

**MINUTE RECORD of Madera Unified School District Board of Education
REGULAR BOARD MEETING HELD ON THE 13th DAY OF NOVEMBER, 2013**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, November 13, 2012**, at 5:30 p.m.

ROLL CALL

Ricardo Arredondo, President
Michael Salvador, Clerk

Lynn Cogdill, Trustee
Robert E. Garibay, Trustee
Jose Rodriguez, Trustee
Ray G. Seibert, Trustee
Maria Velarde-Garcia, Trustee

Enrique Quintanilla, Student Board Representative, Madera South High School
Rida Qaiser, Student Board Representative, Madera High School

Gustavo Balderas, Superintendent
Dr. Anthony Monreal, Deputy Superintendent
Deborah A. Wood, Associate Superintendent, Educational Services
Teri Bradshaw, Director, Fiscal Services
Tracie Green, Director, Human Resources
Robert Chavez, Chief Academic Officer
Gladys Wilson, Senior Administrative Assistant
Janet Morgan, Senior Administrative Assistant

Brett Moglia, Security Supervisor
Paul van Loon, Director of Student Services and Special Services
Hilda Garnica, Translator
Kent Albertson, MHS principal
Sandon Schwartz, MSHS principal
Andy Beakes, Pershing Elementary principal
Ted Newton, Director of Transportation
Steve Wisener, Maintenance III
Sandra Perez, Director of Child Nutrition
Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment
Alma De Luna, Director of English Learners
Curtis Manganaan, Director of Maintenance and Operations
Rosalind Cox, Director of Facilities, Planning and Purchasing
Joe Ayala, Network Administrator

Kathy Horn, MUTA President
Danna Petty, CSEA President

There were approximately 50 visitors/District employees in attendance.

1. Call to Order of Public Meeting – Closed Session Immediately Convened

President Arredondo called the Public Session of the Board of Education to order at 5:30 p.m.
President Arredondo opened the floor to public comment on any item listed on the Closed Session

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Agenda. Seeing no one come forward, President Arredondo adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

2. Reconvene Public Session/Call to Order Regular Meeting

3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation

President Arredondo adjourned the Closed Session at 7:22 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:25 p.m. President Arredondo welcomed the visitors and asked Clerk Salvador to lead the flag salute. President Arredondo asked Pastor Fred Thorman of New Life Assembly to lead the invocation. President Arredondo asked Ms. Wilson to call the Roll of Trustees. President Arredondo explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 8-2012/13.

4. Closed Session Reportable Actions (Government Code Section 54957.1)

Superintendent Balderas announced there were no reportable Closed Session actions.

5. Adoption of Agenda – Motion No. 62-2012/13

President Arredondo stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

Trustee Garibay requested that item 10A, student ID #5153 be pulled for a separate vote.

It was moved by Clerk Salvador, seconded by Trustee Garibay, and unanimously carried to adopt the Agenda as amended.

Ayes:	Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes:	None
Absent:	None
Abstained:	None

6. Student Board Representative Report

Enrique Quintanilla, Student Board Representative for Madera South High School and Rida Qaiser, Student Board Representative for Madera High School each presented highlights of activities at their respective school sites.

7. Communications

7A. Student and Staff Recognition

- JBT FoodTech presentation to Madera Unified
Mr. Pat Gordon presented Madera Unified a check in the amount of \$12,000 for mini grants and scholarships for students of Madera Unified.
- City of Madera/Allied Waste presentation to Madera Unified

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Ron Prestridge, and Allied Waste representatives presented a check in the amount of 1,000.

7B. Public Hearing

President Arredondo opened the meeting for visitors to speak on a subject not on the Board Agenda.

- John Williams, teacher at MSHS introduced Mrs. Bogan, who donated a tractor to MSHS FFA club.
- Andrea Burton, Greenway, Madera, spoke about the impact of Mr. Balderas departure from Madera Unified.
- Kathy Horn, MUTA, also spoke about Mr. Balderas leaving Madera Unified.
- John Seybol, MUTA, thanked Trustee Cogdill for his support on Proposition 30.

Seeing no others come forward President Arredondo closed Public Comment.

8. Approval of Consent Agenda – Motion No. 63-2012/13

Document Numbers 137- 2012/13 through 153-2012/13

Resolution Numbers 18-2012/13 through 19-2012/13

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

President Arredondo opened the item for public comment.

Seeing no one come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Clerk Salvador, seconded by Trustee Velarde-Garcia, and unanimously carried to approve the Consent Agenda.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: None

Abstained: None

8A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

8A1. Approval of Regular Board Meeting Minutes of October 23, 2012

8A2. Approval of Resolution No. 18-2012/13 Notice of Action on Claim of Anthony Lopez, a Minor Child and Philip Souren Setrakian, Attorney at Law

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo

Noes: None

Absent: None

Abstained: None

RESOLUTION NO. 18-2012/13

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- 8A3.** Approval of Resolution No. 19-2012/13 September 30, 2012 Budget & Expense Transfer Report

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia,
Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

RESOLUTION NO. 19-2012/13

- 8A4.** Approval to award RFP #092412 and contract with TransTraks for a Transportation Management Information System.

DOCUMENT NO. 137-2012/13

- 8A5.** Approval to award RFP #092812 and contract with California Consulting, LLC for grant writing services.

DOCUMENT NO. 138-2012/13

- 8A6.** Approval to submit the 2013-14 Continued Funding application to Child Development Division, California Department of Education.

DOCUMENT NO. 139-2012/13

- 8A7.** Approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Jack G. Desmond Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

DOCUMENT NO. 140-2012/13

- 8A8.** Approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Martin Luther King Jr. Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

DOCUMENT NO. 141-2012/13

- 8A9.** Approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Thomas Jefferson Middle School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

DOCUMENT NO. 142-2012/13

- 8A10.** Approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Madera High School and RefPay.com, a business entity providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

DOCUMENT NO. 143-2012/13

- 8A11.** Approval of Consultant Agreement Contract between Madera Unified School District (MUSD)/Madera South High School and RefPay.com, a business entity

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providing payment services to sports officials in the central San Joaquin Valley, California for the 2012-2013 school year with an automatic termination on June 7th, 2013.

DOCUMENT NO. 144-2012/13

- 8A12.** Approval of Contract between Madera Unified School District and Stanislaus County Office of Education to provide English as a Second Language classes for two Migrant Head Start Centers.

DOCUMENT NO. 145-2012/13

- 8A13.** Approval to award Two (2) High Roof Cargo Vans Bid #102912.

DOCUMENT NO. 146-2012/13

- 8A14.** Approval of Miscellaneous Donations: \$93.00 donation to La Vina School by the La Vina Parent Club; 5 used ultrasound machines (\$20,205 value) to MHS ROP and Athletic Rehab Program by Madera Community Hospital; \$174.00 donation to Pershing Elementary School by PG&E; \$272.00 donation to Desmond Middle School by PG&E; 1950's Farmall 400 Antique Tractor to MSHS Agriculture Department by Franklina Bogan; and \$1,000 donation to Alpha Elementary School by Roll Giving & Paramount Community Giving at the request of Raudel O. Munoz.

DOCUMENT NO. 147-2012/13

- 8A15.** Approval of the Racket Sports Club at Thomas Jefferson Middle School.

DOCUMENT NO. 148-2012/13

- 8A16.** Approval of revised Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of October 9, 2012 through grant submission.

DOCUMENT NO. 149-2012/13

- 8A17.** Approval of September 30, 2012 Financial Report.

DOCUMENT NO. 150-2012/13

8B. Human Resources Items

- 8B1.** Approval of Staffing Changes and Coaches

DOCUMENT NO. 151-2012/13

- 8B2.** Approval of Valenzuela/CAHSEE Lawsuit Settlement Quarterly Reports on Williams Uniform Complaints for April-September, 2012.

DOCUMENT NO. 152-2012/13

8C. Field Trip/Employee Conference Requests

- 8C1.** Approval of Field Trip/Employee Conference Requests

DOCUMENT NO. 153-2012/13

9. Old Business

- 9A.** Second Reading and Approval of Revised Board Policy and Administrative Regulation.

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President Arredondo opened the item for public comment.

Kathy Horn, MUTA, requested that printed copies of Board Policies be available at each school site.

Seeing no others come forward, President Arredondo returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Rodriguez, seconded by Trustee Velarde-Garcia, and unanimously carried to approve the Revised Board Policy and Administrative Regulation.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None

MOTION NO. 64-2012/13
DOCUMENT NO. 154-2012/13

10. New Business

- 10A.** Approval to Adopt the Findings, Conclusions and Recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
- Report(s) of Administrative Hearing Panel(s)
 - Expulsion Status Review Report(s) by the Superintendent's Designee
 - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers: 997575, 603339, 301315, 16011, 20293, 15415, 996236, 7052, 8972, 302025, 20345, A-2011/12, T-2010/11, 16622, 503114, 301329, 303571, 401765, 301394, 1001503, 16544, 403393 and 1004857.

President Arredondo opened the floor for public comment on this item:

Seeing no one come forward President Arredondo closed the floor to public comment and returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Clerk Salvador, seconded by Trustee Cogdill, and carried by majority to approve the findings, conclusions and recommendations stated above.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert, Clerk Salvador and President Arredondo
Noes: None
Absent: None

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Abstained: None
Recused: Velarde-Garcia

MOTION NO. 65-2012/13
CONFIDENTIAL DOCUMENT NO. 155-2012/13

Student ID #5153 was pulled for a separate vote as requested by Trustee Garibay.

It was moved by Trustee Garibay, seconded by Clerk Salvador, and carried by majority to reject the findings, conclusions and recommendations stated above for student ID #5153.

Ayes: Trustees Cogdill, Garibay, Rodriguez, Seibert and Clerk Salvador
Noes: President Arredondo
Absent: None
Abstained: None
Recused: Velarde-Garcia

MOTION NO. 66-2012/13
CONFIDENTIAL DOCUMENT NO. 156-2012/13

**10B. Approval of Commercial Warrant Listing
Exhibit A, Motion No. 67-2012/13, Document No. 157-2012/13**

Trustee Garibay advised that he must recuse himself due to a conflict of interest. President Arredondo opened the floor for public comment on this item. Seeing no one come forward, President Arredondo closed the floor for public comment and returned the item to the Board for questions and comments prior to calling for a motion.

It was moved by Trustee Velarde-Garcia, seconded by Clerk Salvador, and unanimously carried to approve the Revised Board Policy and Administrative Regulation.

Ayes: Trustees Cogdill, Rodriguez, Seibert, Velarde-Garcia, Clerk Salvador and President Arredondo
Noes: None
Absent: None
Abstained: None
Recused: Trustee Garibay

11. Information and Reports

11A. Educational Services Report

- FFA Program Annual Report
Taylor Helton, Jordan Mendoza, FFA students reported the activities and goals for the 11-13 school year.

11B. Business and Operations Update

- Energy Conservation – Accomplishments
Steve Wisener, Maintenance III, gave a presentation and responded to questions from the Board on energy cost and savings.

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- Budget Update
Teri Bradshaw gave a presentation and responded to questions from the Board in regards to the Budget Update presentation.

11C. Human Resources

None.

11D. Superintendent's Time

Superintendent Balderas thanked the high schools for their efforts put on the Fall sports, musicals and plays.

12. Announcements

Trustee Velarde-Garcia announced various activities. She attended MHS Varsity team dinner. She also attended the UC Merced Parent Empowerment Program but attendance was low. She also requested to be in the Finance Committee.

Trustee Cogdill announced he was pleased with the support of MUSD employees with Proposition 30.

Clerk Salvador thanked all employees of MUSD for their efforts in the last 12 months.

President Arredondo congratulated Trustees Garibay and Seibert for their reelection.

President Arredondo made also the following announcements:

- Madera South High School Theater Company will be presenting *Time Flies* from November 8th through November 17th at 7:30 pm in the Madera South High School Theater. Tickets are on sale now at MSHS.
- A Board Workshop is scheduled for Thursday, November 15th at 5:30 pm here in the Board Room.
- The Madera Tractor Parade will take place on Thursday, November 29th. Our school bands and some school sites will participate on this event.

13. Miscellaneous

A. Board Member Committee and Information Reports

Trustee Rodriguez attended the Finance Budget meeting and informed he was pleased with the recommendations of the committee.

President Arredondo informed the Board will be working on the next steps for the search of a new superintendent. The board will move forward in this process. He praised and thanked Superintendent Balderas for his work for the MUSD community.

14. Advanced Planning

President Arredondo made the following announcement:

Next Board Workshop

Thursday, November 15, 2012 at 5:30 p.m.

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Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637

Next Regular Board Meeting

Tuesday, December 11, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637

15. Suggested Future Agenda Items

Trustee Cogdill would like to know if it is legal for a site administrator to expel parents from the school grounds. He also requested a report of Expulsions and Suspensions by subgroup on the next Friday Update.

Clerk Salvador would like to have a Closed Session at the next Board Workshop to provide executive continuance.

President Arredondo would like to have the Child Nutrition Committee do a presentation to the board in early Spring on practices of Child Nutrition in MUSD.

President Arredondo gave Trustees a current list of Board Subcommittees to be discussed at the December 11th meeting.

16. Adjournment – Motion No. 68-2012/13

President Arredondo adjourned the Public Session at 9:05 p.m.



Gladys Wilson, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: November 13, 2012