



**Nishimoto Elementary School**  
26460 Martin Street  
Madera, CA 93638  
(559) 664-8110 Fax: (559) 664-8343

*Erin Falke, Principal*

*Katie DeLeon, Vice Principal*

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English Learner Advisory Committee (ELAC)

Agenda

Wednesday, September 20, 2023 – 6:00 pm

- I. Welcome and Introductions
  - A. Vice Principal- Katie DeLeon
  - B. Interpreter- Lorena Silva
  - C. Parent
- II. Call Meeting to Order
  - A. Meeting called to order at 6:11
- III. Call for any additions/deletions of items
  - A. None at this time
- IV. Public input
  - A. None at this time
- V. Reading and approval of the minutes
  - A. This did not occur because we did not have a quorum
- VI. New Business
  - A. ELAC Basics
    - i. Purpose of the ELAC
      - a. Parent was familiar with ELAC because she has attended meetings at the highschool
    - ii. Parliamentary Procedures –
      - a. Robert's Rules of Order
        - a. This was not reviewed due to having only one parent
    - iii. Roles and Responsibilities of ELAC officers
      - a. Vice Principal explained the various roles for officers, but parent declined accepting a position
    - iv. Nominations and Elections for ELAC officers
      - a. No nominations at this meeting due to one parent in attendance



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- B. MUSD's Uniform Complaint Procedure – Williams requirements and review
    - i. Vice Principal reviewed this
  - C. Initial student identification and ELPAC testing
    - i. Vice principal shared the following about the ELPAC: what, why, how, when
    - ii. Vice principal explained the difference between summative and initial
    - iii. Mom shared her concern about 4th grade son-VP told mom to contact teacher and not wait until conferences. VP also said she would talk to student advocate about student
  - D. New Parent notification letter
    - i. Vice principal shared a copy of the letter. Mom said she did remember getting student results a couple months ago
  - E. CCSPP
    - i. Information was shared with parent
    - ii. Students Advocate and Playworks are two areas funded by this
  - F. Next Meeting- October 25, 2023
  - G. Adjournment
    - i. Adjourned at 6:53