



Board of Trustees Meeting Synopsis

Tuesday, December 14, 2021

By John Rieping, Executive Administrative Assistant for the Superintendent's Office

Below is a brief summary of this week's regular meeting of the MUSD school board. It is not comprehensive and is for informational purposes only. Meeting recordings will be uploaded online ([click here for video](#)). Official minutes listing board actions at each meeting are approved at the following meetings and can also be viewed online ([click here](#)).

Annual Reorganization Items

1. **NEW PRESIDENT & CLERK** - The Board of Trustees elected Edward McIntyre as its president and Lucy Salazar as its clerk for 2022.
2. **MEETING SCHEDULE** - The Board approved the following regular meeting dates for itself in 2022: Jan. 25, Feb. 8 and 22, March 8 and 22, April 26, May 10 and 24, June 14 and 28, July 12 and 26, Aug. 9 and 23, Sept. 13 and 27, Oct. 11 and 25, Nov. 8, and Dec. 13.

Consent Agenda

1. **VIRTUAL MEETINGS** - The Board of Trustees approved continuing to hold its public meetings virtually via Zoom in January to safeguard attendee health amid the pandemic.
2. **STADIUM PROJECT** - The Board okayed the rejection of a bid submitted for the Matilda Torres Stadium Project. Only two bids were received, and the lowest one was for a price of \$31.1 million, which is well above the estimated construction budget of \$22 million. The district will ask for new bids for the stadium project.
3. **DONATIONS** - The Board ratified six donations to Madera Unified School District.
 - a. [Universal Technical Institute](#) donated \$32,000 worth of automotive equipment, including a [Detroit Diesel Series 60 Engine DDEC 5](#), to Madera High School's Career Technical Education program.
 - b. [Vulcan Materials](#) donated \$5,000 in materials to the school district.
 - c. [Valley State Prison](#) donated \$5,000 to the School Culture and Climate department.
 - d. Prime Harvest Contracting donated \$4,481.55 to La Vina Elementary School.
 - e. [Whole Kids Foundation](#) donated \$3,000 to Eastin-Arcola Elementary School.
 - f. [Park Planet](#) donated playground wood chips valued at \$1,350 to the Maintenance and Operations department to use for Alpha Elementary School.
4. **OFFICE LEASE** - The Board approved a one-year lease of Suite #4 at Courtyard Professional Center from Ramirez Family Properties. The 1,100-square-foot suite will be used as office space for the Foster Youth/[Families in Transition \(FIT\)](#) program, which has eight new



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positions and no longer fits in Price's Plaza. Suite #4 will be a central locale for the district's foster and FIT families to receive services, such as a clothing closet, food pantry, and school supplies. Currently, the district leases suites #1 and #2 in the professional center for the preschool department. The cost for the new lease will be \$1,562 per month plus utilities.

5. **TEACHER TRAINING** - The Board okayed a contract with publisher and consultant [Solution Tree](#) to train Howard Elementary School teachers on Jan. 10 and March 30 in a continuous improvement process called "[PLC at Work](#)." In a "professional learning community" (PLC), a small group of educators regularly meet to share and collaborate in an effort to improve teaching skills and student achievement. The cost will be \$13,000 in [Title I program](#) funds.
6. **HEALTH STUDIES** - The Board approved affiliation agreements with [Madera Rehabilitation and Nursing Center](#) and [Avalon Care Center](#) so Madera Adult School students can use the facilities to learn. The two-year agreements will begin Jan. 1, 2022.
7. **STALLION MATH SUPPORT** - The Board okayed an agreement between Madera South High School and two Fresno State University math professors to support math teachers for the current school year. Professors [Rajee Amarasinghe](#) and [Agnes Tuska](#) will help teachers develop lessons that focus on conceptual learning of math, staff said. They will also advise on ways to improve math culture and work with teachers in a summer institute to prepare them for next fall's lesson study cycles. The total cost will be \$10,000 in MSHS [Title I](#) federal grant funds.
8. **FIELD TRIPS** - The Board approved 11 overnight field trips for more than 125 students and 50 adult chaperones between now and April. Most of the trips are for high school wrestling competitions. The exceptions are a Madera South High School's Future Farmers of America trip to the 2021 Arc Exposure event in Oroville this January for hands-on training in welding and Madera South and Torres high schools trips to Riverside in April for the [2022 FCCLA State Leadership Conference](#). FCCLA ([Family, Career, and Community Leaders of America](#)) is a Career and Technical Education (CTE) organization for high school students. The total transportation and lodgings cost of the 11 trips (\$21,823) will be mostly defrayed by high school booster club funds, FCCLA and FFA club funds, a [Perkins](#) grant for CTE, and [AIG Matching Grants Program](#) funds.
9. **EMPLOYEE TRIP** - The Board ratified an employee's professional development trip earlier this month to the 2021 USA Track & Field Annual Meeting in Orlando, Florida. All costs will be covered by [USA Track & Field](#), the national governing body for the sport.
10. **STAFFING CHANGES** - The Board okayed the filling of 15 new, temporary Office Assistant positions for Health and Wellness, 3 part-time Paraprofessional Aide vacancies, 3 teacher vacancies, 3 new Child Welfare and Attendance Liaison positions, 2 Child Nutrition Assistant I vacancies, 2 new Student Advocate jobs, 2 part-time Communications Technician vacancies, 2 custodian vacancies, and 7 other positions.



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Note: Bryan Zane, a teacher at Madera South High School, retired on Nov. 12 after 23 years of service. Technology Services director Joseph Halford resigned, effective Dec. 17.

- 11. REVISED JOBS** - The Board approved two revised job descriptions. The licensing requirements were revised for the Early Childhood Education Specialist position and the knowledge, education, and experience sections for Educational Information Systems Manager.
- 12. FONTEVA EVENTS** - The Board okayed an agreement with [Fonteva](#) for the [Fonteva Events](#) software application to monitor parent engagement. Staff said the software will help reduce the workload of Parent Resource Center assistants. The cost is not to exceed \$18,000 in [Title 1 program](#) funds.

Old Business

- 1. COMPLAINT PROCEDURES** - The Board of Trustees approved a revision to Board Policy/Administrative Regulation 1312.3 Uniform Complaint Procedures. Updates are changing the timeline for an investigation report from 30 to 60 days, language on Health and Safety complaints in license-exempt preschool programs, and minor formatting changes.
- 2. BLOCK GRANT** - The Board okayed the [California Educator Effectiveness Funds Block Grant](#) Program 2021, which will offer \$4,771,637 in one-time funding for professional development.

New Business

- 1. CYBERSECURITY** - The Board of Trustees approved joining the Multi-State Information Sharing & Analysis Center ([MS-ISAC](#)), which offers federally funded, no-cost cybersecurity products to its members.
- 2. SCHOOL SITE SELECTION** - The Board authorized the use of about 20 of 49.52 acres that the district owns near west Cleveland Avenue for a potential new elementary school site.
- 3. POSSIBLE PURCHASE** - The Board gave staff the authority to negotiate with the seller of a warehouse and office building on a 0.62-acre lot at 794 Pine Street. If purchased, the building would be used by the Child Nutrition Department.
- 4. WATER WELL TRANSFER** - The Board approved the transfer of the offline Ripperdan Community Day School water well to the Madera County government. In 2019, the well was taken offline for drinking water after the discovery of 1,2,3-trichloropropane ([TCP](#)) contamination in the area's groundwater table. The county hopes to gain funds to make the water safely drinkable again through a lawsuit against multiple chemical and oil companies. Ripperdan School would then become a customer of the county's water system.



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5. **FIRST INTERIM REPORT** - The Board okayed a report on the financial and budgetary status of the school district as of October 31st.
6. **WEST ED TRAINING** - The Board approved an agreement with [WestEd Equity Consulting](#) to develop a curriculum and training for the Student Champion Staff Professional Learning Series from Dec. 15, 2021, through June 30, 2022. The cost is not to exceed \$100,000 from the General Fund.
7. **FOSTER STUDENTS** - The Board okayed a Memorandum of Understanding with the county's Superintendent of Schools and Department of Social Services to provide procedures to maintain school stability for students in foster care, including transportation, for 2022.

Advanced Planning

REGULAR BOARD MEETING - The next regular Board Meeting will be Tuesday, January 25, in the Madera Unified School District Boardroom at 1902 Howard Road. The meeting will be held virtually.