



Thomas Jefferson Middle School Escuela Primaria Thomas Jefferson

Amanda Garcia, Principal

Cindy Peña, Vice Principal



English Learner Advisory Committee (ELAC) / Comité Consejero de Aprendices del Inglés

Agenda - meeting # 1 / Acta - reunion # 1

Monday/ lunes, September / septiembre 30, 2024

Zoom, 5:30PM

<https://maderausd.zoom.us/j/4131170919?omn=86411330840>

Meeting ID: 413 117 0919

1. Welcome and Introductions / *Bienvenida e Introducción*
 - a. Cindy Pena
2. Call the meeting to order / *Llamar la reunión al orden*
 - a. 5:35 pm
3. Call for additions/deletions of agenda items / *Llamado para cualquier adiciones/omisiones de asuntos en la agenda*
 - a. No additions
4. Public Input / *Comentarios del Público*
 - a. Gloria Juarez- Asked what is the role of the counselors? How can parents contact counselors? What is the process for contacting admin should the counselors not return emails/calls? How can parents get a hold of administrators?
 - b. Parents stated Zoom is the easiest way for them to be involved in the ELAC meetings.
 - c. Laura Ruiz: Asked if a paper flier can be sent out to ELD parents with all the meeting dates. Also asked if meetings could be held on every day except Mondays.
 - d. Perla asked if she could be the DLAC representative for both TJ and Washington.
5. New Business / *Asuntos Nuevos*
 - a. ELAC basics / *Conceptos básicos de ELAC* -
 - i. ELAC Norms / *Normas ELAC*
 1. Cindy Pena explained the Norms of ELAC
 - ii. Purpose of ELAC / *Propósito de ELAC*
 1. Cindy Pena explained the purpose of ELAC.
 - iii. Parliamentary Procedures / *Procedimientos parlamentarios*
 1. Bylaws / *Estatutos*
 - a. Cindy Pena explained the ELAC bylaws.
 2. Robert's Rules / *Reglas de Roberto*
 - a. Cindy Pena explained Robert's Rules of order.
 - iv. Roles and Responsibilities of ELAC Officers / *Roles y responsabilidades de los oficiales de ELAC*
 1. Cindy Pena explained the Roles and Responsibilities of ELAC Officers.
 - v. Nominations for ELAC Officers / *Nominaciones y elecciones para oficiales de ELAC*
 1. Chairperson / *Presidente*
 - a. Laura Ruiz was nominated for chairperson and accepted.
 2. Vice-Chairperson / *Vicepresidente*
 - a. Isabel Reyes was nominated for chairperson and accepted.

3. Secretary / [Secretaria](#)
 - a. Jacinta Vasquez nominated secretary accepted.
4. DELAC Representative / [Representante de DELAC](#)
 - a. Peerla Barrita nominated for DELAC Representative,___ accepted.
5. DELAC Alternate Representative / [Representante Alterna de DELAC](#)
 - a. Maria A. Plascencia nominated for chairperson, accepted.
- b. MUSD's Uniform Complaint Procedures, including William's Requirements / [Procedimientos uniformes de queja de MUSD, incluidos los requisitos de William](#)
 - i. Cindy Pena explained the Uniform Complaint Procedures.
- c. Initial student identification & ELPAC Testing / [Identificación inicial del estudiante y pruebas ELPAC](#)
 - i. Cindy Pena explained the student identification process and provided an update on ELPAC testing.
- d. Parent Notification Letter / [Carta de notificación para padres](#)
 - i. Cindy Pena explained the parent notification letter.
- e. Conduct a Needs Assessment / [Realizar una evaluación de necesidades](#)
 - i. The results of the needs assessment as of 10/12 were shared by Adalberto Hernandez. The link to the PS post with the survey was placed in the chat for parents to complete the needs assessment after the meeting.
6. ELAC Calendar / [Calendario de ELAC](#)
 - a. October / [octubre 15](#)
 - b. December / [diciembre 17](#)
 - c. February / [febrero 25](#)
 - d. April / [abril 1](#)

Laura Ruiz motioned to end the meeting at 6:08 pm, Perla seconds, all in favor

7. Announcements / [Anuncios](#)
8. Adjournment / [Terminación](#)
 - a. motioned, seconds, all in favor

Date Posted / [Fecha que se Publicó](#): 9/27/24

