



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

By John Rieping, Administrative Assistant V

Below is a brief summary of this week's regular meeting of the [MUSD school board](#). It is not comprehensive and is for informational purposes only. Meeting recordings will be uploaded online ([click here for video](#)). Official minutes listing board actions at each meeting are approved at the following meetings and can also be viewed online ([click here](#)).

### Roll Call

Nadeem Ahmad (Area 7), Israel Cortes (Area 6), Gladys Diebert (Area 2), Joetta Fleak (Area 4), Genesis Guillen (Madera South High School), Lucy Salazar (Area 5), Frank Jerik Santos (Alternative Education), and Ray Seibert (Area 1)

### Communications

[MADERA MINUTES](#) - Staff shared a video summarizing recent student and staff activities.

### Consent Agenda

1. **VIRTUAL MEETINGS** - The Board of Trustees unanimously okayed holding its public meetings virtually via Zoom in February to safeguard attendee health amid the pandemic.
2. **SERVICE WITH PRIDE** - The Board unanimously okayed an agreement with San Joaquin Winery for the Service With Pride dinner set for the evening of May 25, 2023. The winery can handle up to 200 district staff and guests. The cost, covered by donations, will be \$1,000 for the venue and \$240 for security. The annual dinner honors staff who complete 20, 25, 30, or 35 years of service by the end of the fiscal year on June 30.
3. **DONATIONS** - The Board unanimously approved three donations totaling \$11,220.14. Cannabis corporation [Prime Harvest](#) gave \$7,149.79 to La Vina Elementary School. Valley Connection (a franchisee of [Carl's Jr](#)) donated \$320.35 to Cheer at La Vina. Kaiser-[Healthier Generation](#) donated \$3,750 to Sierra Vista Elementary School.
4. **NEW PRINTERS** - The Board unanimously okayed leasing five [Ricoh](#) large capacity print production machines with finishing options for the district's Print Shop. The monthly lease payments will be \$9,591.88 from General Funds, which is a little lower than the monthly lease cost for the lower capacity machines they will replace.
5. **KITCHEN EQUIPMENT** - The Board unanimously approved awarding contracts to [J&E Restaurant Equipment](#) and [Chef's Toys](#) for new kitchen equipment. This is part of the Child



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

Nutrition department plan to upgrade its capacity and install new equipment in pursuit of its long-term goal to continue to improve food quality, staff said. Purchases will be made as needed.

6. **ROOF RESTORATION** - The Board unanimously okayed hiring [Fresno Roofing](#) for roof restoration projects at Madera High School and Eastin Arcola and Lincoln elementary schools. Fresno Roofing was the lowest competitive bidder on the project. Materials will be purchased through a [California Multiple Award Schedules](#) contract. The total cost for labor and materials will be \$1,014,473.86 from deferred maintenance funds.
7. **YOUTH LED CHANGE** - The Board unanimously approved the Youth Led Change (YLC) Club at Madera South and Madera high schools. The club will meet during lunch every two weeks “to improve inclusivity on campus through culture shifts and a focus on social justice issues.” Members will be trained in and lead “[restorative justice](#)” circles as requested, and will also be [Safe School Ambassadors](#).
8. **NEW THS CLUBS** - The Board unanimously okayed seven new clubs at Torres High School.
  - a. The *Create Club* will promote creativity through video and music projects that highlight staff and students.
  - b. The *Community Club* will offer a space for students to build lasting friendships.
  - c. The *Art Club* will share interests in the visual arts and promote the ways the arts can serve and benefit students.
  - d. The *Academic Decathlon Club* will prepare students for the county competition of the same name.
  - e. The *Link Crew Club* will mentor 9th grade students and help them acclimate to high school.
  - f. The *Film Club* will discuss the relevance of film to culture and society, both now and in history.
  - g. The *Speech and Debate Club* will help students build public speaking and critical thinking skills while exploring different points of view for the sake of building more effective arguments.
9. **EVERY 15 MINUTES** - The Board unanimously okayed a contract with the California Highway Patrol to present the [Every 15 Minutes Program](#) to Torres High School juniors and seniors on April 26-27. The program challenges students to think about the perils of drinking alcohol or texting while driving. An \$9,999.99 cost will be paid by a state grant with any additional costs paid by the THS Associated Student Body.
10. **DAY OF UNDERSTANDING** - The Board unanimously approved an agreement with [Keith Hawkins Real Inspiration](#) to provide Day of Understanding staff training and a student program at district high schools. Training for Madera High School students and staff will be



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

March 28, and four-hour sessions for MHS students will be March 29 and 30. The cost will be covered by each high school's budget.

11. **GRADUATION SERVICES** - The Board unanimously okayed an agreement with Freestyle Event Services to provide graduation services for district high schools and for alternative education from June 6-9. These will include LED screens, sound, and technicians during commencement ceremonies. The cost will be \$52,056 in COVID-19 funds.
12. **CYBERBULLYING** - The Board unanimously approved an agreement with [Kevin Szawala](#) (aka "Mr. Peace") to provide diversity and human kindness assemblies, and a cyberbullying/social media parent program to various schools through June 30. The cost will be covered by each school's budget.
13. **SCHOOL ACCOUNTABILITY** - The Board unanimously okayed the 2021/2022 School Accountability Report Cards for the district. California requires state-funded schools to prepare and distribute the annual reports on each school for the benefit of parents and the community, who can use them - the state says - to evaluate and compare schools. They can be viewed in the Superintendent's Office and a copy provided upon request.
14. **SOFTWARE FOR DOCUMENTATION** - The Board unanimously approved a 31-month agreement with [Scribe](#) for software services to assist with developing training materials and to automate documentation. The software will be used primarily by the Continuous Improvement and Information Technology departments. The cost is not to exceed \$21,000 from [Supplemental and Concentration grant](#) funds from the state.
15. **DUAL LANGUAGE EVALUATION** - The Board unanimously okayed an agreement with nonprofit [West Ed](#) and national organization [Association of Two-Way And Dual Language Education](#) from Feb. 1, 2023, through Feb. 28, 2024. The two consultants will work with dual language schools, technology, and assessment departments to design infrastructure to monitor all students in the dual language program. The consultants will also train dual language school staff and district leaders in how to best create reports for district officials and program families to review and discuss outcomes as outlined in the book "[Guiding Principles of Dual Language Education](#)," which is published by the [Center for Applied Linguistics](#). The cost will be \$10,000 covered by a Dual Language Immersion grant.
16. **FORM BUILDER** - The Board unanimously approved a 16-month agreement with [FormAssembly](#) for a subscription to Compliance Cloud software from Feb. 1, 2023, through June 30, 2024. The software, which integrates with [Salesforce](#) software, enables easier creation of web-based forms. The cost is not to exceed \$27,000 from [Supplemental and Concentration grant](#) funds from the state.
17. **FIELD TRIPS** - The Board unanimously okayed seven field trips for Madera and Torres high school students, most of which involve girls wrestling or cheerleading. The farthest and largest trips will together take 32 THS and MHS cheer athletes and 3 adults to the [USA Spirit](#)



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

[Nationals](#) in Anaheim in late February. Transportation and lodging for the seven field trips will cost \$14,040 from Athletics, Associated Student Body, and a [Perkins](#) grant for career and technical education.

18. **RETIREMENTS** - The Board unanimously accepted the following retirements.
  - a. **Patricia Allen**, teacher at Lincoln Elementary School, will retire on June 9, 2023, after 32 years of service.
  - b. **Shirley Gregory**, principal at Madera Adult School, will retire on June 28, 2023, after 10 years of service.
  - c. **Tina Najarian**, director of Early Childhood Education, will retire on June 30, 2023, after 9 years of service.
19. **STAFF CHANGES** - The Board unanimously approved the filling of 4 vacant paraprofessional aide positions, 2 cafeteria/playground aide positions, 2 Child Nutrition assistant I positions, 10 other classified jobs, and 3 certificated jobs, including naming Esmeralda Casillas as vice principal of Monroe Elementary School.
20. **CSEA AGREEMENTS** - The Board unanimously okayed two nonbinding yet serious agreements with the California School Employees Association and its local chapter (#169). The first agreement was on Extended Learning Opportunity Program (winter session) pay for 2022-2023. Employees who do not work 12 months out of the year can work during the winter session in their current position for 135% of their normal hourly rate of pay. The second agreement was on reinstating the Executive Administrative Assistant Confidential classification for the Deputy Superintendent Office.
21. **MUTA AGREEMENTS** - The Board unanimously approved three nonbinding yet serious agreements with the Madera Unified Teachers Association. The first agreement was on winter session pay for 2022-2023. Transitional kindergarten through 12th grade teachers can earn \$55 per hour to assist in students' loss of learning and credit recovery during the winter session of 2022-2023. The second agreement was on \$2,000 Lead Elementary Counselor stipends for 2022-2023. The third agreement was on \$2,000 stipends for staff serving as a Master/Host Teacher in 2023-2023.
22. **NEW & REVISED JOBS** - The Board unanimously okayed five new or revised job descriptions and recommended salaries.
  - a. *Secretary - Department* (\$38,398-\$50,258) will provide clerical support to department staff, communicate information to staff and public, and complete accurate records, information, and reports as requested.
  - b. *Executive Administrative Assistant* (\$59,821-\$77,882) of Educational Services and *Executive Administrative Assistant - Confidential* (\$59,967-\$78,091) of the Deputy Superintendent's Office will provide a variety of complex administrative and analytical functions, and help to coordinate and manage ongoing district-wide initiatives.



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

- c. *Assistant Superintendent of Student and Family Support Services* (\$169,117-\$190,342) oversees the Student and Family Support Services department. The position was formerly titled as “Executive Director” of the department.
  - d. *Associate Superintendent of Educational Services* (\$171,117-\$192,342) oversees the Educational Services department. The position was formerly titled as “Assistant Superintendent” of the department.
23. **STAFF COURSE** - The Board unanimously approved an agreement with Chancellor’s Professor [Seth Holmes](#) of University of California, Berkeley. Holmes and four filmmakers will present their documentary “First Time Home” on Day 2 of the Student Champion Course. The film shows young Maderans visit their ancestral [Triqui](#) village in Mexico. The cost will be \$5,000 from the Student Champion Course Budget.
24. **STUDENT TEETH CARE** - The Board unanimously okayed a solemn yet nonbinding agreement with [Big Smiles California](#) for dental services for students up to age 18 through June 30, 2023. There is no charge to schools or the district.

### Old Business

1. **HUSEIN SCHOOL** - The Board of Trustees unanimously approved the awarding of the King Husein School project to Harris Construction based on its competitive “lease-leaseback” construction bid. (Under state law, a school district can lease property it owns to a developer, who then builds a school facility on the site before leasing it back to the district.) The pre-construction services fee is \$98,832. The total cost will be determined following the state’s approval of the plans, specifications, and bidding by contractors.
2. **FRESH COURSES** - The Board unanimously okayed new and revised secondary school courses submitted by Curriculum & Instruction for the 2023-2024 school year. The courses are “Business and Innovation,” “Show Choir,” “Community Leadership I & II,” and “Yearbook.” The cost will be \$18,000 from the textbook budget (lottery funds) for books and ongoing replacements.

### New Business

1. **MHS STADIUM** - The Board of Trustees unanimously approved a contract with Fresno-based PBK Architects for architectural and engineering services needed by Phases 2 and 3 of the Madera High School Memorial Stadium modernization project. Phase 2 includes a new women’s field house, and Phase 3 includes improvements at the stadium. The cost will be \$1,187,500 (based on a bid construction cost of \$20,000,000) from the building fund (Fund 41).



# Board of Trustees Meeting Synopsis

## Tuesday, January 24, 2023

2. **PROPOSED LAND DONATION** - The Board unanimously okayed an agreement with Castellina Development Project, which has designated a roughly 15-acre parcel within the housing development for MUSD to build an elementary school. The mixed-use community will feature 3,072 homes, about 21 acres of businesses, and about 132 acres of public spaces. The project is north of Avenue 17 (between Road 27 and Road 28 ½).

### Announcements

1. **FFA DANCE** - The Madera FFA Alumni Dinner Dance will be Saturday, Jan. 28, at 5:30 pm at the Encore Event Center.
2. **ACADEMIC DECATHLON** - The Madera County Academic Decathlon's Super Quiz and Awards will be Feb. 4 at Madera South High School.
3. **MOCK TRIAL** - Mock Trials will be from Feb. 8-16.

### Advanced Planning

**REGULAR BOARD MEETING** - The next regular Board Meeting will be held virtually Tuesday, Feb. 14.