



December 19, 2023
3:00 - 4:00 pm
<https://maderausd.zoom.us/j/81705605275>

James Monroe Elementary School Site Council

Mission Statement:

Our mission is to teach students and make sure they are learning so that they can achieve grade level proficiency or above. We want to offer each child an equal chance to gain a quality education and provide them the basic foundation to achieve academically and become lifelong learners and productive citizens in their community. We, along with the school board, believe that the futures of children are driven by their aspirations.

Facilitator: Mr. L. Perez, Principal

Attendees: Leonard Perez (Principal), Esmeralda Casillas (Vice-Principal), Tamie Magee (teacher), Gregory Taylor (teacher), Chanelle Ralston (teacher), Mayra Moreno (parent), Jessica Melgoza (parent), Virginia Moreno (parent), Alex Esquivel (Teacher), Ana Giron (Parent), Anelia Carrillo (Student Advocate)

All parents and community members are encouraged to participate in our School Site Council. The School Site Council helps monitor the implementation of our Single Plan for Student Achievement (SPSA), helps evaluate the effectiveness of the allocation of resources, and provides additional input in the modification of the SPSA.

AGENDA ITEMS

1. **Welcome and Introductions - Establish A Quorum**
2. **Call to Order 3:06pm**
3. **Adoption of the Agenda: Add or Deletion of the Agenda (motion needed)**
1st Mr. Taylor
2nd Ms. Magee
4. **Public Input No Input at this time**

Public Input is for visitors who wish to speak on a subject not on the board agenda. Ten minutes of this portion of the meeting are reserved for members of the public to address the School Site Council on items not listed on the agenda and within the jurisdiction of the School Site Council. Speakers are limited to two (2) minutes. The School Site Council is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Council does not respond to public comment at this time. If you wish to address the Board, please state your name and address.

5. **Approval of Previous Minutes – September 29, 2023 (motion needed)**
1st Jessica Melgoza
2nd Ms. Casillas
6. **New Business**
 - a. **Mr. Alex Esquivel to present**
 - Purpose of Positive Behavioral Intervention Systems (PBIS) **Students earn PAW tickets by showing or making a positive choice. Tickets given by all staff. Signage posted all areas of school describing PBIS behaviors**
 - **Mighty Monroe Student Store Plan to begin in February 2024. Staff and students provided input on prizes in the store. Each prize will be a specific cost (# of vouchers)**
 - Monroe was given Bonnar Award and State (Gold and Platinum) Awards for the PBIS program.**
 - b. **Mrs. Ana Giron to present to SSC**
 - Purpose of Parent Advisory Committee (PAC) **Working with LCAP, Focus on recruiting high quality staff, problems that occur school wide (traffic, building size issues), Present Ideas that will make MUSD better from the parent perspective.**

- Summary of past meetings
- c. **Strategic Academic Plan (SAP) Update**
 - Reading - Grades (K-2)
 - Working with Mrs. Larivee (reading support teacher)
 - Research based phonics lesson, skills progression analysis, Plan/Do/Study/Act (model for improvement) , small/skill groups
 - Blend words, decoding and word work
 - Phonics and Phonemic Awareness is the main priority
 - Using Word lists, benchmark, and lexia
 - Small Group - Structure, Activities, Timing
 - Seeing results in NWEA reading for primary
 - Writing - Grades (3-6)
 - Putting time and effort into writing
 - Introducing Mentor texts, PD plan, Reading and writing working together
 - PD Plan (3 writing cycles) one cycle for each genre. Informative, Narrative, Opinion (argumentative-6th), Approximately 6 weeks each cycle, students produce 2 writing piece for each genre. Team rubric scoring.
 - Plan, Organize, Write (P.O.W)
 - Reading will help writing and Writing will help reading.
 - Mr. Perez asked for questions (none at this time)
- d. **English Learner Principle #1 & 2 MUSD has sought support from outside agency to assist with English Learners Strategies**
 - Review Principle #1 **Creating-Assets Oriented and Needs-Responsive Schools” Know your English Learners**
 - Creating a climate and culture that is assets-oriented and embraces the language
 - Building school campuses that are safe
 - Building strong partnerships with EL families
 - Showcase current classroom work
 - Continue to implement cultural events
 - Encourage teachers and staff to share personal stories to build personal connections
 - Focus on Principle #2
 - i. Focus on Designated ELD
 - providing a rigorous, intellectually rich, relevant, developmentally appropriate, standards-based learning experience
 - provide scaffolds that support comprehension, participation, active engagement, and mastery
 - designated ELD (45 minutes daily) for language development. Students need to be talking.
 - ii. Teachers to conduct self evaluation using EL Indicators
 - teachers reflect on their teaching practice
 - iii. How can we leverage what they are doing well? How do we support any areas of need?
 - teachers who are having success will share to staff what is working for them
- e. **Review and Approve the revised School Plan for Student Achievement (motion & vote is needed)**
 - Parent involvement, PBIS, Intervention support
 - Money can be moved around between categories
 - Mr. Perez asked for questions (none at this time)
 - 1st Motion to approve the revised School Plan for Student Achievement - Mr. Perez
 - 2nd Motion to approve the revised School Plan for Student Achievement - Mrs. Mayra Moreno
 - Each member voted - Results: Yes: 7 No: 0 (3 No-votes, members not present)

7. Reports

- a. **Data Quality Index Report: Aug. - C, Sept. - A, Oct. - A, Nov. - A, Dec. - B**
- b. **Parent Square Participation - James Monroe is at 100% - Need approximately 0 family records to reach 100%**
- c. **There are 9 students, in Grades 1 & 2, that have a 4 on last year's ELPAC**
 - **4 students met the criteria on the Fall Reading Fluency Assessment**
 - **4 students met the criteria on the Winter Reading Fluency Assessment**
 - **1 student did not meet the criteria on the Winter Reading Fluency Assessment**

8. Announcements **-Mr. Perez discussed and reviewed all announcements**

- a. **Monroe is continuing to pass out PAWS tickets to students who are caught following our school-wide PAWS expectations. Every teacher/class collects the tickets all week, and every Friday, there are drawings for prizes in the classrooms. Then, the teachers turn in the tickets to the cafeteria, where the administrators have a second drawing, so that more students have an opportunity to win!**
- b. **The PBIS team has begun planning to establish a "Monroe Student Store" where students who earn a PAWS ticket and Bear Buck at the same time! They will be cut in half and we will continue to use the PAWS ticket for item a and the Bear Buck to purchase items at the student store.**
- c. **Monroe is continuing teaching and encouraging the Character Traits of the Month. At the end of the month, each teacher and elective teacher chooses one student who exhibited that particular character trait. The incentive is that the students receive a certificate, names are announced over the loudspeaker, they have lunch with the school counselor, and they are provided a donut to go along with their lunch!**
- d. **Monroe supported the community by having its annual Monroe Give-Away, where used items are collected and sorted then given to the community for free. This occurred on Saturday, Nov. 18th from 9:00 - 11:00 am**
- e. **On the evening of November 29th, James Monroe held a Polar Express themed Literacy Night. Mrs. Larrivee put together a team to present fun and effective reading strategies that could be implemented at home. At the end, students and parents received a Polar Express Bell, free books and free hot chocolate and bread!**
- f. **Monroe supported the community with a Food Drive that began in early December and ran all the way to December 19th. The school's student advocate and her team will organize and distribute the food to our families. There are prizes and incentives for those classrooms who collected the most items.**
- g. **On December 1st, 2023, Monroe had its first ever "Jingle Run" where the students collected donation and ran, jogged, and/or walked around the track for approximately 20 minutes. When they were finished, they were treated with a hot chocolate and candy cane. The Demond Middle School Band was present to provide music to the students. Everyone had a wonderful time, and are planning to repeat this event in the Spring! All proceeds and monies raised will go directly back to the students!**
- h. **Through the first weeks of December, all grade levels participated in the Monroe Holiday Program. Parents and friends were invited to enjoy their students perform and sing various Holiday Songs. The students sounded great, and the staff and community enjoyed their performances!**
- i. **The Annual Lighting of the James Monroe Museum will be on Thursday, December 21st from 5:30 - 6:15 pm. There will be free hot chocolate and cookies for the community. The Parent Club will also be selling goodies.**
- j. **Good News Club is on the Monroe campus every Tuesday @ 2:45 to support students with positive messages through songs, stories, and games.**
- k. **District Sponsored Field Trips:**
 - **TK: Storyland - 4/3/24**

- **Kinder: Zoo Trip 3/1/24**
- **Grade 1: Discovery Center (on site) - 3/4/23**
- **Grade 2: Fossil Discovery Center - 10/5/23**
- **Grade 3: Discovery Center (Fresno) - 10/10/23; Madera Historical Museum - 3/7/24**
- **Grade 4: Gold Gulch (on site) - 11/8/23**
- **Grade 5: Gold Gulch (on site) - 11/3/23**
- **Grade 6: 6th grade camp is happening again this year, and Monroe has already booked the days. It is similar to last year. It will be at the same location, The Sierra Outdoor School in Sonora, CA.**

9. Next Meetings

- **Friday, Feb. 23, 2024 at 3:00pm**
- **Friday, Apr. 26, 2024 at 3:00 pm**
- **Friday, May 31, 2024 at 3:00 pm**

10. Adjournment (motion needed) 4:15 pm

1st Cecilia Moreno
2nd Jessica Melgoza

