

# *George Washington Elementary School*

509 South Street, Madera, CA 93638  
Phone 559-674-6705  
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Adalberto Hernandez, Principal  
Megan Imperatrice, Vice Principal

## **English Learner Advisory Committee (ELAC)**

### **Minutes**

### **Meeting # 1**

**Friday, September 11, 2020**

**Zoom, 5:30PM**

1. Welcome and Introductions by Mr. Hernandez
2. Meeting called to order at 5:33PM by Mrs. Imperatrice
3. Call for additions/deletions of agenda items
4. Public Input
  - a. No public input at this time
5. New Business
  - a. Mrs. Imperatrice covered the following information for parents
  - b. ELAC basics
    - i. ELAC Norms
    - ii. Purpose of ELAC
    - iii. Parliamentary Procedures
      1. Bylaws
      2. Robert's Rules
    - iv. Roles and Responsibilities of ELAC Officers
    - v. Nominations for ELAC Officers:
      1. Chairperson - Araceli Renteria was nominated
      2. Vice-Chairperson - Rosalba Mendoza was nominated
      3. Secretary - Artemio Bolanos was nominated
      4. DELAC Representative - Perla Barrita was nominated
      5. DELAC Alternate Representative - Veronica Tista was nominated
        - a. Mrs. Imperatrice informed the parents that the voting ballot would be sent out on Parent Square the following week. There were no nominations to run against each candidate.
  - c. MUSD's Uniform Complaint Procedures, including William's Requirements
    - i. Mrs. Imperatrice explained the complaint procedures along with William's Requirements. This year, due to distance learning, the William's team from the county office will not come to visit on campus until students return. The notices have been hung up in the school and all students have been provided with all textbooks, chromebooks, resources, and internet connectivity (if needed) to have equal access.
  - d. Initial student identification & ELPAC Testing
    - i. Mrs. Imperatrice explained that students are identified to take the Initial ELPAC test. If they mark for any language other than English in the first three language questions when

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they register for school their child will take the Initial ELPAC test at the beginning of the school year.

e. Parent Notification Letter

i. After the Initial ELPAC test is scored a letter will be sent home to parents along with being filed in the student's cumulative record at school.

f. Conduct a Needs Assessment

i. Needs assessment will be sent out next week on Parent Square.

6. ELAC Calendar

a. Next meeting will be on Tuesday, November 17th at 5:30PM via Zoom

7. Announcements

a. Mr. Hernandez went over upcoming calendar dates for parents

8. Meeting adjourned at 6:38PM by Mrs. Imperatrice

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# *Escuela Primaria George Washington*

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## **Comité Consejero de Aprendices del Inglés (ELAC, por sus siglas en inglés)**

### **Reunión # 1 Minutos**

**Viernes 11 de septiembre 2020**

**Zoom, 5:30PM**

1. Bienvenida e Introducción
2. Llamar la reunión al orden
3. Llamado para cualquier adiciones/omisiones de asuntos en la agenda
4. Comentarios del Público
5. Asuntos Nuevos
  - a. Conceptos básicos de ELAC
    - i. Normas ELAC
    - ii. Propósito de ELAC
    - iii. Procedimientos parlamentarios
      1. Estatutos
      2. Reglas de Robert
  - b. Roles y responsabilidades de los oficiales de ELAC
  - c. Nominaciones y elecciones para oficiales de ELAC
    - i. Presidente
    - ii. Vicepresidente
    - iii. Secretario
    - iv. Representante de DELAC
    - v. Representante Alterno de DELAC
  - d. Procedimientos uniformes de queja de MUSD, incluidos los requisitos de William
  - e. Identificación inicial del estudiante y pruebas ELPAC
  - f. Carta de notificación para padres
  - g. Realizar una evaluación de necesidades
6. Calendario de ELAC
7. Anuncios
8. Terminación

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