

# **8Agenda: 2023 English Learner Advisory Committee (ELAC) Meeting #1**

Alpha Elementary

Tuesday, August 23, 2023 @ 8:30am

Cafeteria

- I. Welcome and Introduction**
- II. Call The Meeting To Order**
- III. Call For Additions/Deletions of Agenda Items**
- IV. Public Input** (3 min/person, 15 total)
- V. New Business**
  - A. ELAC Basics**
    - a. ELAC Norms
    - b. Purpose of the ELAC
    - c. Parliamentary Procedures
      - i. Bylaws
      - ii. Robert's Rules
    - e. Roles and responsibilities of ELAC officers
    - f. Nominations & Elections for ELAC officers:
      - i. Chairperson
      - ii. Vice-Chairperson
      - iii. Secretary
      - iv. DELAC representative
      - v. DELAC alternate representative
  - B. MUSD's Uniform Complaint Procedures, including William's requirements**
  - C. Initial Student Identification & ELPAC Testing: August 21, 2023**
  - D. New Parent Notification Letter**
  - E. Needs Assessment Survey**
  - F. [ELAC Calendar](#)**
- VII. DELAC Representative Report**
- VIII. Dual Language Instruction Program Promotion & Announcements**
- IX. Next Meeting: September 26, 2022 @ 8:30am @ Cafeteria**
- X. Adjournment**

Date Posted: \_\_\_\_\_

(Notice of the meeting shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice shall specify the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon. *Copies of all distributed materials must be attached to the secretary's official minutes. These minutes must be maintained for three years.*)