

**MINUTE RECORD of Madera Unified School District Board of Education
SPECIAL BOARD MEETING HELD ON THE 20th DAY OF DECEMBER, 2010**

The Board of Education of the Madera Unified School District convened the **Special Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Monday, December 20, 2010**, at 9:00 a.m.

ROLL CALL

Robert E. Garibay, Board President
Ricardo Arredondo, Board Clerk

Lynn Cogdill, Trustee
Jose Rodriguez, Trustee
Michael Salvador, Trustee
Ray G. Seibert, Trustee
Maria Velarde-Garcia, Trustee

Janet Morgan, Senior Administrative Assistant

There were approximately 8 visitors/District employees in attendance.

1. Call to Order of Public Meeting

President Garibay called the Public Session of the Board of Education to order at 9:02 a.m.

2. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media

President Garibay welcomed the visitors and asked Trustee Rodriguez to lead the flag salute. President Garibay explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 13-2010/11.

3. Adoption of Agenda

MOTION NO. 79-2010/2011

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.

It was moved by Trustee Salvador, seconded by Trustee Seibert, and unanimously carried to adopt the Agenda.

Ayes:	Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay
Noes:	None
Absent:	None
Abstained:	None

4. Communications

A. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions

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should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

Kathy Horn came forward thanked everyone for taking this time to do this. etc.

5. Consent Agenda

MOTION NO. 80-2010/2011

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or public requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:

1. Request Adoption of Resolution No. 28-2010/2011 Operations Application for the K-3 Class Size Reduction Program

Trustee Seibert asked for an explanation of this item. Associate Superintendent Porterfield explained that this is an annual renewal that gives us the option to apply for funding; this application does not enact class size reduction, it only allows us to apply for funding.

Ayes:	Trustees Cogdill, Garibay, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay
Noes:	None
Absent:	None
Abstained:	None

RESOLUTION NO. 28-2010/11

6. New Business

A. Interview Superintendent Search Firm applicants

President Garibay asked the Board to review the questions in front of them; decide which question they want to ask; and then asked for suggestions/additions/deletions.

Candidates were interviewed in alphabetical order:

Candidate #1 Wendell Chun; Education Leadership Services

Candidate #2 Rudy Gatti – R J Gatti Associates

Candidate #3 Walt Buster – Leadership Associates

Each Candidate made an opening statement prior to being asked the following questions by the Board:

1. Tell us about your firm's experience conducting searches, including successes and failures in districts similar to ours

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2. What do you know about our district, its schools and our community? How will that influence the search process and timeline?
3. What is your current workload, i.e. how many searches are you currently working on for superintendents? (follow up) How do you reconcile the multiple searches with the multiple candidates?
4. What roles do you recommend for community and staff? Describe the process for site visitation to gather community input.
5. Describe your processes for recruiting, advertising, and for obtaining applicants. (follow up question) Do you use the internet as a tool in advertising?
6. Who screens the candidates? How many should be interviewed? Do you help develop interview questions?
7. Is the community involved in the interviews? Why, or why not? (follow up question) What are the advantages or disadvantages of living within the district?
8. What are your unique qualifications that make you the best qualified firm to assist our district?
9. What is your fee, and what does it cover and what expenses does the fee not cover?
10. Do you assist with the contract process? Whom do you represent – the candidate or the board of trustees?

B. Select Search Firm

President Garibay opened a discussion about selecting a search firm today. The Board discussed the merits of each applicant.

Trustee Arredondo asked if it is the consensus of the Board to make a decision today. All members were in agreement to make a decision.

Following additional discussion it was the unanimous decision of the Board to award the contract to Educational Leadership Services.

15. Adjournment – Motion No. 81-2010/11

President Garibay adjourned the Public Session at 12:17 p.m.



Janet Morgan, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: December 20, 2010