

MADERA UNIFIED SCHOOL DISTRICT
Madera: Unified For Student Success

Board of Trustees Meeting
AGENDA

Regular Meeting

Tuesday, August 13, 2013

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

5:30 PM – Closed Session • 7:00 PM – Public Meeting

OUR MISSION

Highest Student Achievement
Orderly Learning Environment
Financially Sound and Effective Organization

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened
Public Hearing for visitors who wish to address the Board on Closed Session items: Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
 - A. **Personnel**
 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
 - B. **Pupil Personnel Matters**
 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
 - C. **Conference With Labor Negotiator**; District Representative: Tracie Green; Employee Organizations: MUTA, CSEA (Government Code section 54957.6)
 - D. **Conference with Legal Counsel** – Anticipated Litigation; Significant exposure to litigation pursuant to Government Code section 54956.9(b): 2 cases
 - E. **Superintendent's Evaluation**
 - F. **Adjournment of Closed Session**

7:00 PM – Public Meeting Begins

2. **Reconvene Public Session**

3. **Roll Call, Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, and Invocation**
4. **Closed Session Reportable Actions** (Government Code Section 54957.1)
5. **Adoption of Agenda**
Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).
6. **Communications**
 - A. Student and Staff Recognition
 - Presentation to Lawrence Fernandez, Gang Intervention Specialist from Officer DeOrian of the Madera Probation Department
 - B. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
7. **Consent Agenda**
Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.
 - A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:
 1. Request Approval of Regular Board Meeting Minutes of July 23, 2013
[Regular Board Meeting Minutes of July 23, 2013](#)
 2. Request Approval of Special Board Meeting Minutes of July 29, 2013
[Minutes of Special Board Meeting of July 29, 2013](#)
 3. Request Adoption of Resolution No.03-2013/14 Authorized Signatures on Designated Madera Unified School District Accounts/Documents
[Agenda Cover and Resolution #03-201314 Authorized Signatures on Designated Madera Unified School District Accounts/Documents](#)
 4. Request approval to destroy Class 3 records, which is done on an annual basis.
[Agenda Item Cover](#)
[Schedules of Record Retention Requirements](#)
 5. Request Ratification of Agreement between Madera Unified School District (MUSD) and Ezequiel Tafoya Alvarado Academy Charter School (ETAA) for the use of a School Bus for the 2013/14 School Year

[Agenda Item Cover](#)
[Agreement](#)
[Certificate of Insurance](#)

6. Request Approval of Agreement for Special Services between ATKINSON, ANDELSON, LOYA, RUUD & ROMO Law Firm and Madera Unified School District
[Agenda Item Cover](#)
[AALRR Agreement](#)
7. Request Approval of Consultant Agreement between Madera Unified School District and Dr. Julia O'Kane
[Agenda Item Cover](#)
[Consultant Agreement](#)
8. Request approval of the Memorandum of Understanding for the Supplemental Nutrition Assistance Program Education (SNAP-Ed) between Madera County Public Health Department (MCPHD) and Madera Unified School District (MUSD)
[Agenda Item Cover](#)
[MOU for SNAP](#)
[Guidelines for Prekindergarten](#)
[Guidelines for 3-5](#)
[Guidelines for 6-8](#)
9. Request approval of Memorandum of Understanding between Madera Unified School District and Big Brothers Big Sisters (Bigs) to provide a High School Bigs Program at Alpha Elementary, Madison Elementary, Parkwood Elementary, Madera High School and Madera South High School for the period of August 14, 2013 through June 6, 2014.
[Agenda Item Cover](#)
[Memorandum of Understanding](#)
10. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Reports(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 2489, 5114, 401681, 302532, 202658, 301315, 303085, 200327, 5113, 200076, 301104, 404130, D-2012/13, 5173, 201372, 7426, 16078, 401457, 602163, 10154, 201868, 202873, 202502, 16113, 997406, 18054, 401243, 303230, 503569, 202744, 202748, 303571, 401765, 17406, 301394, 17463, 15790, 402586, 404113, 7573, 6952, 303667, 5265, 303816, 995221, 15115, 16930, 15734, 14282, 201708, 5766, 401572, 403882, 2259, 202824, 997380, 17949, 503051, 301161, 2187, 201882, 502267, 302541, 997010, 200550, 7430, 15345, 602943, 200040, 995988, 701501, 403917, 200673, 12669, 16793 and 202458.

[Agenda Item Cover](#)

- B. Human Resources Items
 - 1. Staffing List 8/13/13
[Staffing List 8-13/13](#)
- C. Field Trip/Employee Conference Requests
 - 1. Employee Conference Request- 8/13/13
[Employee Conference Request](#)

8. Old Business
None

9. New Business

- A. First Reading of Sherman Thomas Charter High School renewal request for five (5) years beginning on July 1, 2014 and ending on June 30, 2019.
[Agenda Item Cover](#)
[STCHS Petition for Renewal](#)
[STCHS Audit Report](#)
- B. Request Approval of Commercial Warrant Listing
[Agenda Cover and Warrant Listing 7-17 through 7-24](#)

10. Information and Reports

- A. Special Education Report
- B. Superintendent's Time

11. Announcements

12. Miscellaneous

- A. Board Member Committee and Information Reports

13. Advanced Planning

Next Regular Board Meeting

Tuesday, August 27, 2013 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

14. Suggested Future Agenda Items

15. Adjournment

Board Room Accessibility: The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2;

HUMAN RESOURCES STAFFING LIST

BOARD AGENDA – August 13, 2013

CERTIFICATED LEAVES OF ABSENCE

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------|-------------------|-------------|--------------------------|----------------------|
| None | | | | |

CERTIFICATED SEPARATIONS

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-----------------------|-------------------|---------------|--------------------------|----------------------|
| 1. Clifford Ayers | Teacher | MSHS | 06/08/13 | Resignation |
| 2. Celia Casso | Teacher | MSHS | 08/08/13 | Resignation |
| 3. Ellen Jessing | Teacher | MHS | 06/08/13 | Resignation |
| 4. Michelle Ramirez | Teacher | Berenda | 06/08/13 | Resignation |
| 5. Anastasia Sosa | Teacher | Desmond | 06/08/13 | Resignation |
| 6. Andria Watterson | Teacher | MSHS | 06/08/13 | Resignation |
| 7. Sharon Rahe | Teacher | MHS | 01/12/14 | Retirement (24 Yrs.) |
| 8. Daniel Pearce | Teacher | Desmond | 06/08/13 | Resignation |
| 9. Laurie Canar | Teacher | Nishimoto | 06/08/13 | Resignation |
| 10. Michelle Crawford | Teacher | Washington | 06/08/13 | Resignation |
| 11. Erin Dahlem | Teacher | Adams | 06/08/13 | Resignation |
| 12. John Denno | Principal | Eastin Arcola | 07/31/13 | Resignation |

CERTIFICATED NEW POSITION

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------|-------------------|-------------|--------------------------|----------------------|
| None | | | | |

CERTIFICATED EMPLOYMENT

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|------------------------------|-------------------|--------------------------|--------------------------|----------------------|
| 1. Mirna Cervantes | Academic Coach | District Office | 2013/2014 | Replacement |
| 2. Barbara Hatfield | TSA | Madison | 2013/2014 | Replacement |
| 3. Michael Horder | Teacher | MLK | 2013/2014 | Replacement |
| 4. Connie Wall | Teacher | Special Service | 2013/2014 | Replacement |
| 5. Helen Vannucchi | Teacher | Special Service | 2013/2014 | Replacement |
| 6. Margaret Timmers | Teacher | TJ | 2013/2014 | Replacement |
| 7. Ma La Thao | Teacher | Adams | 2013/2014 | Replacement |
| 8. Dawn Smith | Teacher | Washington | 2013/2014 | Replacement |
| 9. Garret Nolen | Teacher | Adams | 2013/2014 | Replacement |
| 10. Tanya Mortier | Teacher | Nishimoto | 2013/2014 | Replacement |
| 11. Diana Hernandez | TSA-46% | Sierra Vista | 2013/2014 | Replacement |
| 12. Celestine Van Rensselaer | Teacher | Adams | 2013/2014 | Replacement |
| 13. Michelle Desmond | Teacher | Small Fry (Preschool) | 2013/2014 | Replacement |
| 14. Gerri McCoy | TSA | Washington | 2013/2014 | New |
| 15. Janet Castillo | TSA-46% | Berenda | 2013/2014 | Replacement |
| 16. Crystal Luera | Teacher Ag | MSHS | 2013/2014 | Replacement |
| 17. Michael Gonsalves | TSA-46% | Sierra Vista | 2013/2014 | Replacement |

CLASSIFIED LEAVES OF ABSENCE

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------|-------------------|-------------|--------------------------|----------------------|
| None | | | | |

CLASSIFIED SEPARATIONS

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Justification</u> |
|-------------------|--------------------------|-----------------|--------------------------|-------------------------|
| 1. Diane Curry | Paraprofessional-Music | MSHS | 06/07/13 | Retirement (19 Yrs.) |
| 2. xxx-xx-8353 | Clerk I | Adult Ed | 06/30/13 | Abandonment of Position |
| 3. Natalie Santos | Health Service Assistant | District Office | 06/07/13 | Resignation |

CLASSIFIED NEW POSITION

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Hours</u> | <u>Justification</u> |
|-----------------|---|------------------|--------------------------|--------------|---------------------------------------|
| 1. One position | Paraprofessional Aide Asst. to Physically Impaired | Special Services | 2013/2014 | 7.00 | New Position (Special Ed. Funding) |

| | | | | | |
|-----------------|--|------------------|-----------|------|---------------------------------------|
| 2. One position | Paraprofessional Aide Special Needs | Special Services | 2013/2014 | 3.50 | New Position (Special Ed. Funding) |
| 3. One position | Paraprofessional Aide Special Needs | Special Services | 2013/2014 | 7.00 | New Position (Special Ed. Funding) |

CLASSIFIED EMPLOYMENT

| <u>Name</u> | <u>Assignment</u> | <u>Site</u> | <u>Effective Date(s)</u> | <u>Hours</u> | <u>Justification</u> |
|------------------------|--------------------------|-----------------------------|-------------------------------------|---------------------|-----------------------------|
| 1. Ana Perez | Administrative Asst. III | La Vina | 2013/2014 | 8.00 | Replacement |
| 2. Erik Kuhn | Custodian | Maintenance & Operations | 2013/2014 | 8.00 | Replacement |
| 3. Ken Atilano | Custodian | Maintenance & Operations | 2013/2014 | 8.00 | Replacement |
| 4. Desiree Ortega | Clerk II | MLK | 2013/2014 | 3.50 | New |
| 5. Isabel Barreras | Administrative Asst. III | MSHS | 2013/2014 | 8.00 | Replacement |
| 6. Cynthia Moreno | Administrative Asst. III | Parkwood | 2013/2014 | 8.00 | Replacement |
| 7. Alejandra Santillan | Clerk II | Desmond | 2013/2014 | 3.50 | New |
| 8. Julia Serrano | Cashier | Madison | 2013/2014 | 3.50 | Replacement |
| 9. Belen Lopez | Clerk I | Desmond | 2013/2014 | 3.50 | Replacement |

COACHES

| | | | | |
|-------------------|----------------|------|-----------|-------------|
| 1. Kelly Valmonte | Softball Coach | MSHS | 2013/2014 | Resignation |
|-------------------|----------------|------|-----------|-------------|