUM)
III	J-32	State School Register				Recommend	X			
I	J-**	Various Attendance Forms								XXX
I	CD-****	Various Attendance Forms-by Program								XXX
	B1-4	Work Permit						most current		



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request ratification of Contract between Madera Unified School District and Madera County Children and Families Commission

Responsible Staff: **Deborah A. Wood, Associate Superintendent of Educational Services**

David Raygoza, Principal, Madera Adult School

Agenda Placement: Consent

Background/ rationale:

- On April 24, 2012 the Board authorized Madera Adult School to apply for renewal funds under the Contract Renew Request for Application (RFA No. 012-033). On July, 10, 2012 staff received a verbal confirmation that our application was approved for refunding.
- Agreement between Madera Unified School District and Madera County Children and Families Commission will renew funding in support of Small Fry Parent Co-Op (Small Fry) administered by Madera Adult School for the 2012-2013 and 2013-2014 school years. This renewal grant will continue to support 24 preschool children to receive a solid preschool experience before entering kindergarten.
- Madera Adult School has been receiving funds to operate the Small Fry program through First 5 Madera County for the past two years. This agreement will allow staff to seek an opportunity to secure financial assistance and strengthen our partnership with other preschools as we garner the financial and community support to sustain Small Fry for the period of two years.
- Staff will continue to collaborate with Dana Eckman, Director of State Preschool Programs to ensure Small Fry is aligned with Preschool standards and avoid duplication of services.

Financial impact:

- Generates grant dollars to support Small Fry Preschool Co-Operative in the amount of \$134,297.09 (\$66,319.55 FY2012/2013 and \$67,977.54 FY2013/2014. Per year).

Superintendent's recommendation:

- The Superintendent recommends the Board approve the Contract between Madera Unified School District and Madera County Children and Families Commission.

Supporting documents attached:

- Madera County Children and Families Commission Contract No. 033-04.
- Project Narrative
- 2012-2014 Budget Forms.

**MADERA COUNTY CHILDREN AND FAMILIES COMMISSION
CONTRACT NO. 033-04**

THIS AGREEMENT is executed this _____ day of _____, 2012 by and between the Madera County Children and Families Commission (hereinafter referred to as COMMISSION), duly established pursuant to the Children and Families Act of 1998, and **MADERA UNIFIED SCHOOL DISTRICT, ADULT SCHOOL** (hereinafter referred to as CONTRACTOR).

RECITALS

1. COMMISSION has received funds under Proposition 10 to enhance and improve early childhood development within Madera County.
2. COMMISSION has adopted a Strategic Plan to implement services and programs to achieve the intent of Proposition 10, and
3. CONTRACTOR submitted a proposal in response to First 5 Madera County 2012-2014 Contract Renewal Invitation-Only RFA No. 012-033 which COMMISSION has determined is in support of the furtherance of the intentions of the Plan and warrants funding.

AGREEMENTS

NOW, THEREFORE, it is mutually agreed to by the parties:

A. SCOPE OF WORK

CONTRACTOR will conduct the Project as set forth in the Scope of Work (Attachment A), Evaluation Plan (Attachment B) and Budget (Attachment C).

B. TERM

The first term of this agreement shall be for a period commencing on July 1, 2012 and ending on June 30, 2013 for a total of twelve (12) months.

The second term of this agreement shall be for a period commencing on July 1, 2013 and ending on June 30, 2014 for a total of Twelve (12) months.

C. GRANT AWARD

The COMMISSION shall reimburse CONTRACTOR for Project expenses in amounts as stated in Attachment C. The maximum amount reimbursable under Agreement shall not exceed ONE HUNDRED THIRTY-FOUR THOUSAND, TWO HUNDRED NINETY-SEVEN DOLLARS AND NINE CENTS (\$134,297.09).

For the first term COMMISSION shall reimburse CONTRACTOR for Project expenses in amounts as stated in Attachment C. The maximum amount reimbursable under Agreement shall not exceed SIXTY-SIX THOUSAND, THREE HUNDRED NINETEEN DOLLARS AND FIFTY-FIVE CENTS (\$66,319.55).

For the second term COMMISSION shall reimburse CONTRACTOR for Project expenses in amounts as stated in Attachment C. The maximum amount reimbursable under Agreement shall not exceed SIXTY-SEVEN THOUSAND, NINE HUNDRED SEVENTY-SEVEN DOLLARS AND FIFTY-FOUR CENTS (\$67,977.54)

D. INVOICES AND QUARTERLY REPORTS

CONTRACTOR IS REQUIRED TO SUBMIT A LIST OF EXPENDITURES OR A GENERAL LEDGER REPORT, AS SET FORTH IN ATTACHMENT D, WITH EACH QUARTERLY INVOICE. CONTRACTOR shall submit quarterly reports attached with Exhibit 1 (Quarterly Report Cover Sheet), and submit quarterly complete invoice on Exhibit 2 during the course of this contract on the following dates:

<u>PERIOD</u>		<u>DUE DATES</u>
1 st Period	July 1, 2012 - September 30, 2012	October 20, 2012
2 nd Period	October 1, 2012 - December 31, 2012	January 20, 2013
3 rd Period	January 1, 2013 - March 31, 2013	April 20, 2013
4 th Period	April 1, 2013 – June 30, 2013	July 20, 2013
1 st Period	July 1, 2013 - September 30, 2013	October 20, 2013
2 nd Period	October 1, 2013 - December 31, 2013	January 20, 2014
3 rd Period	January 1, 2014 - March 31, 2014	April 20, 2014
4 th Period	April 1, 2014 – June 30, 2014	July 20, 2014

Progress reports are also due quarterly on the dates listed above in a format compatible as stipulated through Evaluation Plan (Attachment B) and Milestone Report. Quarterly reports will only be deemed complete when **both** hard copies **and** electronic copies of all relevant components are submitted.

The COMMISSION may require additional Project Reports as deemed necessary or as required by the State Commission.

Invoices and Progress Reports are due by 4:00 pm on the due dates set forth above. No faxes will be accepted. If a due date falls on a weekend or holiday, CONTRACTOR shall submit Invoices and Progress Reports no later than 4:00 pm on the next business day.

E. PAYMENT

Upon timely receipt of invoices and progress reports, COMMISSION shall reimburse CONTRACTOR no later than sixty (60) days following the accurate completion and submittal of the prior period's work. Authorization of payment to the CONTRACTOR shall be provided jointly by COMMISSION Executive Director and Commission Designee. The COMMISSION reserves the right to withhold payment if it is suspected or observed that CONTRACTOR is not in compliance with service or performance obligations pursuant to this contract. The COMMISSION will not, for any program, reimburse late fees incurred as a result of the funded agency's failure to pay its expenses in a timely manner.

In the event that this Agreement is terminated pursuant to Paragraph H below, CONTRACTOR shall submit a final invoice on the date noticed for termination for actual costs incurred during that period. CONTRACTOR will be reimbursed within sixty (60) days of final invoice and shall have no further liability for any further payments.

Please note: CONTRACTOR will be reimbursed up to the stipulated payment amount upon submittal of a "List of Expenditures" or a "General Ledger Report" as stated under Grants Management Policies on Resolution 2002-13 (attached hereto as Attachment D) associated with the funded program during that period. The COMMISSION reserves the right to withhold/deny payment if CONTRACTOR does not comply with this requirement within the thirty (30) day stipulation stated above.

F. SITE VISITS

COMMISSION shall have the right to make unannounced site visits to the location where services under this Agreement are being provided at any time during CONTRACTOR's regular business hours or upon reasonable notice.

G. SUPPLANTATION OF FUNDS

Consistent with the intent of the California Children and Families First Act of 1998, no monies granted by the COMMISSION may be used to supplant federal, state, county or other monies available to the CONTRACTOR for any purpose. Activities funded through the California Children and Families First Act of 1998 must be for new, or enhancements to existing, activities.

H. NONAPPROPRIATION OF FUNDS

This Agreement is funded from revenue derived from a tax placed on the sale of cigarettes. COMMISSION reasonably believes that such tax revenue will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payments, then COMMISSION will immediately notify CONTRACTOR of such occurrences and the Agreement may be terminated by COMMISSION upon twenty (20) working days notice. After this Agreement is terminated under these provisions, COMMISSION shall have no obligation to make further payments, other than as stated in Paragraph E above.

I. EVALUATION

CONTRACTOR will work with COMMISSION to develop and implement an Evaluation Plan consistent with First 5 Madera County guidelines, including working with COMMISSION to develop performance measures, data collection and regular data reporting processes. Further, CONTRACTOR understands that the Evaluation Plan as set forth in Attachment B of this Agreement may be revised as COMMISSION's Evaluation Program is developed and refined. In the event there is a need to modify the Evaluation Plan as set forth in Attachment B, CONTRACTOR will be notified and given at least thirty (30) days to work with COMMISSION and make modifications to ensure compliance.

J. ATTRIBUTION

CONTRACTOR will ensure that all applications, publications, media activities, posters, conferences, brochures, etc., that are used in the approved Project will include a statement that the Project is funded by the Madera County Children and Families Commission with the official COMMISSION logo.

CONTRACTOR will allow COMMISSION to review all materials (i.e., applications, publications, media activities, posters, press releases, brochures) with the COMMISSION logo and name prior to mass production and/or commercial advertisement.

K. CONFIDENTIALITY

Information obtained in performance of this Agreement may be confidential or sensitive. Confidential information is information which identifies an individual. Sensitive information may be financial or operational that requires the maintenance of the integrity and assurance of its accuracy and completeness. Confidential and sensitive information are not open to the public and may require special precautions and COMMISSION initiated training to protect it from unauthorized use, disclosure, modification, and destruction.

CONTRACTOR shall comply with all Federal, State, and County laws related to the confidentiality of information. CONTRACTOR shall not publish, disclose, use, or permit or cause to be published, disclosed, or used confidential information pertaining to an individual or recipient of services without their express written permission. Further, CONTRACTOR shall instruct all employees with access to confidential information of the confidential nature of the information. CONTRACTOR and all employees related to this contract shall attend a confidentiality trainings held by COMMISSION in order to maintain Contract Compliance. CONTRACTOR sponsored trainings may not be used in lieu of COMMISSION training. The provisions set forth herein shall survive any termination or expiration of this Agreement.

L. DISCRIMINATION

CONTRACTOR will serve its target population in an environment that is free of discrimination and sensitive to differences of people working towards the common goal of children ready to enter elementary school as healthy and active learners, including sensitivity to differences of gender, race, ethnicity, culture, class, age, physical ability, sexual orientation or other life experiences.

M. INDEMNITY / HOLD HARMLESS

COMMISSION will defend, indemnify, and hold harmless CONTRACTOR, its agents, officers and employees, against all suits and claims that may be based on injury to persons or property that is the result of an error, omission, negligent acts, or acts of willful misconduct of COMMISSION and its officers, agents, or employees in the performance of this Agreement.

CONTRACTOR will defend, indemnify, and hold harmless COMMISSION, its officers, agents and employees, against all suits and claims that may be based on an injury to persons or property that is the result of an error, omission, negligent acts, or acts of willful misconduct of CONTRACTOR and its officers, agents, or employees in the performance of this contract.

N. INSURANCE

CONTRACTOR shall agree to maintain insurance in accordance with the provision of Attachment E hereto and incorporated herein by reference.

O. GOVERNING LAW

Any contract awarded will be governed by the laws of the State of California. CONTRACTOR shall, at its sole expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement.

Any litigation regarding this Agreement or its contents shall be filed in the County of Madera, if in state court, or in the federal district court nearest to Madera County, if in federal court.

P. AGENCY RELATIONSHIP

This Agreement is not intended to, and shall not be used to, create the relationship of principal-agent, master-servant, or employer-employee between COMMISSION and CONTRACTOR or any of CONTRACTOR's subcontractors or employees, nor shall this Agreement create a partnership joint venture or association between COMMISSION and CONTRACTOR.

CONTRACTOR shall perform all of its services under this Agreement as an independent contractor and not as an employee of COMMISSION. CONTRACTOR understands and acknowledges that it, or any of its subcontractors or employees, shall not be entitled to any of the benefits of a COMMISSION employee

including, but not limited to, vacation, sick leave, administrative leave, health insurance, disability insurance, retirement, unemployment insurance and workers' compensation.

Q. STANDARD OF PERFORMANCE

CONTRACTOR represents that it has the skills, expertise, and licenses/permits necessary to perform the services required under this Agreement. Accordingly, CONTRACTOR shall perform all such services in the manner and according to the standards observed by a competent practitioner of the same profession in which CONTRACTOR is engaged. All products of whatsoever nature which CONTRACTOR delivers to COMMISSION pursuant to this Agreement shall be prepared in a first class and workmanlike manner and shall conform to the standards of quality normally observed by a person practicing in CONTRACTOR's profession. CONTRACTOR shall correct or revise any errors or omissions, at the COMMISSION's request, without additional compensation. Permits and/or licenses shall be obtained and maintained by CONTRACTOR without additional compensation.

R. TAXES

The COMMISSION shall not be responsible for paying any taxes on CONTRACTOR's behalf, and should the COMMISSION be required to do so by state, federal, or local taxing agencies, CONTRACTOR agrees to promptly reimburse COMMISSION for the full value of such paid taxes plus interest and penalty, if any. These taxes shall include, but not be limited to, the following: FICA (Social Security), unemployment insurance contributions, income tax, disability, and worker's compensation insurance.

S. OWNERSHIP OF DOCUMENTS

COMMISSION shall be the owner of the following items incidental to this Agreement upon production, whether or not completed: the database and all data collected, all documents of any type whatsoever, and any material necessary for the practical use of the data and/or documents from the time of collection and/or production whether or not performance under this Agreement is completed or terminated prior to completion. CONTRACTOR shall not release any materials under this section except after prior written approval of COMMISSION.

No materials produced in whole or in part under this Agreement shall be copyrighted in the United States or in any other country except as determined at the sole discretion of COMMISSION. COMMISSION shall have the unrestricted authority to publish, disclose, distribute, and otherwise use in whole or in part, any reports, data, documents or other materials prepared under this Agreement.

T. RECORDS, AUDIT AND REVIEW

At the primary address for Program operation, CONTRACTOR shall keep such business records pursuant to the Agreement as would be kept by any reasonably prudent practitioner of CONTRACTOR's profession and shall maintain such records for at least four (4) years following the termination of this Agreement. All accounting records shall be kept in accordance with generally accepted accounting practices. COMMISSION shall have the right to audit and review all such documents and records at any time during CONTRACTOR's regular business hours or upon reasonable notice.

U. SUBMISSION OF FINANCIAL STATEMENTS

For the Program funded as set forth in this Agreement, CONTRACTOR shall submit an annual Agency audit including, when applicable, a management letter to the COMMISSION by December, after CONTRACTOR's fiscal year-end.

V. NONEXCLUSIVE AGREEMENT

CONTRACTOR understands that this is not an exclusive Agreement and that COMMISSION shall have the right to negotiate with and enter into agreements with others providing the same or similar services as those provided by CONTRACTOR as the COMMISSION desires.

COMMISSION understands that CONTRACTOR may be engaged in Projects other than those funded through this Agreement.

W. ASSIGNMENT

CONTRACTOR shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of the COMMISSION, and any attempt to assign or transfer without such consent shall be void and without legal effect and shall constitute grounds for immediate termination.

X. SUB-CONTRACTORS

CONTRACTOR shall supervise, monitor and be responsible for all work performed by any and all subcontractors providing services for this Program as determined in this Agreement.

Y. MODIFICATION OF STATE COMMISSION GUIDELINES

Future requirements may be imposed by the California Children and Families Commission during the period of the Agreement. COMMISSION will give CONTRACTOR a minimum of thirty (30) days written notice in the event new requirements affect the existing Agreement and the parties will negotiate Agreement modifications. If COMMISSION and CONTRACTOR are unable to agree to required changes, either party may terminate the Agreement with (30) days written notice.

Z. SMOKE-FREE ENVIRONMENT POLICY

In furtherance of the stated purposes and intent of this Agreement, CONTRACTOR agrees to comply with COMMISSION Resolution 2002-10 (attached hereto and incorporated herein as Attachment F) or provide a comparable Tobacco-Free Policy.

AA. GRANTS MANAGEMENT POLICY

CONTRACTOR acknowledges that it has read and understands the Grants Management Policies as stated in COMMISSION Resolutions 2001-09 (attached hereto as Attachment G), 2002-11 (attached hereto as Attachment H) and 2002-12 (attached hereto as Attachment I), which are incorporated into this Agreement as if fully set forth.

CONTRACTOR will provide an Independent Audit report within 180 days following the close of their fiscal year.

BB. ALTERATION AND MODIFICATION OF AGREEMENT

No alteration or variation in the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement, not incorporated herein, shall be binding on any of the parties hereto. Any part of this Agreement may be modified or amended from time to time only by the written consent of the parties without, in any way, affecting the remainder of the Agreement.

CC. SEVERABILITY

Unless material to this Agreement, any provision, clause, or part herein found to be illegal or unenforceable shall not affect the legality of any other provision, clause, or part, nor the Agreement itself.

DD. SECTION HEADINGS

Both parties agree that section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions of the Agreement.

EE. TOTALITY OF AGREEMENT

This Agreement along with Attachments A through I and Exhibits 1 and 2 contain all of the terms and conditions agreed upon by the parties hereto, and no other agreement, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto.

FF. NOTICES

Any notices herein provided to be given by either party to the other shall be deemed to have been fully given when made in writing and personally delivered or deposited in the United States mail, postage prepaid, and addressed as follows:

TO: First 5 Madera County
525 E. Yosemite Avenue
Madera, CA 93638
Attention: Chinayera C. Black-Hardaman, Executive Director

TO: Madera Unified School District, Adult School
955 W. Pecan Avenue
Madera, CA 93637
Attention: David Reygoza, Principal

GG. TERMINATION

1. Except as otherwise provided herein, COMMISSION may, by written notice to CONTRACTOR, terminate this Agreement in whole or in part at any time, for cause. Upon receipt of notice, CONTRACTOR shall immediately discontinue all services effected (unless the notice directs otherwise), and within thirty (30) working days, deliver to COMMISSION all data, estimates, graphs, summaries, reports, and all other records, documents or paper as may have been accumulated or produced by CONTRACTOR.

- a. For Cause. COMMISSION may terminate this Agreement immediately upon the happening of any of the following:
- Violation of any material provision of the Agreement with the COMMISSION;
 - Institution of proceedings by or against CONTRACTOR under the bankruptcy laws of the United States;
 - Discovery by the COMMISSION that the Agreement was obtained through fraud;
 - Suspension of business operations, failure or receivership of CONTRACTOR;
 - Any assignment of the Agreement with COMMISSION without prior approval;
 - CONTRACTOR's failure to maintain any permits, licenses or personal qualifications, and/or qualified staff referred to in CONTRACTOR proposal and contract statement;
 - CONTRACTOR failure to maintain the insurance coverage required by COMMISSION contract; and/or,

- CONTRACTOR failure to provide service or complete activities as specified in the proposal.

Notwithstanding any other payment provision of this Agreement, COMMISSION shall pay CONTRACTOR for services performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. In no event shall CONTRACTOR be paid an amount in excess of the full price under this Agreement nor for profit on unperformed portions of service. CONTRACTOR shall furnish to COMMISSION such financial information as, in the sole judgment and discretion of the COMMISSION, is necessary to determine the reasonable value of the services rendered by CONTRACTOR. The decision of COMMISSION shall be final. The foregoing is cumulative and shall not affect any right or remedy, which COMMISSION may have in law or equity.

2. In the event COMMISSION fails to pay CONTRACTOR all or any part of the payment set forth in Attachment C, CONTRACTOR may, at any time, at CONTRACTOR's option, terminate this Agreement if such failure is not remedied by COMMISSION within thirty (30) days written notice to COMMISSION of such late payment.

HH. AMERICANS WITH DISABILITIES ACT

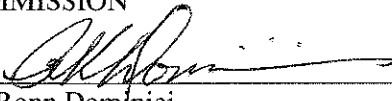
CONTRACTOR assures COMMISSION that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as with all applicable regulations and guidelines issued pursuant to the ADA.

II. AUTHORITY AND COPIES OF AGREEMENT

The undersigned certifies and warrants on his or her own behalf that as the signatory to this Agreement, he or she has the authority to execute this Agreement on behalf of their respective entity. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. This Agreement is executed in counterparts, each of which shall be deemed a duplicate original.

IN WITNESS HEREOF, the parties have affixed their signatures hereto the day and year first above written.


COMMISSION

By: 
Ronn Dominici,
Chairperson
Commission

CONTRACTOR

By: _____
David Reygoza,
Principal
Madera Unified School District, Adult School

APPROVED AS TO LEGAL FORM

By: 
Legal Counsel

REVIEWED AND RECOMMENDED
FOR APPROVAL

By: _____
Chinayera C. Black-Hardaman,
Executive Director
Madera County Children and Families
Commission

PROJECT NARRATIVE

B. BRIEF PROJECT DESCRIPTION

Small Fry Cooperative Preschool (Small Fry) is a non-profit, tax-exempt organization comprised of parents of preschool-aged children in our community. Small Fry Cooperative is specifically designed to create a learning environment that fosters the development of the “whole child” with parent involvement playing a critical part in the child’s preschool experience. Small Fry is guided and supported by a board of parents representative of the larger parent community, a Teacher/Director, and Madera Adult School Administrators. The primary purpose is to provide fundamental prekindergarten skills. These skills include developing fine and gross motor skills, providing interaction and dealing with peers, a safe and nurturing environment, knowledge and instruction to families on parenting skills, as well as providing an affordable, non-discriminatory service to families of all races, creeds, national origin, religions, genders, or sexual orientations.

B-1. TARGET POPULATION

Parents and children, ages three (3) to five (5) years old, attend classes together, which are taught by a credentialed Teacher/Director. Emphasis is placed on development of the “whole child”: social, physical and intellectual growth, as well as the emotional well-being and positive relationship between parents and their children.

Small Fry operates 175 days at 3.5 hours per day. The Fresno County Licensing ratio requirement is met at all times. The ratio is 1:5 with one Teacher/Director and five Parent Assistants provided for 20 to 24 children. The teacher qualifications follow the California State Department of Education Child Development matrix and Fresno County Licensing requirements.

B-2. PROGRAM DESIGN

Small Fry’s mission is to create an environment of learning for both parents and children that strengthens their relationships with one another, their neighbors and the community, and to achieve Kindergarten readiness. The goals of the program are as follows:

- a. Produce substantial gains in the development of physical, emotional, cognitive, psychosocial, and self-help skills.
- b. Develop a sense of self-worth in each child.
- c. Promote self-expression, investigation, and discovery.
- d. Empower the parent as the teacher through parenting education and hands on learning activities.
- e. Build a positive attitude toward learning, thereby laying a foundation for future education.

Preschoolers are introduced to pre-reading skills, phonics, color, number and letter recognition, as well as nature, science and the visual and daily routine on music and movement through an experiential-based curriculum. The learning activities at Small Fry parallel the natural stages of cognitive and social development of children. Because Small Fry recognizes that each child’s

developmental process is unique, it focuses on having them develop at their own pace, while nurturing their creativity and general well-being.

Small Fry utilizes a “best practice” approach in its curriculum to attain maximum results and gain benefits for both children and parents. Guided by the Desired Results Developmental Profile (DRDP), Early Childhood Environmental Rating Scale (ECERS), and Backpack Literacy Project, children’s learning will emerge from highly engaging interactive learning activities, creative projects and relevant, meaningful interactions among parents, teachers and children. The Teacher/Director, in collaboration with the parents, explores children’s interests and capitalizes on their curiosity about the world around them, by immersing them in culturally rich open-ended learning activities that foster cognitive development and a healthy social development for all.

The transition plan that supports children who enter the Small Fry program and prepares them to leave and enroll in kindergarten begins the first day children enroll in the program. The following tasks are performed:

- A one-on-one Ages and Stages Questionnaire (ASQ) evaluation is given to each child by the Teacher/Director in a play- conducive setting to establish the level of knowledge (evaluation includes letter sounds, color, number and letter recognition, shapes, name writing and attention span). In addition, the evaluation examines fine - and gross - motor skills.
- Observations are made throughout the day by the Teacher/Director during group time, in planned centers, outdoor play and free choice, while the children are involved in play or engaged in an activity.
- A daily lesson plan is carefully organized according to the theme, and is age-appropriate for each child. Parents are encouraged to follow the lesson plan and work with each child in order to assure a successful outcome.
- The Teacher/Director schedules a field trip to the kindergarten class at Howard Elementary School. Preschoolers participate in both academic and outdoor activities.
- The Teacher/Director prepares each child to write his/her first name throughout the school year by maintaining a writing center each day that is child-oriented. By the end of the school year, a child is expected to write his/her first name.
- The Teacher/Director engages preschoolers in keeping a journal and entering records throughout the year. Children are assisted to progress at a normal pace with different stages of writing from stage one (1) to stage four (4). The Teacher/Director’s goal is for each child to reach stage four (4) prior to entering Kindergarten.
- Daily observation is conducted on each child by the Teacher/Director to increase understanding of child’s strengths and growth areas.

The overall vision and plan for this program is that when a child is enrolled in Small Fry, the parent is simultaneously registered in a parent education course through Madera Adult School. The parenting course introduces parents to effective parenting and family practices that foster positive and nurturing living environments and provide for the healthy growth of children. Key objectives for the parent education component of the program encompass:

- a. Developing realistic age-level expectations based on knowledge that appropriately diagnoses the different stages of child development.
- b. Clarifying values and attitudes that influence and affect child-rearing.
- c. Identifying and applying safe and healthful practices in the home, including: nutrition, first-aid, wellness, exercise, and stress and risk management. The Family Resource Center (FRC) staff will be invited to address parents in relation to services and programming available via the FRC and the various childhood education initiatives.
- d. Sharing community resources and pertinent information concerning child-rearing and family-resource management.
- e. Discussing information on contemporary family concerns, such as support for child abuse prevention, divorce, illness, and discrimination; or single parent or grandparent head-of-households due to incarceration or military service.
- f. Developing communication and leadership skills to effectively participate in groups.

Small Fry provides the opportunity for children to learn their new language in a non-threatening, creative and interactive approach that is communicative in nature and parallels the natural language acquisition process. Group time focuses on a whole group lesson for the day that integrates key aspects of child development domains and provides for a rich language-development experience. This approach connects the stages of language and child development and enables the children to simultaneously progress along both the continuum of growth and of development. It also creates a learning environment in which the newly-learned language can be practiced and expanded through a variety of activities that promote linguistic and cognitive growth and development.

During small-group activities, the children are given cognitively challenging tasks that facilitate the development of fine motor skills and cooperative social skills. These small-group activities are provided to the children through activity stations that reflect varying interests, attention spans, and developmental levels. Manipulatives (solid objects that allow students to explore, using hands-on approach) are stored at the children's level so they may freely choose from among the activities. The activities involve problem-solving, artistic expression, creativity, language experience, imagination, movement, experimentation, spontaneity, and the development of character. These activities can be extended learning opportunities for the Teacher/Director who identifies individual needs based on results from the child's assessments. The children are encouraged to express themselves through both verbal and non-verbal communication in the classroom.

Gross motor skills and socialization are addressed in a combination of outdoor play and indoor activities. Children participate in a planned whole group activity for half the time and then are allowed free choice for the other half. Problem-solving through game activities, conflict resolution, playing cooperatively with peers, and communication are some of the skills learned during outdoor play.

Story time is a whole group or a mini-shared reading activity depending on the size, attention span, and energy level of the class. Children get the opportunity to develop communication and literacy skills by responding to Teacher/Director questions and converse with peers. Listening to a text in order to learn story sequencing, predictability, vocabulary in context, and making the

connection between oral language and print, are keys to essential early literacy skills emphasized in the program. Children are challenged to think about key literacy concepts, such as predicting what may come next, assuming the role of the characters, proposing an ending to the story, etc. These pre-literacy skills are especially designed to actively engage preschool children in seeking understanding through meaningful interaction with texts, teachers and their peers, and thus are continuously involved in the process of literacy development.

The Early Childhood Environment Rating Scale (ECERS) is used in compliance with State regulations to support the Teacher/Director and children with effective room arrangements and proper equipment. ECERS is used to identify strengths and areas of need for program improvement. A pre/post ECERS assessment is completed to assure that this criterion is met by the program. The scale is employed to measure the quality level of the learning environment, and a plan of action is developed to correct any deficiencies found. A post assessment is conducted to evaluate the effectiveness of the suggested improvements.

The Small Fry program provides each preschool child with a nutritious breakfast during the early morning part of the program, through the parent Co-Op. In addition, the Teacher/Director incorporates snacks into the lesson plan at least once a week. The preschoolers help make their own snacks by using a cookie cutter to cut cheese, vegetables, and sandwiches into fun shapes, or turning a healthful snack into a creative learning activity.

Small Fry engages and builds alliances with all existing and new preschool partners to formulate an effective transition plan for incoming preschoolers. This partnership includes all programs related to varying needs of Small Fry's families. Key aspects of the partnership are articulated with components of the K-12 educational system, Community Action Partnership of Madera County, Local Childcare Planning Council, Head Start, Resource and Referral program, Madera County Office of Education Preschool Access, Early Start, School Readiness, CARES, and First 5 Madera County.

Parent conferences are provided two times per year, in October and April. The first parent/teacher conference is held prior to the start of school, at which point the Teacher/Director reviews the Parent Handbook, trains parents on their classroom responsibilities, and answers questions. Subsequent meetings focus not only on the business of the preschool, but also on the planning of educational seminars for parents. Small Fry partners with the Family Resource Center (FRC), FRC Manager, and FRC Health and Wellness Coordinator, and local experts to present workshops on pertinent topics.

Teachers and parents meet if a need arises during the school year. Parents are always welcome to address concerns, and encouraged to provide input for program improvement. The DRDP-R and the preschool rubric are resources utilized at parent conferences and help to establish and evaluate student goals.

Small Fry supports families regarding "wrap around" services through collaboration with existing childcare providers and communicating with parents to meet their various needs of work, school, etc. The Teacher/Director and the Director of Community Services are available to facilitate advocacy among Early Childhood Education and other fields such as health, housing,

public education, foster care, CalWorks and Child Protective Services. Families are provided with access to education, health and social services as needed and documented by a referral.

Small Fry also connects children and their families to the First 5 Family Resource Center resources through the referral process. Resources include: family advocacy, preschool orientation, a Family Resource Center field trip, a New Parent Kit series workshop with the Family Resource Coordinator for preschool parents, provision of monthly activity calendars and special events notices of FRC programming, the district's mass-automated telephone system, announcements to preschool families, provision of educational materials for teachers and families concerning early, optimal childhood development, parent involvement in FRC parent advisory board, and provision of space for parent meetings, staff trainings, etc. Additionally, the Teacher/Director includes information regarding tobacco initiatives, health and wellness activities, and extends an invitation to FRC program coordinators to address parents during parent meetings.

B-3. ELIGIBILITY CRITERIA

We believe that education is the cornerstone of a strong and healthy community. Small Fry will serve 24 children in our community. An orientation program for parents will be held in August, 2012 and a copy of Small Fry's Handbook and By-laws will be shared and explained to the parents in attendance. A registration packet will be provided during the orientation program. Parents will be required to complete all sections of the application prior to their children's admittance into the school.

Priority is given to children and parents in need of Kindergarten-readiness skills and social, emotional and physical development. In order to establish priority lists for the school, we have developed the following criteria for children and their parents/guardians/caretakers:

1. Must be between ages of three and five by December 2 (cut-off date);
2. Must be potty-trained;
3. Immunization record must be updated/completed or waiver on file;
4. Clear TB test results for parents and children or have a waiver on file;
5. Parents must provide transportation;
6. Must maintain a 90% attendance record;
7. Parents must attend Small Fry with their child once a week serving as a Teacher Assistant;
8. Parents must attend two mandatory monthly evening parenting classes in order to acquire new parenting skills;
9. Parents must attend two mandatory monthly evening organizational meetings to keep informed of Small Fry's developments and participate in parent education discussions.

Families currently enrolled in Small Fry will be awarded priority registration privileges and will register each August for the following school year. Applications will be sorted into priority groups as follows: Currently-enrolled families with five-, four-, and three-year olds. Minimum age of entry into the program is the child's age by December 2 in the respective year of entry.

Child candidates for the program may be referred by a parent, guardian, school advocate, preschool teacher, or social service agency. A formal Small Fry referral process has been established and will be implemented according to its specifications. The Madera Unified School District (MUSD) will not require State income or Federal poverty guidelines to approve families to receive its services in this program.

B-4. NON DEVIATION STATEMENT

The Small Fry program families will be representative of diverse groups in our community and they will be encouraged to participate equitably in the planning, delivery and evaluation of the program. In addition, Small Fry will use culturally and linguistically appropriate outreach strategies, as well as approaches deemed effective in reaching parents of children with disabilities and other special needs. **No significant deviation to the original proposal has been made.**

B-5. EFFICIENT USE OF PROJECT FUNDS

Small Fry has operated in Madera County for 60 years and is the only parent cooperative operating within the San Joaquin Valley. Small Fry is a viable resource for families who do not qualify for low income preschool resources, or who cannot afford private preschool tuition. No State income guidelines or Federal poverty guidelines will be utilized to approve families for preschool services. Small Fry budget spending practices will be in accordance to the highest level of accounting standards and principles and be subjected to an annual audit as recommended by First 5.

Small Fry will make 24 slots available that will help increase the current preschool enrollment countywide. Small Fry consistently has a waiting list with numerous families that are not served due to a shortage of preschool slots. Madera Unified School District is committed to offering Small Fry Preschool services beginning August 16, 2012. The official registration process will begin August 9, 2012.

Madera Unified School District continues to face a \$13 million budget deficit. The immediate impact of such drastic budget cuts is that Madera Adult School sustained a 78% budget reduction. This issue negatively affected longstanding educational programs across the spectrum, including the Older Adult programs and Small Fry. With the loss of State funding, Madera Adult School is not in a position to financially support and sustain the Small Fry program on its own. The established collaboration between Madera Adult School and the First 5 Preschool Access Initiative, has afforded the opportunity to access the financial resources necessary to realign Small Fry's curriculum goals with preschool standards, thus creating 24 additional new slots for the preschool children in our underserved and financially-strapped community.

C. FIRST 5 MADERA COUNTY STRATEGIC PLAN HIERARCHY ALIGNMENT

Small Fry has elected to continue to adopt Goals two (2), three (3) and four (4) of the First 5 Madera County Strategic Plan Hierarchy. Each of the above stated goals continues to mirror the needs of the population served, and complements Small Fry's strategic plan.

Goal 2: "Families have resources and support to be successful caregivers" continues to be the foundation of the Small Fry Parent Cooperative. Small Fry prides itself on the philosophy to inspire, nurture, and involve children and parents in the exploration of learning. As a Co-Op preschool, its objective is to provide an educational and social setting that allows parents to participate in their children's learning environment.

Goal 3: "Children have access to high quality early care and education". This goal is directly aligned with our mission, as our primary objective and purpose is to provide pre-kindergarten fundamental skills including developing and fine-tuning small and large motor skills, providing interaction and dealing with their peers, and providing a safe and nurturing environment for all children.

Goal 4: "Systems are integrated and coordinated". This goal serves as a mutual effort to integrate the First 5 Madera County FRC initiatives into Small Fry program activities. The objective also enables us to build capacity with other community service providers and to identify and address circumstances that negatively impact children and families by providing support to build administrative and programmatic capacity.

The Teacher/Director and Madera Adult School Administrators have fully embraced their partnership with First 5 Madera County staff and Commissioners and will use the evaluation plan, budget and scope of work tools to ensure full articulation, and measure outcomes on a quarterly basis to ensure success. This quarterly measured progress will help staff determine if children attending Small Fry are better prepared to enter kindergarten and early elementary grades; and if we are helping to close the achievement gap experienced by diverse populations, including those children with disabilities and other special needs, and English Language Learners.

D. INTEGRATION WITH THE FIRST 5 FAMILY RESOURCE CENTER INITIATIVE:

Small Fry clearly understands and supports the value of the First 5 Family Resource Centers for all families in Madera County. In particular, our families are most familiar with the Madera Family Resource Center. Over the past two years, Small Fry has developed a great working relationship with Madera's Family Resource Center staff and makes every effort to integrate tangible activities. The First 5 Family Resource Center is at the core of First 5 funding strategies designed to facilitate expansion of services and systems; and coordinate and integrate them for a seamless link to available community services. The Teacher/Director and Small Fry parents have

come to recognize the Family Resource Center as the central location where families can seek support services such as resources and referrals, family activities and special events. As such, Small Fry will connect children and their families to the First 5 Family Resource Center resources through the referral process. Resources include: family advocacy, preschool orientation, an annual FRC tour and an introductory workshop. Small Fry will distribute ongoing information regarding FRC activities on a monthly basis and participate in FRC needs assessments through the Madera FRC Parent Leadership Team when appropriate.

E. INTEGRATION WITH THE FIRST 5 MADERA COUNTY TOBACCO EDUCATION INITIATIVE:

Madera County children and families face serious health issues on a daily basis associated with obesity and poverty. As community stakeholders, we have learned that collaboration among local agencies is paramount in an effort to reduce the likelihood that babies and young children will develop health problems associated with tobacco, nutrition and safety. Small Fry will continue to cooperate with the First 5 Madera County Health & Wellness Coordinator and to offer strategies that help address the many health issues with which families often contend, or should have knowledge and information about. Small Fry parents will receive outreach, awareness, and learning opportunities that will increase their knowledge of basic nutrition, car seat safety, and tobacco education. The Heath & Wellness Coordinator and/or their designee will be invited to present appropriate material during parent meetings, and Small Fry parents will participate in local screenings and/or surveys when appropriate.

F. FIRST 5 MADERA COUNTY ATTRIBUTION:

Small Fry will support the Commission's effort to inform the public about its work with preschool children and their parents, guardians and/or caregivers. Small Fry hereby makes this commitment by complying with the attribution requirements to help promote First 5 brand, thereby raising awareness in the community of the important first 5 years of life, and our role as a First 5 partner. Small Fry will acknowledge First 5 Madera County on all public education and outreach materials produced for classroom use and special events, either in electronic or print format. These include brochures, flyers, posters, Save-the-Date announcements, registration and program materials, TV/Radio PSA's, newspaper and newsletter print advertisement and event logo merchandise. The specific wording of the attribution will be: "In partnership with First 5 Madera County".

G. REVENUE MAXIMIZATION

Small Fry will continue to make every effort to develop and engage in collaborative approaches that may lead to leveraging, blending and or braiding funding opportunities when appropriate. Unfortunately, Madera Unified School District/Madera Adult School continues to wait for the State of California Department of Education to lift the sanctions on all Adult Schools across the state by reinstating our mandated funding levels. The state's Tier Three Flexibility Plan has

limited the ability of the Madera Adult School to offer much-needed educational programs that have served the community for many decades.

Currently, Small Fry has been the most suitable entity for Madera Adult School to partner with, as both share a desire to expand preschool slots for children in Madera. This partnership provides for Madera Unified School District to leverage a doublewide modular child development center, while First 5 provides the funding stream that supports the overall program operation expenses.

H. SYSTEMS INTEGRATION AND COORDINATION OF SERVICES

Small Fry agrees that community capacity building sets the foundation and framework for developing systems integration and coordination of services to support identified community needs. It helps overcome challenges and barriers, such as limited funding, and resources; and aids in avoiding overlaps, which often occur among our community organizations and agencies.

Further, we are interested in coordinating a concerted effort to ensure that services are available and delivered in a culturally competent manner, embracing the differences in cultures and languages within the county. Small Fry proposes to continue participating in a systems integration effort to coordinate identified services, as outlined on Form 1 (Collaborative Discloser Statement) for the benefit of strengthening preschool services to children, parents and staff.

Madera County Community Action Agency - Maritza Gomez, Head Start Director

Small Fry Teacher/Director and Head Start Director, with designated staff, shall work collaboratively to link program information, and provide assistance to one another in an effort to meet the preschool child's needs and as well as program goals. The Head Start staff and Small Fry Teacher/Director will coordinate parent education workshops in an effort to share parent education curriculum and resources.

MUSD /State Preschool - Dana Eckman

Small Fry's Teacher/Director shall work collaboratively with the Preschool Director and designated staff to coordinate curriculum training for DRDP and Preschool Learning Foundations.

MCEO - Debbie Roberts

Debbie Roberts will provide a training slot for the Small Fry Teacher/Director to participate in professional development workshops that focus on Equity: Research & Informed Practice, and the California Preschool Learning Foundations, with applied practice in the ECE classroom.

First 5 Madera FRC - Elizabeth Catenesi

Small Fry will collaborate with the Madera Family Resource Center Coordinator and staff to maintain open lines of communication, and to exchange mutual program information. General outreach information will be shared by posting relevant program activities and parent education information on each other's websites, monthly calendars, and newsletters. Small Fry Teacher/Director will schedule one field trip to the FRC and engage participants in a formal tour of the center, participate in an orientation of the services and activities, as well as participate in the First 5 parent education workshops when appropriate. Small Fry Teacher/Director will participate in the dissemination and use of the parent education curriculum, pre/post testing and evaluation pieces of the Parent Kit series when appropriate. In addition, Small Fry Teacher/Director will assist FRC staff with proctoring a "needs assessment" survey on an annual basis.

First 5 Health and Wellness Coordinator - Diana Sandoval

Small Fry will collaborate with the First 5 Health and Wellness Coordinator by engaging and supporting tobacco initiatives as well as car seat safety. Small Fry will include information and materials relevant to tobacco initiatives within appropriate parent education modules. In addition, the Health and Wellness Coordinator shall be invited to conduct a formal parent education workshop on proper nutrition. The focus will be on obesity and overweight, and the association of risk factors such as high blood pressure, high cholesterol, type II diabetes, and heart disease.

I. SUSTAINABILITY AND INSTITUTIONALIZATION

Small Fry has served as a Parent Co-Op Preschool Institution for 60+ years. It provides an educational and social setting that allows parents to participate in their children's learning environment. The approval of this renewal application will enable Madera Adult School to secure the critical financial assistance to sustain Small Fry for a period of two additional years, and help to expand the use of Preschool slots to Madera's children. Madera Adult School continues to sustain a budget shortfall due to the District's budget deficit; therefore is unable to financially support Small Fry without assistance from and partnership with First 5 Madera County.

J. PROJECT EVALUATION AND ACCOUNTABILITY

Small Fry will review all data, evaluation tools, and scope of work at regular intervals, providing timely feedback to modify and enhance individual measurement over the course of project implementation. Further, outcomes are expected to serve as lessons learned. These performance measures relate to both process/implementation (for example, completion of a specific training) and child/parent-level outcomes (for example, the percentage of children who will achieve a given score on an assessment). By tracking and reviewing data on these short-and mid-term

performance measures, Teacher/Director and Administrators will make mid-course corrections to improve our program and/or organizational operations.

The following alignment indicators shall serve as measurement of success:

- Increase in the number of parents that participate in Parent Education
- Increase in average Environmental Rating Scale Scores
- Children better prepared for kindergarten
- Maintain an enrollment of 24 children to maximize capacity
- Increase in Professional Development Opportunities for Teacher/Director
- Increase in Referrals to families, thereby appropriating community resources to address needs
- Increase in parental knowledge of kindergarten standards
- Increase in parents' participation , board meeting attendance
- Increase in children's literacy skills

In closing, Small Fry staff is committed to enriching the academic and social skills of children who will be able to attend the Small Fry Cooperative Preschool. Children will be better prepared to enter kindergarten, and will receive the necessary stimulation and a balanced academic program likely to yield positive and lasting effects throughout their school years and later lives. Research shows that children who attend quality preschool are more skilled in reading and math, less likely to be placed in special education or retained a grade, are better behaved in class and more likely to graduate from high school. We look forward to working collaboratively with the First 5 Commission to build capacity for 24 preschool slots enabling disadvantaged children in our community to become personally, socially and physically competent learners prepared for a positive transition into Kindergarten and overall school experiences.



BUDGET FORM
2012-2013 PROGRAM YEAR

APPLICANT/AGENCY NAME Madera Unified School District
PROGRAM TITLE Small Fry -Parent Co-Op Preschool

BUDGET CATEGORY			BUDGET FOR FIRST 5	OTHER REVENUE SOURCE	TOTAL BUDGET
Personnel					
	List Staff	FTE			
	1 Hanadi Rousan	1	32,186.00		32,186.00
	2 Sub		870.00		870.00
	3				0.00
	4				0.00
	5				
	Total Salary/Wages		33,056.00	0.00	33,056.00
	Benefits (at ____%)		20,637.00		20,637.00
	Subtotal: Personnel		53,693.00	0.00	53,693.00
Operating Expenses					
	General Operating		1,344.79		1,344.79
	Space				0.00
	Utilities		2,200.00		2,200.00
	Parent registration		2,000.00		2,000.00
	Printing				0.00
	Equipment Rental				0.00
	Travel/Training		800.00		800.00
	Subcontracts/Consultants				0.00
	1 El Sol/ Madera Tribune		300.00		300.00
	2 Computer Repair		300.00		300.00
	3				0.00
	Other Costs				0.00
	Subtotal: Operating Expenses		6,944.79	0.00	6,944.79
TOTAL PERSONNEL & OPERATING			60,637.79	0.00	60,637.79
	Indirect/Administrative (at 9.37 %)		5,681.76		5,681.76
	Equipment Purchase				
	TOTAL FUNDS REQUESTED		66,319.55	0.00	66,319.55

*If you will utilize a Subcontractor, check the box below and complete a Proposed Budget Form for the Subcontractor's Budget.

☒ **Prime Contractor's Budget**
☐ **Subcontractor's Budget**

Other Revenue Sources

\$ Source: _____
\$ Source: _____
\$ Source: _____
\$ Source: _____
\$ Source: _____

Note: This should be equal to the total Other Revenue Sources column.

Madera Adult School / Small Fry Budget 2012/2013

Classification/Explanation

1000 *Certificated Salaries*

1.0 FTE Instructor	\$32,186
3.5 hours of instruction time per day	
.5 hours teacher preparation per day	
.5 hours parent education per day	
6 hours monthly for parent education instruction	
3 Institute Days @ 6 hours per day	
10 sub days, @ 4 hour @ 21.75	<u>\$ 870</u>
Total Salaries 1000	\$33,056

3000 *Employee Benefits*

		Teacher	Sub
STRS	8.25%	\$ 2,655.	\$72.
Medicare	1.45%	\$ 467.	\$13.
SUI	1.610%	\$ 518.	\$14.
Workman's Compensation	1.456%	\$ 469.	\$13.
Retiree H&W Benefit Allowance	2.530%	\$ 814.	\$22.
Health & Welfare Benefits	\$15,580	\$15,580.	0
Total Benefits 3000			\$20,637

4000 *General Operating*

General Operating (includes, consumables and instructional supplies)	\$1,094.79
ECERS Purchases	<u>\$ 250.00</u>
	\$1,344.79

5000 *Contracted Services*

Utilities	\$2,200.00
Travel / Training – (CCPPNS Conference)	\$ 800.00
Subcontracts/Consultants	
• El Sol / Madera Tribune (Registration Outreach)	\$ 300.00
• ACT (Computer Repair)	<u>\$ 300.00</u>
Total Operating Expenses	\$4,946.79

7000 *Administration*

Indirect/Administrative at 9.37%	\$5,681.76
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Other

Parent Registration Fees	\$2,000.00
25 Parents @ \$20 per term x 4 terms	

TOTAL FUNDS REQUESTED \$66,319.55



**BUDGET FORM
2013-2014 PROGRAM YEAR**

APPLICANT/AGENCY NAME Madera Unified School District
PROGRAM TITLE Small Fry -Parent Co-Op Preschool

BUDGET CATEGORY				BUDGET FOR FIRST 5	OTHER REVENUE SOURCE	TOTAL BUDGET
	Personnel					
	List Staff	FTE				
	1	Hanadi Rousan	1	32,186.00		32,186.00
	2	Sub		870.00		870.00
	3					0.00
	4					0.00
	5					
		Total Salary/Wages		33,056.00	0.00	33,056.00
		Benefits (at ____%)		22,192.00		22,192.00
		Subtotal: Personnel		55,248.00	0.00	55,248.00
	Operating Expenses					
	General Operating			1,305.74		1,305.74
	Space					0.00
	Utilities			2,200.00		2,200.00
	Communications			2,000.00		2,000.00
	Printing					0.00
	Equipment Rental					0.00
	Travel/Training			800.00		800.00
	Subcontracts/Consultants					0.00
	1	El Sol/ Madera Tribune		300.00		300.00
	2	Computer Repair		300.00		300.00
	3					0.00
	Other Costs					0.00
	Subtotal: Operating Expenses			6,905.74	0.00	6,905.74
TOTAL PERSONNEL & OPERATING				62,153.74	0.00	62,153.74
	Indirect/Administrative (at 9.37%)			5,823.80		5,823.80
	Equipment Purchase					
	TOTAL FUNDS REQUESTED			67,977.54	0.00	67,977.54

*If you will utilize a Subcontractor, check the box below and complete a Proposed Budget Form for the Subcontractor's Budget.

☒ **Prime Contractor's Budget**
☐ **Subcontractor's Budget**

Other Revenue Sources

\$ Source: _____
 \$ Source: _____
 \$ Source: _____
 \$ Source: _____
 \$ Source: _____

Note: This should be equal to the total Other Revenue Sources column.

Madera Adult School / Small Fry Budget 2013/2014

Classification/Explanation

1000 *Certificated Salaries*

1.0 FTE Instructor	\$32,186
3.5 hours of instruction time per day	
.5 hours teacher preparation per day	
.5 hours parent education per day	
6 hours monthly for parent education instruction	
3 Institute Days @ 6 hours per day	
10 sub days, @ 4 hour @ 21.75	\$ 870
Total Salaries 1000	\$33,056

3000 *Employee Benefits*

		Teacher	Sub
STRS	8.25%	\$ 2,655.	\$72.
Medicare	1.45%	\$ 467.	\$13.
SUI	1.610%	\$ 518.	\$14.
Workman's Compensation	1.456%	\$ 469.	\$13.
Retiree H&W Benefit Allowance	2.530%	\$ 814.	\$22.
Health & Welfare Benefits	\$17,135	\$17,135.	0
Total Benefits 3000			\$22,192

4000 *General Operating*

General Operating (includes, consumables and instructional supplies)	\$1,094.79
ECERS Purchases	\$ 250.00
	\$1,344.79

5000 *Contracted Services*

Utilities	\$2,200.00
Travel / Training – (CCPPNS Conference)	\$ 800.00
Subcontracts/Consultants	
• El Sol / Madera Tribune (Registration Outreach)	\$ 300.00
• ACT (Computer Repair)	\$ 300.00
Total Operating Expenses	\$4,946.79

7000 *Administration*

Indirect/Administrative at 9.37%	\$5,823.80
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Other

Parent Registration Fees	\$2,000.00
25 Parents @ \$20 per term x 4 terms	

TOTAL FUNDS REQUESTED

\$67,977.54



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Ratification of Memorandum of Understanding between Madera Unified School District and Educational Resource Consultants (ERC)

Responsible Staff: **Anthony Monreal, Deputy Superintendent**
Robert Chavez, Chief Academic Officer

Agenda Placement: Consent

Background/ rationale:

- Educational Resource Consultants (ERC) will provide data analysis and reporting for After School Program to all Madera Unified School District Elementary and Middle schools.
- These services will be provided from August 1st, 2012 through June 30, 2013.
- Madera Unified School District will provide Educational Resource Consultants (ERC) with:
 - Student Identification Numbers (SSID), Demographic of all student attendees, student data from the annual Standardized Testing and Reporting (STAR) program, student data regarding regular school day attendance and after school attendance. All data will be transferred securely over FTP only to provider.

Financial impact:

- N/A- Educational Resource Consultants (ERC) will be paid as a sub-contractor with the California Teaching Fellows Foundation.

Superintendent's recommendation:

- The Superintendent recommends the Board approve the Memorandum of Understanding with Educational Resource Consultants (ERC).

Supporting documents attached:

- Memorandum of Understanding
- Scope of Work

August 9, 2012

**Memorandum of Understanding
After School Program 2012-13**

Educational Resource Consultants (ERC) will provide local evaluation services for the Madera Unified School District's (MUSD) after school programs for the 2012-13 school year. Data analysis and reporting will be completed as described in the scope of work, unless modified with mutual consent of the MUSD program administrator.

A timeline for data collection will be established with the designated district representative. MUSD will provide data to after school for all school sites, such as; demographic, regular school attendance, and academic achievement, as specified in the attached Scope of Work. All data will be provided by a unique random numeric ID. All data will be transferred securely over FTP only to provider, details will be outlined in the scope of work. ERC will provide technical support and provide staff training in data collection, as needed.

Contract Period: July 1, 2012 through June 30, 2013.

All work will be completed within 60 days of receiving required data, which includes student data from the annual Standardized Testing and Reporting (STAR) program for 2012-13.

Payment: ERC will be paid as a sub-contractor with the California Teaching Fellows Foundation.



8/09/2012

Stephen Price Date
Educational Resource Consultants



8/9/2012

Robert Chavez , Chief Academic Officer Date
Madera Unified School District

**Educational Resource Consultants
SCOPE OF WORK
After School Programs for
Madera Unified School District**

Educational Resource Consultants (ERC) will provide data analysis and reporting for After School Programs for school year 2012-13.

Required Data:

- Student identification numbers (SSID).
- Demographics of all student attendees (gender, ethnicity, NSLP, grade level, English Learner designation)
- Student data from the annual Standardized Testing and Reporting (STAR) program. This includes the California Standards Test English-Language Arts and Mathematics portions.
- Student data regarding regular school day attendance (days enrolled, days absent).
- Student data regarding after school program attendance (start date, number of days attended).
- California High School Exit Examination results.

A timeline for data collection will be established with MUSD's after school program representative. MUSD will provide data to after school for all school sites as outlined above.

Data Analysis and Reporting:

Data analysis and reporting will be done on two levels: district, and school. This means that ERC will produce an "After School Program Report Card" for each of individual school sites that operate after school programs. ERC will also produce a district-level report card that combines data from all schools within the school district.

Each "After School Program Report Card" will include easy-to-read charts, graphs and tables that show the following comparisons.

- Overall number of after school participants.
- Gender, ethnic, grade level, and English learner composition of after school participants compared to non-participants within the current school year.

- The percentage of after school participants who fall within each of five after school attendance categories (1-29 days, 30-59 days, 60-89 days, 90-119 days, and 120 days or more).
- The mean number of days the average after school participant attends the after school program (overall and by grade level).
- Mean changes in after school participants regular day attendance over the previous year (by after school attendance category).
- Mean CST English-language arts scale scores of after school participants by attendance category (also compared to non-participants).
- Percentage of students scoring proficient or advanced on the CST in English-language arts by after school attendance category (also compared to non-participants).
- Mean math scale scores of after school participants by attendance category (also compared to non-participants).
- Percentage of students scoring proficient or advanced on the CST in math by after school attendance category (also compared to non-participants).
- The percentage of after school participants who decrease, maintain, or increase their CST performance band in English-language arts and math when compared to the previous year. These percentages will be compared to changes in CST performance band of non-participants.

Reporting

Reports will be completed and submitted to the Madera Unified School District within 60 days following receipt of all required data. In addition to printed reports, Educational Resource Consultants will present evaluation results at meetings of selected program constituents, upon request of Madera Unified School District.

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – AUGUST 14, 2012

CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Lindsey Loll	TSA	Sierra vista	08/09/12-09/14/12	Personal Leave

CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Nicole Martin	Teacher	MHS	06/02/12	Resignation
2. Felix Angel	Teacher	Jefferson	06/02/12	Resignation
3. Tricia Funk	Teacher	Special Services	06/02/12	Resignation
4. Marla Mills Sansom	Vice Principal	Parkwood	08/10/12	Resignation
5. Molly Jordan	Teacher (PE Specialist)	District	06/02/12	Resignation

CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One full-time position	Coordinator of Special Svs.	District	2012/2013	New Position (Special Ed. Funding)

CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Miharū Nakamura	Teacher	Special Services	2012/2013	Replacement
2. Todd Gamble	Teacher	Eastin Arcola HS	2012/2013	Replacement (40% FTE)
3. Ninon Trimm	Teacher	MHS	2012/2013	Replacement
4. Anthony Nona	Teacher	King	2012/2013	Replacement
5. Douglas Pool	Teacher	King	2012/2013	Replacement
6. Tom Lewis	Teacher	King	2012/2013	Replacement
7. Sean Carlson	Teacher	King	2012/2013	Replacement
8. Elizabeth Young	Teacher	King	2012/2013	Replacement
9. Jillian Gamble	Teacher	King	2012/2013	Replacement
10. Michelle Crawford	Teacher	Washington	2012/2013	Replacement
11. Cassandra Golding	Teacher	Washington	2012/2013	Replacement
12. Anna McLelland	Teacher	Washington	2012/2013	Replacement
13. Erica Gamino	Teacher	Desmond	2012/2013	Replacement
14. Daniel Pearce	Teacher	Desmond	2012/2013	Replacement
15. Melinda Riccardi	Teacher	Jefferson	2012/2013	Replacement
16. To Be Announced	Vice Principal	Nishimoto	2012/2013	Replacement
17. To Be Announced	Vice Principal	Parkwood	2012/2013	Replacement
18. Sara Gelenaw	TSA	Parkwood	2012/2013	Replacement (46% FTE)

CERTIFICATED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Michele Shadle	Health Services Asst.	Health Services	07/25/12	Resignation
2. Lizette Ybarra	Accounting Tech V	Business Services	08/27/12	Resignation

CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. One part-time position	Clerk II	Personnel Commission	2012/2013	3.50	New Position (General Funding)

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – AUGUST 14, 2012

CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Elizabeth Shearer	Paraprofessional Aide	Special Services	2012/2013	3.50	New Position (Special Ed. Funding)
2. Carmen Barriga	Paraprofessional Aide Special Needs	Special Services	2012/2013	6.00	Replacement
3. Maribel Gil	Paraprofessional Aide Special Needs	Special Services	2012/2013	7.00	New Position (Special Ed. Funding)
4. Veronica Rosel	Paraprofessional Aide Special Needs	Special Services	2012/2013	7.00	New Position (Special Ed. Funding)
5. Elvera Arias	Health Services Assistant	Health Services	2012/2013	3.50	Replacement
6. Estella Cardiel	Secretary	LaVina	2012/2013	6.00	Replacement
7. Esther Ortiz	CN Assistant I	Child Nutrition	2012/2013	3.00	Replacement
8. Marylu Barajas	Career Technician	MSHS	2012/2013	8.00	Replacement

CLASSIFIED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. One full-time position	Administrative Asst. III	Personnel Commission	2012/2013	8.00	Closing of vacant position

COACHES

None



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Approval of Job Description for Coordinator of Special Services

Responsible Staff: **Tracie Green**
Director of Human Resources & Labor Relations

Agenda Placement: Consent

Background/rationale:

- Request approval of job description for Coordinator of Special Services

Financial impact:

- None

Superintendent's recommendation:

- The Superintendent recommends that the Board approve the job description for Coordinator of Special Services.

Supporting documents attached:

- Job Description: Coordinator of Special Services

**MADERA UNIFIED SCHOOL DISTRICT
CERTIFICATED MANAGEMENT JOB DESCRIPTION**

COORDINATOR OF SPECIAL SERVICES

Overall Responsibilities

Assist in the development and implementation of special education, health, psychological, special needs programs, and others as assigned in compliance with District, State, and Federal requirements.

Specific Responsibilities

Specific knowledge of:

1. Assist with supervising the planning, organization, and administration of special education programs and services for the district.
2. Recommend and administer Board policy in special service areas of responsibilities.
3. Coordinate nursing and health services, psychological services, and the 504 plans.
4. Maintain and monitor budgets in assigned areas.
5. Articulate special services with other programs in the district and with other local agencies.
6. Supervise and direct assistant with special areas of responsibility under Special Services Department.
7. Design and administer in service program for the professional development of staff in the district.
8. Assist school site personnel in the hiring and evaluation of special education personnel.
9. Make recommendation to the Director of Special Services/Student Services for programs, which would improve special services of the district.
10. Serve as a representative of the district in the SELPA and other related groups.
11. Other related duties as assigned.

Qualifications

Specific knowledge of:

1. Elementary and secondary education including special education services.
2. Budget development and management.
3. State and Federal laws and district policy pertaining to special education, Section 504, health care, and others related.

Specific Ability to:

1. Work effectively with a wide variety of organizations and people of all socioeconomic and cultural backgrounds.
2. Present information to groups.
3. Contribute to the successful fulfillment of the District Mission.

MADERA UNIFIED SCHOOL DISTRICT
COORDINATOR OF SPECIAL SERVICES – *job description continued*
Page 2 of 3

4. Conduct responsibilities of the position based on information and instructions provided in English.
5. Work cooperatively with others.
6. Learn and appropriately apply District policies and procedures and other regulations related to the position.
7. Maintain appropriate confidentiality about the status of students, staff, school and district activities.
8. Operate calculator, computer and data entry terminal.
9. Learn and apply current technology to assigned duties.

Education:

1. Bachelor Degree.
2. Graduate level training in special education program administration or other related fields.

License:

1. Valid California Teaching Credential
2. Valid California Administrative Credential
3. Valid California Driver's License.

EMPLOYMENT INFORMATION

Supervisor's Title: Director of Special Services/Student Services

Unit Membership: Management/Confidential/Supervisory

Salary Schedule Placement: Certificated Management- Other (Range 19)

PHYSICAL DEMANDS IN THE WORK ENVIRONMENT

These physical characteristics are representative of those that must be met by an employee to successfully perform the essential functions of this job safely.

1. Mobility sufficient to move about, stand, and/or sit for extended periods, and access all locations in the work environment.

MADERA UNIFIED SCHOOL DISTRICT
DIRECTOR OF SPECIAL SERVICES– Job Descriptions cont'd
Page 3 of 3

2. Manual skill to appropriately control and manipulate objects, tools, materials, and equipment used on the job, including a telephone and a computer.
3. Flexibility and strength to reach with hands and arms, bend and stoop.
4. Ability to hear and understand speech at normal room levels, and to hear and understand speech on the telephone.
5. Ability to speak in audible tones so that others may understand clearly in normal conversations and on the telephone.
6. Ability to see, read, and distinguish colors, with or without vision aids: computer screen, equipment used in the work environment, instructional materials, training materials, directions, rules, policies, calendars, agendas, manuals, and other printed matter.
7. Physical strength and agility to push, pull, squat, twist, turn, and lift and carry bulky objects of up to 25 pounds with or without assistance.
8. Mental acuity to perform the essential functions of this position in a safe, accurate, neat, and timely fashion and to make and evaluate the results of judgments and decisions.
9. Ability to drive a car.
10. High tolerance for continuing stressful situations.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions in the work environment. This environment may be expected to include: moderate noise, frequent interruptions, and frequent movement from inside to outside with exposure to elements, stairs, children, moving vehicles, and duty hours before sunrise or after sunset.

08.02.2012:sg

**Madera Unified School District
Board of Trustees Meeting
Student Overnight or Out of State Field Trip Request
August 14, 2012**

Date	School	Name	Field Trip – # Students	Location	Cost	Funding	Vehicle Type
8/25/12 to 8/26/12	MSHS	Larrivee	Leadership/ASB students to Leadership Retreat 30 students—6 adults	Sanger, CA	\$700 Transportation \$3000 Lodging	Student Body Student Body	School Bus



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request Adoption of Resolution No. 05-2012/13 that approves the Fee Justification Study authorizing the levying of alternative school facility fees on commercial and industrial development.

Responsible Staff: Rosalind Cox, Facilities Planning & Construction Mgmt./Purchasing

Agenda Placement: New Business

Background/ rationale:

Pursuant to Education Code Section 17620, Government Code Section 65995, and Government Code Section 66016 et seq., the District is required to adopt a Fee Justification Study in order to levy fees on commercial/industrial development recently approved by the State Allocation Board. It is recommended that the Governing Board review, consider and adopt the findings contained in the Fee Justification Study, and adopt the Level I Fees for commercial/industrial development identified therein, by adopting Resolution No. 05-2012/13 establishing Level I fees in the amount of \$0.51 per square foot.

Financial impact: To be determined

Superintendent's recommendation:

The Superintendent recommends adoption of Resolution No. 05-2012/13.

Supporting documents attached:

Fee Justification Study and Resolution No. 05-2012/13

RESOLUTION NO. 05-2012/13

**A RESOLUTION OF THE GOVERNING BOARD OF THE
MADERA UNIFIED SCHOOL DISTRICT
ADOPTING A FEE JUSTIFICATION STUDY AND APPROVING THE LEVY OF
INCREASED STATUTORY SCHOOL FEES ON NEW COMMERCIAL/INDUSTRIAL
DEVELOPMENT PURSUANT TO EDUCATION CODE SECTION 17620 AND
GOVERNMENT CODE SECTION 65995**

WHEREAS, the Governing Board ("Board") of the Madera Unified School District ("District") provides for the educational needs for students in grades K-12 within the City of Madera ("City") as well as the unincorporated areas of Madera County ("County"); and

WHEREAS, Education Code Section 17620 et seq. and Government Code Section 65995 authorize the governing board of any school district within the state of California ("State") to levy a fee against new residential, commercial and industrial development projects within the school district for the purpose of funding the construction and reconstruction of school facilities; and

WHEREAS, the Board has previously adopted and imposed statutory school fees on new commercial and industrial development pursuant to Education Code Sections 17620 ("Statutory School Fees"); and

WHEREAS, pursuant to Government Code Section 65995(b)(3), the State Allocation Board, at its January 25, 2012 meeting, increased the maximum amount of the Statutory School Fees to \$0.51 per square foot of new commercial and industrial development as provided in Government Code Section 65995(b)(2); and

WHEREAS, the Board has determined that the school facilities of the District continue to operate at overcapacity and that the educational programs are seriously impacted by the increasing student population caused by new commercial and industrial development within the boundaries of District; and

WHEREAS, new development continues to generate additional students for the District's schools and the District is required to accommodate such students; and

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of school facilities, including acquisition of school sites, construction of permanent school facilities, and interim school facilities to accommodate students generated from new development; and

WHEREAS, the Board has reviewed, considered, and based its findings on the report, prepared by School Facility Consultants entitled Fee Justification Report for Commercial and Industrial Development Projects, March 2012 (“Study”), which analyzes the District's current school facilities, the estimated number of students which will be generated by new residential, commercial and industrial development within the District, and the estimated costs which will be required to construct permanent school facilities to accommodate the students generated by such new development; and

WHEREAS, the findings in the Study demonstrate that the estimated costs of providing school facilities for students generated by new development will exceed the maximum amount of revenue which will be collected from increased Statutory School Fees levied pursuant to Education Code Sections 17620 et seq., and Government Code Section 65995; and

WHEREAS, the Study justifies the District's imposition of the increased Statutory School Fees on new commercial and industrial construction as set forth in this Resolution by analyzing specific categories of commercial and industrial development which were determined to impact the District's school facilities based upon the square footage of the construction, the anticipated number of employees and the number of new students generated by such employees; and

WHEREAS, this Board deems it to be necessary, desirable and in the best interest of the students, teachers, parents and electorate of the District that the Statutory School Fees levied by the District under Education Code Sections 17620, and Government Code Section 65995 be levied in the amount of \$0.51 per square foot of new commercial/industrial development; and

WHEREAS, the Statutory School Fees levied against new commercial and industrial development will be used to finance school facilities necessary to accommodate students generated from such new development, including but not limited to, acquisition of new school

sites, remodeling of existing school facilities, acquiring and installing additional portable classrooms and related facilities in accordance with Education Code Section 17620; and

WHEREAS, the Study has been reviewed by the Board and District staff in accordance with the California Environmental Quality Act ("CEQA"); and

WHEREAS, no city or county may issue a building permit for any new commercial or industrial development within the District absent a certification by the District of compliance by the owner/developer with the requirements regarding school facilities fees as set forth in Education Code Section 17620 et seq., and Government Code Section 65995; and

WHEREAS, the appropriate land use jurisdictions will be notified of the adoption of the Study and the increased Statutory School Fees levied by the District; and

WHEREAS, the District (1) has made available to the public, at least ten (10) days prior to its public meeting, the Study and data indicating the estimated cost required to provide the service for which the increased Statutory School Fees are levied and the revenue sources anticipated to provide the service as demonstrated in the Study; (2) has mailed notice at least fourteen (14) days prior to this meeting to all interested parties who have requested in writing notice of adoption of a fee justification study for the levy of Statutory School Fees pursuant to Government Code Section 65995; and (3) has held a duly noticed, regularly scheduled public meeting at which oral and written testimony was received regarding the Study and the proposed increase in Statutory School Fees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE MADERA UNIFIED SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the Study and hereby adopts and approves the Study and the findings contained therein.

Section 2. The Board approves the imposition and increase of Statutory School Fees to be levied against all new commercial and industrial development at the rate of \$0.51 per square foot as provided in Government Code Section 65995(b)(2).

Section 3. The Board has reviewed the Study and finds, based upon the Study, information and testimony presented in conjunction therein, as follows:

Section 3.1 New commercial and industrial development will result in a substantial increase in student enrollment which will require the District to provide additional school facilities to accommodate new growth, and therefore a reasonable relationship exists between the District's Statutory School Fees, which are necessary to fund the construction and reconstruction of school facilities to accommodate such new growth, and the types of development on which the Statutory School Fees will be imposed.

Section 3.2 New commercial and industrial development will result in a substantial increase in student enrollment which will require the District to provide additional school facilities and therefore a reasonable relationship exists between the District's need for new and reconstructed school facilities and the types of development on which the Statutory School Fees will be imposed.

Section 3.3 Statutory School Fees levied on new commercial and industrial development will be used to finance school facilities necessary to serve students generated from such development.

Section 4. The Board finds that a separate account has been established for the deposit of Statutory School Fees imposed on commercial/industrial development and that said account has at all times since been separately maintained, except for temporary investments, from other funds of the District.

Section 5. The Board finds that the funds of the account, described in Section 4, consisting of the proceeds of Statutory School Fees have been imposed for the purposes of constructing and reconstructing those school facilities necessitated by new commercial/industrial development, and that, these funds may be expended for those purposes. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the Statutory School Fees

collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 6. The Board hereby establishes a process that provides the party against whom the commercial/industrial Statutory School Fees are imposed an opportunity for a hearing to appeal the imposition of Statutory School Fees on a commercial/industrial development project as required by Education Code Section 17621(e)(2). The appeal process is as follows:

Section 6.1 Within ten (10) calendar days of being notified, in writing, by personal delivery or deposit in the U.S. Mail, of the commercial/industrial Statutory School Fees to be imposed on a particular commercial/industrial project, or within ten (10) calendar days of paying the commercial/industrial Statutory School Fees pursuant to Education Code Section 17620(a)(1)(A), a party shall file a written appeal with the District's Director of Facilities Planning and Construction Management ("Director") regarding the imposition of commercial/industrial Statutory School Fees. The party shall state in the written appeal the grounds for opposing the imposition of commercial/industrial Statutory School Fees and the written appeal shall be served by personal delivery or certified or registered mail to the Director.

Section 6.2 The possible grounds for an appeal include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial/industrial Statutory School Fees are to be imposed, or that the employee generation or student generation factors utilized under the applicable category are inaccurate as applied to the project.

Section 6.3 The Director, or his/her designee, shall render a written decision within thirty (30) calendar days following the receipt of the written appeal unless an extension is agreed to by both parties. The Director, or his/her designee, shall deliver the written decision by certified or registered mail to the last known address of the party.

Section 6.4 The party against whom the commercial/industrial Statutory School Fees are imposed may appeal the Director's decision to the Board. Any appeal to the Board must be filed within ten (10) calendar days of receipt of the Director's written decision.

Section 6.5 The party appealing the Director's decision to the Board, shall state in the written appeal to the Board the grounds for opposing the Director's decision. The written appeal shall be served by personal delivery or certified or registered mail to the President of the Board.

Section 6.6 The possible grounds for an appeal of the Director's decision to the Board include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the commercial/industrial Statutory School Fees are to be imposed, or that the employee generation or student generation factors utilized under the applicable category are inaccurate as applied to the project.

Section 6.7 Within ten (10) calendar days of receipt of the written appeal of the Director's decision to the Board regarding the imposition of commercial/industrial Statutory School Fees, the Board Secretary or his designee, shall give notice in writing of the date, place and time of the hearing before the Board, to the party appealing the Director's decision. The Board shall notice and conduct said hearing at the next available regular or special meeting of the Board, provided that the appealing party is given notice at least five (5) calendar days prior to the meeting of the Board. The Board shall render a written decision on the appeal within thirty (30) calendar days following the Board's hearing on the party's appeal, and serve the Board's decision by certified or registered mail to the last known address of the appealing party.

Section 6.8 The party appealing the imposition of the commercial/ industrial Statutory School Fees shall bear the burden of establishing that the commercial/industrial Statutory School Fees are improper.

Section 6.9 No statement or provision set forth in this Resolution, or referred to herein shall be construed to repeal any preexisting fee previously imposed by the District on any residential or nonresidential development.

Section 7. The Board finds and determines that the adoption or imposition of Statutory School Fees in accordance with Government Code Section 65995 is statutorily exempt from CEQA pursuant to Code Section 17621(a).

Section 8. District staff is directed to file a Notice of Exemption with the Madera County Clerk's Office.

Section 9. District staff is hereby instructed to work with the appropriate land use jurisdictions to ensure compliance with Education Code Section 17620(b), which provides that no city or county may issue a building permit for any development project within the District without certification by the District of compliance by that development project with the school facilities fee requirements of this Resolution. The Board determines that Statutory School Fees are not subject to Government Code Section 66007, and that a Certificate of Compliance is required, prior to the issuance of any building permit.

Section 10. District staff is hereby instructed to transmit certified copies of this Resolution, accompanied by all relevant supporting documentation including the Study and a map of the boundary area of the District subject to the Statutory School Fees, to all appropriate land use jurisdictions issuing building permits within the District, informing each of them of the District's current school facilities fee for development projects.

Section 11. The Statutory School Fees designated herein shall take effect sixty (60) days from the date of this Resolution.

PASSED AND ADOPTED this 14th day of August, 2012 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President of the Governing Board of the
Madera Unified School District

ATTEST:

Secretary of the Board of Governing Board of the
Madera Unified School District

SCHOOL FACILITY FEE JUSTIFICATION REPORT
FOR COMMERCIAL & INDUSTRIAL
DEVELOPMENT PROJECTS

for the
MADERA UNIFIED SCHOOL DISTRICT

March 2012

Prepared for
Madera Unified School District
1902 Howard Road
Madera, CA 93637
(559) 675-4500

Prepared by
School Facility Consultants

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Executive Summary

The Madera Unified School District is justified to collect the legal maximum fee of \$0.51 per square foot of development, as authorized by Government Code Section 65995, on all categories of commercial/industrial development (except rental self-storage), as those categories of development create school facility costs ranging from \$4.02 to \$16.97, even when fees from linked residential units are accounted for. Fees for new rental self-storage development and other types of low-employee-generating developments should be established on an individual case-by-case basis.

The District's justification for collecting fees on commercial/industrial development is based on the following facts and projections:

1. New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial development will also generate new students in the District. Additionally, the District will likely experience additional students from new workers who do not live in the District, but whose school-age children attend the District as transfer students. As shown in the District's 2011 *School Facility Needs Analysis and Justification Study*, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is therefore reasonably related to the type of project (new commercial/industrial development) on which it is imposed.
2. All categories of commercial/industrial development (except rental self-storage) create an estimated school facilities cost ranging from \$4.02 to \$16.97 per square foot of commercial/industrial development, even when fees from linked residential units are accounted for.
3. If the District were to collect 100 percent of the fees charged on commercial development (\$0.51 per square foot), the District would be fully justified for the fees authorized by Government Code Section 65995, as revenue would offset only 3.0 to 12.7 percent of the District's cost for housing pupils from new commercial/industrial development (except rental self-storage).

The fee outlined above meets the requirements of Government Code Section 66001 (the nexus requirements), that is, a reasonable relationship exists between the amount and use of the fee and the developments on which it is charged.

End of Summary

Introduction

This Report analyzes the cost of providing school facilities for students generated by future commercial/industrial development projects in the Madera Unified School District (District). *School Facility Consultants* has been retained by the District to conduct the analysis and prepare this Report.

A. Purpose and Scope

The purpose of this Report is to show that the District meets pertinent requirements of State law regarding the collection of commercial/industrial developer fees.

State law gives school districts the authority to charge fees on new commercial/industrial developments if those developments generate additional students and cause a need for additional school facilities. Government Code Section 65995 authorizes school districts to collect a fee of no more than \$0.51 per square foot of commercial/industrial development. This fee is adjusted every two years according to the inflation rate for Class B construction determined by the State Allocation Board. Government Code Section 66001 requires that a reasonable relationship exist between the amount and use of the fee and the development on which the fee is to be charged.

This Report:

- identifies the cost of providing school facilities for students generated by new commercial/industrial development in order to justify the collection of fees on those developments and
- explains the relationship between the fee and the developments on which the fee is to be charged.

B. Brief Description of the Madera Unified School District

The Madera Unified School District is located in Madera County. The District's boundaries may be seen in detail on maps available at the District Office.

The District currently serves over 19,500 students, including 26 schools and various other academic programs.

(continued on the next page)

C. Data Sources

The data sources for this Report are listed below and referenced throughout the Report.

Data Sources

Data Type	Data Source
Commercial/industrial development rates	Madera County Assessor Data
Student generation rates for housing units	Madera Unified School District (MUSD) 2011 <i>School Facility Needs Analysis and Justification Study</i>
Employees per square foot of commercial/industrial development	San Diego Association of Governments
Number of workers per household	2000 U.S. Census

D. Outline of the Report

The Report is divided into three sections. The sections:

1. calculate the financial impact on the District of new commercial/industrial developments and compare the projected revenues from developer fees to the costs of providing facilities to students generated by new commercial/industrial developments,
2. show that the District satisfies the requirements of Government Code Section 66001, with respect to the collection of developer fees and summarize other potential funding sources for school facilities, and
3. present recommendations regarding the collection of developer fees.

End of Section

I. Financial Effect of New Commercial/Industrial Development

This Section analyzes the costs of providing school facilities for the students generated by new commercial/industrial development.

Commercial/industrial development will attract additional workers to the District and, because some of those workers will have school-age children, it will generate additional students in the District. Additionally, the District will likely experience additional students from new workers who do not live in the District, but whose school-age children attend the District as transfer students. As shown in the District's 2011 *School Facility Needs Analysis and Justification Study*, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact to the District by generating a need for new school facilities.

The Report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- (A) employees per square foot of new commercial/industrial development,
- (B) percent of employees in the District that also live in the District,
- (C) houses per employee,
- (D) students per house, and
- (E) school facility cost per student.

The Report calculates each of these factors in the next sections.

A. Employees per Square Foot of Development

As permitted by State law, the Report uses results from a survey published by the San Diego Association of Governments (SanDAG) (see Appendix) to establish the number of employees per square foot of new commercial/industrial development projects.

Table 1
Employees per Square Foot of Commercial/Industrial Development, by Category

Commercial/Industrial Category	Average Square Foot per Employee	Employees per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	17,096	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	208	0.00480
Large High Rise Com. Office	232	0.00432
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators Report.

B. Percentage of Employees Residing Within the District

U.S. Census data indicates that approximately 36 percent of people working in the District also live in the District.

C. Number of Households per Employee

U.S. Census data indicates that there are approximately 1.12 workers per household. Likewise, this data indicates that there are 0.89 housing units for every one worker. The Report, therefore, assumes that each new resident worker in the District will demand 0.89 housing units.

D. Number of Students per Dwelling Unit

The Report assumes that 0.777 K-12 pupils will reside in each housing unit (weighted average of a single-family student generation rate of 0.751 and multi-family student generation rate of 0.846, as indicated in the District's 2011 *School Facility Needs Analysis and Justification Study*) will reside in each housing unit.

E. School Facility Cost per Pupil

As outlined in the District's 2011 *School Facility Needs Analysis and Justification Study*, the Report estimates that the school facility cost per K-12 pupil is \$25,240 (weighted average of a K-6 per pupil facility cost of \$23,283, a 7-8 per pupil facility cost of \$25,243 and a 9-12 per pupil facility cost of \$30,122).

F. School Facility Cost per Square Foot of Commercial/Industrial Development

Table 2 calculates the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial projects listed in Table 1.

School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square foot ratio available for the proposed development or by following the District's administrative procedures for appeals of school facility fee imposition.

(continued on the next page)

Table 2
Facility Cost Per Square Foot of Commercial/Industrial
Development, By Category

Category	Employee per Square Foot	% Employees Residing in District	Dwelling Units per Employee	K-12 Students per Dwelling Unit	Cost per K-12 Student	Cost per Square Foot
Banks	0.00283	0.36	0.89	0.777	\$25,240	\$17.78
Community Shopping Centers	0.00153	0.36	0.89	0.777	\$25,240	\$9.61
Neighborhood Shopping Centers	0.00271	0.36	0.89	0.777	\$25,240	\$17.03
Industrial Business Parks	0.00352	0.36	0.89	0.777	\$25,240	\$22.12
Industrial Parks	0.00135	0.36	0.89	0.777	\$25,240	\$8.48
Rental Self-storage	0.00006	0.36	0.89	0.777	\$25,240	\$0.38
Scientific R&D	0.00304	0.36	0.89	0.777	\$25,240	\$19.10
Lodging	0.00113	0.36	0.89	0.777	\$25,240	\$7.10
Standard Com. Offices	0.00480	0.36	0.89	0.777	\$25,240	\$30.16
Large High Rise Com. Offices	0.00432	0.36	0.89	0.777	\$25,240	\$27.14
Corporate Offices	0.00269	0.36	0.89	0.777	\$25,240	\$16.90
Medical Offices	0.00427	0.36	0.89	0.777	\$25,240	\$26.83

The District generates a school facility cost greater than the current Government Code maximum of \$0.51 per square foot for all categories of commercial/industrial development (except rental self-storage).

G. Calculating School Facility Cost of Commercial/Industrial Development with Residential Fee Offset

A “residential fee offset” is calculated by (1) determining the number of homes that are associated with the employees generated by new commercial/industrial development and (2) calculating the residential fee revenues the District will collect from those homes (*note: the residential fee offset calculation assumes that all the homes associated with new employees are new homes; in reality, some new employees will live in existing homes*). For purposes of calculating the residential fee offset, this Report estimates that the District will collect \$5.97 per square foot of future residential development. This figure is equal to the current Level II fee amount charged by the District.

Subtracting the residential fee offset from the total school facility cost generated by commercial/industrial development produces a discounted school facility cost that takes into account revenues from “linked” residential units.

Table 3 calculates the facility cost of new commercial/industrial development while taking into account the revenues from linked residential units.

Table 3
School Facility Cost of New Commercial/Industrial Development
Discounted by Residential Fee Offset

Category	Dwelling Unit per Square Foot Com/Ind	Average Square Foot per Unit*	District's Revenue per Square Foot Res. Dev.	Residential Offset per Com/Ind Square Foot	School Facility Cost per Square Foot Comm/Ind Development	Cost per Square Foot Less Offset
Banks	0.00091	1,435	\$5.97	\$7.80	\$17.78	\$9.98
Community Shopping Centers	0.00049	1,435	\$5.97	\$4.20	\$9.61	\$5.41
Neighborhood Shopping Centers	0.00087	1,435	\$5.97	\$7.45	\$17.03	\$9.58
Industrial Business Parks	0.00113	1,435	\$5.97	\$9.68	\$22.12	\$12.44
Industrial Parks	0.00043	1,435	\$5.97	\$3.68	\$8.48	\$4.80
Rental Self-storage	0.00002	1,435	\$5.97	\$0.17	\$0.38	\$0.21
Scientific R&D	0.00097	1,435	\$5.97	\$8.31	\$19.10	\$10.79
Lodging	0.00036	1,435	\$5.97	\$3.08	\$7.10	\$4.02
Standard Commercial Offices	0.00154	1,435	\$5.97	\$13.19	\$30.16	\$16.97
Large High Rise Commercial Offices	0.00138	1,435	\$5.97	\$11.82	\$27.14	\$15.32
Corporate Offices	0.00086	1,435	\$5.97	\$7.37	\$16.90	\$9.53
Medical Offices	0.00137	1,435	\$5.97	\$11.74	\$26.83	\$15.09

*As outlined in the District's 2011 *School Facility Needs Analysis and Justification Study*, this Report estimates that the average square footage of residential units to be constructed in the District over the next five years will be 1,435 square feet (weighted average of a single-family square footage of 1,600 and a multi-family square footage of 1,000).

As the table shows, the school facility cost of all categories (except rental self-storage) is greater than the current Government Code maximum of \$0.51 per square foot, even when that cost is discounted by revenues from linked residential units. Therefore, the District is justified in collecting the Government Code maximum of \$0.51 per square foot for all categories of commercial/industrial development (except rental self-storage). Fee amounts for self-storage and other low-employee-generating businesses should be examined on a case-by-case basis.

For illustrative purposes, the Report will compare the school facility cost generated by 140,000 square feet of new community shopping center development to the fee revenue it will provide to the District. This analysis is valid, however, for all types of commercial/industrial development except rental self-storage.

If the District were to charge \$0.51 per square foot of commercial/industrial development, it would collect \$71,400 from the 140,000 square feet of community shopping center development. Assuming that all employees of the community shopping center development live in new homes, the District will also collect \$587,947 in revenue from developer fees (140,000 square feet x .00153 employees per square foot x 36% employees that live in District x 0.89 housing units per employee x 1,435 square feet per housing unit x \$5.97 per square foot revenue from Level II developer fees). The 140,000 square feet of community shopping center

development will create a school facilities cost of \$1,345,400 (140,000 square feet x \$9.61 school facility cost per square foot of community shopping center).

Table 4 compares the school facility costs generated by 140,000 square feet of community shopping center development to the fee revenues it provides to the District.

Table 4
Comparison of Facility Cost and Fee Revenue Generated by
New Industrial Park Development

	Fee Revenues	Facility Costs	Total Revenues (Costs)
140,000 square feet of community shopping center development	\$71,400	\$1,345,400	(\$1,274,000)
New housing units associated with the development	\$587,947	N/A	\$587,947
Total	\$659,347	\$1,345,400	(\$686,053)

As the table shows, fee revenue from community shopping center development will cover only 49 percent of the school facility cost it generates, even when that cost is discounted by the revenues from linked new housing units.

All categories of commercial/industrial development (except self-storage) will generate more facility cost than fee revenue, because they all generate a facility cost greater than \$0.51 per square foot even when fees from linked residential units are considered. Fee amounts for self-storage and other low-employee-generating businesses should be examined on a case-by-case basis.

End of Section

II. Findings

This Section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees on commercial/industrial development and summarizes other potential funding sources for the District's capital projects.

A. Government Code Section 66001(a)(1) - Purpose of the Fee

The purpose of collecting fees on commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new commercial/industrial developments.

B. Government Code Section 66001(a)(2) - Use of the Fee

The District's use of the fee will involve constructing and/or reconstructing new elementary, K-8, middle and high school campuses and/or additional permanent facilities on existing elementary, K-8, middle and high school campuses. In addition, the District may build other school related facilities or purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on commercial/industrial development may be used to pay for all of the following:

- (1) land (purchased or leased) for school facilities,
- (2) design of school facilities,
- (3) permit and plan checking fees,
- (4) construction or reconstruction of school facilities,
- (5) testing and inspection of school sites and school buildings,
- (6) furniture for use in new school facilities, and
- (7) interim school facilities (purchased or leased) to house students generated by future development while permanent facilities are being constructed.

C. Government Code Section 66001(a)(3) - Relationship Between Fee's Use and the Type of Project on Which the Fee is Imposed

New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial development will also generate new students in the District. As shown in the District's 2011 *School Facility Needs Analysis and Justification Study*, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is, reasonably related to the type of project (new commercial/industrial development) on which it is imposed.

(continued on the next page)

D. Government Code Section 66001(a)(4) - Relationship Between the Need for the Public Facility and the Type of Project on Which the Fee is Imposed

As outlined in the District's 2011 *School Facility Needs Analysis and Justification Study*, the District's enrollment is larger than its pupil capacity. Future commercial/industrial development in the District will generate additional students and, consequently, a need for additional school facilities. A relationship exists, therefore, between the District's need to build additional school facilities and new commercial/industrial development projects.

E. Government Code Section 66001(b) - Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed

This Report demonstrates that the school facility costs attributable to all categories of commercial/industrial development except rental self-storage range from \$4.02 per square foot to \$16.97 per square foot, even when fees from linked residential units are accounted for. Therefore, Level I fees of \$0.51 on these types of development are fully justified. The school facility cost attributable to rental self-storage units is \$0.21 per square foot when fees from linked residential units are accounted for. Fees for this type and other low-employee-generating types of development should be examined on a case-by-case basis.

All school facility costs and fees in this Report are calculated on a per-student basis to ensure that new developments only pay for impacts they cause.

F. Other Funding Sources

The following is a review of potential other funding sources for constructing school facilities.

1. General Fund

The District's General Fund budget is typically committed to instructional and day to day operating expenses and not used for capital outlay uses, as funds are needed solely to meet the District's non-facility needs.

2. State Programs

The District has applied for and received State funding for construction of new school facilities under the 1998 Leroy F. Greene School Facility Program. Even projects funded at 100 percent of the State allowance, however, often experience a shortfall between State funding and the District's actual facility needs. State funds for deferred maintenance may not be used to pay for new facilities. State law prohibits use of lottery funds for facilities.

3. General Obligation Bonds

School districts can, with the approval of either two-thirds or 55 percent of its voters, issue general obligation bonds that are paid for out of property taxes. The District passed a \$46 million general obligation bond in November 2002 and a \$32.5 million general obligation bond in November 2006.

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4. Parcel Taxes

Approval by two-thirds of the voters is required to impose taxes that are not based on the assessed value of individual parcels. While these taxes have been occasionally used in school districts, the revenues are typically minor and are used to supplement operating budgets.

5. Mello-Roos Community Facilities Districts

This alternative uses a tax on property owners within a defined area to pay long-term bonds issued for specific public improvements. Mello-Roos taxes require approval from two-thirds of the voters (or land owners if fewer than 12) in an election.

6. Surplus Property

The District has no properties that could be sold to create a significant source of capital outlay funds.

7. Alternatives for Reducing Facility Costs

Alternatives to reducing facility costs which have been used and/or explored by the District include additional portable classrooms, joint-use of facilities, multi-track-year-round education, and other measures. These options remain available to the District in the future.

End of Section

III. Recommendations

This Report recommends that the District levy the maximum on commercial/industrial development as authorized by Government Code section 65995 (currently \$0.51 per square foot) on all categories of commercial/industrial development except rental self-storage. Developer fees for rental self-storage and other types of low-employee-generating developments should be examined on a case-by-case basis.

This recommendation is based on the finding that commercial/industrial development (except for rental self-storage) creates a school facility cost for the District that is larger than the revenue generated by charging this fee.

End of Report

Appendix

Employee Statistics From the San Diego Association Of Governments By Various Categories of Commercial/Industrial Development (from Traffic Generators Report January 1990)

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Appendix
Employee Statistics From the San Diego Association Of
Governments By Various Categories of Commercial/Industrial Development
 (from Traffic Generators Report January 1990)

		Employees	Total Sq. Ft	Sq. Ft / Employee	Employee Per Sq. Ft
Banks					
Calif. First		57	13,400		
Southwest		11	3,128		
Mitsubishi		14	6,032		
Security Pacific		22	14,250		
	Total	104	36,810		
	Average	26	9,203	354	0.00283
Community Shopping Centers					
Rancho Bernardo Towne Center		273	139,545		
Plaza De Las Cuatro Banderas		227	186,222		
Rancho San Diego Village		N/A	N/A		
	Total	500	325,767		
	Average	250	162,884	652	0.00153
Neighborhood Shopping Centers					
Town and Country		217	70,390		
Tierrasanta II		87	49,080		
Palm Plaza		143	47,850		
Westwood Center		173	61,285		
	Total	620	228,605		
	Average	155	57,151	369	0.00271
Industrial Business Parks					
Convoy Ct / St. Parks		955	224,363		
Sorrento Valley Blvd. / Ct. Complexes		2,220	610,994		
Ronson Court		848	206,688		
Pioneer Industrial Project		N/A	N/A		
Sorrento Valley		N/A	N/A		
Torrey Business & Research		739	243,829		
Ridgehaven Court		823	213,449		
Ponderosa Avenue Industrial		245	158,983		
	Total	5,830	1,658,306		
	Average	972	276,384	284	0.00352
Industrial Parks					
Sorrento West		725	614,922		
Roselle Street		761	500,346		
Stromesa Street		200	136,124		
	Total	1,686	1,251,392		
	Average	562	417,131	742	0.00135

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		Employees	Total Sq. ft	Sq Ft / Employee	Employee Per Sq. ft
Rental Self-Storage					
Poway Storage		2	32,000		
Lively Center		2	20,000		
Brandon Street Mini-Storage		2	31,348		
Melrose Mini-Storage		2	28,280		
Lock-It Lockers Storage		3	59,325		
	Total	11	170,953		
	Average	2	34,191	17,096	0.00006
Scientific Research and Development					
Johnson & Johnson Biotechnology Center		39	22,031		
IVAC Corporation		1,300	315,906		
TRW/LSI Products		350	145,192		
Nissan Design International		26	40,184		
Salk Institute		500	318,473		
S-Cubed Corporation		160	56,866		
Torrey Pines Science Park		2,333	649,614		
	Total	4,708	1,548,266		
	Average	673	221,181	329	0.00304
Lodging					
San Diego Hilton		139	223,689		
Hyatt Islandia		320	250,000		
La Jolla Village Inn		180	129,300		
Hanalei Hotel		310	267,000		
Vagabond Inn		12	22,548		
Fabulous Inn & E-Z8 Motel		92	92,731		
Vacation Village		234	151,134		
	Total	1,287	1,136,402		
	Average	184	162,343	882	0.00113
Standard Commercial Office					
Industrial Indemnity Bldg.		170	34,300		
Beta Bldg.		110	29,400		
Park Camino Bldg.		299	55,500		
2181 E.C.R. Bldg.		47	10,000		
Camino Real Financial Center		23	6,300		
	Total	649	135,500		
	Average	130	27,100	208	0.00480

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	Employees	Total Sq. ft	Sq Ft / Employee	Employee Per Sq. ft
Large High Rise Com. Office				
Mission Valley Financial Center (Security Pacific)	900	185,600	232	0.00432
Lion Plaza Building	462	109,900		
Crossroads Limited Building (Crocker and Xerox)	512	138,900		
Total	1,874	434,400		
Average	625	144,800		
Corporate Offices				
Equitable Life	200	53,900	372	0.00269
Bank of America Processing Center	300	110,000		
Home Federal Processing Center	1,150	450,000		
Trade Services Publications	270	82,000		
IRT Corporation	210	89,500		
Earl Walls & Assoc.	43	15,000		
Four Winds International Headquarters	220	90,914		
Total	2,393	891,314		
Average	342	127,331		
Medical Offices				
Chula Vista Doctors' Park	108	24,000	234	0.00427
Parkway Medical Group	65	17,620		
Campus Medical-Dental Center	115	25,900		
Total	288	67,520		
Average	96	22,507		



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Request approval of a Special Education Teacher to serve on the basis of a Variable Term Waiver for the 2012/2013 school year.

Responsible Staff: **Tracie Green**
Director of Human Resources & Labor Relations

Agenda Placement: New Business

Background/ rationale:

- Request for an Education Specialist Mild/Moderate Waiver for employee, Araceli Rodriguez Garcia.
- Request for Ms. Garcia to serve as a Special Education Teacher at Jack G. Desmond Middle School on the basis of an Education Specialist Mild/Moderate Disabilities Waiver for the 2012/2013 school year.

Financial impact:

- None

Superintendent's recommendation:

- The Superintendent recommends that the Board approve an Education Specialist Mild/Moderate Disabilities Waiver for Araceli Rodriguez Garcia.

Supporting documents attached:

- Variable Term Waiver Request Application
- Public Notice

PUBLIC NOTICE

This is notification that Araceli Rodriguez Garcia will be employed by the Madera Unified School District as a Special Education Teacher. This position will serve Special Education students in grades 7/8 at Jack G. Desmond Middle School. Ms. Garcia will be employed on the basis of an Education Specialist Mild/Moderate Disabilities Waiver for the 2012/2013 school year.

Notice posted August 10, 2012 through August 14, 2013



VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

1. EMPLOYING AGENCY (include mailing address)	County/District CDS Code	Contact Person:
		Telephone #:
NPS/NPA (list county code _____)		E-Mail:

2. APPLICANT INFORMATION

Social Security Number

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed LiveScan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name _____
L _____ ast _____ First _____ Middle _____

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____

Credential Needed for Waiver _____
(List specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment _____

Indicate specific position and grade level (*e.g. chemistry teacher, grades 11-12*)

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? Yes No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)
- Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: _____

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): _____/_____/_____ to _____/_____/_____

Ending date of school term, track, or year: _____/_____/_____

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

Special Education
Clinical or Rehabilitative Services
Speech-Language Pathology Services
Driver Education and Training
30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

Advertised in local/national newspapers
Advertised in professional journals
Attended job fairs in California
Attended recruitment out-of-state
Contacted IHE placement centers
Distributed job announcements
Internet
Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

Administrative Services
Single Subject Teaching (**all** subject areas)
Designated Subjects – except driver education and training
Library Media Services
Multiple Subject Teaching
Pupil Personnel Services: Counseling, Psychology, Social Work
Reading Specialist/Certificate
Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

Distributed job announcements
Contacted IHE placement centers
Internet (i.e. www.edjoin.org)

Optional recruitment methods:

Advertised in local/national newspaper
Attended job fairs in California
Attended recruitment out-of-state
Advertised in professional journals
Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

_____ Applicant(s) withdrew
_____ Candidate(s) declined job offer
_____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name _____ Position _____

9. SUBSEQUENT WAIVER REQUESTS

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes No Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer “yes” to any question, a full explanation is required, using a separate sheet of paper.** You must disclose all criminal convictions (misdemeanors and/or felonies) including convictions based on a plea of no contest. You must disclose a conviction no matter how much time has passed and even if the case has been dismissed pursuant to Penal Code Section 1203.4. You may omit misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.

Warning: Failure to disclose any information requested is considered falsification of your application and is grounds for denial of your application and/or disciplinary action against your credential.

☐ Please check here if you have ever held any credential or license authorizing service in the public schools in another state.

State _____ Type of credential _____

a. Have you ever been dismissed, non-reelected, or suspended without pay for more than ten days, or retired or resigned from, or otherwise left school employment because of allegations of misconduct or while allegations of misconduct were pending? If the answer is yes, you must submit a full explanation on a separate sheet of paper.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. Have you ever been convicted, including a conviction based on a plea of no contest, of any felony or misdemeanor in California or any other place? You must disclose your conviction even if the case was dismissed pursuant to Penal Code Section 1203.4. You may omit misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction. If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, offense, and a short summary of the incident(s) that led to the conviction(s).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
c. Are you currently the subject of any inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state OR have you ever been the subject of an inquiry or investigation by a state or federal law enforcement agency or a licensing agency in California or any other state regarding alleged misconduct that involved children or took place on school property? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, agency name, and a short summary of the incident(s) that led to the investigation and the results of the investigation.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
d. Are any criminal charges currently pending against you? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, and a short summary of the incident(s) that led to the charge(s).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
e. Is any disciplinary action now pending against you in any school district or with any other school employer? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, type of action, school district or school employer name, and a short summary of the incident(s) that led to the pending action.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
f. Have you ever had any professional or vocational license or any credential, including but not limited to, any Certificate of Clearance, permit, credential, license, or other document authorizing public school service or teaching revoked and/or otherwise subjected to any other disciplinary action (including an action that was stayed) <u>for cause</u> in California or any other state or place? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, agency name, and a short summary of the incident(s) that led to the investigation and the results of the investigation.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
g. Have you ever had any application for a credential, including but not limited to, any Certificate of Clearance, permit, credential, license, or other document authorizing public school service or teaching, denied and/or rejected <u>for cause</u> in California or any other state or place? If the answer is yes, you must submit a full explanation on a separate sheet of paper. Include dates, location, name of licensing agency, and a short summary of the incident(s) that led to the denial or rejection.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

12. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

13. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Signature of Applicant
(Sign full legal name as listed in #2)

Date

14. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: _____

Title: _____

Date: _____



AGENDA ITEM

MADERA UNIFIED SCHOOL DISTRICT

Date: August 14, 2012

Subject: Issuance of Expulsion/ Readmission Orders

Responsible Staff: Deborah A. Wood, Associate Superintendent of Educational Services

Agenda Placement: New Business

Background/ rationale:

The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:

- Reports(s) of Administrative hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 603760, 995720, 301648, 402887, 6759, 987263, 995465, and 987371

Financial impact: None

Superintendent's recommendation:

The Superintendent recommends adoption of the findings, conclusions and recommendations made by staff.

Supporting documents attached:

Confidential information regarding each student is provided to the Board under separate cover.

Agenda Item
Board of Trustees Meeting

OUR MISSION

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

Item Placement:

Communications:

Consent:

Old Business:

New Business: X

Info./Reports:

For meeting date:

August 14, 2012

Submitted by:

Kelly Porterfield, Associate Superintendent of Business
Teri Bradshaw, Director of Fiscal Services

This item will help to:

Increase student achievement: X

Promote positive school climate: X

Provide safe schools: X

Board Agenda item:

Approval of Commercial Warrant List

Description of Item:

Attached is the Commercial Warrant List.

Financial Impact:

There is no increased cost to the General Fund.

	CURRENT YR 7/27/2012	CURRENT YR 8/3/2012	C/L 2011-12 7/27/2012	
FOR ALL FUNDS:	\$ 2,544,962.54	\$ 210,990.77	\$ 164,573.66	-
CANCELLED WARRANTS:	\$ -	\$ (12.53)	\$ -	-
TOTAL:	\$ 2,544,962.54	\$ 210,978.24	\$ 164,573.66	\$ -
FOR ALL FUNDS:	\$ -	\$ -	\$ -	\$ -
CANCELLED WARRANTS:	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL:	\$ 2,920,514.44			

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 8/14/2012

R:

TOTALS BY FUNDS:

206

**COMMERCIAL PAYMENT ORDER
TO THE
COUNTY SUPERINTENDENT OF SCHOOLS
AND
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

83630	<u>26 PRISON MITIGATION</u>	-	-	\$	-
83620	<u>30 STATE SCHOOL BLDG. LEASE PURCHASE</u>	-	-	\$	-
83600	<u>31 REFURBISHMENT</u>	-	-	\$	-
83670	<u>32 ROOF REPLACEMENT</u>	-	-	\$	-
83730	<u>35 SCHOOL FACILITIES</u>	-	-	\$	-
83610	<u>40 SPECIAL RESERVE</u>	-	-	\$	-
83660	<u>41 BUILDING FUND</u>	-	-	\$	-
83690	<u>42 AG FARM BLDG. FUND</u>	-	-	\$	-
83650	<u>43 C.O.P. PROCEEDS SPECIAL RESERVE</u>	-	-	\$	-
83710	<u>49 REDEVELOPMENT SPECIAL RESERVE</u>	-	-	\$	-
88510	<u>53 STATE SCHOOL LOAN REPAY</u>	-	-	\$	-
88610	<u>54 LEASE PURCHASE</u>	-	-	\$	-
83640	<u>56 C.O.P. DEBT SERVICE</u>	-	-	\$	-
83580	<u>67 INSURANCE RESERVE</u>	-	-	\$	-
83570	<u>73 TRUST FUND</u>	-	-	\$	-
83520	<u>74 ATHLETIC FUND</u>	-	-	\$	-
GRAND TOTAL:				\$	164,573.66

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Linda K Wall (ACCOUNTS PAYABLE)

*****FOR COUNTY SCHOOLS USE ONLY*****

AUDITED BY:

DATE:

WARRANT NUMBERS

FROM:

TO:

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 8/14/2012

R: 34, 35, 36, 38, 39, 42, 43, 47

R:

TOTALS BY FUNDS:

208

**COMMERCIAL PAYMENT ORDER
TO THE
COUNTY SUPERINTENDENT OF SCHOOLS
AND
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

83630	26 PRISON MITIGATION	-	-	\$	-
83620	30 STATE SCHOOL BLDG. LEASE PURCHASE	-	-	\$	-
83600	31 REFURBISHMENT	-	-	\$	-
83670	32 ROOF REPLACEMENT	-	-	\$	-
83730	35 SCHOOL FACILITIES	-	-	\$	-
83610	40 SPECIAL RESERVE	-	-	\$	-
83660	41 BUILDING FUND	-	-	\$	-
83690	42 AG FARM BLDG. FUND	-	-	\$	-
83650	43 C.O.P. PROCEEDS SPECIAL RESERVE	-	-	\$	-
83710	49 REDEVELOPMENT SPECIAL RESERVE	-	-	\$	-
88510	53 STATE SCHOOL LOAN REPAY	-	-	\$	-
88610	54 LEASE PURCHASE	-	-	\$	-
83640	56 C.O.P. DEBT SERVICE	-	-	\$	-
83580	67 INSURANCE RESERVE	-	-	\$	-
83570	73 TRUST FUND	-	-	\$	-
83520	74 ATHLETIC FUND	-	-	\$	-

GRAND TOTAL: \$ 2,544,962.54

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Linda K Wall (ACCOUNTS PAYABLE)

*****FOR COUNTY SCHOOLS USE ONLY*****

AUDITED BY:

DATE:

WARRANT NUMBERS

FROM:

TO:

Fiscal Year: 2013
 Report Date: 07/26/2012

Madera Unified School District
Commercial Warrant Listing
For Warrants Dated 07/26/2012 to 07/26/2012

Page 1 of 14

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
606623	R31	991460-1	DUERR EVALUATION RESOURCES/CHKS		
	01-3725-000-0000-0000-9509-0000-2				746.52
	01-3725-000-0000-0000-9509-0000-2				746.52
			Warrant Total		\$1,493.04
606624	R32	941530	ATKINSON, ANDELSON, LOYA,		
120915	01-0000-000-0000-0000-9509-0000-0				1,412.50
120915	01-0000-000-0000-0000-9509-0000-0				31,130.98
120915	01-0510-000-0000-0000-9509-0000-0				14,256.82
120915	01-0000-000-0000-0000-9509-0000-0				14,742.51
120915	01-0510-000-0000-0000-9509-0000-0				1,960.90
			Warrant Total		\$63,503.71
606625	R32	941600	DEPARTMENT OF GENERAL SERVICES		
123493	01-0000-000-0000-0000-9509-0000-0				2,990.00
			Warrant Total		\$2,990.00
606626	R33	090387-1	HARBOR FREIGHT TOOLS		
122674	01-9316-000-0000-0000-9509-0000-0				37.36
			Warrant Total		\$37.36
606627	R33	987650-1	INTERNAL MED ASSOC OF MADERA		
120898	01-0000-000-0000-0000-9509-0000-0				200.00
120898	01-0000-000-0000-0000-9509-0000-0				200.00
120898	01-0000-000-0000-0000-9509-0000-0				145.00
			Warrant Total		\$545.00
606628	R33	090188-1	MCNAMARA SPORTS		
121194	01-1100-000-0000-0000-9509-0000-0				846.61
			Warrant Total		\$846.61
606629	R33	047442	PERMA BOUND		
123127	01-7090-000-0000-0000-9509-0000-0				4,522.76
			Warrant Total		\$4,522.76
606630	R33	920290	MOWERS PLUS		
122154	01-9665-000-0000-0000-9509-0000-0				8.15
			Warrant Total		\$8.15
606631	R33	989550-1	GIBBS INTERNATIONAL TRUCK CENTERS		
120345	01-7230-000-0000-0000-9509-0000-0				180.90
120345	01-7230-000-0000-0000-9509-0000-0				180.90
120345	01-7230-000-0000-0000-9509-0000-0				542.70
120345	01-7230-000-0000-0000-9509-0000-0				29.70
			Warrant Total		\$934.20

Fiscal Year: 2013
 Report Date: 07/26/2012

Madera Unified School District
Commercial Warrant Listing
For Warrants Dated 07/26/2012 to 07/26/2012

Page 2 of 14

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
606632	R33	090981-1	O'REILLY AUTOMOTIVE, INC		
120363	01-7230-000-0000-0000-9509-0000-0				197.12
120363	01-7230-000-0000-0000-9509-0000-0				12.06
120363	01-7230-000-0000-0000-9509-0000-0				6.48
120363	01-7230-000-0000-0000-9509-0000-0				20.88
120363	01-7230-000-0000-0000-9509-0000-0				6.67
120363	01-7230-000-0000-0000-9509-0000-0				9.68
120363	01-7230-000-0000-0000-9509-0000-0				11.28
Warrant Total					\$264.17
606633	R33	025024-1	GEORGE'S AUTO SUPPLY, INC		
120344	01-7230-000-0000-0000-9509-0000-0				20.21
120344	01-7230-000-0000-0000-9509-0000-0				11.31
120344	01-7230-000-0000-0000-9509-0000-0				18.66
120344	01-7230-000-0000-0000-9509-0000-0				4.19
120344	01-7230-000-0000-0000-9509-0000-0				40.86
120344	01-7230-000-0000-0000-9509-0000-0				12.12
120344	01-7230-000-0000-0000-9509-0000-0				136.36
120344	01-7230-000-0000-0000-9509-0000-0				20.42
120344	01-7230-000-0000-0000-9509-0000-0				2.72
120344	01-7230-000-0000-0000-9509-0000-0				5.20
120344	01-7230-000-0000-0000-9509-0000-0				3.91
120344	01-7230-000-0000-0000-9509-0000-0				-26.75
120344	01-7230-000-0000-0000-9509-0000-0				34.40
120344	01-7230-000-0000-0000-9509-0000-0				12.12
120344	01-7230-000-0000-0000-9509-0000-0				11.04
120344	01-7230-000-0000-0000-9509-0000-0				3.73
120344	01-7230-000-0000-0000-9509-0000-0				2.91
120344	01-7230-000-0000-0000-9509-0000-0				8.50
120344	01-7230-000-0000-0000-9509-0000-0				4.19
Warrant Total					\$326.10
606634	R33	047442	PERMA BOUND		
123127	01-7090-000-0000-0000-9509-0000-0				252.65
Warrant Total					\$252.65
606635	R33	958800	Oliver, Thomas and Caeton Adjusters Inc.		
123494	01-0000-000-0000-0000-9509-0000-0				2,941.25
Warrant Total					\$2,941.25
606636	R34	984010	GALL'S RETAIL CA LOCKBOX		
130297	01-0000-260-0000-8300-4300-2550-0				13.22
130297	01-0000-260-0000-8300-5805-2550-0				35.26
Warrant Total					\$48.48
606637	R34	901490	GONZALEZ - DOUBLE J PLUMBING INC		
130543	14-0010-400-0000-8110-5640-0000-0				8,650.00
Warrant Total					\$8,650.00

Fiscal Year: 2013
 Report Date: 07/26/2012

Madera Unified School District
Commercial Warrant Listing
For Warrants Dated 07/26/2012 to 07/26/2012

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Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
606638	R34	029179	THE HORN SHOP		
130448	01-0000-490-1355-1000-5800-2320-0				1,931.70
130448	01-0000-490-1355-1000-5800-2320-0				1,779.02
Warrant Total					\$3,710.72
606639	R34	000232	HAIN, JOSEPH		
130571	01-0000-260-0000-7700-5650-5050-0				850.00
130571	01-0000-260-0000-7700-5650-5050-0				935.00
Warrant Total					\$1,785.00
606640	R34	090661	INNOVATION COMMERCIAL FLOORING INC.		
130502	01-7400-390-0000-8110-5630-0000-0				9,015.85
Warrant Total					\$9,015.85
606641	R34	091741	Learning for Living, Inc.		
130549	01-3725-400-1300-1000-5800-0000-0				3,250.00
Warrant Total					\$3,250.00
606642	R34	957560	RANDIK		
130381	01-0000-000-0000-0000-9320-0000-0				1,600.09
Warrant Total					\$1,600.09
606643	R34	047226	PECKS PRINTERY		
130483	01-0000-350-3300-1000-5800-0000-0				80.82
Warrant Total					\$80.82
606644	R34	024751-3	GENERAL BINDING		
130435	01-0000-300-1200-2700-5650-0000-0				735.68
Warrant Total					\$735.68
606645	R34	091474-1	INTEL-ASSESS, INC		
130121	01-3011-260-1110-1000-5800-0000-0				49,000.00
Warrant Total					\$49,000.00
606646	R34	958040-1	PLATO LEARNING		
130149	01-4203-260-1110-1000-5800-0000-3				87,226.00
130149	01-7090-260-1110-1000-5800-0000-0				130,839.00
Warrant Total					\$218,065.00
606647	R34	000232	HAIN, JOSEPH		
130571	01-0000-260-0000-7700-5650-5050-0				735.00
Warrant Total					\$735.00
606648	R34	090105	PAINTERS PLUS		
130423	14-0010-490-0000-8110-5640-5170-0				1,900.00
130423	14-0010-400-0000-8110-5640-0000-0				1,900.00
Warrant Total					\$3,800.00
606649	R34	091179	KELLY'S FENCING		
130301	01-0000-600-0000-8500-6170-0000-0				5,300.00
130301	14-0010-600-0000-8500-6170-0000-0				3,350.00
Warrant Total					\$8,650.00
606650	R34	037775	MADERA TRIBUNE		
130631	01-0000-260-0000-7530-5870-5800-0			9/2012-9/2013	84.79
Warrant Total					\$84.79

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606651	R35	899370	DAVIS DEMOGRAPHICS & PLANNING		
130573	01-0000-260-0000-7510-5800-5100-0				1,295.00
130573	01-0000-260-0000-7510-5800-5100-0				2,424.38
			Warrant Total		\$3,719.38
606652	R35	934910-1	CDW GOVERNMENT, INC		
130569	01-0000-260-0000-7700-4300-5050-0				106.01
			Warrant Total		\$106.01
606653	R35	916950	CENTRAL VALLEY PRESORT		
130124	01-0000-260-0000-7200-5910-5600-0				565.40
			Warrant Total		\$565.40
606654	R35	091735-1	Cook Tool & Machine		
130524	01-3550-400-1540-1000-4310-0000-0				265.00
			Warrant Total		\$265.00
606655	R35	091108	Eagle Software		
130517	01-0000-260-0000-7700-5802-5050-0				20,700.00
			Warrant Total		\$20,700.00
606656	R35	933610	EXCELERATE SOFTWARE, INC.		
130525	01-0000-260-0000-7700-5650-5050-0				3,000.00
			Warrant Total		\$3,000.00
606657	R36	012248	CVT-CALIFORNIA S VALUED TRUST		
	01-0000-000-0000-0000-9518-0000-0		health insurance		185,557.20
	01-0000-000-0000-0000-9514-0000-0		health insurance		1,989,025.08
			Warrant Total		\$2,174,582.28
606658	R36	091182	County of Madera		
	01-0000-570-0000-8200-5530-0000-0		water service		598.00
			Warrant Total		\$598.00
606659	R37	009528-1	MADERA TROPHY		
	01-0000-000-0000-0000-9509-0000-0				48.49
			Warrant Total		\$48.49
606660	R37	894590	Madera Adult School		
	11-0010-000-0000-0000-9509-0000-0				99.51
	11-0010-000-0000-0000-9509-0000-0				49.98
	11-9170-000-0000-0000-9509-0000-0				50.86
	11-0010-000-0000-0000-9509-0000-0				89.95
	11-9170-000-0000-0000-9509-0000-0				295.40
	11-0010-000-0000-0000-9509-0000-0				144.95
			Warrant Total		\$730.65
606661	R38	091475	Aguilar, Ronald J.		
	01-0000-260-0000-8210-3902-5600-0				208.80
			Warrant Total		\$208.80
606662	R38	091464	Arang, Candice		
	01-0000-260-0000-2700-3902-5600-0				169.50
			Warrant Total		\$169.50

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606663	R38	091525	Arreazola, Greg		
			01-8150-260-0000-8110-3902-5600-0		187.25
				Warrant Total	\$187.25
606664	R38	091045	ARREAZOLA, ROSEMARY		
			01-0000-000-0000-0000-9542-0000-0		-20.00
			01-0000-260-0000-7400-3902-5600-0		197.75
				Warrant Total	\$177.75
606665	R38	091515	Ash, Bev		
			13-5310-260-0000-3700-3902-5600-0		144.00
				Warrant Total	\$144.00
606666	R38	091569	Barber, Martha		
			01-0000-260-0000-8210-3902-5600-0		126.00
				Warrant Total	\$126.00
606667	R38	091477	Bispham, Deborah		
			01-6500-260-5770-1120-3902-5600-0		60.42
				Warrant Total	\$60.42
606668	R38	091340	Boghosian, Dora		
			01-0000-260-0000-2700-3902-5600-0		188.38
				Warrant Total	\$188.38
606669	R38	091046	BOOZER, CYNTHIA		
			01-0000-260-0000-7400-3902-5600-0		185.50
				Warrant Total	\$185.50
606670	R38	091158	Burns, Anne		
			01-6500-260-5770-1120-3902-5600-0		150.10
				Warrant Total	\$150.10
606671	R38	091465	Cazares, Mario		
			01-8150-260-0000-8110-3902-5600-0		156.00
				Warrant Total	\$156.00
606672	R38	091166	Cervantez, Marge		
			01-0000-260-0000-7300-3902-5600-0		238.00
				Warrant Total	\$238.00
606673	R38	091183	CHAVIRA, MARY		
			01-0000-260-1110-1000-3902-5600-0		131.77
				Warrant Total	\$131.77
606674	R38	090888	CONNORS, STEVEN		
			01-0000-260-0000-8210-3902-5600-0		126.00
				Warrant Total	\$126.00
606675	R38	091466	Dover, Gary		
			01-0000-260-0000-8210-3902-5600-0		221.40
				Warrant Total	\$221.40
606676	R38	091753	Dotson, Patsy		
			13-5310-260-0000-3700-3902-5600-0		79.14
				Warrant Total	\$79.14

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606677	R38	091397	Espinoza, Phillip		
	01-0000-260-0000-7540-3902-5600-0				146.40
				Warrant Total	\$146.40
606678	R38	091254	EWING, WANDA		
	01-0000-260-1110-1000-3902-5600-0				129.17
				Warrant Total	\$129.17
606679	R38	091763	Flores, Ellen		
	01-6500-260-5770-1120-3902-5600-0				79.17
				Warrant Total	\$79.17
606680	R38	090794	GONZALEZ, PATRICIA		
	01-0000-260-1110-1000-3902-5600-0				120.83
				Warrant Total	\$120.83
606681	R38	091471	Gonzalez, Ruth		
	01-6500-260-5770-1110-3902-5600-0				97.92
				Warrant Total	\$97.92
606682	R38	091467	Gordon, Barbara		
	13-5310-260-0000-3700-3902-5600-0				119.52
				Warrant Total	\$119.52
606683	R38	091157	Hernandez, Jesus		
	01-8150-260-0000-8110-3902-5600-0				141.00
				Warrant Total	\$141.00
606684	R38	091159	Johansen, Joyce		
	01-0000-260-0000-2700-3902-5600-0				144.38
				Warrant Total	\$144.38
606685	R38	091228	KILGORE, DORIS		
	01-0000-260-0000-3600-3902-5600-0				133.75
				Warrant Total	\$133.75
606686	R38	091584	Klein-Cook, Joyce		
	01-0000-260-1110-3130-3902-5600-0				251.63
				Warrant Total	\$251.63
606687	R38	091167	LARSEN, BETTE		
	01-0000-260-0000-2700-3902-5600-0				173.75
				Warrant Total	\$173.75
606688	R38	091323	Loquaci, Joan		
	01-0000-260-1110-1000-3902-5600-0				107.29
				Warrant Total	\$107.29
606689	R38	091181	LOZANO, ANNE		
	01-0000-260-0000-2700-3902-5600-0				180.13
				Warrant Total	\$180.13
606690	R38	090887	LUTZ, GERALD		
	01-8150-260-0000-8110-3902-5600-0				173.25
				Warrant Total	\$173.25

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606691	R38	091796	Martin, Cathy		
	01-6500-260-5770-1110-3902-5600-0				114.58
				Warrant Total	\$114.58
606692	R38	090750	Martinez, Alice		
	01-0000-260-0000-2700-3902-5600-0			FINAL	132.00
				Warrant Total	\$132.00
606693	R38	091300	MEZCO, ANTONIETTA		
	12-6055-260-0001-1000-3902-5600-0				63.54
				Warrant Total	\$63.54
606694	R38	090795	MONTELONGO, ROSEMARY		
	01-0000-260-0000-2700-3902-5600-0				159.50
				Warrant Total	\$159.50
606695	R38	090796	MOSHER, KAREN		
	01-0000-260-0000-2700-3902-5600-0			FINAL	82.50
	11-0010-260-4110-2700-3902-5600-0			FINAL	82.50
				Warrant Total	\$165.00
606696	R38	091771	OGLETREE, ROXIE		
	01-0000-260-0000-8200-3902-5600-0				95.25
	01-8150-260-0000-8110-3902-5600-0				95.25
				Warrant Total	\$190.50
606697	R38	091177	OWEN, JUDY		
	01-0000-260-0000-7300-3902-5600-0				122.50
				Warrant Total	\$122.50
606698	R38	994240	OWEN, LUANN		
	01-0000-260-0000-3600-3902-5600-0				257.25
				Warrant Total	\$257.25
606699	R38	091749	Ramirez, Celso		
	01-0000-260-0000-8220-3902-5600-0				96.00
				Warrant Total	\$96.00
606700	R38	091333	RAMIREZ, ELINOR		
	01-6500-260-5770-1120-3902-5600-0				126.04
				Warrant Total	\$126.04
606701	R38	091516	Ramos, Teresa		
	01-0000-260-1110-1000-3902-5600-0				65.63
				Warrant Total	\$65.63
606702	R38	091526	Rios, Estela		
	01-0000-260-1110-1000-3902-5600-0				103.13
				Warrant Total	\$103.13
606703	R38	907240	RISINGER, LARRY		
	01-0000-260-0000-7150-3901-5600-0				1,675.60
				Warrant Total	\$1,675.60

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PO #	Account #			Description	
606704	R38	091739	Rocha, Agapita		
	12-6105-260-0001-1000-3902-5600-0				81.25
				Warrant Total	\$81.25
606705	R38	091463	Salazar, Adeline		
	01-0000-260-0000-2700-3902-5600-0				105.60
				Warrant Total	\$105.60
606706	R38	091168	TINKLE, ELISA		
	01-0000-260-0000-2700-3902-5600-0				85.42
				Warrant Total	\$85.42
606707	R38	935800	Titus, Robert		
	01-0000-260-0000-8210-3902-5600-0				124.50
				Warrant Total	\$124.50
606708	R38	091160	Tomlinson, Toni		
	01-0000-260-0000-3600-3902-5600-0				100.38
				Warrant Total	\$100.38
606709	R38	091628	Turner, Josephine		
	01-0000-260-0000-7300-3902-5600-0				182.00
				Warrant Total	\$182.00
606710	R38	091156	Walters, Larry		
	01-0000-260-0000-8210-3902-5600-0				153.00
				Warrant Total	\$153.00
606711	R38	091173	YRIGOLLEN, ESTELLA		
	01-0000-260-1110-8300-3902-5600-0				129.94
				Warrant Total	\$129.94
606712	R39	907230	ARELLANO, ROSALYN		
	01-0000-260-1110-1000-3901-5600-0				218.67
				Warrant Total	\$218.67
606713	R39	076780	CANNISTRACI, KATHERINE		
	01-0000-260-0000-3120-3901-5600-0				128.65
				Warrant Total	\$128.65
606714	R39	907280	CHUBB, DONALD		
	01-0000-260-1110-2130-3901-5600-0				374.08
				Warrant Total	\$374.08
606715	R39	907270	COSTA, SHIRLEE		
	01-0000-260-3300-1000-3901-5600-0				192.35
				Warrant Total	\$192.35
606716	R39	077604	DOMPELING, ROBIN		
	01-0000-260-1110-1000-3901-5600-0				507.67
				Warrant Total	\$507.67
606717	R39	907250	DRAGON, OSCAR		
	01-0000-260-1110-1000-3901-5600-0				692.71
				Warrant Total	\$692.71

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606718	R39	090178	FREEMAN, LAUREL		
			01-0000-260-1110-1000-3901-5600-0		685.39
				Warrant Total	\$685.39
606719	R39	090498	GARBETT, SHARON K		
			01-0000-260-3300-1000-3901-5600-0		372.60
				Warrant Total	\$372.60
606720	R39	907420	GOMES-SPINA, JOYCE		
			01-0000-260-1110-1000-3901-5600-0		659.02
				Warrant Total	\$659.02
606721	R39	907290	GONZALEZ, DIAMANTINA		
			01-0000-260-0000-3140-3901-5600-0		777.28
				Warrant Total	\$777.28
606722	R39	906090	HATFIELD, LINDA		
			11-0010-260-4110-1000-3901-5600-0		395.69
				Warrant Total	\$395.69
606723	R39	907410	LEWIS, GEORGE		
			01-0000-260-0000-7200-3901-5600-0		700.74
				Warrant Total	\$700.74
606724	R39	907260	MILLER, SUSAN		
			01-0000-260-1110-1000-3901-5600-0		700.74
			01-0000-000-0000-0000-9542-0000-0		-100.00
				Warrant Total	\$600.74
606725	R39	907450	OLMOS-RODRIGUEZ, DOLORES		
			01-0000-260-0000-3110-3901-5600-0		745.20
				Warrant Total	\$745.20
606726	R39	907300	OPIE, SHERRIE		
			01-0000-260-1110-1000-3901-5600-0		611.10
				Warrant Total	\$611.10
606727	R39	090207	PISK, RONALD C.		
			01-0000-260-0000-2700-3901-5600-0		1,117.29
				Warrant Total	\$1,117.29
606728	R39	907320	RABB, KATHY		
			01-0000-260-1110-1000-3901-5600-0		369.80
				Warrant Total	\$369.80
606729	R39	907440	RAMIREZ, DOMINGO		
			01-0000-260-1110-1000-3901-5600-0		594.56
				Warrant Total	\$594.56
606730	R39	907310	ROBERTSON, ALEX		
			01-0000-260-1110-1000-3901-5600-0		650.23
				Warrant Total	\$650.23
606731	R39	907220	SUITS, MARJORIE		
			01-0000-260-0000-2700-3902-5600-0		216.45
				Warrant Total	\$216.45

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606732	R39	091310	Ugarte, Dawn		
			01-0000-260-1110-1000-3901-5600-0		575.51
			Warrant Total		\$575.51
606733	R39	907330	VALENCIA, AGUSTIN		
			01-0000-260-0000-2700-3901-5600-0		246.14
			01-0000-000-0000-0000-9542-0000-0		-49.23
			Warrant Total		\$196.91
606734	R39	907430	WACHTEL, DEBEE		
			01-0000-260-1110-1000-3901-5600-0		700.74
			Warrant Total		\$700.74
606735	R40	26002046	JACKIE MARLEY		
			13-5310-000-0000-0000-9509-0000-0		9.99
			Warrant Total		\$9.99
606736	R40	26002555	SANDRA PEREZ		
			13-5310-000-0000-0000-9509-0000-0		57.17
			Warrant Total		\$57.17
606737	R41	995890	IMAGE 2000		
120239			13-5310-000-0000-0000-9509-0000-0		50.38
			Warrant Total		\$50.38
606738	R42	26000907	MICHAEL DUNSHEE		
			13-5310-260-0000-8210-4300-0000-0		89.42
			Warrant Total		\$89.42
606739	R43	091478	P & R PAPER SUPPLY CO.		
130639			13-5310-000-0000-0000-9320-0000-0		1,472.00
			Warrant Total		\$1,472.00
606740	R43	049233	PRODUCER'S DAIRY		
130215			13-5310-260-0000-3700-4701-0000-0		2,353.52
			Warrant Total		\$2,353.52
606741	R43	049350	FRED PRYOR SEMINARS INC.		
130638			13-5310-260-0000-3700-5200-0000-0		198.00
			Warrant Total		\$198.00
606742	R43	977650	S A PRODUCTS CO		
130641			13-5310-260-0000-3700-4400-0000-0		4,074.02
			Warrant Total		\$4,074.02
606743	R43	058210	STATE BOARD OF EQUALIZATION		
130227			13-5310-000-0000-0000-9550-0000-0		153.00
130227			13-5310-000-0203-0000-9550-0000-0		167.00
			Warrant Total		\$320.00
606744	R43	958660	JACKSON HIRSH INC		
130657			13-5310-260-0000-3700-4300-0000-0		1,686.33
			Warrant Total		\$1,686.33

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606745 122079	R44 01-5640-000-0000-0000-9509-0000-1	920312	MADERA COUNTY OFFICE OF ED.		1,320.00
			Warrant Total		\$1,320.00
606746 123171	R44 11-3905-000-0000-0000-9509-0000-0	954260	VINCENT B. KATES ASSOCIATES		1,072.11
			Warrant Total		\$1,072.11
606747 120004 120004 120004 120004 120004 120004	R44 01-4035-000-0000-0000-9509-0000-2 01-4035-000-0000-0000-9509-0000-2 01-4035-000-0000-0000-9509-0000-2 01-4035-000-0000-0000-9509-0000-2 01-4035-000-0000-0000-9509-0000-2 01-4035-000-0000-0000-9509-0000-2	023261	FRESNO COUNTY OFFICE OF ED.		964.29 964.29 964.29 964.29 964.29 1,928.55
			Warrant Total		\$6,750.00
606748 120373	R44 01-7230-000-0000-0000-9509-0000-0	054060-1	SCHOETTLER TIRE INC.		111.51
			Warrant Total		\$111.51
606749 123246	R44 01-0000-000-0000-0000-9509-0000-0	009383	CASBO		255.00
			Warrant Total		\$255.00
606750 120376	R44 01-7230-000-0000-0000-9509-0000-0	956340-1	SIMPLEX GRINNELL		330.00
			Warrant Total		\$330.00
606751 120379	R44 01-7230-000-0000-0000-9509-0000-0	060831-1	TESEI PETROLEUM, INC.		1,241.14
			Warrant Total		\$1,241.14
606752 123492	R44 14-0010-000-0000-0000-9509-0000-0	090106	TAYLOR TETER ARCHITECTS & ENGINEERS LLP		14,088.63
			Warrant Total		\$14,088.63
606753 120691 120691	R44 01-0000-000-0000-0000-9509-0000-0 01-0000-000-0000-0000-9509-0000-0	941390	VAVRINEK, TRINE, DAY & CO.		16,000.00 3,000.00
			Warrant Total		\$19,000.00
606754 120691	R45 01-4203-000-0000-0000-9509-0000-1	26001316	JUAN DEDIOS GONZALEZ		390.66
			Warrant Total		\$390.66
606755 120691	R45 01-3010-000-0000-0000-9509-0000-1	26001585	WILLIAM EDWARD HOLDEN		249.75
			Warrant Total		\$249.75
606756 120691	R45 01-0000-000-0000-0000-9509-0000-0	26001193	HILDA GARNICA		17.00
			Warrant Total		\$17.00

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Madera Unified School District
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Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #			Description	Amount
606757	R45	26000702	ROSALIND COX		
	01-0000-000-0000-0000-9509-0000-0				82.14
				Warrant Total	\$82.14
606758	R46	899500	U.S. BANK		
	01-0000-000-0000-0000-9509-0000-0			JUN12	12.42
	01-0000-000-0000-0000-9509-0000-0			JUN12	360.95
	01-0045-000-0000-0000-9509-0000-0			JUN12	27.45
	01-0000-000-0000-0000-9509-0000-0			JUN12	107.98
	01-0000-000-0000-0000-9509-0000-0			JUN12	930.64
	01-9170-000-0000-0000-9509-0000-0			JUN12	148.66
	01-0000-000-0000-0000-9509-0000-0			JUN12	39.28
	01-0000-000-0000-0000-9509-0000-0			JUN12	-4.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	110.94
	01-0000-000-0000-0000-9509-0000-0			JUN12	199.81
	01-0000-000-0000-0000-9509-0000-0			JUN12	310.82
	01-0000-000-0000-0000-9509-0000-0			JUN12	49.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	21.68
	01-9170-000-0000-0000-9509-0000-0			JUN12	420.23
	01-9170-000-0000-0000-9509-0000-0			JUN12	950.36
	01-0000-000-0000-0000-9509-0000-0			JUN12	248.64
	01-0000-000-0000-0000-9509-0000-0			JUN12	1,365.00
	11-3555-000-0000-0000-9509-0000-0			JUN12	466.01
	01-0010-000-0000-0000-9509-0000-0			JUN12	1,502.40
	01-0000-000-0000-0000-9509-0000-0			JUN12	41.45
	01-0010-000-0000-0000-9509-0000-0			JUN12	-330.31
	01-0000-000-0000-0000-9509-0000-0			JUN12	73.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	250.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	102.12
	01-0000-000-0000-0000-9509-0000-0			JUN12	37.99
	01-0000-000-0000-0000-9509-0000-0			JUN12	79.95
	01-0000-000-0000-0000-9509-0000-0			JUN12	158.95
	01-0000-000-0000-0000-9509-0000-0			JUN12	60.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	887.42
	01-0000-000-0000-0000-9509-0000-0			JUN12	133.28
	01-8150-000-0000-0000-9509-0000-0			JUN12	99.77
	01-8150-000-0000-0000-9509-0000-0			JUN12	390.00
	01-8150-000-0000-0000-9509-0000-0			JUN12	2,704.04
	01-8150-000-0000-0000-9509-0000-0			JUN12	350.00
				Warrant Total	\$12,305.93

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Commercial Warrant Listing
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PO #	Account #			Description	Amount
606759	R46	899500	U.S. BANK		
	01-0000-000-0000-0000-9509-0000-0			JUN12	139.63
	13-5310-000-0000-0000-9509-0000-0			JUN12	344.32
	01-7230-000-0000-0000-9509-0000-0			JUN12	61.02
	01-0000-000-0000-0000-9509-0000-0			JUN12	922.78
	01-0000-000-0000-0000-9509-0000-0			JUN12	37.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	238.64
	01-9170-000-0000-0000-9509-0000-0			JUN12	12.96
	01-0000-000-0000-0000-9509-0000-0			JUN12	83.34
	01-0000-000-0000-0000-9509-0000-0			JUN12	1,640.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	2,202.14
	01-0000-000-0000-0000-9509-0000-0			JUN12	434.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	602.80
	01-1100-000-0000-0000-9509-0000-0			JUN12	94.82
	01-0000-000-0000-0000-9509-0000-0			JUN12	71.92
	01-0000-000-0000-0000-9509-0000-0			JUN12	247.77
	01-4035-000-0000-0000-9509-0000-1			JUN12	1,380.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	9.99
	01-0000-000-0000-0000-9509-0000-0			JUN12	2,409.00
	01-0000-000-0000-0000-9509-0000-0			JUN12	210.03
	12-6105-000-0000-0000-9509-0000-0			JUN12	359.28
	01-0000-000-0000-0000-9509-0000-0			JUN12	353.54
	01-0010-000-0000-0000-9509-0000-0			JUN12	139.23
	01-0000-000-0000-0000-9509-0000-0			JUN12	947.29
	01-0000-000-0000-0000-9509-0000-0			JUN12	103.17
	01-0000-000-0000-0000-9509-0000-0			JUN12	112.03
	01-0000-000-0000-0000-9509-0000-0			JUN12	855.00
	01-9170-000-0000-0000-9509-0000-0			JUN12	62.90
	01-3010-000-0000-0000-9509-0000-1			JUN12	23.96
	01-3010-000-0000-0000-9509-0000-2			JUN12	3,203.98
	01-0000-000-0000-0000-9509-0000-0			JUN12	452.95
	01-9170-000-0000-0000-9509-0000-0			JUN12	823.93
	01-9303-000-0000-0000-9509-0000-0			JUN12	37.27
	01-3010-000-0000-0000-9509-0000-1			JUN12	2,716.36
	01-7090-000-0000-0000-9509-0000-0			JUN12	2,716.35
				Warrant Total	\$24,049.40
606760	R46	899500	U.S. BANK		
	01-0000-000-0000-0000-9509-0000-0			JUN12	3,748.71
				Warrant Total	\$3,748.71
606761	R47	26000071	JACK LAWRENCE ANDERSON		
	01-0000-260-0000-7700-5200-5050-0				626.66
				Warrant Total	\$626.66
606762	R47	26000164	JOSEPH L. AYALA		
	01-0000-260-0000-7700-5200-5050-0				237.85
				Warrant Total	\$237.85

Commercial Warrant Listing
For Warrants Dated 07/26/2012 to 07/26/2012

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
606763	R47	26666036	ANTHONY A. MONREAL		
	01-0000-260-0000-7150-4300-6110-0				292.30
			Warrant Total		\$292.30

District Totals 141 Warrants for \$2,709,536.20

Fund Totals	Amount
01 - General Fund	\$2,665,398.73
11 - Adult Education	\$2,746.96
12 - Child Development	\$504.07
13 - Cafeteria	\$10,997.81
14 - Deferred Maintenance	\$29,888.63
Total	\$2,709,536.20

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 8/14/2012

R:

[illegible]

**COMMERCIAL PAYMENT ORDER
TO THE
COUNTY SUPERINTENDENT OF SCHOOLS
AND
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

<u>83630</u>	<u>26 PRISON MITIGATION</u>	-	-			\$	-
<u>83620</u>	<u>30 STATE SCHOOL BLDG.</u>	-	-			\$	-
	<u>LEASE PURCHASE</u>	-	-			\$	-
<u>83600</u>	<u>31 REFURBISHMENT</u>	-	-			\$	-
<u>83670</u>	<u>32 ROOF REPLACEMENT</u>	-	-			\$	-
<u>83730</u>	<u>35 SCHOOL FACILITIES</u>	<u>53</u>	-	\$	480.00		
<u>83610</u>	<u>40 SPECIAL RESERVE</u>	-	-			\$	480.00
<u>83660</u>	<u>41 BUILDING FUND</u>	-	-			\$	-
<u>83690</u>	<u>42 AG FARM BLDG. FUND</u>	-	-			\$	-
<u>83650</u>	<u>43 C.O.P. PROCEEDS</u>	-	-			\$	-
	<u>SPECIAL RESERVE</u>	-	-			\$	-
<u>83710</u>	<u>49 REDEVELOPMENT</u>	-	-			\$	-
	<u>SPECIAL RESERVE</u>	-	-			\$	-
<u>88510</u>	<u>53 STATE SCHOOL LOAN</u>	-	-			\$	-
	<u>REPAY</u>	-	-			\$	-
<u>88610</u>	<u>54 LEASE PURCHASE</u>	-	-			\$	-
<u>83640</u>	<u>56 C.O.P. DEBT SERVICE</u>	-	-			\$	-
<u>83580</u>	<u>67 INSURANCE RESERVE</u>	-	-			\$	-
<u>83570</u>	<u>73 TRUST FUND</u>	-	-			\$	-
<u>83520</u>	<u>74 ATHLETIC FUND</u>	-	-			\$	-
GRAND TOTAL:						\$	210,978.24

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Carolyn M. Zaragosa (ACCOUNTS PAYABLE)

*****FOR COUNTY SCHOOLS USE ONLY*****

AUDITED BY:

DATE:

WARRANT NUMBERS

FROM:

TO: _____

Fiscal Year: 2013
 Report Date: 08/02/2012

Madera Unified School District
Commercial Warrant Listing
For Warrants Dated 08/02/2012 to 08/02/2012

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Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
607001 130291	R48 01-0000-260-0000-3900-5800-6600-0	961010-2	XEROX CORPORATION		129.00
			Warrant Total		\$129.00
607002 130410	R48 01-0000-490-1355-1000-4310-2320-0	931660-1	SEHI COMPUTER PRODUCTS INC		486.88
			Warrant Total		\$486.88
607003 130508 130508 130508 130508 130508	R48 01-3010-380-1200-1000-5200-4200-3 01-3010-380-1200-1000-5200-4200-3 01-3010-380-1200-1000-5200-4200-3 01-3010-380-1200-1000-5200-4200-3 01-3010-380-1200-1000-5200-4200-3	916330	SOLUTION TREE		609.00 609.00 609.00 609.00 609.00
			Warrant Total		\$3,045.00
607004 130626	R48 01-0000-490-1355-1000-5801-2320-0	091799	Williams, Blair C.		1,500.00
			Warrant Total		\$1,500.00
607005 130679	R48 01-0000-560-1215-4200-5800-0000-0	954550	San Joaquin Valley Officials Association		135.00
			Warrant Total		\$135.00
607006 130675	R48 01-0000-260-0000-3900-5800-6600-0	091804	University of Oregon		300.00
			Warrant Total		\$300.00
607007 130169	R48 01-0000-260-0000-7550-5620-5700-0	091113-2	U.S. BANK EQUIPMENT FINANCE, INC		10,487.10
			Warrant Total		\$10,487.10
607008 130168	R48 01-0000-260-0000-7550-4300-5700-0	062585-1	UNISOURCE WORLDWIDE, INC.		282.59
			Warrant Total		\$282.59
607009 130264	R48 25-9125-650-0000-8510-4310-0000-0	890086-1	TROXELL COMMUNICATIONS		313.11
			Warrant Total		\$313.11
607010 130530 130542	R48 01-0000-400-1300-2420-5800-0000-0 01-0000-490-1300-2700-5650-0000-0	948490-2	3M		760.00 1,098.00
			Warrant Total		\$1,858.00
607011 130278	R48 01-0000-000-0000-0000-9320-0000-0	931660-1	SEHI COMPUTER PRODUCTS INC		926.22
			Warrant Total		\$926.22
607012 130276 130276	R48 01-0000-000-0000-0000-9320-0000-0 01-0000-000-0000-0000-9320-0000-0	090072-1	UNISOURCE WORLDWIDE INC		122.06 1,567.68
			Warrant Total		\$1,689.74

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Madera Unified School District
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For Warrants Dated 08/02/2012 to 08/02/2012

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Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
607013 130040	R49 01-8150-450-0000-8110-4300-0000-0	090079	GEARY PACIFIC		467.92
			Warrant Total		\$467.92
607014 130535 130547	R49 14-0010-620-0000-8500-6200-0000-0 14-0010-570-0000-8500-6200-0000-0	901490	GONZALEZ - DOUBLE J PLUMBING INC		6,750.00 5,805.00
			Warrant Total		\$12,555.00
607015 130651	R49 01-0000-400-1355-1000-5801-2320-0	090503	HORDER, MICHAEL A		1,500.00
			Warrant Total		\$1,500.00
607016 130147	R49 01-0000-260-0000-7200-5840-5600-0	035988	LOZANO SMITH		48.00
			Warrant Total		\$48.00
607017 130176	R49 01-0000-260-0000-7180-5870-6910-0	036578	MADERA CHAMBER OF COMMERCE		190.00
			Warrant Total		\$190.00
607018 130640 130655	R49 01-0000-260-0000-7510-5800-5100-0 11-0010-260-4110-2700-5870-0000-0	037775	MADERA TRIBUNE FACILITIES ADULT SCHOOL		84.79 84.79
			Warrant Total		\$169.58
607019 130253	R49 14-0010-380-0000-8110-5630-0000-0	091787	RC General Engineering Inc.		79,479.00
			Warrant Total		\$79,479.00
607020 130650	R49 01-0000-400-1355-1000-5801-2320-0	091208	Rodriguez, Lynette		2,500.00
			Warrant Total		\$2,500.00
607021 130652	R49 01-0000-400-1355-1000-5801-2320-0	090702	Rodriguez, Santino		2,000.00
			Warrant Total		\$2,000.00
607022	R51 01-7230-000-0000-0000-9509-0000-0	090590	MADERA COMMUNITY HOSPITAL V0202023344 S VALDEZ		53.50
			Warrant Total		\$53.50
607023 123130	R52 01-3010-000-0000-0000-9509-0000-2	965260-1	ACT Computer Services		163.59
			Warrant Total		\$163.59
607024 123490	R52 01-6500-000-0000-0000-9509-0000-0	091513	Behavioral Intervention Association		2,565.59
			Warrant Total		\$2,565.59
607025 120314	R52 01-7230-000-0000-0000-9509-0000-0	000038	A & E BEARING SUPPLY		26.55
			Warrant Total		\$26.55

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Madera Unified School District
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For Warrants Dated 08/02/2012 to 08/02/2012

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Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
607026	R52	933600	ALPINE DRINKING WATER		
120318	01-7230-000-0000-0000-9509-0000-0				111.00
120318	01-7230-000-0000-0000-9509-0000-0				8.84
Warrant Total					\$119.84
607027	R52	943050	DR. MOHAMMAD ARAIN		
120336	01-7230-000-0000-0000-9509-0000-0				490.00
Warrant Total					\$490.00
607028	R52	964280	ARAMARK UNIFORM SERVICES		
120320	01-7230-000-0000-0000-9509-0000-0				782.16
Warrant Total					\$782.16
607029	R52	000073-1	A-Z BUS SALES		
120322	01-7230-000-0000-0000-9509-0000-0				85.90
120322	01-7230-000-0000-0000-9509-0000-0				915.29
Warrant Total					\$1,001.19
607030	R52	998701-1	Battery Systems		
120323	01-7230-000-0000-0000-9509-0000-0				412.40
Warrant Total					\$412.40
607031	R52	930650	BEST TOURS		
120326	01-7230-000-0000-0000-9509-0000-0				1,395.00
120326	01-7230-000-0000-0000-9509-0000-0				5,532.00
120326	01-7230-000-0000-0000-9509-0000-0				1,865.00
Warrant Total					\$8,792.00
607032	R52	999420	BOARD OF EQUALIZATION - FUEL		
120328	01-7230-000-0000-0000-9509-0000-0				675.73
Warrant Total					\$675.73
607033	R52	090893-1	BUSWEST		
120329	01-7230-000-0000-0000-9509-0000-0				89.81
Warrant Total					\$89.81
607034	R52	012241	CENTRAL VALLEY TRUCK CENTER		
120335	01-7230-000-0000-0000-9509-0000-0				1,347.72
120335	01-7230-000-0000-0000-9509-0000-0				6,282.97
Warrant Total					\$7,630.69
607035	R52	016100	CUMMINS-WEST INC.		
120334	01-7230-000-0000-0000-9509-0000-0				21,579.88
Warrant Total					\$21,579.88
607036	R52	090013	DRUGTECH TOXICOLOGY SERVICE		
120337	01-7230-000-0000-0000-9509-0000-0		transportation dept		1,800.00
Warrant Total					\$1,800.00
607037	R52	090016-1	EPPLER TOWING & TRANSPORT		
120340	01-7230-000-0000-0000-9509-0000-0				595.00
Warrant Total					\$595.00
607038	R53	090013	DRUGTECH TOXICOLOGY SERVICE		
	01-0000-000-0000-0000-9509-0000-0		maintenace dept		120.00
Warrant Total					\$120.00

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607039	R53	971140	BLAIR, CHURCH & FLYNN		
	35-0000-000-0000-0000-9509-0000-0			project 211-0312	480.00
				Warrant Total	\$480.00
607040	R54	965260-1	ACT Computer Services		
130591	01-7400-390-0000-8110-5600-0000-0				1,459.64
				Warrant Total	\$1,459.64
607041	R54	924810	ANDY'S SPORTS		
130660	01-0595-260-0000-7150-5800-5600-0				2,264.04
				Warrant Total	\$2,264.04
607042	R54	091483-1	CALIFORNIA HYDRONICS CORP		
130682	01-0000-450-0000-8210-4300-0000-0				373.68
				Warrant Total	\$373.68
607043	R54	912920	CLOUD 29 VISUAL DESIGNS		
130629	01-0000-490-1355-1000-5801-2320-0			MSHS	3,000.00
				Warrant Total	\$3,000.00
607044	R54	091800	Dorian Business Systems, Inc.		
130627	01-0000-490-1355-1000-4310-2320-0			MSHS	300.00
				Warrant Total	\$300.00
607045	R54	091798	Flores, Michael		
130625	01-0000-490-1355-1000-5801-2320-0			MSHS	2,000.00
				Warrant Total	\$2,000.00
607046	R54	934910-1	CDW GOVERNMENT, INC		
130569	01-0000-260-0000-7700-4300-5050-0				172.70
				Warrant Total	\$172.70
607047	R54	000005	ACSA		
130123	01-0000-260-0000-7150-5300-6100-0			Wood,Debbie	78.00
				Warrant Total	\$78.00
607048	R54	938590	FUENTES CONSTRUCTION INC.		
130646	14-0010-400-0000-8500-6170-0000-0				5,500.00
130646	14-0010-490-0000-8500-6170-0000-0				5,500.00
				Warrant Total	\$11,000.00
607049	R54	091778	Community Matters		
130128	01-3725-400-1300-1000-5800-0000-2				4,085.00
				Warrant Total	\$4,085.00
607050	R55	013706	CITY OF MADERA		
	01-0000-390-0000-8200-5530-0000-0			MLK water	14,384.28
				Warrant Total	\$14,384.28

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Madera Unified School District
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For Warrants Dated 08/02/2012 to 08/02/2012

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Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #			Description	Amount
607051	R55	090916-1	TIGER, INC		
	01-0000-260-0000-8200-5515-5600-0				5.45
	01-0000-290-0000-8200-5515-0000-0				33.35
	01-0000-300-0000-8200-5515-0000-0				4.92
	01-0000-390-0000-8200-5515-0000-0				35.38
	01-0000-400-0000-8200-5515-0000-0				250.39
	01-0000-400-1315-8200-5515-0000-0				3.65
	01-0000-400-1315-8200-5515-0000-0				1,032.43
	01-0000-400-1315-8200-5515-0000-0				35.67
	01-0000-490-0000-8200-5515-0000-0				106.67
	01-0000-490-0000-8200-5515-0000-0				2,647.71
	01-0000-520-0000-8200-5515-0000-0				3.51
	01-0000-560-0000-8200-5515-0000-0				68.41
	01-0000-580-0000-8200-5515-0000-0				28.71
	01-0000-600-0000-8200-5515-0000-0				8.30
	01-0000-620-0000-8200-5515-0000-0				23.52
	01-0000-630-0000-8200-5515-0000-0				-46.64
	01-0000-650-0000-8200-5515-0000-0				-91.17
	13-5310-260-0000-8200-5515-0000-0				-69.16
	13-5310-260-0000-8200-5515-0000-0				49.75
	13-5310-290-0000-8200-5515-0000-0				1.88
	13-5310-300-0000-8200-5515-0000-0				0.26
	13-5310-440-0000-8200-5515-0000-0				0.96
	13-5310-460-0000-8200-5515-0000-0				0.55
	13-5310-520-0000-8200-5515-0000-0				0.28
	13-5310-560-0000-8200-5515-0000-0				2.95
	01-0000-670-0000-8200-5515-0000-0				8.31
	01-0000-460-0000-8200-5515-0000-0				12.78
	01-0000-470-0000-8200-5515-0000-0				6.29
	01-0000-420-0000-8200-5515-0000-0				9.58
	01-0000-440-0000-8200-5515-0000-0				22.62
				Warrant Total	\$4,197.31

Fiscal Year: 2013
 Report Date: 08/02/2012

Madera Unified School District
Commercial Warrant Listing
For Warrants Dated 08/02/2012 to 08/02/2012

Page 6 of 6

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
607052	R56	999420	BOARD OF EQUALIZATION - FUEL		
120328	01-7230-000-0000-0000-9509-0000-0				223.52
Warrant Total					\$223.52

District Totals 52 Warrants for \$210,978.24

Fund Totals	Amount
01 - General Fund	\$107,078.87
11 - Adult Education	\$84.79
13 - Cafeteria	\$-12.53
14 - Deferred Maintenance	\$103,034.00
25 - Capital Fac/Developer Fees	\$313.11
35 - County School Facilities Fund	\$480.00
Total	\$210,978.24