

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 23<sup>RD</sup> DAY OF SEPTEMBER, 2014**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, September 23, 2014**, at 5:30 p.m.

**ROLL CALL**

Michael Salvador, President – PUBLIC MEETING ONLY

Jose Rodriguez, Clerk

Ricardo Arredondo, Trustee

Lynn Cogdill, Trustee

Robert E. Garibay, Trustee

Ray G. Seibert, Trustee

Maria Velarde-Garcia, Trustee

Victor Villar, Acting Superintendent

Sandon Schwartz, Assistant Superintendent Administrative and Support Services

Kent Albertson, Chief Human Resources Officer

Teri Bradshaw, Director of Fiscal Services

Babatunde Ilori, Director of Performance Management and Internal Communications

Elizabeth Runyon, Chief Academic Officer

Gladys A. Wilson, Senior Administrative Assistant

Frank Guillen, Information System Specialist

Rosa Baca, Interpreter

Rosalind Cox, Director of Facilities, Planning & Construction Management

Susan Harautuneian, Director of Purchasing

Curtis Manganaan, Director of Maintenance & Operations

Sandra Perez, Director of Child Nutrition

Marty Bitter, Director of District Athletics

Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment

Dr. Rebecca Malmo, Director of Instructional Technology

Dr. Michael Mueller, Director of Student Services

Sheryl Sisil, Director of College and Career Readiness

Dr. Laura Tanner-McBrien, Director, Special Services

Dr. Marcheta Williams, Director of Visual and Performing Arts

Kliff Justesen, Principal, Dixieland School

Adalberto Hernandez, Principal, George Washington Elementary

Isabel Guzman, Principal, Nishimoto Elementary

Carsten Christiansen, Principal, Alpha School

David Holder, President, MUTA

Danna Petty, President, CSEA

There were approximately 45 visitors/District employees in attendance.

**1. Call to Order of Public Meeting – Closed Session Immediately Convened**

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Acting President Rodriguez called the Public Session of the Board of Education to order at 5:30 p.m. Acting President Rodriguez opened the floor to public comment on any item listed on the Closed Session Agenda.

David Holder, Madera, MUTA President, addressed CTE Advisory committees at other school districts.

Amanda Wade, Madera, addressed MUSD proposal at the bargaining meetings.

Seeing no others come forward Acting President Rodriguez closed public comment.

**2. Reconvene Public Session/Call to Order Regular Meeting**

**3. Roll Call, Pledge of Allegiance, Opening, Acknowledgement of Visitors, and Invocation**

Acting President Rodriguez adjourned the Closed Session at 7:25 p.m. President Salvador reconvened the Regular Meeting by calling the Public Session to order at 7:31 p.m. President Salvador asked Ms. Wilson to call the Roll of Trustees. President Salvador welcomed the visitors and asked Trustee Velarde-Garcia to led the flag salute. President Salvador explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 7-2014/15.

**4. Closed Session Reportable Actions (Government Code Section 54957.1)**

Acting Superintendent Villar announced that there were no reportable actions.

**5. Adoption of Agenda – Motion No. 39-2014/15**

President Salvador stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

Acting Superintendent Villar requested the following changes to the agenda:

Item No. 9B1 – Staffing list – names have been added to the Certificated and Classified Employment lists.

Item No. 9B3 – remove the position “Data Technician from Range 32 to Range 35” from the list of positions listed in this item.

**It was moved by Trustee Arredondo, seconded by Trustee Rodriguez, and unanimously carried to adopt the Agenda with the modifications mentioned above.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador

Noes: None

Absent: None

Abstained: None

**6. Student Board Representative Report**

Mayeli Alvarado, Student Board Representative for Madera South High School, and Justin Toney Student Board Representative for Madera High School, each presented highlights of activities at their respective school sites.

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**7. Communications**

- **Public Hearing: Textbooks and Instructional Material Compliance and Certification of Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12**

President Salvador opened the Public Hearing for the Textbooks and Instructional Material Compliance and Certification of Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12 at 7:33 p.m. Seeing no one come forward President Salvador closed the Public Hearing at 7:34 p.m.

**A. Public Hearing**

President Salvador opened the floor to public comment on any item not listed on the Agenda.

Lynn Cogdill, Madera, addressed the cost of the Bond. Mr. Cogdill also addressed the Bond resolution and the Bond letter sent to staff.

Ana Mendoza, Madera, thanked the Board and staff for their support on building a committee on advanced students.

Seeing no others come forward, President Salvador closed Public Hearing.

**8. Information and Reports**

**A. Educational Services**

- **Charter Schools Update**

Acting Superintendent Villar introduced CAO Elizabeth Runyon. Mrs Runyon gave a presentation titled "District Charter School Update." Mrs. Runyon answered questions from the Board.

**B. Support Services**

- **Child Nutrition Update**

Acting Superintendent Villar introduced Assistant Superintendent of Administrative and Support Services, Sandon Schwartz who introduced Scott Soiseth, Director of Child Nutrition at Turlock USD and MUSD Child Nutrition Consultant. Mr. Soiseth gave a presentation with an update on the changes in the Child Nutrition department.

**C. Human Resources**

- **Sunshine of the Madera Unified School District Initial Negotiation Proposal for the 2014-2015 School Year with the Certificated Management Bargaining Association.**

Chief Human Resources, Kent Albertson presented to the Board the Sunshine of the Madera Unified School District Initial Negotiation Proposal for the 2014-2015 School Year with the Certificated Management Bargaining Association.

**D. Superintendent's Time**

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Acting Superintendent Villar announced that our enrollment has grown by 198 students.

**9. Approval of Consent Agenda – Motion No. 40-2014/15**

Document Numbers 82-2014/15 through 96-2014/15

Resolution No. 16– 2014/15

Staffing Changes, Exhibit B

Field Trips/Conference Requests, Exhibit C

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item to the Board for questions and comments.

**It was moved by Trustee Arredondo, seconded by Trustee Rodriguez, and unanimously carried to approve the Consent Agenda.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador

Noes: None

Absent: None

Abstained: None

**9A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:**

1. Approval of Regular Board Meeting Minutes of August 26, 2014.

2. Adoption of Resolution No. 16-2014/2015: July 31, 2014 Budget and Expense Transfer Reports

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador

Noes: None

Absent: None

Abstained: None

**RESOLUTION NO. 16-2014/15**

3. Approval of Environmental Consulting Services Agreement between Madera Unified School District and Neil O. Anderson and Associates to prepare a groundwater investigation work plan

**DOCUMENT NO. 82-2014/15**

4. Approval of Environmental and Geotechnical Engineering Services between Madera Unified School District and RMA GeoScience for new elementary school site

**DOCUMENT NO. 83-2014/15**

5. Approval of Best Best & Krieger LLP to provide Bond Counsel and Disclosure Counsel Services for Election of 2014 General Obligation bonds

**DOCUMENT NO. 84-2014/15**

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6. Approval of individual agreements between Madera Unified School District and forty four (44) California Department of Education approved Supplemental Educational Services Providers to provide tutoring services to students in Madera Unified Schools who are in Program Improvement status beginning on September 24, 2014 and ending June 30, 2015. Superintendent Gonzalez recommended approval of this item.  
**DOCUMENT NO. 85-2014/15**
7. Approval of Consultant Services Agreement between Madera Unified School District and Champions for Today for motivational speaking services at Madera High School, Madera South High School and Mt. Vista High School.  
**DOCUMENT NO. 86-2014/15**
8. Approval of Memorandum of Understanding between Madera Unified School District, Madera Adult School and Madera County Workforce Investment Board to collaborate and create a seamless delivery system that will enhance access to services and improve employment outcomes for individuals receiving services with effective dates of September 24, 2014 to June 30, 2015.  
**DOCUMENT NO. 87-2014/15**
9. Approval of Fresno Regional Occupational Program (ROP) Shared Responsibility Agreement between Fresno County Superintendent of Schools (FCSS) and Madera Unified School District for the 2014-2015 school year.  
**DOCUMENT NO. 88-2014/15**
10. Approval to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the board in one or more of the following forms of documentation:
  - Report(s) of Administrative hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 6828, 201372, 502430, 16078, 301325, A-2014/15, 403948, 15110, B-2013/14, 202878 and 15973.

**CONFIDENTIAL DOCUMENT NO. 89-2014/15**
11. Approval of July 30, 2014 Student Body Statement of Club Trust Accounts  
**DOCUMENT NO. 90-2014/15**
12. Approval of August 2014 Payroll Payment Order  
**DOCUMENT NO. 91-2014/15**
13. Approval of July 31, 2014 Financial Report  
**DOCUMENT NO. 92-2014/15**

**9B. Human Resources Items**

1. Approval of Staffing List 9-23-14.

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**DOCUMENT NO. 93-2014/15**

2. Approval of agreement between the Madera Unified School District and Fermin Guzman regarding salary placement.

**DOCUMENT NO. 94-2014/15**

3. Approval of Memorandum of Understanding between California School Employees Association and the Madera Unified School District regarding salary range proposals for the following positions:
  - Family Support Specialist - Range 39
  - Payroll Accounting Specialist Lead from Range 38 to Range 40

**DOCUMENT NO. 95-2014/15**

**9C. Field Trip/Employee Conference Requests**

1. Approval of Field Trips 9-23-14.

**DOCUMENT NO. 96-2014/15**

**10. Old Business**

- A. Second Reading and Approval of Board Bylaws 9324 – Minutes and Recordings

Acting Superintendent Victor Villar requested approval of this item.

President Salvador opened the item for public comment.

Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Velarde, seconded by Trustee Rodriguez, and unanimously carried to approve the Board Bylaws 9324 – Minutes and Recordings .**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador

Noes: None

Absent: None

Abstained: None

**MOTION NO. 41-2014/15  
DOCUMENT NO. 97-2014/15**

- B. Second Reading and Approval of Board Bylaw 9270 – Conflict of Interest.

Acting Superintendent Victor Villar recommended approval of this item.

President Salvador opened the item for public comment.

Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Arredondo, seconded by Trustee Rodriguez, and carried by majority to approve Board Bylaw 9270 – Conflict of Interest.**

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Ayes: Trustees Arredondo, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez,  
and President Salvador,  
Noes: None  
Absent: Trustee Cogdill  
Abstained: None

**MOTION NO. 42-2014/15  
DOCUMENT NO. 98-2014/15**

**C. Second Reading and Approval of Program Adoption Recommendation for Integrated Math I for grades 9-12**

Acting Superintendent Victor Villar requested approval of this item.

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Velarde-Garcia, seconded by President Salvador, and carried by majority to approve the Program Adoption Recommendation for Integrated Math I for grades 9-12.**

Ayes: Trustees Arredondo, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez,  
and President Salvador,  
Noes: None  
Absent: Trustee Cogdill  
Abstained: None

**MOTION NO. 43-2014/15  
DOCUMENT NO. 99-2014/15**

**D. Second Reading and Approval of Revised Board Policy for Administrative and Support Services**

Acting Superintendent Victor Villar requested approval of this item.

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Arredondo, seconded by Trustee Velarde-Garcia, and carried by majority to approve the Revised Board Policy for Administrative and Support Services.**

Ayes: Trustees Arredondo, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez,  
and President Salvador,  
Noes: None  
Absent: Trustee Cogdill  
Abstained: None

**MOTION NO. 44-2014/15  
DOCUMENT NO. 100-2014/15**

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- E. Second Reading and Approval of Revised Board Policies, Administrative Regulations, and Exhibits for Educational Services Department

Acting Superintendent Victor Villar requested approval of this item.

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Velarde-Garcia, seconded by President Salvador, and carried by majority to approve the Revised Board Policies, Administrative Regulations and Exhibits for Educational Services Department.**

Ayes: Trustees Arredondo, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador,  
Noes: None  
Absent: Trustee Cogdill  
Abstained: None

**MOTION NO. 45-2014/15  
DOCUMENT NO. 101-2014/15**

- F. Second Reading and request approval of revised Board Policies and Administrative Regulations – Human Resources.

Acting Superintendent Victor Villar requested approval of this item.

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

**It was moved by Trustee Rodriguez, seconded by Trustee Seibert, and carried by majority to approve the revised Board Policies and Administrative Regulations.**

Ayes: Trustees Arredondo, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador,  
Noes: None  
Absent: Trustee Cogdill  
Abstained: None

**MOTION NO. 46-2014/15  
DOCUMENT NO. 102-2014/15**

**11. New Business**

- A. Adoption of Resolution No. 6-2014/15 for Textbooks and Instructional Material Compliance & Certification of Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12.

Acting Superintendent Victor Villar requested adoption of this resolution. Director of Curriculum, Instruction and Assessment was available to answer questions from the Board.



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President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item to the Board for questions and comments.

**It was moved by Trustee Velarde-Garcia, seconded by Trustee Seibert, and unanimously carried to adopt Resolution No. 6-2014/15 for Textbooks and Instructional Material Compliance & Certification of Provision of Sufficient Standards-Aligned Instructional Materials for Grades K-12.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador  
Noes: None  
Absent: None  
Abstained: None

**MOTION NO. 47-2014/15  
RESOLUTION NO. 6-2014/15**

- B. Approval of Memorandum of Understanding between Madera Unified School District and Reedley College to enter into a dual enrollment partnership for the 2014-2015 school year.

Acting Superintendent Villar requested approval of this item. Director of College and Career Readiness, Sheryl Sisil responded to questions of the Board.

President Salvador opened the item for public comment. Seeing no one come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

The Board requested update on this program on a future Board update.

**It was moved by Trustee Velarde-Garcia, seconded by Trustee Seibert, and unanimously carried to approve the Memorandum of Understanding between Madera Unified School District and Reedley College to enter into a dual enrollment partnership for the 2014-2015 school year.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador  
Noes: None  
Absent: None  
Abstained: None

**MOTION NO. 48-2014/15  
DOCUMENT NO. 103-2014/15**

- C. Approval of Consultant Services Agreement between Madera Unified School District and Teach One To Lead One to provide high quality Character and Leadership Development learning experiences for students for the remainder of the 2014-2015.

Acting Superintendent Victor Villar requested approval of this item. Acting Superintendent introduced CAO Elizabeth Runyon. Ms. Runyon introduced Sara Arthurs, Facilities Planning Analyst who gave a presentation titled "Teach 1 To Lead One."

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President Salvador opened the item for public comment.  
Steve Williams, Madera, supported the program and highlighted the positive experiences children receive from this program.

Seeing no others come forward President Salvador closed public comment and brought the item back to the Board for questions and comments.

The pilot program will take place at George Washington Elementary. Adalberto Hernandez and teacher Kelly Spence were present at the meeting.

**It was moved by President Salvador, seconded by Trustee Cogdill, and unanimously carried to approve the Consultant Services Agreement between Madera Unified School District and Teach One To Lead One to provide high quality Character and Leadership Development learning experiences for students for the remainder of the 2014-2015.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador  
Noes: None  
Absent: None  
Abstained: None

**MOTION NO. 49-2014/15  
DOCUMENT NO. 104-2014/15**

**D. Approval of Commercial Warrant Listing**

Acting Superintendent Victor Villar requested approval of this item.

Trustee Garibay requested to be recused from voting on this item.

President Salvador opened the item for public comment. Seeing no one come forward, President Salvador brought the item back to the Board for questions and comments.

**It was moved by Trustee Velarde-Garcia, seconded by Trustee Arredondo, and carried by majority to approve the Commercial Warrant Listing.**

Ayes: Trustees Arredondo, Cogdill, Garibay, Seibert, Velarde-Garcia, Clerk Rodriguez, and President Salvador  
Noes: None  
Absent: None  
Abstained: None  
Recused: Trustee Garibay

**MOTION NO. 50-2014/15  
DOCUMENT NO. 105-2014/15**

**11. Announcements**

President Salvador made the following announcements:

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President Salvador announced that Jeannie Arter, Human Resources Technician, will be retiring in December after 43 years of service and thanked her for her service.

The Madera Unified will hold its Service With Pride celebration on Thursday, October 16 at the Madera Municipal Golf Course starting at 5:30 p.m. Trustees received an invitation in the mail this weekend. This is usually an annual event at which the district honors its employees that make MUSD such a tremendous school district. Please let Gladys know if you are NOT planning on attending.

The next CALSSD meeting has been scheduled for October 17. This is the last meeting for 2014. Trustees Cogdill, Rodriguez, and Seibert please let Gladys know if you would like to attend this meeting

Trustee Velarde-Garcia announced that Latinas Unidas will hold their Fiesta in the Park on October 5<sup>th</sup> from 12:00 -5:00 p.m.

**12. Miscellaneous**

**A. Board Member Committee and Information Reports**

Trustee Rodriguez informed that the Wellness Committee had a meeting this past Wednesday. Trustee Rodriguez was pleased with the outcome of the meeting.

Trustee Seibert requested that staff clarify the purpose of Measure G. Trustee Seibert requested information on the cost of the Bond.

**13. Advanced Planning**

President Salvador made the following announcements:

**Next Regular Board Meeting**

**Tuesday, October 14, 2014 at 7:00 p.m.**

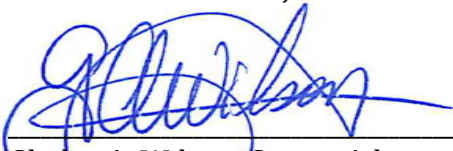
**Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637**

**14. Suggested Future Agenda Items**

Trustee Cogdill requested staff report on the ROTC program at a future Board meeting.

**15. Adjournment – Motion No. 51-2014/15**

President Salvador adjourned the Public Session at 9:12 p.m.

  
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Gladys A. Wilson, Senior Administrative Assistant  
to the Superintendent and the Board of Trustees

Dated: September 23, 2014