



Pre-Credential Teacher Support

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## Pre-Credential Mentor Teacher Memorandum of Understanding

Pre-Credential Teacher Support Mentors are exemplary teachers who give of their time and expertise to help other teachers improve their teaching practice and achieve a transition into teaching. PCTS Mentors employ techniques such as observations, examination of student work, and reflective conversations. They attend professional development activities. PCTS Mentors may be assigned to mentor a teacher from a list of teachers at different schools. The stipend paid will be based upon the number of teachers served.

### Minimum Qualifications and Selection Criteria:

- Demonstrate exemplary teaching ability as indicated by satisfactory evaluations, effective communications skills, subject matter knowledge, and mastery of a range of teaching strategies to meet the needs of pupils in different contexts
- Demonstrates understanding of state curriculum frameworks, content standards, and student performance levels
- Demonstrates understanding of accountability systems in public schools
- Commitment to building a collaborative relationship with a pre-credential teacher (PCT).
- Commitment to taking a proactive role in the partnership
- Willingness to carry out responsibilities in a timely manner.

### Major Duties and Responsibilities, to:

- Meet with each PCT 1 hour/week (minimum of 4 times per month) during after school hours
- Become knowledgeable about the phases of new teacher growth and the domains of the California Standards for the Teaching Profession (CSTP)
- Conduct a minimum of 4 classroom observations each year, which include written feedback for the PCT
- Submit Mentor logs, as listed in the schedule provided
- Complete program evaluations throughout the year
- Contact the Teacher Support Coordinator immediately if issues arise which interfere with the working relationship between PCT and PCTS Mentor
- Undergo formative feedback and performance review from the Teacher Support Director
- Attend scheduled trainings/meetings, including reviews.

Name \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Grade /Subject \_\_\_\_\_

District \_\_\_\_\_ Signed \_\_\_\_\_