

Madera Unified School District basci

Sierra Vista Elementary

English Learner Advisory Committee (ELAC) /Junta de ELAC

Meeting #1-Minutes /Junta #1

September 26, 2024/26 de septiembre de 2024

1. Welcome and Introduction/ Bienvenida e Introducción

Mrs. Saldivar introduced herself and Martin, she called meeting to order

2. Call the meeting to order /Llamar al orden la reunión

**3. Call for additions/deletions of agenda items/ Convocatoria de adiciones /
supresiones de temas de la agenda**

4. Public Input/ Aporte público

1. ELAC Basics/ 1. Conceptos básicos de ELACuna.

Mrs. Saldivar went reviewed the basics of how ELAC runs and the purpose of ELAC . She stated the importance of parent participation. She went over the procedures of elections and explained the ELAC officers.

a. ELAC Norms/ Normas ELAC

b. Purpose of the ELAC/ Propósito del ELAC

c. Parliamentary Procedures/ Procmientos parlamentarios

1. Bylaws/ Estatutos

2. Robert's Rules of Order/ Reglas de orden de Robert

**d. Roles and responsibilities of ELAC officers/ Funciones y responsabilidades
de los oficiales de ELAC e. Nominations & Elections for ELAC officers/
Nominations & Elections for ELAC officers**

**Mrs. Saldivar asked parents to think about being an ELAC officer and Mr.
Martin reiterated the importance of parent participation.**

Mrs. Saldivar reviewed the officer's job descriptions:

1. Chairperson/ Presidenta

2. Vice-Chairperson/Vicepresidenta

3. Secretary/secretria

4. DELAC representative /Representante DELAC

5. DELAC alternate representative/ Representante suplente de DELAC

B. MUSD's Uniform Complaint Procedures, including William's requirements C.

Initial student identification & ELPAC Testing: importance of testing D. New

Mrs. Saldivar explained how students are identified as English Learners and explained to the parents that Sierra Vista has the largest population of EL's.

Parent Notification Letter (ELPAC results & student program placement) E.

Conduct a Needs Assessment/B.Procedimientos uniformes de quejas de MUSD, incluidos los requisitos de William C. Identificación inicial del estudiante y pruebas ELPAC: importancia de las pruebas D. Carta de notificación para nuevos padres (resultados de ELPAC y ubicación en el programa del estudiante) E. Realizar una evaluación de necesidades

Mrs. Saldivar told parents that they can still fill out the needs assessment survey.

a. Review the survey questions & have parents complete the survey/ **Revise las preguntas de la encuesta y pida a los padres que la completen**

F. ELAC Calendar/calendario de ELAC

7. DELAC Representative Report/ Informe del representante de DELAC

8. Announcements /Annoucio

Mrs. Saldivar reminded parents about the Fall Carnival, Parent Conferences, S.V walk to school event and had a raffel of five cakes that Mr. Martin had donated to our ELAC meeting.

9. Next Meeting/proxima junta

Nov 7, 2024

10. Adjournment /Aplazamiento

Date Posted: 9/20/24 (Notice of the meeting shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice shall specify the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon. *Copies of all distributed materials must be attached to the secretary's official minutes. These minutes must be maintained for 3 years.*)