



Jack G. Desmond Middle School
26490 Martin Street
Madera, CA 93638
(559) 664-1775



Christina Hillman, Vice Principal
Marcie Osier, Vice Principal

Brad Holck, Principal

Jessica Montemayor, Vice Principal

School Site Council

Agenda

Meeting #1

Tuesday, September 19, 2024

Time: 3:30pm

Location: Zoom Meeting

Agenda

- 1. Welcome, Introductions & [Sign in](#)**
- 2. Call to Order**
 - a. *Quorum must be established if items are to be voted upon.*
- 3. Adoption of the Agenda**
 - a. *First and second must be part of the minutes.*
Vote 1st: _____ 2nd: _____
- 4. Public Input**
- 5. Review and Approval of Minutes from May 24, 2023**
 - a. *Reading and approval of minutes; first and second must be part of the minutes.*
 - i. *English Minutes*
 - ii. *Spanish Minutes*
 - b. *Vote 1st: _____ 2nd: _____*
- 6. New Business**
 - a. *SSC Power Point of responsibility and duties (Spanish)*
 - b. *Call for Nominations*
 - i. *Chair*
 - ii. *Co-Chair*
 - iii. *Secretary*
 - c. *SSC Elections*
 - i. *Vote 1st: _____ 2nd: _____*
 - d. *PAC Election*
 - i. *Nominations*
 1. *Olivia Richard*
 2. *Lorena Marquez*
 - ii. *Vote 1st: _____ 2nd: _____*
 - e. [School Site Bylaws](#)
 - i. *Make any changes to the Bylaws during the next SSC meeting. Send home a notice to your school community regarding public input and also post on the school website.*

- ii. *Adhere to the timeline with respect to the election or replacement of SSC members as determined by your Bylaws. Make changes if the timelines if needed.*
 - iii. *Roberts Rules*
 - 1. [English](#)
 - 2. [Spanish](#)
 - f. *SPSA Approval*
 - i. [SPSA Summary](#)
 - ii. *Vote 1st: _____ 2nd: _____*
 - g. [Centralized Services for Madera Unified](#)
 - i. [Centralized Services are the costs associated with providing guidance, materials, and assistance to school sites. \(Spanish\)](#)
 - h. [Title I Parent Annual Meeting \(Spanish included\)](#)
 - i. *Provide materials to SSC that will be distributed during the Title I Annual Parent Meeting.*
 - i. *Parent Involvement/Education*
 - i. *Discuss ways to enhance parent involvement*
 - ii. *Identify Topics*
 - j. [Review Uniform Complaint Procedures \(UCP\)](#)

6. Old Business

7. Reports

9. Announcements

10. Next Meeting:

11. Adjournment

(time, by whom, and second must be part of the minutes)

- i. *Vote 1st: _____ 2nd: _____*