

George Washington Elementary School

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Adalberto Hernandez, Principal
Denise Munoz, Vice Principal

School Site Council Meeting Minutes

Tuesday, October 3, 2017

Time: 3:00 PM

Location: Room 4

1. Welcome and Introductions
 - a. Quorum established. Mr. Hernandez welcomed all in attendance. Present: Adalberto Hernandez (Principal), Denise Munoz (Vice Principal), Wyatt Bridges (Teacher), Jennifer Nystrem (Teacher), Stacey Waldren (Teacher), Fabiola Medina (Parent), Teresa Amaro (Parent), Marissa Chavez (Parent) Absent: Angelica Joaquin (Parent), Adriana Morales (Parent)
2. Call to Order; meeting called to order at 3:00pm.
3. Adoption of the Agenda
 - a. Agenda reviewed. No additions to the agenda. Mrs. Nystrem motioned to approve the agenda. Mr. Bridges seconded the motion. 8 ayes, 0 nays, 2 absent; motion carried.
4. Public Input
 - a. No other input at this time.
5. Reading and Approval of Minutes – May 25, 2017
 - a. No questions or comments regarding the previous meeting. Mrs. Waldren motioned to approve the minutes. Fabiola Medina seconded the motion. 8 ayes, 0 nays, 2 absent; motion carried.
6. New Business
 - a. SSC Training; Mr. Hernandez explained the makeup of School Site Council and the duties/responsibilities of the officers. Members serve 2 year terms.
 - b. Elect Chairperson, Vice Chairperson, and Secretary; Mrs. Chavez nominated Mr. Bridges for Chairperson. Mr. Bridges respectfully declined due to this being his first year on SSC. Mr. Bridges nominated Mrs. Nystrem for Chairperson. Mrs. Nystrem accepted the nomination. 8 ayes, 0 nays, 2 absent; motion carried. Mrs. Waldren nominated herself for Vice-Chairperson. 8 ayes, 0 nays, 2 absent; motion carried. Mr. Hernandez nominated Miss Munoz for Secretary. Miss Munoz accepted the nomination. 8 ayes, 0 nays, 2 absent; motion carried.
 - c. School Site Council Bylaws – distribute for review, revision, and approval at next meeting. Mr. Hernandez asked SSC to read the bylaws between now and December and we will approve them at the next meeting.
 - d. Parent involvement/Education compact - distribute for review, revision, and approval at next meeting. Mr. Hernandez asked SSC to read the compacts at a later time and we will approve them at the next meeting.
 - e. Review Uniform Complaint Procedures (UCP); Mr. Hernandez explained the UCP is the process to follow when parents have a complaint. Ideally, complaints should be brought to the teacher's attention first. Marissa Chavez asked how does Administration know when a complaint is made to the MUSD Board of Education. Mr. Hernandez explained Administration would be contacted by his supervisor and we would contact the parent to get more information. Mrs. Amaro asked if we have always had SSC meetings. Mr. Hernandez explained we have them 5 times a year every school year.
 - f. Site specific topics
 - i. Staffing update; Mr. Hernandez gave an update on new staff members; 12 new teachers to

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the school, 2 new office personnel, 1 new custodian, several new support staff members. Magdalena Reyes asked about teacher qualifications here at the site. Mr. Hernandez explained some are half are fully credentialed, while the other half are currently working on their credentials at this time. Mr. Hernandez explained new teachers receive ongoing support from Administration, Master Teachers, and other teachers.

- ii. Single Plan for Student Achievement 2017-18; Mr. Hernandez explained the budget amounts from the SPSA matches the Title I Distribution handout. The tasks listed for each action will be funded with the amount allocated on the Title I Distribution handout. Every goal is connected to the budget and supports increasing student achievement. Mr. Hernandez has increased the budget in some areas to help support programs we are currently implementing. Magdalena Reyes asked how are teachers selected to participate in professional development. Mr. Hernandez explained teachers can be invited by Administration but teachers can also request to attend a conference. Marissa Chavez asked how do we receive funding for books. Mr. Hernandez explained once the budget and plan is approved today, he will work with the Business Office to allocate the funds so we can begin placing orders. Parent in the audience asked if teachers who are working with students after school are staying voluntarily or getting paid. Mr. Hernandez stated once we receive data from school-wide assessments, we will target specific students and teachers will have the opportunity to get paid. Marissa Chavez motioned to approve the 2017-18 SPSA and budget distribution. Teresa Amaro seconded the motion. 8 ayes, 0 ayes, 2 absent; motion carried.

7. Old Business - None

8. Reports

- a. CAASPP Results 2016-17; Miss Munoz reviewed the CAASPP results from the 2016-17 school year. In summary, we maintained in ELA with 18% and increased by 6% in Math from the 2015-16 to 2016-17 school year. Guided Reading and Daily 5 are being implemented school wide to address our needs with English Language Arts. Magdalena Reyes asked for clarification on the four performance standards for the CAASPP assessment. Mr. Hernandez explained many of our students are performing at level 1 and 2 and our goal is for them to perform at level 3 or higher.
- b. Open Enrollment 2017-18; Mr. Hernandez explained every year we have parents sign up to have their child attend Washington from other attendance areas and must go through an approval process. Washington does have Open Enrollment students.

9. Announcements

- a. Mr. Hernandez explained we are in the process of revising our mission statement. He solicited questions and/or input. The goal is to make it shorter so all stakeholders can recite the mission statement. No questions and/or input regarding the mission statement. Mr. Hernandez explained we are working on student guidelines for student athletes. Guidelines will focus on behavior, academics, and attendance. Guidelines will be shared with parents at ELAC and with teachers and students so they are aware of the expectations. Students will be held to these guidelines when they attend middle school so we are trying to prepare them for what is to come. Magdalena Reyes stated her daughter enjoys sports and she always tells her daughter she needs to keep her grades up. Sports are important but being a student is more important. Guidelines will take effect at the next sport – volleyball in November. There will be a Parent Engagement Community Conference at the end of the month. Each site will receive 10 spots. Two spots will be reserved for parents from SSC. See Mr. Hernandez if you are interested.

10. Next Meetings

- a. Adopt meeting calendar for 2017-2018
 - i. Tuesday, December 5, 2017

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- ii. Tuesday, March 13, 2018
 - iii. Tuesday, April 24, 2018
 - iv. Tuesday, May 22, 2018
- b. Mrs. Nystrem motioned to adopt the meeting calendar. Marissa Chavez seconded the motion. 8 ayes, 0 nays, 2 absent; meeting calendar adopted.
11. Adjournment; Mrs. Waldren motioned to adjourn the meeting. Mr. Bridges seconded the motion. Meeting adjourned at 4:33 pm

Date Posted: 12/5/17

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