



September 24, 2024  
3:30 - 4:30 pm

<https://maderausd.zoom.us/j/84451524703>

## James Monroe Elementary School Site Council

### Mission Statement:

Our mission is to teach students and make sure they are learning so that they can achieve grade level proficiency or above. We want to offer each child an equal chance to gain a quality education and provide them the basic foundation to achieve academically and become lifelong learners and productive citizens in their community. We, along with the school board, believe that the futures of children are driven by their aspirations.

**Facilitator:** Mr. L. Perez, Principal

**Attendees:** Leonard Perez (Principal), Alan Sandval (Vice-Principal), Tamie Magee (teacher), Gregory Taylor (teacher), Aimee Connolly (teacher), Mayra Moreno (parent), Jessica Melgoza (parent), Naira Alejandra Carrillo (Parent), Virginia Moreno (parent), Ana Giron (parent)

All parents and community members are encouraged to participate in our School Site Council. The School Site Council helps monitor the implementation of our Single Plan for Student Achievement (SPSA), helps evaluate the effectiveness of the allocation of resources, and provides additional input in the modification of the SPSA.

### AGENDA ITEMS

1. **Welcome and Introductions - Establish A Quorum**
2. **Call to Order Meeting began at 3:36 pm**
3. **Adoption of the Agenda: Add or Deletion of the Agenda Motion made by Mayra Moreno. Second made by Tamie Magee.**
4. **Public Input No public input at today's meeting**

Public Input is for visitors who wish to speak on a subject not on the board agenda. Ten minutes of this portion of the meeting are reserved for members of the public to address the School Site Council on items not listed on the agenda and within the jurisdiction of the School Site Council. Speakers are limited to two (2) minutes. The School Site Council is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Council does not respond to public comment at this time. If you wish to address the Board, please state your name and address.

5. **Approval of Previous Minutes – May 25, 2023 Approved by Alan Sandoval. Second by Aimee Connolly.**
6. **New Business**
  - a. **School Site Council Training**
    - **Roles and Responsibilities - Mr. Perez went over election of officers.**
    - **Robert's Rules of Order- Mr. Perez explained Robert's Rules of order**
  - b. **Election of Officers - Chairperson (Principal or designee), Vice Chairperson, & Secretary**
    - Chairperson- Leonard Perez (Nominated by Tamie Magee)**
    - Vice Chairperson- Mr. Sandoval (Nominated by Mayra Moreno)**
    - Secretary- Mrs. Connolly (Nominated by Mr. Perez)**
    - Motion made by Mayra Moreno and Second made by Tamie Magee.**
  - c. **School Site Council By-Laws - distribute for review, revision, and approval at the next meeting- Mr. Perez went over the SSC bylaws**
  - d. **Review Uniform Complaint Procedures (UCP)- Mr. Perez reviewed the uniform complaint procedures. It was stated that if there were any questions or concerns to see Mr. Perez or Mr. Sandoval.**

- e. **Review Title 1 Funds**- Mr. Perez presented the budget of title 1 funds. The biggest portion of the money spent on title 1 is going towards paying for our RTI teacher. It was also noted that a lot of our money is being spent on teacher development. Money has been allocated for substitutes to allow for our teachers to plan together. It was also noted that we have allocated money towards technology. Mr. Perez reviewed the rest of the budget and asked if there were any questions. There were no questions asked.
- f. **School Plan for Student Achievement (SPSA) Review & Approval (motion and vote needed for approval)**- Motion made by Alan Sandoval. Second made by Greg Taylor  
Mr. Perez reviewed the SPSA with the SSC. Mr. Perez also reviewed the SPSA summary for 2024-25 and went over all categories.

**Vote to approve the School Plan for Student Achievement Results: Leonard Perez- Yes, Tamie Magee- Yes, Mayra Moreno- Yes, Aimee Connolly- Yes, Greg Taylor- Yes, Jessica Melgoza- Yes, Cecilia Moreno- Yes, Ana Giron- Yes, Alan Sandoval- Yes (1 member not represented). 9 yes, 0 no, 1 member not present.**

**7. Reports** Mr. Perez reviewed the following reports.

- a. **Data Quality Index Report: Aug. - A, Sept. - A**
- b. **Parent Square Participation - James Monroe is at 97% - Need approximately 18 families records to reach 100%**
- c. **Madera Learning System Update (link to CAASPP Results)**
- d. **State Testing**
  - **CAASPP Results**
  - **ELPAC Results**
    - \*38 students officially reclassified
    - \*2 students possibly
    - \*2 students who need to pass additional criteria
    - \*Designated ELD - 45 min.
    - \*Focus on LANGUAGE and the four EL Domains (R,W,S,L)

**8. Announcements - Mr. Perez reviewed the following announcements. Mr. Perez asked if there were any questions, which there were no questions.**

- a. **Monroe is continuing teaching and encouraging the Character Traits of the Month. At the end of the month, each teacher and elective teacher chooses one student who exhibited that particular character trait. The incentive is that the students receive a certificate, names are announced over the loudspeaker, they have lunch with the school counselor, and they are provided a donut to go along with their lunch!**
- b. **During the weeks of September 15 - October 15, James Monroe is recognizing and celebrating Hispanic Heritage Month. There are fun, engaging, and educational activities planned for the students.**
- c. **The Mighty Monroe Parent Club hosted pastries with Grandparents on September 6th for Preschool - 6th. They sold tickets for a donut and hot chocolate. It was a wonderful opportunity for parents/grandparents and students to be together enjoying one another's company during the school day out by the Monroe Museum. They will continue to host this for the other grade levels**
  - **Ps-Kinder: Sep 18, 2024**
  - **1st & 4th: Oct 23, 2024**
  - **2nd & 5th: Nov 13, 2024**
  - **3rd & 6th: Dec 18, 2024**
- d. **On October 11th from 9:00 AM-10:30 AM, First Grades will be traveling to Madera South High School to partake in their pumpkin patch. The students will be able to see and pet animals, learn some cool information, and partake in various activities.**

- e. On October 25th, the Mighty Monroe Parent Club, along with the Mighty Monroe Staff will host the 2nd Annual “BOO-FEST” from 5:00 - 8:00 pm at the Monroe Playground. The community can look forward to food being sold, games for students, movie playing and an area for a dance party and much more. Tickets will be sold as this is a fundraiser for the Parent Club and teachers.
- f. Beginning Monday, October 21 - Monday, October 28th is Red Ribbon Week. There will be dress up days for all six days (students can dress in their costume on Tuesday, October 31st. Throughout the entire week, there will be fun activities, prizes, raffles, and rallies to help support RRW and its message of “Staying Drug Free.”
- g. Good News Club is on the Monroe campus every Thursday @ 2:45 to support students with positive messages through songs, stories, and games.
- h. District Sponsored Field Trips:
  - TK: Storyland - 5/1/25
  - Kinder: Zoo Trip 3/25/25
  - Grade 1: Discovery Center Fresno - 3/11/25 & 3/12/25
  - Grade 2: Fossil Discovery Center - 9/26/24
  - Grade 3: Discovery Center ( at site ) - 11/6/24; Madera Historical Museum - 2/19/25
  - Grade 4: Gold Gulch (on site) - 10/30/24
  - Grade 5: Gold Gulch (on site) - 11/8/24
  - Grade 6: 6th grade camp is happening again this year, and Monroe has already booked the days. It is similar to last year. It will be at the same location, The Sierra Outdoor School in Sonora, CA.

9. Next Meetings

- October 11, 2024

10. Adjournment (motion needed)- Motion made by Mrs. Connolly. Second made by Mr. Sandoval

