

MADERA UNIFIED SCHOOL DISTRICT

Personnel Commission Meeting
AGENDA

Regular Meeting
Tuesday, March 18, 2014 at 5:00 pm
Madera Unified School District Office conference room
1902 Howard Road, Madera, CA 93637

OUR MISSION

Highest Student Achievement
A Safe and Orderly Learning Environment
Financially Sound and Effective Organization

1. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media

2. Adoption of Agenda

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.

3. Communications

A. Public Hearing for visitors who wish to speak on a subject not on the Commission agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Commission on items not listed on the agenda and within the jurisdiction of the Commission. Speakers are limited to three (3) minutes. The Commission is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time. If you wish to address the Commission, come to the podium and state your name.

4. Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Commission in one motion. There is no discussion of these items prior to the Commission's vote unless a member of the Commission, staff or public requests specific items be considered and discussed separately and/or

removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Commission shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings and proclamations:

1. Approve minutes from Thursday, February 20, 2014 regular meeting
2. Approve Eligibility Lists for: Child Nutrition Assistant I, Delivery Person
Child Nutrition Food Handler, Head Custodian III, Paraprofessional
Aide - Special Needs, Paraprofessional Aide -Physically Impaired

5. New Business

A. Discuss and approve Director of Performance Management and Internal Communications job description. Forward salary recommendation to Board of Trustees- Certificated Management Range 53

B. Discuss and approve Community Support Specialist job description. Forward Salary recommendation to Board of Trustees. Create ranges 51, 52,53 on Classified salary schedule.

C. Approve revision to Gang Intervention Specialist job description.

6. Information and Reports

7. Announcements

8. Advance Planning

Next Regular Personnel Commission Meeting

Thursday, April 17, 2014 at 5:30 pm
Madera Unified School District Boardroom
1902 Howard Road
Madera, California 93637

9. Suggested Future Agenda Items