

**Minute Record of MUSD Personnel Commission Meeting
Special Meeting Held on Monday, June 12, 2017 at 5:00 pm**

The Personnel Commission of the Madera Unified School District convened in a Special Board Meeting in the District Workshop Room, 1902 Howard Road, Madera, California on Monday, June 12, 2017 at 5:00 p.m.

Roll Call

Bruce Koch, Personnel Commission Chair
Arlene Saucedo, Personnel Commission Vice - Chair
Philip Janzen, Personnel Commissioner

Sandra Edwards, Human Resources Specialist, Personnel Commission
Mary Siegl, Human Resources Specialist, Personnel Commission
Vicky Zamora, Office Technician, Personnel Commission

Kent Albertson, Chief Human Resources Officer

Josie Zaragosa, 2nd Vice President, CSEA

There were 5 other visitors/ district employees in attendance.
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1. 9:00 AM – Call to Order of Public Meeting-Closed Session Immediately Convened

Personnel Commissioner, Bruce Koch, called the meeting to order at 9:00 am.

Melinda Rodriguez, Madera, CA addressed the Commission regarding her concerns over the recruitment for the Director of Classified Human Resources. She stated that 2 of the 3 candidates being interviewed do not meet the minimum qualifications that are stated on the job description.

Sharon Gutierrez, Madera, CA addressed the Commission regarding her concerns regarding the position of Director of Classified Human Resources and the recruitment process.

Seeing not others come forward, Commission Chairperson Koch adjourned to Closes Session pursuant to Government Code Section 54957 (b) (1)

2. Reconvene Public Session/ Call to Order Regular Meeting

3. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media

Commission Chairperson Koch adjourned the Closed Session at 11:30 am and

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and reconvened the Special Meeting by calling the Public Session to order at 11:35 am. Commissioner Arlene Saucedo led the pledge of allegiance.

4. Closed Session Reportable Actions (Government Code Section 54957.1)

Commissioner Koch announced there were no Closed Session reportable actions.

5. Adoption of the Agenda

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Arlene Saucedo to approve the consent agenda. MOTION NO. – 45-2016/17,

Ayes: Commissioners Bruce Koch, Philip Janzen, Arlene Saucedo
Noes: None
Absent: None
Abstained: None

6. Communications

No public comments were made.

7. New Business

A. Approve appointment of new Director – Classified Human Resources

Commissioner Janzen stated Henry Perea did a tremendous job in providing excellent candidates. It was agreed the new Director will start on July 1, 2017.

It was moved by Personnel Commissioner Philip Janzen and seconded by Commissioner Arlene Saucedo to appoint Isabel Barreras as the new Director of Classified Human Resources. MOTION NO. 46 - 2016/17


Ayes: Commissioners Bruce Koch, Philip Janzen, Arlene Saucedo
Noes: None
Absent: None
Abstained: None

Commissioner Bruce Koch adjourned the Public Session at 11:42 a.m.



Mary Siegl, Human Resources Specialist

Dated: June 15, 2017



Sandra Edwards, Human Resources Specialist

Dated: June 15, 2017