

b. School Safety Plan

i. Mr. Holck reviewed the safety plan with SSC members

- ~ Elements: private information on Safety Plan with some confidential Information
- ~ Amanda Musso VP worked with Officer Hill to update process/procedures
- ~ Campus walk to do safety checks to make sure all is in order and if it needs attention
- ~ A maintenance work order is in process and lead custodian is to follow up with work order in process.
- ~ Break down of staff member and title during an incident
- ~ Procedures are the same with minor updates
- ~ First aid responders and certification
- ~ Immediate medical safety
- ~ Procedures for for imminent danger
- ~ Communication Email, phone, Titan App, Intercom, cell phones
- ~ Notification via Titan App
- ~ button on what to do during full lock down
- ~ Danger lock down procedure discussed

Friday perimeter lockdown practice. Hands on approach to what is expected, during

to secure the campus. Last lockdown was conducted in 4 min.

- ~ Threat Procedure: Process discussed
- ~ Evacuation Plan: relocation to different sites
- ~ Staff members who will be part of the reunification process.
If at MTHS, process explained
- ~ Fire drills and lock down drills explained
- ~ Medical or emotional removal of student was reviewed and explained
- ~ Bomb threat form reviewed with SSC
 - * Elisa Ramirez requested a copy of the Safety plan
 - * Mr. Holck explained, SSP not a Public Document , due to the safety side.
- ~ Staff- Safety school leadership
- ~ Student wellness
- ~ First Aid
- ~ Reunification

ii. Motion to approve the 2023-2024 School Safety Plan

Vote 1st: Paola Juaquin, 2nd: Ervin Martinez, 3rd: Michelle Villacis
Safety plan approved by Desmond School Site Council

c. [CCSPP](#)

i. Lunchtime Recess Games

Christiansen: Grants California Community Schools Participation
Items: games, h, and leadership how to utilize funds

7. **Old Business**

No old business to discuss

8. **Reports**

No reports

9. **Announcements**

- 6th Grade visits Last Week
 - ~ Leadership Students, Counselors and Administrators visited incoming 7th graders
 - ~ Counselors helped incoming 7th Grade students to sign up for their 7th grade elective classes
- Toro Preview this Friday
 - ~ 8th graders scheduled to go to Matilda Torres High School -Torro Preview on Friday, January 26,2024
 - The next SSC meeting on March 06, 2024, Information of the outcome will be announced.

10. Next future Meeting:

- March 6, 2024
- April 10, 2024
- May 22, 2024

11. Adjournment

ii. Motion Adjourn made by

Vote 1st: Reyna Carrera 2nd: Tanya Lozano

Meeting was adjourned at 4:11 pm by Desmond School Site Council