

**Minute Record of MUSD Personnel Commission Meeting  
Special Meeting Held on Wednesday, March 8, 2017**

The Personnel Commission of the Madera Unified School District convened in a Regular Board Meeting in the District Boardroom, 1902 Howard Road, Madera, California on Wednesday, March 8, 2017 at 5:00 p.m.

**ROLL CALL**

Bruce Koch, Personnel Commission Chair,  
Arlene Saucedo, Personnel Commission Vice - Chair  
Philip Janzen, Personnel Commissioner

Sandra Edwards, Human Resources Specialist, Personnel Commission  
Mary Siegl, Human Resources Specialist, Personnel Commission  
Vicky Zamora, Office Technician, Personnel Commission

Kent Albertson, Chief Human Resources Officer  
Danna Petty, CSEA President

There were 3 other visitor/ district employees in attendance.  
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**1. CALL TO ORDER OF PUBLIC MEETING**

Personnel Commissioner, Bruce Koch, called the meeting to order at 5:00 pm. Commission Philip Janzen, led the pledge of allegiance. There were no members of the media present.

**2. Appointment and Swearing in of CSEA Appointee – Arlene Saucedo to Personnel Commission**

Arlene Saucedo recited the Oath of Office and was sworn in as Personnel Commissioner.

**3. ADOPTION OF AGENDA**

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Arlene Saucedo to adopt the agenda. MOTION NO. 29 - 2016/17

Ayes:	Commissioners Bruce Koch, Philip Janzen, Arlene Saucedo
Noes:	None
Absent:	None
Abstained:	None

**4. COMMUNICATIONS**

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No comments were made.

**5. NEW BUSINESS**

Sandra Edwards, Human Resources Specialist, presented the proposed consultant agreement for Perea Consulting Services.


Kent Albertson, Chief Human Resources Office expressed concerns with the proposed consultant agreement.

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Bruce Koch to adopt the consultant agreement with Perea Consulting Services (PCS). MOTION NO. 30 - 2016/17, DOCUMENT NO.24-2016/17

Ayes:	Commissioners Bruce Koch, Philip Janzen, Arlene Saucedo
Noes:	None
Absent:	None
Abstained:	None

**6. ADJOURNMENT**

**Commissioner Bruce Koch adjourned the Public Session at 5:18 p.m.**

  
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Mary Siegl  
Human Resources Specialist

Dated: March 8, 2017

  
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Sandra Edwards  
Human Resources Specialist - Lead

Dated: March 8, 2017