

**Minute Record of MUSD Personnel Commission Meeting  
Regular Meeting Held on Wednesday, February 15, 2017**

The Personnel Commission of the Madera Unified School District convened in a Regular Board Meeting in the District Boardroom, 1902 Howard Road, Madera, California on Wednesday, February 15, 2017 at 5:00 p.m.

**ROLL CALL**

Bruce Koch, Personnel Commission Chair,  
Philip Janzen, Personnel Commissioner

Sandra Edwards, Human Resources Specialist, Personnel Commission  
Mary Siegl, Human Resources Specialist, Personnel Commission  
Vicky Zamora, Office Technician, Personnel Commission

Ana Maldonado, Human Resources Manager

There were 2 other visitor/ district employees in attendance.  
.....

**1. CALL TO ORDER OF PUBLIC MEETING**

Personnel Commissioner, Bruce Koch, called the meeting to order at 5:00 pm.

**2. PLEDGE OF ALLEGIANCE, OPENING, AND ACKNOWLEDGEMENT  
OF VISITORS AND MEDIA,**

Commission Philip Janzen, led the pledge of allegiance. There were no members of the media present.

**3. ADOPTION OF AGENDA**

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Bruce Koch to adopt the agenda. MOTION NO. 26 - 2016/17

Ayes:	Commissioners Bruce Koch, Philip Janzen
Noes:	None
Absent:	None
Abstained:	None

**4. COMMUNICATIONS**

No comments were made.

**5. CONSENT AGENDA**

**Minute Record of MUSD Personnel Commission Meeting  
Regular Meeting Held on Wednesday, February 15, 2017**

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Bruce Koch to adopt the consent agenda. MOTION NO. 27 - 2016/17

Ayes:	Commissioners Bruce Koch, Philip Janzen
Noes:	None
Absent:	None
Abstained:	None

**6. OLD BUSINESS**

**A. Second Reading- Approval of Revision to PC rule 2.1.3.2**

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Bruce Koch to approve the changes to PC Rule 2.1.3.2. MOTION NO. 28, DOCUMENT 23-2016/17

Ayes:	Commissioners Bruce Koch, Philip Janzen
Noes:	None
Absent:	None
Abstained:	None

**7. INFORMATION AND REPORTS**

Sandra Edwards, Human Resources Specialist, stated that Henry Perea has prepared preliminary work on recruitment for the new Director. He will submit a revised agreement at the next Personnel Commission meeting.

**8. ADVANCE PLANNING**

The next Personnel Commission meeting is scheduled for Wednesday, March 15, 2017 at 5:00 pm in the District Office Board room.

**9. SUGGESTED FUTURE AGENDA ITEMS**

None were suggested.

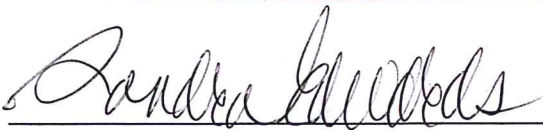
**10. ADJOURNMENT**

**Commissioner Bruce Koch adjourned the Public Session at 5:06 p.m.**

\_\_\_\_\_  
Mary Siegl  
Human Resources Specialist

Dated: February 21, 2017

**Minute Record of MUSD Personnel Commission Meeting  
Regular Meeting Held on Wednesday, February 15, 2017**



Sandra Edwards  
Human Resources Specialist - Lead

Dated: February 21, 2017