



November 12, 2020
3:00 – 4:00 p.m.
<https://maderausd.zoom.us/j/84912633676>

James Monroe Elementary School Site Council

Mission Statement:

Our mission is to teach students and make sure they are learning so that they can achieve grade level proficiency or above. We want to offer each child an equal chance to gain a quality education and provide them the basic foundation to achieve academically and become lifelong learners and productive citizens in their community. We, along with the school board, believe that the futures of children are driven by their aspirations.

Facilitator: Mr. L. Perez, Principal

Attendees: Leonard Perez (Principal), Cynthia Amezola (teacher), Catherine Jones (teacher), Aimee Connolly (teacher), Frank Espinosa (other), Jessica Santana (Parent), Ana Giron (Parent), Ana Hernandez (Parent), Erika Ramos (Parent), Dinora Preciado (Parent)

All parents and community members are encouraged to participate in our School Site Council. The School Site Council helps monitor the implementation of our Single Plan for Student Achievement (SPSA), helps evaluate the effectiveness of the allocation of resources, and provides additional input in the modification of the SPSA.

AGENDA ITEMS

- 1. Welcome and Introductions - Establish A Quorum**
Introduction from all attendees
- 2. Call to Order**
3:14pm
- 3. Adoption of the Agenda: Add or Deletion of the Agenda (motion needed)**
1st: Erika Ramos
2nd: Aimee Connolly
- 4. Public Input**

Public Input is for visitors who wish to speak on a subject not on the board agenda.

Ten minutes of this portion of the meeting are reserved for members of the public to address the School Site Council on items not listed on the agenda and within the jurisdiction of the School Site Council.

Speakers are limited to two (2) minutes. The School Site Council is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Council does not respond to public comment at this time. If you wish to address the Board, please state your name and address.

***Nearby roads need to be addressed. Roads are full of potholes and cracks. Would like to see some of these surrounding roads serviced in order to make them safer.. "Adell Street" (brought up by Catherine Jones)**

- 5. Approval of Previous Minutes – September 8, 2020 (motion needed)**
1st: Jessica Santana
2nd: Catherine Jones
- 6. New Business**

- a. American School Counselor Association (ASCA) Goal for Fall Semester - Presenter: Mrs. Susan Madrigal - School Counselor**

This will help determine what the school may need support in based on the specific school's needs. Attendance, behavior and achievement are the main goals of the program. Some of the roles of the Elementary School Counselor are 1 on 1 counseling, group counseling,

check-in/check-out, and family support. The counseling goal for this year is ATTENDANCE. The asynchronous time on Wednesdays has shown to be a big problem. Home visits and calling home have been implemented to help decrease the absences. The goal is to decrease by 30%.
*A parent asked how families can get a hold of the counselor to schedule an appointment. The best practices would be either calling the school or directly contacting the counselor by email. Students can meet with the counselor once before a consent form needs to be signed.
*A parent asked if the counseling services were strictly school based. Connections and counseling services are offered (per. Mrs. Madrigal)

- b. Approval and adoption of the 2020-21 Monroe Safety Plan - Was approved on 9/8/20, although there have been revisions that need to be reviewed and adopted
A Safety Plan was put in place in case of any type of emergency. Some new applications were added such as S.T.O.P bullying, Titan, and Raptor. A request for cameras was highlighted to help prevent vandalism. Door stops were added to classroom doors. Lock-down procedures were tightened up for the school. New lockdown levels (Green, Yellow, Red) were added so that staff is ready and aware of what exactly needs to be done to be effective. The evacuation plan shows that our new receiving place is Matilda Torres High School. There is a Parent Reunification Plan to verify and connect students to their families. An earthquake drill was implemented this school year. A phone tree has been put together so that staff can easily and quickly relay information. An updated map of Monroe with arrows showing exit routes was added. Maps were added in case students and staff needed to be evacuated during a sports competitions or during inclement weather.
*A parent asked if families would be made aware through a parent message if there was a safety issue. It was verified that families would be made aware when students are on campus.
*A parent asked if a safety camera could be installed near the front office. This is being discussed with our safety officer.
- c. Title I Budget & Carryover information - 2020/21
 $\$139,536 + \text{carry over } \$22,094 = \underline{\$161,630}$
SPSA Summary reviewed
We need to decide how to spend the money in this budget (must be for the students and supplies)

7. Reports

- a. Title I Parent Annual Meeting - 9/23/20 @ 5:30 pm - Participation Report
Close to 20 families attended
- b. Review and approval of Bylaws for current year
A Copy of the Bylaws was shared to check if changes needed to be made
*suggested that article 6 be removed
*suggested to fix the remaining numbering to coincide with a sequential order
- c. Data Quality Index Report: Aug.-A; Sept.-C; Oct.-A; Nov.-A
This report is for errors that are found in Aeries regarding attendance. Schools have the goal of having zero errors. Grades are given to schools regarding their data input.
- d. Parent Square Participation - MUSD is at 96% - Need approximately 721 family records to reach 100%; James Monroe is at 93% - Need approximately 39 family records to reach 100%
Monroe office staff has been working hard to reach these few remaining families.
- e. Confidential Family Surveys - All 25 have been completed; it was communicated that Monroe was the first school to clear all their CFS
Kindergarten and new students to Monroe

8. Announcements

- a. Monroe had a successful Red Ribbon Week from 10/25 - 10/30. Many students and staff participated in the theme days. Activities were implemented that promoted a Drug Free lifestyle.
- b. On 10/30 a light breakfast was provided to the staff to show our appreciation and gratitude for all their hard work. Many staff dressed up that day and many pictures were taken.
- c. On Tuesday, 11/3, Monroe had fun with a theme day, "Election Day - Get out and vote!" Staff and students were encouraged to wear red, white and blue, and/or a shirt/sweater with an American flag, and/or the words United States of America.

- d. On Friday, 11/6, Monroe had fun with Spirit Day. All staff were encouraged to wear their new Monroe Bears staff shirts, and all students were encouraged to wear their Monroe shirts or something red!
- e. On Tuesday, 11/10, Monroe had fun with another theme day, "Salute to Veteran's Day" Staff and students were encouraged to wear camouflage, dress up like a soldier, captain, etc, and/or write a nice message to our Veterans and share with their teachers.
- f. Friday, 11/13, Student of the Month Celebration - Monroe SOM were provided with their SOM award, a goodie bag, and a Friday activity (via Zoom) with Mrs. Boam.
- g. Tuesday, 11/17, Monroe theme day, "Football Frenzy" Staff and students are encouraged to wear their favorite college or professional football jersey, shirt, sweater, and/or cap!
- h. Thanksgiving Break - 11/23 - 11/27
- i. Monroe Board Room Display - 12/1/20

9. Next Meetings (Tentative Dates & Times)

- January 28, 2021 at 3:00
- March 18, 2021 at 3:00
- May 20, 2021 at 3:00

10. Adjournment (motion needed) **4:32pm**

1st: Erica Ramos

2nd: Leonard Perez

