

<p>MINUTE RECORD of Madera Unified School District Board of Education REGULAR BOARD MEETING HELD ON THE 27TH DAY OF SEPTEMBER, 2016</p>
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The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, September 27, 2016**, at 5:00 p.m.

ROLL CALL

Al Galvez, President

Brent Fernandes, Acting Clerk

Ricardo Arredondo, Trustee

Ed McIntyre, Trustee

Ray Seibert, Trustee

Maria Velarde-Garcia, Trustee

ABSENT

Robert E. Garibay, Clerk

Edward C. González, Superintendent

Victor Villar, Associate Superintendent of Educational Services

Sandon Schwartz, Assistant Superintendent of Administrative and Support Services

Kent Albertson, Chief Human Resources Officer

Adele Nikkel, Chief Financial Officer

Elizabeth Runyon, Chief Academic Officer

Todd Lile, Chief Academic Officer

Babatunde Ilori, Director of Performance Management and Internal Communications

Gladys A. Diebert, Senior Administrative Assistant to the Superintendent and Board of Trustees

Frank Guillen, Information System Specialist

Dana Gutiérrez, Interpreter

Brian Chiarito, Director of Child Nutrition

Rosalind Cox, Director of Facilities & Construction Management

Susan Harautuneian, Director of Purchasing

Joe Halford, Director of Technology

Curtis Manganaan, Director of Maintenance and Operations

Dr. Laura Tanner-McBrien, Director of Special Services

David Hernandez, Director of Community Services

Dr. Rebecca Malmo, Director of Instructional Technology

Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment

Marty Bitter, Director of District Athletics

Sheryl Sisil, Director of College and Career Readiness

Dr. Michael Mueller, Director of Student Services

Tom Chagoya, Principal, Alpha Elementary

David Holder, MUTA President

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There were approximately 40 visitors/District employees in attendance.

1. Call to Order of Public Meeting – Closed Session Immediately Convened

President Galvez called the Public Session of the Board of Education to order at 5:00 p.m. President Galvez opened the floor to public comment on any item listed on the Closed Session Agenda.

Amanda Wade, Madera addressed students' performance and teachers input in improvement plans.

Seeing no others come forward, President Galvez adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

2. Reconvene Public Session/Call to Order Regular Meeting

3. Roll Call, Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation

President Galvez adjourned the Closed Session at 6:30 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 6:42 p.m. President Galvez asked Ms. Diebert to call the Roll of Trustees. President Galvez welcomed the visitors and the media and asked Trustee McIntyre to lead the flag salute. President Galvez asked Pastor Randy Brannon of Grace Community Church to lead the invocation. President Galvez explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 8-2016/17.

4. Closed Session Reportable Actions (Government Code Section 54957.1)

Superintendent González announced there were no Closed Session reportable actions.

5. Adoption of Agenda – Motion No. 48 -2016/17

President Galvez stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

The Board Agenda was modified as follows:

- Item No. 10E1 was pulled from the Consent Agenda for separate discussion.

It was moved by Trustee McIntyre, seconded by Trustee Velarde-Garcia, and carried by majority to adopt the Agenda with the modification mentioned above.

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

6. Student Board Representative Report

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Madera South High School Student Board Representative, Ashley Ramirez and, Madera High School Student Board Representative, Bijal Luhar, each presented highlights of activities at their respective school sites.

7. Communications

A. Student and Staff Recognition

1. The Madera Minute

A one-minute video was presented to the Board. The video highlighted outstanding activities at our school sites.

2. National Night Out Video Presentation – City of Madera

Staff presented a video which highlighted the activities at the past National Night Out event held on August 2nd.

B. Public Hearing for visitors who wish to speak on a subject not on the Board agenda.

Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address, come to the microphone and state your name and city of residence.

Sharon Cotter, teacher at Alpha Elementary highlighted activities at Alpha Elementary.
Danny Grimaldo, Madera, teacher at Sierra Vista highlighted activities at Sierra Vista Elementary.

Juan Jaramillo, Madera, addressed the request from the School Site Council at MLK Middle School for more computers.

Seeing no others come forward, President Galvez closed public comment.

8. Information and Reports

A. Superintendent/Board

1. 12-Year Facilities Master Plan

Superintendent González presented a revised Facilities Master Plan. Among the revisions are the proposed purchase of 10 acres in 2020 for a new District Office.

Trustees provided feedback on the proposed plan. Trustees requested a Workshop be scheduled to discuss this item further.

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B. Performance Management and Internal Communications

1. Overview of California's New Accountability System

Babatunde Ilori, Director of Performance Management and Internal Communication presented an outline of the newly adopted State and Local Performance Indicators, Performance Standards for Indicators, and criteria for determining local education agency eligibility for technical assistance.

C. Educational Services

1. Student Services Summer School Presentation

Dr. Michael Mueller, Director of Student Services, and Blanca Bishop, Coordinator of Migrant Services presented a PowerPoint which highlighted the services provided to our students during Summer School: summer programs for Migrant students, CHIPS Program at CSU Fresno, and Geekwise Academy for Foster Youth.

2. Narcotics Explosives Canine Handler Specialist Position

Dr. Michael Mueller, Director of Student Services presented a PowerPoint. The presentation highlighted the duties of the proposed position along with cost for this request. Lawrence Fernandez, Gang Intervention Officer addressed current handling of gang activities at our school sites.

D. Human Resources

1. Permanent Certificated Substitutes Report

Kent Albertson, Chief Human Resources Officer gave a presentation which highlighted the current utilization of permanent certificated substitutes.

E. Union Time

None.

9. Superintendent's Time

Superintendent González addressed the following items:

Staff began the process of Academic Reflection in what it is called MAPSS (Madera Academic Plan for Student Success). This is somewhat similar in format to the Alternative Governance Board (AGB) meetings of several years ago for schools that were in Program Improvement. MAPSS has been piloted at Jefferson Middle School and Madera High School, and will soon be piloted at an elementary school. Trustees were invited to visit these school sites. Trustee Seibert provided feedback of his observations at Thomas Jefferson Middle School.

Tri-Agency Committee comprised of the City of Madera, County of Madera, and Madera Unified School District have all selected their committee members and will be scheduling their first meeting soon. Format of the meetings will be advisory only. Superintendent González would be

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taking topics for discussion and they will be prioritized by Board President Galvez and Superintendent González.

10. Approval of Consent Agenda – Motion No. 49-2016/17 and Motion No. 50-2016/17

Document Numbers 116-2016/17 through 132-2016/17

Resolution No. 12-2016/17

Staffing Changes, Exhibit B

Field Trips/Conference Requests, Exhibit C

President Galvez opened the floor for public comment. Seeing no one come forward President Galvez closed public comments and brought the item to the Board for questions and comments.

It was moved by Trustee Arredondo, seconded by Trustee Velarde-Garcia, and carried by majority to approve the Consent Agenda.

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

A. Superintendent/Board

1. Approval of Regular Board Meeting Minutes of September 13, 2016
2. Approval of Special Board Meeting Minutes of September 19, 2016

B. Administrative and Support Services

1. Ratification of Miscellaneous Donations

DOCUMENT NO. 116-2016/17

C. Educational Services

1. The Governing Board adopted the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
 - Report(s) of Administrative hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 3798 and 603529.

CONFIDENTIAL DOCUMENT NO. 117-2016/17

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2. Approval of Consultant Services Agreement between Madera Unified School District and Virginia Taylor to provide AVID and Time to Teach training and support for Madera Unified School District school sites. **DOCUMENT NO. 118-2016/17**
3. Approval of of Amendment to Community ProData Sharing and Service Agreement and Madera Unified School District **DOCUMENT NO. 119-2016/17**
4. Approval to amend the existing District Representatives on the State Center Adult Education Consortium for 2016-17 and 2017/18 Fiscal Years
DOCUMENT NO. -1202016/17
5. Ratification of Amendment to the existing 2016/17 Annual Contract Services Agreement between Madera Unified School District and Creative Alternatives, Inc./Grace Bishop School for nonpublic school placements.
DOCUMENT NO. 121-2016/17
6. Ratification of Memorandum of Understanding between Madera Unified School District and State Center Community College District for AB 104 Adult Education Block grant (AEBG) for distribution of funds and required information for State reporting from July 1, 2016 to June 30, 2017.
DOCUMENT NO. 122-2016/17

D. Field Trips/Employee Conference Requests

1. Field Trips 9/27/16
DOCUMENT NO. 123-2016/17
2. Employee Conference 9/27/16
DOCUMENT NO. 124-2016/17

E. Fiscal Services

1. Adoption of Resolution No. 12-2016/17: July 31, 2016 Budget and Expense Transfer Reports

Acting Clerk Fernandes requested a separate discussion of this item. Acting Clerk Fernandes addressed the transfer of funds into Fund 41.

Adele Nikkel, Chief Financial Officer, addressed questions from Acting Clerk Fernandes and the Board.

President Galvez opened the floor for public comment. Seeing no one come forward President Galvez closed public comments and brought the item to the Board for questions and comments.

President Galvez requested more background information on this item.

Superintendent González informed staff had worked on the plan and it is ready to provide more information if needed.

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It was moved by Trustee Arredondo, seconded by Trustee Seibert, and carried by majority to adopt Resolution No. 12-2016/17: July 31, 2016 Budget and Expense Transfer Reports.

After extensive discussion on funds transfer the Board requested opportunities for discussion of budget transfers at a future Board meeting.

Ayes: Trustees Arredondo, Seibert, Velarde-Garcia, and President Galvez
Noes: Acting Clerk Fernandes, McIntyre,
Absent: Clerk Garibay
Abstained: None

**MOTION NO. 50-2016/17
RESOLUTION NO. 12-2016/17**

2. Approval of July 31, 2016 Financial Report
DOCUMENT NO. 125-2016/17
3. Approval of July, 2016 Student Body Statement of Club Trust Accounts
DOCUMENT NO. 126-2016/17
4. Approval of 2015/16 Unaudited Actuals for District Authorized Charter School – Ezequiel Tafoya Alvarado Academy
DOCUMENT NO. 127-2016/17

F. Human Resources

1. Staffing Lists 9/27/16

President Galvez acknowledged retiring employees listed on the Staffing List and thanked them for their loyalty to the district.

Superintendent González introduced Katie Navarrette, newly hired Coordinator, Curriculum.
DOCUMENT NO. 128-2016/17
2. Approval of Revised Confidential Job Description for the position of Position Control Technician
DOCUMENT NO. 129-2016/17
3. Request Approval of Agreement between California State University, East Bay and the Madera Unified School District to provide field work experience for potential School Counselors and School Psychologists
DOCUMENT NO. 130-2016/17
4. Request Approval to place Cynthia Amezola, a Parkwood Elementary School Teacher Candidate, as a Fifth Grade Teacher on a Provisional Internship Permit for the 2016/2017 school year
DOCUMENT NO. 131 -2016/17
5. Request Approval of Agreement between Alliant International University, Inc., a California Benefit Corporation, and the Madera Unified School District in order to provide Internships and Student Teaching opportunities

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for students of Alliant International University

DOCUMENT NO. 132-2016/17

11. New Business

A. Administrative and Support Services

1. First Reading of Revised Board Policies and Administrative Regulations for Administrative & Support Services - BP/AR 3311 Bids, AR 3314 Payment for Goods & Services, BP/AR 3541.2 Transportation for Students with Disabilities, BP/AR 3553 Free & Reduced Price Meals, BP 3555 Nutrition Program Compliance, BP 3580 District Records.

Sandon Schwartz, Assistant Superintendent of Administrative and Support Services presented the item to the Board.

President Galvez opened the floor for public comment. Seeing no one come forward President Galvez closed public comments and brought the item to the Board for questions and comments.

B. Educational Services

1. Public Hearing for The Textbook and Instructional Materials Compliance & Certification Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12

Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment introduced the item to the Board.

President Galvez opened the public hearing at 7:53 p.m. Seeing no one come forward, President Galvez closed the public hearing at 7:53 p.m.

2. Adoption of Resolution No.11-2016/17 for Textbook and Instructional Materials Compliance & Certification Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12

President Galvez opened the floor for public comment. Seeing no one come forward President Galvez closed public comments and brought the item to the Board for questions and comments.

It was moved by Trustee Velarde-Garcia, seconded by Trustee Seibert, and carried by majority to adopt Resolution No.11-2016/17 for Textbook and Instructional Materials Compliance & Certification Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

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**MOTION NO. 51-2016-17
RESOLUTION NO. 11-2016/17**

C. Fiscal Services

**1. Approval of Commercial Warrant Listing
Exhibit A, Motion No. 52- 2016/17, Document No. 133-2016/17**

Victor Villar, Associate Superintendent of Educational Services presented the item to the Board.

President Galvez opened the item for public comment. Seeing no one come forward, President Galvez closed public comment and brought the item back to the Board for questions and comments.

It was moved by Trustee Arredondo, seconded by Acting Clerk Fernandes, and carried by majority to approve the Commercial Warrant Listing.

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

D. Human Resources

1. First Reading of revised Board Policies, Administrative Regulations and Exhibits – Human Resources as follows: BP 4112.2 - Certification BP 4113 - Assignment BP 4115 - Evaluation/Supervision E 4112.9/4212.9/4312.9 - Employee Notifications, AR 4222 - Teacher Aides-Paraprofessionals Consider deletion of E 4222 - Teacher Aides-Paraprofessionals

Kent Albertson, Chief Human Resources Officer presented the item to the Board.

2. Approval of New Classified Job Description for the position of Test Administrator – CELDT testing supplemental help

Kent Albertson, Chief Human Resources Officer presented the item to the Board.

President Galvez opened the item for public comment. Seeing no one come forward, President Galvez closed public comment and brought the item back to the Board for comments and questions.

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It was moved by Trustee Velarde-Garcia, seconded by Trustee Arredondo and carried by majority to approve the New Classified Job Description for the position of Test Administrator – CELDT testing supplemental help

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

**MOTION NO. 53-2016-17
DOCUMENT NO. 134-2016/17**

3. Approval of New Classified Job Description for the position of Student Advocate

Kent Albertson, Chief Human Resources Officer presented the item to the Board.

The Board requested to continue discussions of this item.

POSTPONED FOR DISCUSSION

12. Old Business

A. Superintendent/Board

1. Second Reading and Approval of Exhibit 9323.2 – Actions By The Board

Superintendent González presented the item to the Board.

President Galvez opened the item for public comment. Seeing no one come forward, President Galvez closed public comment and brought the item back to the Board for questions and comments.

It was moved by Trustee Arredondo, seconded by Acting Clerk Fernandes, and carried by majority to approve Exhibit 9323.2 – Actions By The Board

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez

Noes: None

Absent: Clerk Garibay

Abstained: None

**MOTION NO. 54-2016-17
DOCUMENT NO. 135-2016/17**

B. Fiscal Services

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1. Third Reading and Approval of Revised Board Policy and Administrative Regulation – Fiscal Services BP/AR 1230 – School Connected Organizations

Superintendent Gonzalez presented the item to the Board.

President Galvez opened the item for public comment. Seeing no one come forward, President Galvez closed public comment and brought the item back to the Board for questions and comments.

It was moved by Trustee Arredondo, seconded by Acting Clerk Fernandes, and carried by majority to approve the revised Board Policy and Administrative Regulation – Fiscal Services BP/AR 1230 – School Connected Organizations

Ayes: Trustees Arredondo, McIntyre, Seibert, Velarde-Garcia, Acting Clerk Fernandes, and President Galvez
Noes: None
Absent: Clerk Garibay
Abstained: None

**MOTION NO. 55-2016-17
DOCUMENT NO. 136-2016/17**

13. Announcements

Superintendent González made the following announcements:

- School Site visitations on:
Thursday, September 29 @ 8:30 a.m. at Desmond Middle School
Tuesday, October 4 @ 8:30 a.m. at Sierra Vista Elementary
Thursday, October 6 @ 8:30 a.m. at Thomas Jefferson Middle School
Friday, October 7 @ 8:30 a.m. at Mountain Vista High School
Tuesday, October 11 @ 8:30 a.m. at Lincoln Elementary
Thursday, October 13 @ 8:30 a.m. at Alpha Elementary
Friday, October 14 @ 8:30 a.m. Ezequiel Tafoya Charter School
Tuesday, October 25 @ 8:30 a.m. Chavez Elementary
Friday, October 28 @ 8:30 a.m. Pershing Elementary

Trustees and MUTA President, David Holder were invited to accompany Superintendent González on these visits.

- Next Bond Oversight Committee meeting will take place on Thursday, September 9 at 5:30 p.m. here in the Boardroom.
- CALSSD meeting will take place this Friday, September 30. Trustees Seibert, McIntyre, President Galvez and I have been registered for this meeting.

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- CAASP Results Board Workshop scheduled for Wednesday, October 5 will be rescheduled to a later date.
- Construction Delivery Methods Board Workshop has been set for Thursday, October 6 at 5:30 p.m. in the MUSD Boardroom. An agenda and additional information will be provided to the Board at a later date.
- October 3rd, at 8:00 a.m. staff will evaluate the Request For Proposals (RFP) for the Organizational Restructure at the Business Office. Trustees interested in attending this review were asked to contact Gladys. Superintendent González informed WestEd declined the RFP due to the short timespan to complete the study.
- First DELAC meeting for the 2016/17 school year will take place on Monday, October 3rd at 5:30 p.m. at the MUSD Workshop. Trustees received a copy of the agenda with their Board Newsletter last Thursday.
- This year's Madera County Excellence in Education Awards will take place on Thursday, October 13 at the Madera County Office of Education Conference Room. We have received formal invitations for Trustees and those have been distributed to you this evening. Trustees are lined up to have photographs taken with nominees at 5:15 p.m.

14. Miscellaneous

A. Board Member Committee and Information Reports

Trustee Seibert provided feedback on the MAPSS visits. Trustee Seibert observed a good use of Chromebooks in one of the math classes. Spanish speaking students were using the program in their native language.

Trustee Arredondo addressed implementation strategies in the Child Nutrition department to get food to the students in a timely manner. Administration should receive support and a refresher course on how to support the implementation of the new strategies. Trustee Arredondo requested staff look into modifying the structure of the Madera High School cafeteria to accommodate services to our students.

Trustee Arredondo requested discussions at a future Board meeting.

Trustee Arredondo requested staff provided information on middle school golf league policy that allows sixth graders to compete at this level

15. Advanced Planning

President Galvez made the following announcements:

Next Regular Board Meeting

Tuesday, October 11, 2016 at 6:30 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637

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16. Suggested Future Agenda Items

Trustees requested the following:

Discussion of Transfer of Funds

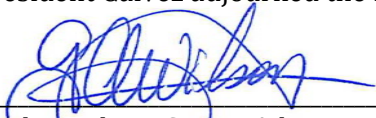
Child Nutrition – Madera High School Cafeteria

Progress and next steps in the implementation of Dual Language Instruction Program

Trustee Velarde-Garcia reminded the Board about the Athletic Department fundraiser event to take place on October 1st – the cost is \$25/person.

17. Adjournment – Motion No. 56-2016/17

President Galvez adjourned the Public Session at 10:30 p.m.



Gladys Wilson, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: September 27, 2016